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263rd Annual Report

OF THE TOWN OFFICERS OF

BROOKLINE

MASSACHUSETTS

FOR THE YEAR ENDING DECEMBER 31

1968

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Town of Brookline

ELECTED TOWN OFFICERS FOR THE MUNICIPAL YEAR 1968-1969

Moderator (3 year term)

BENJAMIN A. TRUSTMAN (1970)

Town Clerk (3 year term)

THOMAS F. LARKIN (1970)

Board of Selectmen (3 year term)

LOUISE M. CASTLE, *Chairman* (1969)

SUMNER Z. KAPLAN (1969)

GEORGE F. McNEILLY (1970)

MORTON R. GODINE (1970)

GEORGE V. BROWN, JR. (1971)

Treasurer and Collector (3 year term)

NEIL NEVERGELT (1969)

Trustees of Public Library (3 year term)

FRANCIS A. CASWELL, *Chairman* (1970)

RUTH S. CHUTE (1969)

JOHN F. DRUM (1969)

GEORGE L. BLACKMAN (1969)

EMILIE DROOKER (1969)

PHILIP DEAN (1970)

MORRIS GOLDMAN (1970)

FRANCIS PARKMAN (1970)

ROBERT I. HUNNEMAN (1971)

BARBARA B. ALPERN (1971)

BERNARD EDELSTEIN (1971)

SIDNEY KAYE (1971)

School Committee (3 year term)

THOMAS P. KENDRICK, M.D., *Chairman* (1971)

SYLVIA K. BURACK (1969)

JACQUES M. DRONSICK (1969)

RAYMOND T. McNALLY (1969)

VIOLA R. PINANSKI (1970)

OWEN M. CARLE (1970)

LEON TRILLING (1970)

ALETTE E. REED (1971)

JOSEPH ROBINSON (1971)

Trustees of Walnut Hills Cemetery (3 year term)

ROGER B. TYLER, *Chairman* (1971)

RUSSELL H. MANN, JR. (1969)

SIMON P. TOWNSEND (1969)

ERNEST R. CAVERLY (1970)

*HENRY S. ROGERSON (1970)

**LUCIUS HILL (1969)

RUSSELL HASTINGS (1971)

*Resigned

**Elected 10/28/68

Constables

JAMES V. ESPOSITO
THOMAS J. HILL, JR.

CHARLES L. HAPGOOD
WILLIAM F. NORRIS, JR.
MILTON M. SACHS

Brookline Housing Authority (5 year term)

THERESA J. MORSE, *Chairman* (1969)
HARRIET BREMNER (1970)
JOHN W. KICKHAM (1971)
JOSEPH J. SLOTNIK (1971) (State appointed member)
ROBERT S. WEEKS, JR. (1973)

Brookline Redevelopment Authority (5 year term)

MAURICE F. CHILDS, *Chairman* (1970)
WILLIAM H. BURKE (1969)
JOHN M. REED (1970)
DAVID E. ALPER (1972)
HERBERT K. BREMNER (1973)

APPOINTEES FOR THE MUNICIPAL YEAR 1968-1969

Board of Selectmen

- *ARTHUR A. O'SHEA, *Executive Secretary*
- **RICHARD T. LEARY, *Executive Secretary*

Board of Public Welfare (to 7/1/68)

- ARTHUR A. O'SHEA, *Executive Secretary*
- LAWRENCE J. COLLINS, *Director of Public Welfare*
- DR. WALTER S. DENNING, *Medical Consultant*

Town Counsel

PHILLIP COWIN

Advisory Counsel of Public Health

- GEORGE C. HOUSER, *Chairman* (1970)
- DR. ROBERT J. DONOVAN (1971) DR. M. MICHAEL COHEN (1969)
- MRS. VIOLA R. PINANSKI (1971) DR. LEONARD B. GREEN (1969)
- DR. JOSEPH GARLAND (1970)

Director of Public Health

HENRY M. GREENLEAF, M.D., M.P.H.

Assessors

- JAMES H. HENDERSON, *Chairman* (1970)
- FRANCIS E. RYAN (1971)
- ***SCOTT McNEILLY
- †ARYEH R. FRIEDMAN (1969)
- ARTHUR E. CLASBY, *Assistant Assessor*

Board of Appeals

- KENNETH B. BOND, *Chairman* (1971)
- MAURICE I. MILLER (1969)
- MAURICE J. LOWENBERG (1970)
- THOMAS F. LARKIN, *Secretary*

Board of Appeals — Associate Members

- ††ARTHUR A. O'SHEA (1971)
- RUSSELL W. AMBACH (1969)
- ‡WILLIAM B. HICKEY (1970)
- ‡†ARTHUR J. HANFLIG (1971)

- *Retired 12/31/68
- **Appointed 1/1/69
- ***Resigned 11/4/68
- †Appointed 11/4/68
- ††Retired
- ‡Resigned 11/19/68
- ‡†Appointed 12/16/68

Board of Examiners

CLIFFORD D. STEWART (1969), *Chairman*
 ‡‡‡JULIUS ABRAMS (1970)
 EUGENE EISENBERG (1971)

Building Commission

ROBERT W. STOKES, *Chairman* (1969)
 GEORGE MICHELSON (1969) HERMAN SNYDER (1969)
 JOSEPH P. RICHARDSON (1969) STANLEY SHUMAN (1969)

Building Commissioner

ROBERT J. STEWART (1969)

Inspector of Wires

ROBERT J. STEWART

Conservation Commission

FRANCIS X. MEANEY, *Chairman* (1969)
 WILLIAM R. FIRTH (1969) MRS. MORTON WALDSTEIN (1970)
 MRS. GEORGE H. LYMAN (1970) MRS. MARTIN LINSKY (1971)
 HENRY T. WIGGIN (1970) MRS. CHARLES T. COWEN (1971)

Committee on Planting Trees

G. PEABODY GARDNER, *Chairman* (1971)
 HAMILTON COOLIDGE (1969) HENRY W. MINOT (1970)

Park and Recreation Commission

*WILLIAM B. HICKEY, *Chairman* (1970)
 **AUGUSTUS W. SOULE (1969)
 F. GREGG BEMIS (1969)
 THOMAS P. KENDRICK, M.D. (1969)
 ***JAMES F. POWERS (1969)
 MICHAEL STEIN (1970)
 †WILLIAM DOHERTY (1970)
 MILTON LINDEN (1971)
 JEAN B. WALDSTEIN (1971)

Superintendent of Recreation

JAMES J. LYNCH

Superintendent of Parks and Forestry

DANIEL W. WARREN, JR.

*Resigned 11/19/68
 **Deceased
 ***Appointed 12/23/68
 †Appointed 12/23/68
 ‡‡‡Appointed 10/21/68

Personnel Board Membership

AARON GORDON, *Chairman* (1969)
 ††RICHARD PRATT (1970)
 FRANCIS X. FLANNERY (1970)
 †††DAVID D. COCHRANE (1970)
 HORACE E. LITTLE (1971)
 ALFRED H. ROSENTHAL (1971)

Planning Board

WILLIAM J. GEDDIS, *Chairman* (1970)
 HAMILTON COOLIDGE (1969) WILLIAM D. MEHEGAN (1972)
 FRANCIS W. CAPPER (1971) BERTRAM R. PALEY (1973)

Planning Director

JOHN E. WOODWARD, JR.

Registrars of Voters (3 year term)

EDWARD O'H. MULLOWNEY, *Chairman* (1971)
 C. BARNARD TUCKER (1969)
 *DR. JAMES A. HENNESSEY (1970)
 THOMAS F. LARKIN (Clerk ex-officio)

Retirement Board

JOSEPH P. DUFFY (Elected by members) (1970)
 NEIL NEVERGELT (1971)
 FRANK E. MAURITZ (ex-officio)

Traffic Appeals Board

HENRY K. WHITE (1971) EUGENE P. CARVER, JR. (1970)
 STANLEY T. SIEGEL (1969)

Traffic Advisory Board

RICHARD T. LEARY, <i>Chairman</i>	WILLIAM D. MEHEGAN
WILLIAM A. CHARLTON	LEO D. PICARDI
FRANCIS E. FOGERTY	RALPH P. RUDNICK

Director of Traffic and Parking

MICHAEL L. BURKE

Advisory Committee

ROBERT C. COCHRANE, JR., <i>Chairman</i>	
ADRIAN E. BESSEY	EUNICE HOWE
**ABRAHAM S. BURACK	HAROLD KAITZ
THOMAS P. CONDON	SYLVESTER KAUFMAN

††Resigned
 †††Appointed 9/30/68
 *Deceased
 **Appointed 12/13/68

Advisory Committee (cont.)

*LEONARD COPPELMAN
 DAVID B. COTTON
 RICHARD A. DONNELLY, JR.
 THOMAS F. DONOVAN
 EDNA FEDERMAN
 DANIEL F. FORD
 **ARYEH R. FRIEDMAN
 WILFRED D. GLAZER
 ANNE L. GOWING
 SIDNEY GROSS
 ARTHUR J. HANFLIG
 HERMAN W. HEMINGWAY

JOHN R. LAKE
 ETHEL A. LEVIN
 MYRON MARKELL
 HARRY L. MARKS
 ALEXANDER MASON
 FRANCIS E. McCONE
 WILLIAM N. MILLIGAN
 ***EDWARD NOVAKOFF
 J. ROSSON OVERCASH
 MAURICE H. RICHARDSON
 LEO WAITZKIN
 DAN S. WHITE

JOHN WILSON, JR.

THOMAS F. LARKIN, *Secretary*

Comptroller

FRANK E. MAURITZ

Fire Department

†CHARLES F. ROWLEY, *Commissioner*
 ††ROBERT W. TAYLOR, *Commissioner*
 ‡FRANK T. PONS, *Chief*
 ‡†FRANCIS E. FOGERTY, *Chief*

Forest Warden

†FRANK T. PONS

Inspector of Petroleum

‡FRANK T. PONS

Librarian

MRS. THERESA A. CARROLL

Police Department

WILLIAM A. CHARLTON, *Chief of Police*

Keeper of the Lock-up

WILLIAM A. CHARLTON

Public Schools

ROBERT I. SPERBER, *Superintendent of Schools*

Public Works Department

LEO D. PICARDI, *Commissioner of Public Works*
 RICHARD R. FAIRBANK, *Director of Engineering*
 RICHARD KIRBY, *Director of Highways*
 JOSEPH B. MINAHAN, *Director of Sanitation*
 PAUL CLANCY, *Director of Water Division*

*Resigned

**Resigned

***Appointed 11/20/68

†Resigned

††Appointed 5/13/68

‡Retired 12/25/68

‡†Appointed 12/26/68

Purchasing Agent

EDWARD F. CLASBY

Director of Veterans' Services

JOHN T. CONNOR

Agent for the Burial of Indigent Soldiers and Marines

JOHN T. CONNOR

State Aid Agent

JOHN T. CONNOR

Director of Civil Defense

*JOHN T. CONNOR

**PETER J. NEEDHAM (1969)

Town Clerk's Department

JOHN J. KEAVENEY, Assistant Town Clerk

Treasury Department

JOSEPH E. MAGOWAN, Assistant Treasurer

Walnut Hills Cemetery

HERBERT B. FISHER, Superintendent

Agent for the Management of Real Estate

JOSEPH E. MAGOWAN (1969)

Custodian of Foreclosed Tax-Title Property (3 years)

JOSEPH E. MAGOWAN (1971)

Constable

EDWARD FINSTEIN

Deputy Tax Collector

THOMAS P. CONDON

Dog Officer

PTL. THOMAS B. H. MacGREGOR

Fence Viewers

JAMES M. BROWN

FRED L. LOVE

*Resigned

**Appointed 7/1/68

Measurers of Wood and Bark

JUSTIN L. WYNER
ROBERT TAYLOR

Inspector of Animals

DR. HERBERT S. CARLIN

Local Moth Superintendent of Insect Pest Control

G. PEABODY GARDNER

Sealer of Weights and Measures

RAYMOND F. WAGNER

Weighers of Coal

AUGUSTUS M. SIGNORE
MRS. LOUISE JONES

Report of the Board of Selectmen

LOUISE M. CASTLE, *Chairman*

GEORGE V. BROWN, JR.

GEORGE F. MCNEILLY

SUMNER Z. KAPLAN

MORTON R. GODINE

THE BOARD OF SELECTMEN

At the Board's organizational meeting, following the Annual Town Election in March, Louise M. Castle was elected Chairman. Other Board members are George V. Brown, Jr., George F. McNeilly, Sumner Z. Kaplan, and Morton R. Godine. Arthur A. O'Shea was reappointed Executive Secretary for the twenty-sixth consecutive year and served until his retirement on December 31, 1968.

In leaving the position that he did so much to develop as matters of Town administration became more complex over the years, Mr. O'Shea was cited by many organizations in the community for his record of extraordinary public service that is virtually unmatched in the Commonwealth. His forty-four years of devoted service to the Town is a model of single-mindedness and loyalty; his twenty-six years as Executive Secretary is a model to the entire Commonwealth for development and precise fulfillment of a new form of town administration. The Board of Selectmen would be remiss if it did not make official note of the enormous contribution that Mr. O'Shea made to the Brookline Town Government as he gave new luster to the term "public servant." The example that he set for public service will remain as an excellent standard for those who follow him.

Mr. Richard T. Leary, who has served as Administrative Assistant to the Executive Secretary since 1960, was appointed Executive Secretary to succeed Mr. O'Shea, effective January 1, 1969. Mr. Leary is a graduate of Dartmouth College, with a degree of Bachelor of Arts in Government, and received his Master's Degree in Public Administration from Boston University.

Mr. Richard E. Thompson, who has acted as Administrative Assistant to the Executive Secretary — Development, was advanced to the position of Administrative Assistant to the Executive Secretary.

The annual report of the Selectmen is designed to present to interested citizens a report on the administration of the various governmental functions which the Board performs.

This year's report will reflect to a larger degree than heretofore the involvements of the Selectmen and various town agencies in the many social changes and problems which confront the community, a point which has been anticipated and stressed in recent reports.

Changing patterns of urban life and the concentration of student population within the limits of the town due to the tremendous increase in college enrollment in the metropolitan area have challenged the organizational structure of the town to its utmost capacity, with the responsibilities for stricter code enforcement and related problems. The Selectmen have recognized that these situations, which have confronted every community in the metropolitan core, must be carefully and skillfully coped with if we are to prevent the blight and erosion facing those communities in the urban areas. Brookline has used its full resources of planning and administrative techniques in order to intelligently meet various challenges of social change, preserving as much as possible our identity as a residential community and, at the same time, extending the hand of cooperation in assuming our fair proportionate share of the problems besetting the metropolitan area. To this overall responsibility must be added the ever-increasing demands of our citizens or segments of the community for the broadening or extension of our services, whether it be in the field of education or other municipal functions. All these expansions have the inescapable result of increasing the tax burden on every citizen of the community, whether it be the homeowner or the tenant who is required indirectly to assist in assuming his proportionate share in the cost of community services.

Brookline has been alert to the various Federal Programs for which grants have been authorized by Congress. In addition to our very comprehensive Code Enforcement Program, for which we received a grant of approximately \$2,000,000 in 1967 for the North Brookline and Coolidge Corner area, we have received during the current year an additional grant of \$567,000 for the improvement of our sewer and drain systems. The progress of our Code Enforcement Program is discussed in detail in another section of this report.

MASSACHUSETTS BAY TRANSPORTATION AUTHORITY

The ever-increasing deficit for the operation of the Massachusetts Bay Transportation Authority continues to be a matter of grave concern to the governing body of the Town. In 1968, the deficit amounted to \$1,060,730 which is \$200,000 over the previous year.

Brookline has been ably represented at all the meetings of the Advisory Board of the Massachusetts Bay Transportation Authority by Selectman



Board of Selectmen, Redevelopment Authority and Officials of Combined Insurance Company Execute Land Disposition Agreement on Parcel B-1 in Marsh Project.



Architect's Drawing of Office Plaza Complex to be Constructed on the Marsh Urban Renewal Area.

George V. Brown, Jr., who is the Board's representative thereon. It should be noted, however, that Brookline's voting power reflects only 3% of the total whereas the City of Boston accounts for 38% of the voting strength.

Despite Brookline's opposition to the recent increase in fare rates, these increases were adopted and became effective on December 1, resulting in residents of the town commuting to Boston being required to pay fifty cents each way on the Highland Branch Riverside Line and forty-five cents on the Beacon Street line. Fare increases are to be expected, of course, from time to time; however, each fare increase in the past has resulted in a reduction of approximately 10% in patronage.

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council continues to work very closely with the planning agencies of the various communities comprising the metropolitan planning area. Chairman Louise M. Castle has served effectively as Brookline's representative since the establishment of the council in 1963 and was elected secretary of that organization this year.

This agency has been extremely helpful to the town in analyzing many problems affecting not only Brookline but the entire metropolitan area. One of the studies they have completed concerns the disposal of solid waste in the metropolitan area which problem is reaching critical proportions in most communities. To date the Legislature has taken no action on their recommendations.

The Council is working with the State Department of Public Works and the local communities in the conduct of one of the studies that relates to the Inner Belt.

INNER BELT

Due to the pressure that had been exerted in the attempt to abandon the concept of the Inner Belt, a majority of the Selectmen, having consulted the Planning Board, restated their position on this project which had been expressed on several previous occasions, i.e., a majority of the Board favors construction of the Inner Belt provided a depressed roadway and tunnel route is approved by the Federal Bureau of Public Roads; it opposes the Inner Belt if anything but a depressed roadway and tunnel route is incorporated in the final project plans. The Board issued a statement in March favoring the study outlined by the Federal Highway Administrator. Brookline is presently participating in an effort to set up a joint development study program to be conducted in conjunction with the cities of Boston, Cambridge, and Somerville. The action of the Selectmen was endorsed by the Annual Town Meeting, which adopted the following vote:

VOTED: Resolved that the Brookline Town Meeting supports the vote of the Brookline Board of Selectmen welcoming the

prosecution of a study as outlined by Lowell K. Bridwell, Federal Highway Administrator, encompassing simultaneously a design alternative to the presently proposed Inner Belt and a joint development program.

FARM PROJECT

The construction of the luxury high-rise units, which is the last step in the development of the Farm Project, is substantially completed, and the units along Washington Street, known as the *Brook House*, are in full operation and apartments occupied. This project will be a source of sizable tax revenue to the Town at a time when the tax base is in dire need of strengthening.

MARSH PROJECT

As the year closes, the Combined Insurance Company has taken title to the B-1 parcel on Washington Street. The site clearance, down to Pearl Street, has been effected, and it is expected that construction will be under way early in 1969.

We are pleased to note that the project developer selected by the Redevelopment Authority is Leatherbee & Company, a local real estate company which developed the buildings on the site of the former Lowell Playground. It is believed that in dealing with these local representatives a more effective coordination can be accomplished and, hopefully, the overall project somewhat expedited.

COMMUNITY RENEWAL PROGRAM

The Community Renewal Program, designed to determine the goals and objectives related to the direction of progress and development of the town has been completed and a draft of the final report submitted to the Department of Housing and Urban Development for approval. To comply with the requirements of that department, detailed technical material which supported the draft of the Community Renewal Program report has been divided into two separate reports, entitled, *Background for Community Renewal-Development Issues and Problems* and *Blight in Brookline — Extent of Sub-standard Conditions*. Drafts of these two reports have likewise been forwarded to the office of the Department of Housing and Urban Development for final approval. As soon as approval is received, a final report will be published and made available.

HOUSING AUTHORITY

The Housing Authority in its desire to satisfy the overall demand for housing for the elderly acquired property at the corner of Park and Auburn Streets, on which it is proposed to construct 100 units for elderly persons. Groundbreaking ceremonies were held on October 25, and it is hoped that construction will be completed before the end of 1969.

REVALUATION PROGRAM

As authorized by the Town Meeting in 1966, the Board of Assessors contracted with the United Appraisal Company of Cleveland, Ohio, for a revaluation program involving all taxable real estate, all land and the personal property of the public utilities. Following completion of the field work by the contractor, property owners were notified of the appraisals and given an opportunity to discuss them with representatives of the contracting firm. The Assessors then reviewed each parcel in accordance with their statutory obligation, using the United Appraisal Company figures merely as guidelines.

The highlights of the 1968 Brookline tax rate, as set forth in a memorandum sent by the Selectmen to each property owner at the time of the issuance of the tax bills, is included herein because of its informative data:

THE HIGHLIGHTS OF THE 1968 BROOKLINE TAX RATE

The tax rate for 1968 has been set for \$41.50 per thousand valuation. The following significant factors are set forth in order to make possible a comparison of the 1968 rate with that of 1967.

The lower rate for this year is due to the revaluation of all property in the town which, in 1967, amounted to \$238,680,000. The total valuation for 1968 is \$430,967,000. Consequently, the rate has been reduced from \$65.00 per thousand valuation to the new rate of \$41.50 per thousand. The final assessments were made after a review of each parcel of property by the Assessors. The taxpayers are urged to compare their final assessment with the Appraisal Company's figure since many revisions were made by the Assessors in their review.

To assist the taxpayer in making a fair comparison it is to be noted that if there had been no revaluation this year, the old rate of \$65.00 per thousand would have been increased to \$74.00 per thousand due to substantial increases in the local budget and the assessments upon the town at the state level. The total town budget increased by \$2,187,330, or 11%. Major areas of increase are as follows:

Schools	\$982,664
Public Library	46,866
Park and Recreation Dept.	145,330
Public Works Department	244,636
Welfare Department	93,532
Veterans' Services	67,800
Police Department	142,275
Fire Department	121,491

In addition to the local increases due to salary adjustments and other inflationary factors there were substantial increases in the assess-

ments at the state level. For example, the Massachusetts Bay Transportation Authority deficit increased to \$1,060,730, or approximately \$200,000 more than last year. In addition, we received \$614,000 less from the Commonwealth of Massachusetts than we received the previous year due to many programs voted by the Legislature, such as the abatements to veterans and elderly persons, construction of schools, school lunch programs, education of deaf and blind pupils, aid to public libraries, and the Youth Service Board Delinquency Prevention Program. The county tax was increased approximately \$43,000, and various assessments for the Metropolitan District services increased approximately \$36,000.

Every effort has been made and will continue to be made to keep expenditures to the lowest amount that will provide the educational programs and the high level of municipal services that are demanded by the citizens of the town and subsequently voted by the Town Meeting.

CODE ENFORCEMENT PROGRAM

The Town of Brookline has made reasonable progress in meeting the schedules established in its long-range housing code compliance programs, with the adoption of new Lodging House and Subdivision Regulations in the past year. Also, a new Building Code based partially upon the National (B.O.C.A.) model code is nearing completion. The enforcement organizations responsible for administration of all codes are constantly re-evaluating and implementing new methods to secure maximum code compliance. In essence, the long-range housing inspection program attempts to keep local codes up to date with an adequate organization and the manpower to enforce them. The end result will hopefully be the availability of standard housing throughout the community.

Code Program Highlights — 1968

The Town sponsored systematic housing inspection program is intended to cover the whole Town in a five-year period, but past experience has indicated it may take from six to eight years. A current projection is to complete all initial housing units inspections in 1971. The recent co-operation of the local Brookline Municipal Court in prosecuting code violators will assist in achieving this goal.

The initial inspections in Area No. 1 (lower Beacon Street) in the Town-wide code enforcement program have been completed, except for reinspecting for complete compliance. Approximately 800 housing units in Area No. 2 (Longwood-High Street-Cypress Street) have had initial inspections for compliance.

The three-year federally-assisted concentrated code program in the North Brookline Area is in its second year of operation, with approximately fifty percent of the housing units inspected. The majority of the recorded violations found to date could be considered minor and not detrimental to the health and safety of the general public.

Also, within this area, the code enforcement site office has processed over \$15,000 in grants or gifts to individual property owners. There are approximately \$160,000 in 3% loans now being processed for property owners in the area to help correct code violations.

The public improvement contracts in 1968 within the federal project area included: street construction — \$144,000; traffic signals — \$11,500; path improvements — \$38,000; and new street tree plantings — \$70,000. In 1969, it is estimated 15 streets will be reconstructed, to coincide with water and sewer improvements that are contemplated for the area.

In addition, this past summer a Youth Work Program, financially assisted by the federal government, was carried out in the Area. The program attempted to aid disadvantaged youths by providing meaningful summer employment. It allowed approximately 20 youths employment for the summer under the supervision of the Department of Public Works and the Park and Recreation Commission.

PUBLIC UTILITY STUDY

For the purpose of determining whether or not Brookline residents would be in a position to obtain more attractive rates for electricity if the electric current were purchased directly and distributed by the town, the firm of R. W. Beck & Associates, particularly competent in this field, was engaged by the Board of Selectmen to make a study of the feasibility of the acquisition of the underground and overhead structures as well as to appraise existing properties of the Boston Edison Company in the town. A report was received in late November, and the Selectmen have charged a Special Committee on Underground Utilities, chaired by Meyer Stern, to make a preliminary investigation of the recommendations contained therein and submit its findings to the Selectmen prior to any formal action being taken. Because of the magnitude of this project, specific recommendations will not be available for the 1969 Annual Town Meeting.

FIRE DEPARTMENT

Under date of April 29, the Selectmen appointed Robert W. Taylor as Fire Commissioner effective May 13, 1968, to succeed Charles F. Rowley who had served as Fire Commissioner since 1940 and was forced to give up his responsibilities due to poor health. The Board wishes to take this opportunity to express its appreciation for the very effective administration of Commissioner Rowley during his many years of overall supervision of the



Reconstruction of Atherton Road and Replacement of Water Main in Beacon Street
Public Improvements included in the North Brookline Neighborhood
Improvement Program.



department. Under his direction the department has been brought up to a high standard of performance and efficiency and has been a credit to the town as well as the envy of many departments throughout the state.

In passing, it is interesting to note that Mr. Rowley over a period of half a century, served as a member of the Massachusetts Legislature, the Town Meeting, Board of Selectmen, Chairman of the Board of Selectmen, and Moderator of the Town Meeting. His contribution to his state and town in the field of public service will always remain as an example of loyalty and devotion to those who would follow in his footsteps.

HEALTH DEPARTMENT

Because of the many expanded programs which have been instituted over the last decade, it was thought advisable to have a study made of the administrative and organizational structure of the Health Department, and a contract was entered into with the American Public Health Association for such a study. The report is due to be submitted shortly after the first of the year. Such recommendations as are contained in the report that are considered feasible will be implemented.

LEGAL SERVICES

Because of the questions that have been raised in the Town Meeting and elsewhere relative to the methods of defending suits against the Town and otherwise conducting legal affairs, a committee was appointed to study our present procedures, and the cost of our legal work including defense of tort cases, hearings, eminent domain proceedings, tax appraisal cases, and civil service hearings, to mention a few.

The following were appointed to serve on this committee —

Maurice H. Richardson, *Chairman*

Barbara B. Alpern

F. Stanton Deland, Jr.

Arthur J. Hanflig

Leonard Kopelman

It is expected that their final report will be in the hands of the Selectmen in time for implementation in 1969, if a change in present procedures appears to be indicated.

PLANNING DEPARTMENT

The Planning Department came into being on July 1. This department is headed by John E. Woodward, Jr., Director of Planning. Mr. Woodward comes to Brookline from East Orange, New Jersey and Rye, New York, where he has gained considerable experience in community planning and development. The by-law creating the department gave the Planning Director a direct relationship to the Board of Selectmen as well

as to the Planning Board. This relationship has already been helpful to the Board of Selectmen in dealing with current problems and matters involving long-range planning as well. The department is also maintaining communication with all state and metropolitan agencies as required.

POLICE DEPARTMENT

Recognizing the problems besetting every community throughout the nation with the tremendous increase in the crime rate, as reflected in the statistics of the Federal Bureau of Investigation, the Selectmen, desiring to offer to the community the utmost in police protection and to provide for the highest degree of efficiency in modern police tactics and techniques, contracted with the International Association of Police Chiefs, Inc. for an administrative and organizational study of the Police Department.

This in-depth study will provide the Selectmen with informational data which will assist in bringing our Police Department to the maximum degree of efficiency. A draft of this report was not available to the Selectmen until the close of the year and because of its voluminous detail cannot be adequately evaluated in time for complete implementation in the 1969 budget. After it has been reviewed and analyzed, it is expected that the report will be made public.

The Selectmen have met with various community representatives during the course of the year at which time demands have been made for increased foot patrolmen and additional school crossing guards, in which connection the Police Department has set up certain criteria to be used as a guideline to justify any increase of this particular coverage.

A new venture in police work has been the acceptance by the Town Meeting of Chapter 430 of the Acts of 1967, whereby Police Cadets may be appointed. In this connection, the Selectmen, under date of August 19, appointed two police cadets who will be utilized to maintain and file records, operate office machines, answer telephones, receive complaints, enter and index official documents, prepare routine reports, prepare and tabulate facts and figures for statistical purposes and otherwise be engaged in administrative detail rather than in enforcement. The cadets are not empowered to carry arms nor do they have any power of arrest other than that of an ordinary citizen.

It is expected that these cadets will gain much from such a training program and be interested in eventually becoming full-fledged members of the department. In the meantime they will relieve, to a degree, some of the men who are now engaged in office detail and who will be utilized more advantageously in outside police work.

TRAFFIC CONTROL

Under date of November 18, the Selectmen accepted the provisions of Chapter 375 of the Acts of 1968, to become effective December 9. Under the authority of this act the Selectmen appointed Michael L. Burke as Director of Traffic and Parking. Mr. Burke comes well recommended to the town having been engaged in traffic engineering for the State of Michigan as well as on the staff of private traffic consultant firms. Following his appointment, Mr. Burke devoted his energies to orienting himself to the specific problems of the town and becoming aware of the existing traffic regulations.

It is expected that with the availability of a full-time Director of Traffic and Parking, some improvement can be made in the vexatious traffic problems that beset the town. In embarking on the new program, however, the Board is not unmindful of the contribution of Henry K. White, who served effectively on a part-time basis as Chairman of the former Traffic Commission. The Board wishes to take this opportunity to express its sincere gratitude and appreciation to Mr. White who served unselfishly, without compensation, and gave a great deal of his time in attempting to solve many of our problems. During his administration the so-called visible tagging law was adopted which has strengthened considerably the enforcement procedures.

WELFARE DEPARTMENT

As a matter of record, the Board of Selectmen ceased to act as a Board of Public Welfare on July 1, 1968 in accordance with the provisions of Chapter 658 of the Acts of 1967.

The State Department of Public Welfare has been requested to move their operations from the Town Hall to another location in view of the fact that outside quarters are now being leased by the School Department, and it is believed that certain economies might be effected by transferring these outside operations to the space vacated by the Welfare Department. Although notice was given to the State Department of Public Welfare in April, the department has not been able to effect a removal as of year's end.

JAMAICAWAY-RIVERWAY

The Selectmen have given considerable time and thought to the Jamaica-way-Riverway Project which is projected for construction by the Metropolitan District Commission. The Board has noted many constructive suggestions by the Planning Board, Park and Recreation Commission, and the Conservation Commission and in the hope of resolving many different points of view between the Metropolitan District Com-

mission and the town, the Selectmen appointed an Ad Hoc Study Committee, consisting of the following members:

William B. Hickey, Jr., *Chairman*
William J. Geddis
Maurice F. Childs
Henry K. White
Francis X. Meaney

The Selectmen have been primarily concerned with the aesthetic considerations involved in a project of this nature to the end that the park-like beauty inherent in the original plans by Olmsted Brothers many years ago might be preserved as much as possible, while giving due weight to the overall needs of the metropolitan area for an improvement in the routing of traffic passing through Brookline to points south. It is hoped that the report of the Ad Hoc Committee will contain constructive recommendations which will be carefully analyzed at the local level and ultimately be referred to the Metropolitan District Commission for that agency's consideration.

RENT CONTROL

Another area of community concern was that involving the question of increased rentals, in which connection a Special Town Meeting was called to resolve the overall policy decisions and direction which should be taken to effectively control this problem.

The reinstitution of rent controls similar to those that were in effect following World War II was recommended by certain petitioners. It is to be noted, however, that at that time there were in effect ceilings on wages and other items as well as a federal rent control law which was applicable throughout the nation. It was the opinion of the majority of the Board of Selectmen that the same elements were not present at this time, and it appeared unfeasible for the town to set up a rent control law on an isolated basis inasmuch as contiguous communities, and, in fact, no other community in the state, had such controls.

It was further considered unwise to recommend such action when the national economy reflected a three to four per cent inflationary spiral yearly, without controls of wages and prices. It appeared that this course would generate many inequities in that the cost of operation by the apartment house owners must be reflected in rental charges. Our prime concern was in the area involving those landlords who were taking unfair advantage of tenants. To assist in determining the number of these, the Selectmen caused to be made a rather comprehensive fact-finding survey as to the rental experience in Brookline. This survey was made by the Survey & Research Service, Inc., of Cambridge, a firm of unquestioned

integrity and competence. All the factual data obtained was made available to every Town Meeting Member.

A majority of the Selectmen, supported by a majority of the Advisory Committee, recommended the establishment of a Rent Review and Grievance Board, recognizing that its power was somewhat limited in that such a board would lack any by-law or statutory authority to enforce compliance.

The Board also indicated at the September Town Meeting that a strong effort would be made to provide vigorous code enforcement. In furtherance of this objective the Selectmen, with the approval of the Advisory Committee, employed an experienced prosecutor as Administrative Assistant to the Executive Secretary, specializing in legal code enforcement. The addition of this staff attorney has complemented the function of the Rent Review and Grievance Board in alleviating a large number of the tenants' complaints and particular attention has been given to improving the preliminary steps to prosecution proceedings in order that court action may be taken promptly, if necessary.

In the area of zoning changes, the Planning Board, acting on the request of the Selectmen, formulated during the fall amendments to the zoning by-law which are designed to control the over-use or over-occupancy of land or buildings, and help to protect apartment units for family use.

The Town Meeting Members voted to accept the recommendation of the majority of the Board of Selectmen to establish the Rent Review and Grievance Board.

Following affirmative action by the Town Meeting, the Selectmen appointed the following to serve as members of the Rent Review and Grievance Board:

Carl M. Sapers — representatives (3) of the public interest
Sidney Herman
Edmund M. Hurley
Mrs. Marion E. Dubbs, representative of the tenants
Martin S. Berman, representative of the landlords
Francis E. Ryan, Assessor
Robert J. Stewart, Building Commissioner

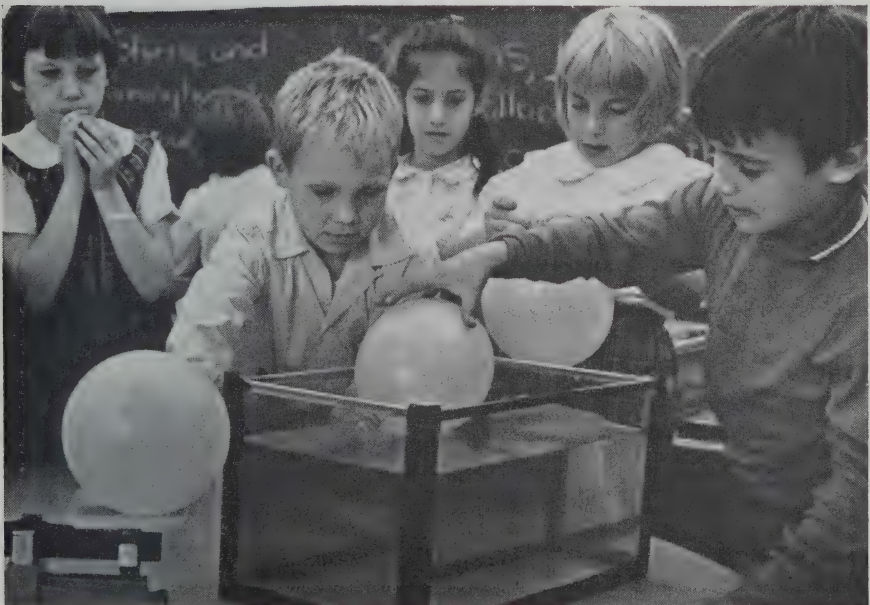
A reappraisal of the general problem will be made after the Rent Review and Grievance Board has had an opportunity to function for a reasonable length of time.

COMMITTEE ON URBAN RESPONSIBILITIES

At the Special Town Meeting on September 18, 1968, the appointment of the Selectmen's Committee on Urban Responsibilities was authorized for the purpose of implementing, insofar as they may pertain to the Town of Brookline, those general recommendations of the Report of the Na-



Arts and Crafts Class at the New Physical Education Building



Future Scientists at Work in the Brookline Elementary School Science Program

tional Advisory Commission on Civil Disorders (Kerner Commission Report), and funds were provided for the necessary staffing thereof.

To the general committee has been added sub-committees on Education, Jobs, Housing, and Financing. Robert C. Cochrane, Jr., serves as Chairman of the Selectmen's Committee on Urban Responsibilities, which has been meeting regularly in an effort to bring together residents of the community who are knowledgeable and proficient in the fields of education, jobs, housing, finances, as well as to effect a liaison with the members of the Police Department in the area of police-public relations.

BOARDS AND COMMISSIONS

During the year the following changes occurred on the various Boards and Commissions serving the Town:

Board of Assessors

Effective November 4, Aryeh R. Friedman was appointed to the Board of Assessors to fill the vacancy occasioned by the resignation of Scott McNeilly who served the Town in that capacity for twenty-six years.

Personnel Board

Richard W. Pratt, who had served on the Personnel Board conscientiously and well, resigned on June 10 of this year, and on September 9, David D. Cochrane was appointed to fill the vacancy.

Board of Examiners

On October 21, Julius Abrams was appointed to the Board of Examiners to fill the vacancy occasioned by the resignation of Stanley Shuman, who accepted an appointment to the Building Commission.

Building Commission

Two new members were appointed to the Building Commission during the year, namely, Stanley Shuman and Herman Snyder, and Robert W. Stokes, who has served on the Commission for some time, was elected Chairman thereof.

Traffic Advisory Board — Traffic Appeals Board

Ralph P. Rudnick was appointed by the Selectmen to serve as the citizen member of the newly established Traffic Advisory Board, and the following were appointed as members of the Traffic Appeals Board, established in accordance with Chapter 375 of the Acts of 1968.

Henry K. White
Eugene P. Carver, Jr.
Stanley T. Siegel

Park and Recreation Commission

James F. Powers and William Doherty were appointed to serve as members of the Park and Recreation Commission to fill the vacancies occasioned by the death of Augustus W. Soule and the resignation of William B. Hickey, Jr., respectively.

Board of Appeals — Associate Members

On December 16, Arthur J. Hanflig was appointed to serve as an associate member of the Board of Appeals to fill the vacancy occasioned by the retirement of Arthur A. O'Shea, who had served in this capacity for many years. Richard T. Leary was also appointed as an Associate Member to fill the vacancy occasioned by the resignation of William B. Hickey, Jr.

NEW APPOINTMENTS

During the course of the year new appointments were made as follows:

Office of the Selectmen

Effective March 25, 1968 Mr. Gerard J. Hayes was appointed as administrative Assistant to the Executive Secretary-Personnel to fill the vacancy occasioned by the resignation of Thomas J. Hourihan who had served as Personnel Director since 1964. Mr. Albert J. Cullen, Jr. was appointed as Administrative Assistant to the Executive Secretary-Legal Code Enforcement and assumed his duties on November 25, 1968.

Department of Public Works

Leo D. Picardi was appointed Commissioner of Public Works to fill the vacancy occasioned by the resignation of John G. Carlson. Mr. Picardi, prior to this appointment, had served as Director of Highways, and on November 4, 1968 Richard Kirby was appointed to fill the position of Director of Highways.

TAX COLLECTIONS

The following tabulation indicates the high percentage of tax collections during the last five years:

1964	100%
1965	100%
1966	100%
1967	100%
1968	93%

STATUS OF ARTICLES VOTED AT PREVIOUS TOWN MEETINGS

1966 ANNUAL MEETING, MARCH 29

TWENTY-SEVENTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds in the Treasury, the sum of forty-five thousand dollars

(\$45,000), to be expended by the Commissioner of Public Works, with the approval of the Selectmen, for the construction of stairs, walks, and a drainage system in Winchester Path.

The contract for construction of Winchester Path was signed in early November of 1968. The drainage system and wall portion have been completed, and it is anticipated that the Path will be re-opened in May of 1969. This project is being financed fifty-percent by the federal government under the North Brookline Neighborhood Improvement Program.

1968 ANNUAL MEETING, MARCH 26

TWELFTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of two hundred forty thousand dollars (\$240,000), to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for laying and relaying of water mains of not less than six (6) inches but less than sixteen (16) inches in diameter, and will authorize the Treasurer to borrow the whole or any part of the same.

The funds appropriated under this Article have been expended for programmed improvements to the local water distribution system on the following streets:

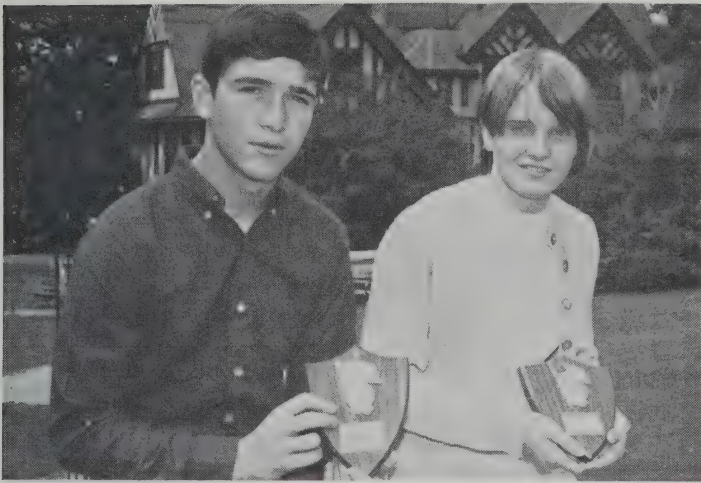
Buckminster Road, Chesham Road and Clinton Road, Amory Street from Beacon Street to Freeman Street, Babcock Street to Crowninshield Road, Aspinwall Avenue and Brookline Avenue, Beacon Street, Short Street, Summit Avenue, and Mason Terrace.

1968 ANNUAL MEETING, MARCH 26

THIRTEENTH ARTICLE

To see if the Town will raise and appropriate or appropriate from available funds, the sum of two hundred sixty thousand dollars (\$260,000), to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the construction of sewers for sanitary and surface drainage purposes, and will authorize the Treasurer to borrow the whole or any part of the same.

A surface drainage system was constructed in Centre and Wellman Streets during the summer of 1968. The remaining sewer and drain work on Griggs Road, Marion Street, Kent Street from Brook Street to Harvard Street, and Bowker Street from Kent Street to Toxteth Street was postponed in order to be eligible for federal funding. These improvements, totaling \$240,000, will be constructed in 1969 under the Town-Federal 2.6 million Sewer Facilities Grant Program approved at the September 1968 Special Town Meeting.



Outstanding Playground Boy and Girl of the Year

1968 ANNUAL MEETING, MARCH 26

FOURTEENTH ARTICLE

To see if the Town will raise and appropriate the sum of fifty-nine thousand one hundred dollars (\$59,100), to be expended by the Commissioner of Public Works, with the approval of the Traffic Commission, for the modernization and improvement of traffic control installations in order to meet the requirements of the Bureau of Public Roads Manual on *Uniform Traffic Control Devices for Streets and Highways* at the following locations:

- Beacon Street at Carlton Street
- Carlton Street at Monmouth Street
- Harvard Street at School Street
- Longwood Avenue at Kent Street
- Pleasant Street at Freeman Street
- Longwood Avenue at St. Paul Street

Pending any modification by the Director of Traffic and Parking, the above traffic control improvements have been designed and are ready for public bidding. The traffic improvements on Pleasant Street at Freeman and Longwood Avenue at St. Paul Street are eligible for federal assistance totaling \$11,500 through the North Brookline Neighborhood Improvement Program. These installations will not be completed until 1969 and 1970 due to the time required for study of individual intersections, design preparation, contract bidding, and ordering of specialized signal equipment.

1968 ANNUAL MEETING, MARCH 26

TWENTY-FOURTH ARTICLE

To see if the Town will raise and appropriate the sum of one hundred thousand dollars (\$100,000), to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for detailed plans and specifications, and the redevelopment of the Longwood Playground.

The construction of Longwood Playground, now underway, should be completed during the early summer of 1968. The drainage system for the playground has been installed and the project is thirty percent finished. Upon completion of the project, the Town will receive fifty percent reimbursement of funds expended, from the Massachusetts Department of Natural Resources acting for the Federal Department of the Interior — Bureau of Outdoor Recreation.

1968 ANNUAL MEETING, MARCH 26

TWENTY-FIFTH ARTICLE

To see if the Town will raise and appropriate the sum of forty thousand dollars (\$40,000), to be expended by the Building Commission, with the approval of the Board of Selectmen and the Park and Recreation Commission, for the construction of a Field House at Amory Playground.

The 1968 Annual Town Meeting reduced the above appropriation to \$25,000, recommending that the Park and Recreation Commission revise the plans and specifications for construction of a Field House at Amory Playground. Later in 1968, it was agreed at a joint conference between the Park and Recreation Commission and the Building Commission that the original plans and specifications would best serve the intended purposes for a Field House at Amory Playground and therefore the Park and Recreation Commission will propose a vote at the 1969 Annual Town Meeting for an additional sum of money based upon a firm contract bid.

1968 SPECIAL MEETING, SEPTEMBER 18

FOURTH ARTICLE

To see if the Town will raise and appropriate, or appropriate from available funds, the sum of five hundred fifty thousand dollars (\$550,000), to be expended by the Building Commission with the approval of the Board of Selectmen and the Trustees of the Public Library, for remodeling, reconstructing or making extraordinary repairs, and for additions to the Coolidge Corner Branch Library which increase the floor space thereof,

including in each case expenses incidental to or connected with the foregoing; and will authorize the Treasurer to borrow the whole or any part of the same, with the approval of the Board of Selectmen; and will rescind the action and votes taken under the Twentieth Article of the Warrant of the Special Town Meeting of November 14, 1967; or will take any other action with respect thereto.

This project which started in October of 1968, is scheduled for completion and occupancy in the latter part of 1969. Approximately twenty percent of the project is completed, with the concrete and foundation work now in place.

1968 SPECIAL MEETING, SEPTEMBER 18

EIGHTH ARTICLE

To see if the Town will authorize the Board of Selectmen to execute, on behalf of the Town, a Grant Agreement with the U. S. A. through its Department of Housing and Urban Development for a grant under the Water and Sewer Facilities Grant Program providing for a grant of Federal funds to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems, and to take such measures and to execute, or authorize the execution of, all documents that the Selectmen may deem necessary or advisable to effect and carry out said Grant Agreement, and to execute any amendments thereto or modifications thereof, and will raise and appropriate, or appropriate from available funds, the sum of one million eight hundred twenty-eight thousand dollars (\$1,828,000), to be expended by the Board of Selectmen, to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems; and in connection therewith will authorize the Treasurer, with the approval of the Board of Selectmen, to borrow at one time or from time to time an amount or amounts which in the aggregate shall not exceed one million eight hundred twenty-eight thousand dollars (\$1,828,000); or take any further action in connection with the foregoing matters or any of them.

The North Brookline Town-Federal Sewer Facilities Grant Program includes seven phases or contracts, which are programmed to be under construction during 1969 and 1970. Phase One includes construction of new drainage systems in Kent Street from Brook Street to Harvard Street, and Bowker Street from Kent Street to Toxteth Street, and will be under contract early in 1969. Phase Two includes construction of new sewers in Marion and Vernon Streets, and the elimination of one M.D.C. connection. These will also be under construction in early 1969. The engineering cost estimate for Phases One and Two to be constructed in 1969 is approximately \$255,000.

SUITS PENDING — 1968

Arthur Apt vs. Brookline
 Betty Aronson vs. Brookline
 Stephen Augustus vs. Town of Brookline
 Etta Basickas vs. Brookline
 Harry A. Bass, et als vs. Kenneth Bond, et als
 Bob Ware's Food Shops, Inc. vs. Brookline
 Helen V. Brenner vs. Francis S. MacCormick
 Brookline vs. Canter Construction Company and Travelers Indemnity Co.
 Brookline vs. Mildred G. Carey
 Brookline, et als vs. W. Henry Finnegan, Director, Civil Service Commission
 Brookline vs. Daniel O'Leary
 Brookline vs. Duncan McKenzie
 Brookline vs. Roslyn Segal
 Richard A. Cole vs. Chevy Chase Corporation, Brookline, and William A. Jones
 Lillian Cohen vs. Brookline
 Congress Taxi Association, Inc. and Samuel H. Sugarman vs. Pignato Nunzio, Jr.
 Agnes Cunniff vs. Brookline
 Arthur E. Cushing vs. Charles F. Rowley
 Abram R. Donabed, Trustee of Ramon Trust vs. Brookline (2 cases)
 Ethel Dubin vs. Brookline
 Epsilon Theta Chapter of Sigma Nu, Inc. vs. Kenneth B. Bond, et als
 Fair Realty, Inc. vs. Brookline
 John Finnerty vs. Brookline
 Josephine Fontana vs. Oscar B. Lee
 Theodore C. Foundas, ppa and S. Gail Foundas vs. Brookline
 Harry Furman, et al vs. Brookline
 Rose Gerstein vs. Brookline
 Miriam Glazer vs. Joseph Hartnett
 Alfred H. Goldstein vs. Brookline
 Margaret E. Hart vs. E. C. Merritt (water department)
 Herlihy Bros., Inc. vs. Patrick Cavanaugh
 Rose Kantor vs. First National Stores, Inc. and Brookline
 Max Karp vs. Daniel Warren
 Thomas F. Kennedy vs. Albert S. Ormberg
 Bernard Krasner and Harriet K. Silver, Trustees of Bern-Har Properties Realty Trust vs. Inhabitants of Town of Brookline
 James Lawrence, Jr. et als vs. Kenneth Bond, et als
 Eldon L. Levine and Lois Levine vs. Brookline and John Heiskri
 Tillie Litman vs. Brookline
 Paul Madden vs. Brookline
 F. W. Massell Co. vs. James P. Riley, et als
 Ruth Meyer and Fred Meyer vs. Brookline
 Nathan R. Miller, et al vs. Kenneth B. Bond, et als
 Paul DeCamp Moffet vs. Brookline
 Elsie R. Murphy vs. Brookline
 Duncan McKenzie vs. Brookline
 Adelaide G. McSweeney vs. Brookline
 Adelaide G. McSweeney vs. Robert Watson
 Vincent W. McTigue, et als vs. Board of Appeals, et als
 Margaret Neville vs. Brookline, et als
 Robert C. Nordblom, et als vs. Kenneth B. Bond, et als
 Daniel C. O'Leary vs. Brookline and John H. Doolan
 Mary Palumbo and Filberto Palumbo vs. Brookline

Sonia Robbins vs. Brookline
 Robert Daniel Associates, Inc. vs. Kenneth B. Bond, et als
 Donald Race vs. Brookline
 Eleanor Rossi vs. Town of Brookline and George B. Murray
 Louis Rubenstein and Lester Delaney vs. Bond et als B/A and Isadore Schwartz
 Flora Rudnick vs. Brookline
 Rose Saipé vs. Brookline and Longwood Realty Corp.
 Noah Sallop, et als vs. Murray Brecker, et als
 Eleanore M. Scott vs. Robert C. Robinson
 Lawrence Seniboldi vs. Town of Brookline
 John E. Sheehan vs. Arthur J. Shinnors, Clerk of Town of Brookline and Joseph W. Kenney
 Bessie R. Sher vs. Brookline
 Doris Shutzer vs. Brookline
 Alvin J. Slater vs. Kenneth Bond, et als
 Robert J. Stewart vs. Harold Kravit, et als
 Robert J. Stewart, Building Commissioner vs. Beaconsfield Garage, Inc., et al (2 cases)
 Helen Stoll vs. Brookline
 Edward J. Sullivan vs. Brookline and Thomas P. Sullivan
 Trustees of Boston University vs. Kenneth Bond, et als
 Morris Vigoda d/b/a Norfolk Electric Co. vs. Peabody Construction Co., Inc., and Aetna Insurance Co. and Brookline
 Alan G. Zuker vs. Brookline

SUITS SETTLED OR TERMINATED — 1968

Henry J. Abdelmaseh vs. John F. Larson. Suffolk Superior. Tort action for personal injuries and property damage alleged to have resulted from collision with town truck on May 4, 1964 on Amory Street. After trial, auditor found for plaintiff, \$2,500 personal injuries and \$300. property damage with alternate finding for defendant on a question of law. On retrial before jury, verdict for defendant.

*Chappie Arnold vs. Town of Brookline. Norfolk Superior. Action to recover damages for alleged breach of contract for transportation of children. Motion for immediate entry of judgment in favor of Town allowed.

Bay State Truck Lease Inc. vs. Town of Brookline & Thomas P. Kelly. Boston Municipal. Claim for damage to truck arising from collision with town vehicle on May 25, 1966 on John Street near Pleasant Street. Settled for \$175.00.

*Bay State Truck Lease Inc. vs. Town of Brookline & Edward C. Monehan. Brookline Municipal. Action for damage to motor vehicle resulting from a collision with town vehicle on November 3, 1967 on Mulford Street, near Cypress Street. Settled for \$170.00. Writ not entered.

*Florence M. Bickerstaffe vs. Kenneth B. Bond et als & Arthur Mucci, Jr. Morton Bakery Inc. Intervenor. Norfolk Superior. Appeal from decision of Board of Appeals affirming grant of permit to excavate and construct foundation for addition to building at 1665 Beacon Street to be used as a bakery. After trial decision of Board of Appeals affirmed and petition dismissed. Petitioner appealed to S.J.C. Appeal dismissed.

*Town of Brookline vs. Dorothea Baker. Brookline Municipal. Action to recover damage to fire engine at Beaconsfield Road on April 26, 1968. Settled for \$160.80 paid Town. Action discontinued.

**Town of Brookline vs. Milton J. Berlad.* Brookline Municipal. Action to recover damage to fire box #572 on November 22, 1967 on Lee Street. Settled on payment of \$241.60 to Town.

**Town of Brookline vs. Ralph Freel.* Brookline Municipal. Action to recover damage to town vehicle on January 7, 1968 at Cypress and Mulford Street. After trial, finding for defendant.

Town of Brookline vs. Estate of Julia A. Norton, deceased. Norfolk Superior. Action to recover reimbursement of \$7,623.62 for Old Age Assistance. Settled for \$2,000.00 paid to Town.

Town of Brookline vs. Estate of Emily H. Steebel, deceased (William C. Gardiner, Executor). Boston Municipal. Action to recover reimbursement for Old Age Assistance in the amount of \$2,657.60 less exemption. Settled on payment of \$375.00 to Town — being balance in estate.

Brookline and George F. Carlisle vs. Evelynne P. Stevenson. Norfolk Superior. Action for damage to town vehicle and personal injury to town operator resulting from collision at intersection of Longwood Avenue and Kent Street on October 21, 1964. Agreement for neither party.

Town of Brookline vs. Robert H. Thiffault and Agnes B. Thiffault. Brookline District. Action to recover expense to remove nuisance at 141 Walnut Street in the amount of \$1,265.50. Agreement for judgment for \$1,414.08 for town — satisfied by promissory note secured by second mortgage on real estate.

The Children's Hospital Medical Center vs. Town of Brookline. Boston Municipal. Action to recover expense of hospitalization of indigent residents. Settled for \$380.24.

City of Boston vs. Town of Brookline. Suffolk Superior. Action to recover \$5,370.40 for aid to alleged indigent residents of Brookline. Settled for \$702.81 paid by town.

City of Boston vs. Town of Brookline. Suffolk Superior. Action to recover for aid to indigent residents under G.L. Chapter 117 and 118A. Claim \$22,692.24. Settled for \$4,438.73 paid by Town.

City of Boston vs. Town of Brookline. Suffolk Superior. Contract action to recover \$7,674.97 for aid rendered Brookline residents under G.L. Chapter 117 and 118A. Settled for \$1,183.77 paid by Town.

Anna R. Cohen vs. Town of Brookline. Brookline Municipal. Tort action for injuries alleged to have been received from fall on alleged defective sidewalk in front of 1705 Beacon Street on July 25, 1966. After trial, finding for defendant. Report to Appellate Div. dismissed.

Irene Covitz vs. Town of Brookline. Norfolk Superior. Tort for injuries claimed to have resulted from defective way in front of 131 South Street on November 6, 1962. Judgment in favor of Town.

**Dyar Sales & Machinery Company vs. Town of Brookline.* Brookline Municipal. Action to recover \$2,365.50 on sale of snow plow blades. Judgment for plaintiff and execution paid.

**Virginia M. Friedman vs. Town of Brookline.* Brookline District. Action for damage to vehicle claimed to have been struck by Town snow removal tractor on Cypress Street on January 23, 1968. Settled for \$50.00.

Byron P. Graff, Jr. vs. Francis W. O'Kane. Boston Municipal. Action to recover damage to motor vehicle alleged to have been struck by town snow plow operated by defendant on December 27, 1966 on Webster Street. After trial finding for plaintiff for \$410.00. Execution paid.

Beatrice Hahn vs. Town of Brookline. Norfolk Superior. Alleged fall due to defect in tree lawn of sidewalk in front of 73 Parkman Street. After trial, verdict for defendant Town.

**Harlequin Shop Inc. vs. Town of Brookline.* Brookline Municipal. Action to recover damage to container and shrub alleged to have been caused by snow plow on December 23, 1967. After trial, finding for defendant.

D. Blakely Hoar, Trustees u/w vs. Town of Brookline et als. Norfolk Probate. Equity Petition to distribute additional \$25,000.00 of income to School Committee, Tree Planting Committee, Brookline Public Library et al. Decree ordering distribution of \$8,333.33 to each of School Committee and Library Trustees and \$6,666.67 to Town for Tree Planting Committee. Distribution effected.

Carol Johnson vs. Town of Brookline. Boston Municipal. Action for damages alleged to have resulted from a fall on a defective sidewalk at corner of Boylston Street and High Street on March 16, 1965. Plaintiff non-suited. Judgment in favor of Town.

**Mass. General Hospital vs. Town of Brookline.* Boston Municipal. Action to recover for hospital services to alleged indigent residents. By agreement judgment for plaintiff for \$283.29 and execution paid.

**Charles M. Mellen vs. James M. Reddish.* West Roxbury Municipal. Action to recover damage to automobile struck by town vehicle operated by defendant on March 24, 1967 at 1382 Beacon Street. Settled for \$250.00.

**Mehitabel R. Millar vs. Patrick J. Millar.* Brookline Municipal. Action for damage to motor vehicle struck by town vehicle operated by Patrick J. Cannon, town employee, on October 24, 1967 on Walnut Street at Cushing Road. Settled for \$100.00 paid by Town.

Minna Morrison and Jacob Morrison vs. Town of Brookline. Brookline Municipal. Tort action for personal injuries and consequential damages due to fall on alleged defect in curbing on sidewalk in front of 403 Washington Street on December 21, 1962. At trial, neither party entered.

**Harry B. McCracken and Anna T. McCracken vs. Town of Brookline.* Brookline Municipal. Action to recover damages for personal injury and consequential damages arising out of fall on alleged defective sidewalk on Hilltop Road on October 25, 1967. Settled for \$2,500.00.

Elizabeth McDermott and William J. Reid, Jr. vs. Town of Brookline. Boston Municipal. Tort action for personal injuries and property damage alleged to have resulted from being struck by town garbage truck which went down hill without driver on September 24, 1965 on Washington Street at Station Street. Plaintiffs car stopped in traffic at time. First action dismissed. Second action brought. After trial judgment for defendant town; judgment against William J. Reid, Jr. for \$507.90. Execution paid.

Francis X. McLaughlin and Catherine T. Sullivan vs. Town of Brookline and Thomas F. McLaughlin. Suffolk Superior. Action of tort for personal injuries and property damage arising out of collision with town vehicle on Washington Street, at Bridge

on July 8, 1963. After trial before Auditor, and at trial before Superior Court agreement for judgment for passenger Catherine T. Sullivan against Thomas F. McLaughlin, town operator, in the amount of \$1,500.00. Execution paid. Judgment in favor of town and operator on other counts.

**New Eng. Hebrew Academy vs. Bond et als — B/A. Norfolk Superior. Mandamus Petition to direct Board of Appeals to allow petitioner to use second floor of building at 9 Prescott Street temporarily for one year for school purposes. Petition discontinued without prejudice.*

Richard Newsham vs. Town of Brookline and Alonzo F. Hunt. Concord District Court, Central Middlesex. Action for personal injuries and property damage alleged to have been received as result of collision with Town vehicle on January 11, 1966 on Market Street at intersection with Faneuil Street, Brighton. Settled for \$100.00.

Frances A. Normandin vs. Town of Brookline. Suffolk Superior. Action to recover damages for injuries alleged to have been caused by a fall on a defective sidewalk in front of 1024 Beacon Street on February 18, 1967. At trial, plaintiff discontinued action.

Frances Pinstein vs. Town of Brookline. Norfolk Superior. Tort action for damages alleged to have resulted from fall on defective sidewalk on Washington Street near Beacon Street (in front of Best's) on September 4, 1965. Settled for \$500.00.

Donald Della Rocca minor p.p.a. Paul Della Rocca, father vs. Town of Brookline, Hugh Nawn Incorporated, N. E. Tel. & Tel. Co., Boston Edison Co. Suffolk Superior. Action for damages alleged to have resulted from alleged defect at Chestnut Hill Avenue and Boylston Street on June 23, 1965 wherein stone on way thrown by passing auto struck plaintiff. After trial, judgment in favor of Town.

Kathleen Rush vs. Town of Brookline and George F. Carlisle. Middlesex Superior. Action for damages for personal injuries resulting from collision of motor vehicles at intersection of Longwood Avenue and Kent Street on October 21, 1964. Settled for \$2,200.00. Execution paid.

Kathleen Rush Estate (Lealos Administratrix) vs. George F. Carlisle. Middlesex Superior. Action for damages for death of Kathleen Rush, deceased, against defendant, town employee, resulting from collision of motor vehicles at intersection of Longwood Avenue and Kent Street on October 21, 1964. Settled with personal injury action. Agreement for judgment for \$1.00.

Donald H. Russell et als vs. Kenneth B. Bond B/A and David Zussman. Norfolk Superior. Appeal from decision of Board of Appeals dismissing Appeal of Petitioners from granting of permit by Building Commissioner to build 2 — 2 family houses on land adjoining 11 Carlton Street to David Zussman. Appeal of Petitioners to Supreme Court from Final Decree voluntarily dismissed.

Ida Samuels vs. Town of Brookline. Brookline Municipal. Action for personal injuries alleged to have resulted from a fall on a defective sidewalk in front of 60 Gibbs Street on September 4, 1963. Agreement for judgment in favor of town.

Evelynne P. Stevenson and Raymond Stevenson vs. Town of Brookline and George F. Carlisle. Middlesex Superior. Action for damages for personal injuries and property damage resulting from collision with town vehicle at intersection of Longwood Avenue and Kent Street on October 21, 1964. Settled for \$1,150.00. Execution paid.

Frances J. Winslow and Jack Winslow vs. Town of Brookline. Brookline Municipal. Tort action for personal injuries (and consequential damages) alleged to have resulted from a fall on a defective sidewalk at 310-312 Harvard Street on May 8, 1965. After trial, finding for plaintiff on Count 1 for \$400.00 and for defendant on Count 2. Execution paid.

**Beth Israel Hospital vs. Town of Brookline.* Suffolk Superior. Action to recover for services to alleged indigent resident. Settled for \$3,500.00. Ad Damnum \$5,500.00.

**Beth Israel Hospital vs. Town of Brookline.* Suffolk Superior. Action to recover for hospital services to alleged indigent resident. Settled for \$3,446.36. Ad Damnum \$5,000.00.

**Town of Brookline vs. James J. Yeannakopoulos.* Salem District. Action to recover refund of sabbatical leave salary paid during school year 1965-1966 in the amount of \$5,350.00 in accordance with provisions of G.L.C71s 41A. Settled on payment of \$4,500.00.

Louise P. Howe vs. Town of Brookline. Brookline Municipal. Damage to building by fall of tree limb on April 4 or 5, 1963 at 29 University Road, Brookline. Settled for \$50.00. Ad Damnum \$300.00.

Mass. General Hospital vs. Town of Brookline. Suffolk Superior. Action to recover for hospital services to alleged indigent resident. Settled for \$2,000.00. Ad Damnum \$3,000.00.

**John J. McCormack vs. Hon. Alvin S. Tamkin & John G. Carlson.* Supreme Judicial Petition for late entry of Bill of Exceptions allowed. Exceptions overruled by Supreme Court. Petition for Review of Decision of Civil Service Commission dismissed.

Elizabeth W. Russell vs. K. B. Bond et als — B/A and David Zussman. Norfolk Superior. Appeal from decision of Zoning Board of Appeals granting a special permit at 11 Carlton Street for construction of three attached houses. After trial, order for decree dismissing bill.

*Action brought in 1968

NEW SUITS — 1968

Josephine Carissimo vs. Town of Brookline. Brookline Municipal. Action to recover damages from alleged fall on defective sidewalk opposite 77 Thorndike Street on October 21, 1966. Ad Damnum \$1,900.00.

Kenneth Churchill vs. Town of Brookline. Brookline Municipal. Action to recover damages for personal injuries and property damage arising out of collision with town snow loader on December 27, 1966 on Washington Street. Ad Damnum \$5,000.00.

Kenneth Churchill vs. William Moore. Brookline Municipal. Action to recover damages for personal injuries and property damage arising out of collision with town snow loader operated by defendant on December 27, 1966 on Washington Street. Ad Damnum \$5,000.00.

Crown Silver Company, Inc. vs. Town of Brookline. Norfolk Superior. Action to recover for losses or damage to machinery, business, profits and good will arising out of damage to building occupied by plaintiff at corner of Aspinwall Avenue and Brook Street while sewer being constructed on Brook Street. Ad Damnum \$100,000.00.

Bernard Dresler vs. Colin M. O'Brien & Town of Brookline. Dorchester Municipal. Action for personal injuries and property damage resulting from collision of motor vehicles on March 28, 1968 on Beacon Street at Winchester, Ad Damnum \$2,000.00.

Natalie R. Finesinger vs. Charles A. Newhall and Robert Stewart. Norfolk Superior. Proceeding to enjoin Building Commissioner from issuing permit to demolish building at 16 Parkman Street.

Rena L. Freeman & Jack Freeman vs. Town of Brookline. Norfolk Superior. Action to recover damages arising out of an alleged fall on a defective street, viz. 136-140 Thorndike Street on August 12, 1968. Ad Damnum \$6,000.00.

Herman H. Fritz vs. Town of Brookline, Sadie Bunshoft & Abraham Bunshoft. Norfolk Superior. Action for damages alleged to have resulted from fall on sidewalk in front of 71 Beaconsfield Road on March 8, 1968. Ad Damnum \$50,000.00.

Paul Goodman and Sophie C. Goodman vs. Town of Brookline. Brookline Municipal. Action to recover damages for personal injuries and consequential damages alleged to have resulted from a fall on April 3, 1968 on a defective sidewalk at 29-31 Independence Drive. Ad Damnum \$3,000.00.

Francis Graff vs. Town of Brookline. Brookline Municipal. Action to recover damages alleged to have resulted from fall on defective sidewalk in front of 57 Thorndike Street on October 2, 1967. Ad Damnum \$2,000.00.

Cecelia S. Jacobson vs. Kenneth Bond, et als. Norfolk Superior. Purported appeal under C40A A.21 from condition contained in grant of variance under building code — permitting 3 family occupancy of frame building for 5 years at 21 Fuller Street.

Irving Kopelman et ux vs. Wheelock College, Bond et als B/A. Norfolk Superior. Appeal from decision of Zoning Board of Appeals granting special permit to use building at 295 Kent Street as dormitory.

Milton Lewis and Ralph E. Brown vs. City of Boston, Town of Brookline, Old Colony Construction Co. of Quincy. Suffolk Superior. Action to recover damages for personal injuries alleged to have resulted from a defective street at corner Pleasant Street and Commonwealth Avenue on July 5, 1967. Ad Damnum \$10,000.00.

Harry Martin, George Valliares & Richard Kane vs. Joan J. Doherty. Boston Municipal. Action to recover for personal injuries and property damages alleged to have resulted from collision with town vehicle operated by defendant on Lenox Street on June 7, 1967. Ad Damnum \$3,000.00.

Mass. General Hospital vs. Town of Brookline. Suffolk Superior. Action to recover for services to alleged indigent resident. Ad Damnum \$4,000.00.

Melvin B. Miller vs. William E. Mason. Newton District. Action for property damage to vehicle alleged to have resulted from collision with town vehicle operated by defendant on February 27, 1967 at Heath & Woodland Road. Ad Damnum \$400.00.

Donna McManus p.p.s. Daniel McManus vs. Town of Brookline. Norfolk Superior. Action to recover for personal injuries alleged to have resulted from a fall at High Street and Washington at fire station Number 1 on March 9, 1968. Ad Damnum \$5,000.00.

Robert J. O'Leary vs. Town of Brookline. Brookline Municipal. Action to recover damages to motor vehicle alleged to have occurred on March 12, 1967.

Lillian Perlman vs. Town of Brookline. Brookline Municipal. Action for injuries alleged to have resulted from fall on defective sidewalk in front of 213 Bonad Road on February 29, 1968. Ad Damnum \$10,000.00.

Peter Bent Brigham Hospital (for the benefit of Town of Brookline) Linscott vs. Estate of John Linscott, deceased — Joseph D. McHowell. Essex Superior. Action to recover \$9,500.00 paid by Town to hospital on bills for services to John Linscott, a medically indigent resident.

Samuel Rosen and Ruth S. Rosen vs. Kenneth B. Bond, et als & Brookline Housing Authority. Norfolk Superior. Appeal from decision of Board of Appeals granting special permits and variances for apartment house for elderly at 61 Park Street.

Samuel Rosen and Ruth Rosen vs. Robert J. Stewart, Bldg. Commissioner. Norfolk Superior. Petition for mandamus to enforce zoning by-law with reference to erection of building by Brookline Housing Authority on Park Street, with request to enjoin issuance of building permit.

George Rowlings & George Landon, Trustees under will of Margaret Cogswell vs. Town of Brookline. Brookline Municipal. Action to recover damage to building at 1356 Beacon Street alleged to have been caused by a snow plow tractor on February 14, 1968. Ad Damnum \$400.00.

H. Sacks & Sons, Inc. vs. Town of Brookline. Norfolk Superior. Action to recover damages to building at corner Aspinwall Avenue and Brook Street arising out of construction of sewer on Brook Street. Ad Damnum \$400,000.00.

Robert C. Schaye and Ruth S. Schaye vs. Town of Brookline. Norfolk Superior. Action for damages alleged to have resulted from negligent removal of water meter at 77 Colchester Street on November 6, 1967. Ad Damnum \$5,000.00.

John Sexton & Elizabeth Sexton and Morton Davidson and Elizabeth Davidson vs. Old Colony Construction Co. of Quincy, City of Boston, Town of Brookline. Middlesex Superior. Action to recover damages for personal injuries and property damage alleged to have resulted from a defective street at corner of Pleasant Street and Commonwealth Avenue on July 5, 1967. Ad Damnum \$25,000.00.

Maurice Z. Slater, Trustee of State Realty Trust vs. Bond, et als. Norfolk Superior. Appeal from denial by zoning board of appeals of special permit for parking lot at 54 Auburn Street to serve apartment building at 28-40 Park Street.

Samuel Snyder and Betty Snyder vs. John Poltack. Brookline District. Action to recover damages to property and for personal injuries alleged to have resulted from negligent operation of town vehicle by defendant on August 5, 1968 on Harvard Street at Mason Street. Ad Damnum \$10,000.00.

Lois A. Weinshienk and Morton M. Weinshienk vs. Old Colony Construction Co. of Quincy and Town of Brookline. Middlesex Superior. Action to recover damages for personal injuries and property damage alleged to have resulted from a defective street at corner Pleasant Street and Commonwealth Avenue on June 25, 1967. Ad Damnum \$15,000.00.

Henry T. Wiggan and E. Stuart Ferguson vs. Kenneth Bond, et als and Diana T. Fogelman. Norfolk Superior. Appeal from grant of zoning variance by Board of Appeals on premises adjacent to 151-163 Tappan Street to build single family house.

Stephen W. Anderson vs. Patrick J. McDonagh. Worcester Central District Court. Action to recover damage to automobile alleged to have been caused by negligent operation of town vehicle by defendant employee on February 7, 1967. Ad Damnum \$800.00.

Gilbert Berkman vs. Thomas Norris, Jr. & Town of Brookline (Park Dept.) Municipal Court West Roxbury. Action to recover for personal injuries alleged to have resulted from collision with town vehicle in front of 1128 Beacon Street on August 14, 1968. Ad Damnum \$10,000.00.

Rose Courtiss vs. Town of Brookline. Middlesex Superior. Action to recover for injuries alleged to have resulted from fall on a defective sidewalk on Washington Street between Brookline Avenue and Boylston Street on April 25, 1968. Ad Damnum \$5,000.00.

Alfred T. Curran vs. Town of Brookline. Brockton District. Action to recover \$777.99 for alleged breach of contract to purchase booklets printed for School Committee. Ad Damnum \$1,200.00.

Edythe Dubin vs. Town of Brookline. Norfolk Superior. Fall on alleged defective sidewalk at 86 Longwood Avenue on November 16, 1968. Ad Damnum \$5,000.00.

Rose Lucy Eigen vs. Town of Brookline. Suffolk Superior. Action to recover for injuries alleged to have resulted from fall on defective sidewalk in front of 338 St. Paul Street on November 19, 1966. Ad Damnum \$5,000.00.

Lippman H. Geronimus et ux vs. Bond et als vs. Kenneth Bond et als & William Connaughton. Norfolk Superior. Appeal from decision of Board of Appeals granting special permit to alter dwelling at 1774 Beacon Street into 6 apartments.

Frances Kern vs. Town of Brookline. Brookline Municipal. Action to recover for personal injuries alleged to have resulted from fall on defect in Shailer Street on October 17, 1968. Ad Damnum \$5,000.00.

Mass. General Hospital vs. Town of Brookline. Suffolk Superior. Hospitalization of indigent resident. Ad Damnum \$2,500.00.

See also cases with * under heading "Cases Settled or Terminated — 1968."

Collective Bargaining. An agreement has been negotiated and entered into between the town and Local 950, International Association of Firefighters, AFL-CIO. There are pending before the Mass. Labor Relations Commission petitions concerning representation by the American Federation of State, County and Municipal Employees, Brookline Recreation Employees Association, and the Engineering Division of the Town. Assistance has been given to the Personnel Board in connection with collective bargaining negotiations in many instances.

Opinions. Town counsel prepared and rendered 26 written legal opinions requested by the Board of Selectmen and department heads and gave numerous oral legal opinions and advice to town officials.

Recoveries: \$40,726.89, broken down as follows:—

Damage to town property, including motor vehicles, \$4,129 on 27 claims.

Welfare reimbursements, \$3,375 on three claims

Reimbursement of sabbatical leave salary of teacher under G.L.C.71s. 41A, \$4,500

Anti-trust-Salt — \$887.43.

Trust Funds — \$27,834.57 on 2 claims.

Claims against Town on which no action brought. Town counsel settled thirty-eight such claims.

Code Enforcement. Jerome D. Goodman, Esq., special counsel to the Health and Safety Committee, working under the supervision of Town Counsel, prosecuted 44 criminal complaints against 33 individuals in the Brookline Municipal Court for violations of the State Sanitary Code, Town Building Code, Zoning By-Law and Health Regulations. In the vast

majority of cases the defendants were found guilty and fined. Beginning in late November, the code enforcement function of Town Counsel was assumed by a special assistant to the Selectmen.

The town will receive reimbursement for attorneys' expenses in the amount of \$1335.55 from the federally financed Code Enforcement Program.

Appeals before State Contributory Retirement Appeal Board. Hearings were held on two appeals from decisions of the Brookline Retirement Board. One appeal was withdrawn after a preliminary hearing.

Licenses. Hearings to revoke or suspend four liquor licenses and hearings to revoke or suspend one lodging house license were conducted before the Selectmen.

Disciplinary Action against Town Employees. Town counsel represented and/or assisted Town officials in connection with disciplinary proceedings against four town employees, including two appeals before the Civil Service Commission.

Dangerous Buildings. One hearing was held before the Board of Selectmen on notice to show cause why a building should not be removed.

Workmen's Compensation. Appeared in four cases before the Industrial Accident Board.

Other Hearings before Administrative Officials. Town Counsel participated in two hearings before the Director of Public Health on appeals from orders under the Sanitary Code and prosecuted a proceeding to expel a pupil before the School Committee.

Cases before Appellate Tax Board.

	Number of Appeals	Number of Properties
Withdrawn	3	2
Settled	4	2
Dismissed	8	8
Tried at ATB	2	2
Decision by ATB on cases tried in prior year	2	1
Pending	73	57

Report Of The Executive Secretary

ARTHUR A. O'SHEA
Executive Secretary

In compliance with the vote of the Town Meeting, I respectfully submit this, my tenth report on the activities of the Executive Secretary, which will be the final report of the present incumbent of this office in view of his retirement effective December 31, 1968. This report will cover the principal problems and issues in which we have been involved during the past year and because of their importance I shall reemphasize by reiteration many points which have been covered in previous reports.

Brookline has been noted for its ability over the years to maintain fiscal responsibility, but it is not possible for us to rest upon our laurels in this accomplishment in view of the major forces working against us in the light of the ever-surging demand for additional governmental services, the inflationary factors with which we are faced, the accelerated spending programs at federal and state levels, not to mention the vigorous demands being presented by virtue of the collective bargaining law. As to the community-wide demands, the additional services include programs for mental health; operation of school cafeterias, school crossing guards, broadening of educational curricula, smaller classes and additional staff; recreational facilities, such as the skating rink, golf course and expanded programs at the physical education facility; operation of recreational programs and the library on a seven-day week basis; installation of modern traffic signals; modern snow-fighting equipment; health programs, such as glaucoma clinic, chest x-rays, employee clinics, diabetic clinics and safety programs; broadening of community planning, redevelopment, housing for the elderly and expanded programs for the aging; employee fringe benefits; shorter working hours; increase in pensions and many other services which have been developed within the last quarter of a century. Despite all these extra and extended programs, our tax rate has been held within reasonable bounds. Our community offers more extensive services than most other municipalities, and it is safe to conclude that no community gets more for its tax dollar.

As if the demand for new services was not sufficient, we find ourselves in an era of drastic social change, requiring positive community action. In the field of urban responsibilities, in which connection the Selectmen appointed a committee to establish ways and means of implementing the Kerner Commission Report, again additional responsibilities were placed upon the governing body of the Town.

In its desire to afford some relief to those tenants of the Town who have been imposed upon by landlords who have increased rentals beyond all bounds of reason, the Board of Selectmen appointed a Rent Review and Grievance Board, which was established by vote of the Town Meeting on recommendation of a majority of the Selectmen and Advisory Committee. Although it has been difficult to advocate rent control because of the fact that, unlike the period following World War II, wages and prices were not stabilized and unilateral action by one community would tend to create no end of confusion, the Selectmen have indicated that if the Rent Review and Grievance Board did not suffice to stabilize the situation, more drastic measures would, of necessity, have to be taken.

A revaluation of all taxable property of the town was undertaken by the Assessors under the mandate from Town Meeting. This study, which was completed in 1968, resulted in an increase in the valuation of the taxable real estate in the town from \$238,000,000 to \$432,183,100. This, of course, had the effect of reducing the tax rate, but not necessarily the tax bill. There is one inherent danger, however, in increasing the valuations as required by Supreme Court decisions and that lies in the fact that in the absence of any change by the Legislature in the present formula, the borrowing capacity of any given community is increased substantially; in other words, in Brookline our borrowing capacity of approximately \$12 million would be increased to approximately \$25 million. It is recommended, therefore, that some control be maintained at the local level to hold our funded debt to a figure not to exceed \$15 million; otherwise, it is inevitable that we will lose our Triple A credit rating and will find ourselves faced with substantially increased interest rates in connection with our borrowings for capital improvements.

It is to be noted that for every capital improvement there is always subsequently reflected increased budgetary operating costs for maintenance, increased personnel, heating, lighting, and other services.

Figure 1 portrays a schedule of the operating budgets, showing the trend of the annual expenditures for schools and all other departments.

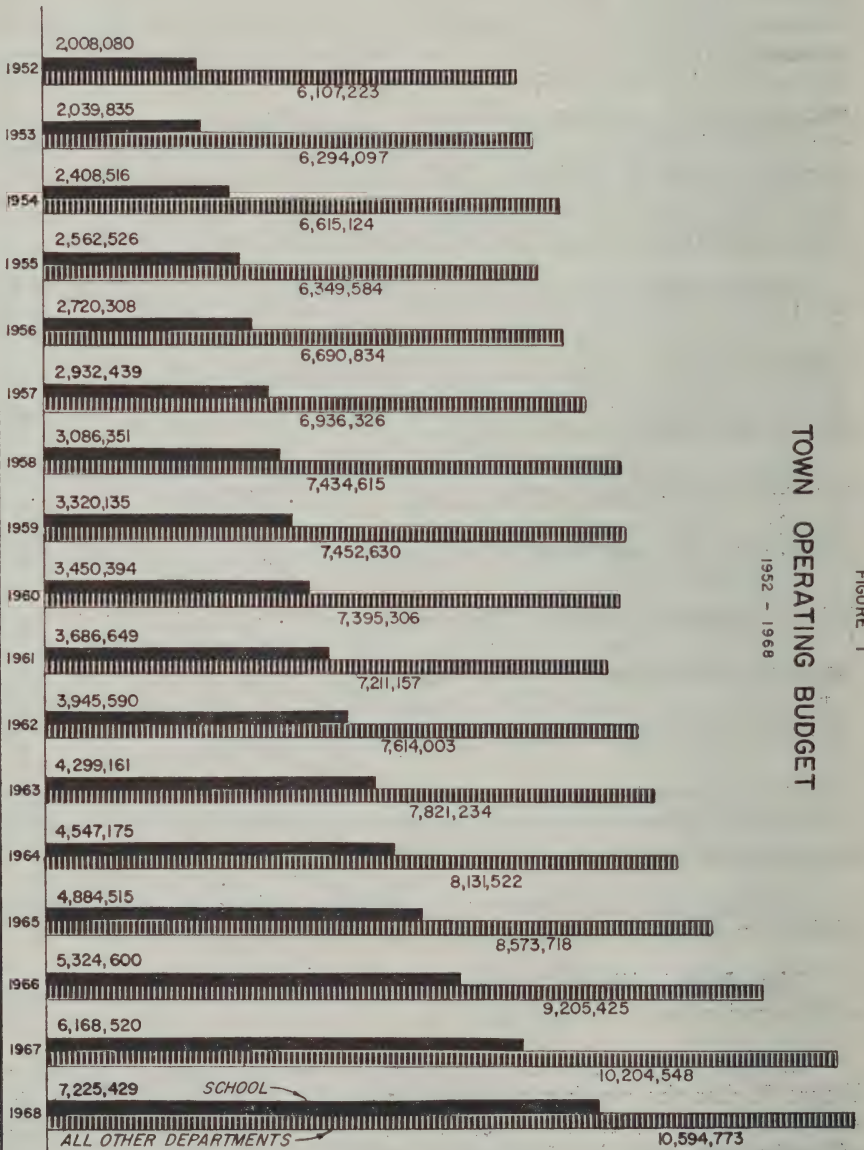
The chart in Figure 2 indicates the funded debt comparison for schools and other town agencies.

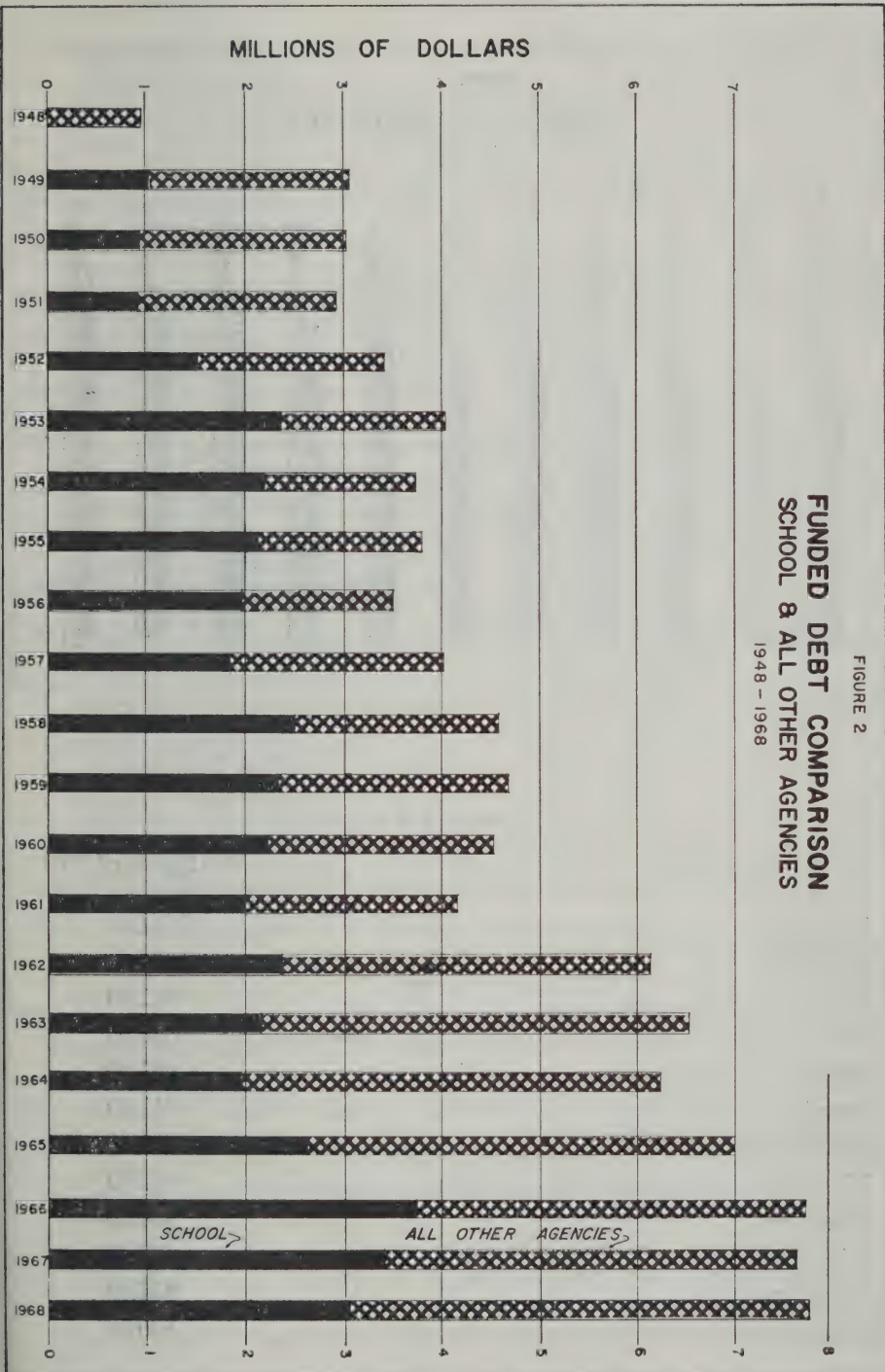
In spite of the increases in services it is to be noted, as shown in Figure 3, that the number of employees in all town agencies, with the exception of schools, has remained fairly constant whereas the introduction of modern educational techniques and practices within the school system has resulted in a substantial increase in the number of school employees. This has resulted not only in increased appropriations for salaries but for all services, such as office space rental, telephone, secretarial, and other

TOWN OPERATING BUDGET

FIGURE 1

1952 - 1968





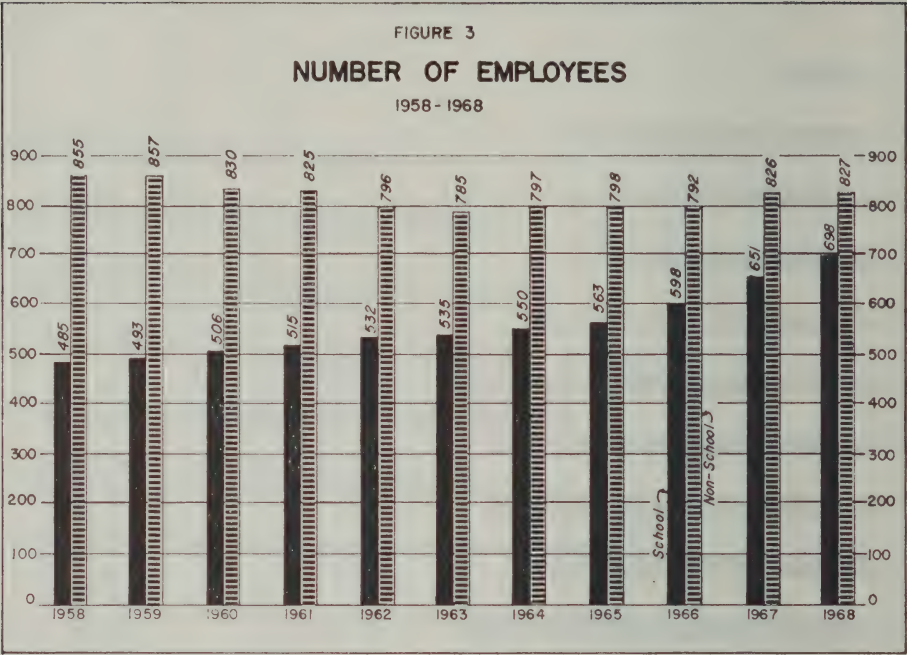


FIGURE 4

Town/City	School Support per Pupil 1967 - 1968
Brookline	\$992.00
Cambridge	766.00
Newton	842.00
Waltham	658.00
Arlington	663.00
Framingham	711.00
Wellesley	813.00
Medford	612.00
Needham	689.00
Weymouth	525.00
Watertown	632.00
Lexington	806.00

incidental services as well. In connection with the expenditure for public schools, in accordance with our usual practice we have also indicated in Figure 4 the expenditure per pupil from local taxation. These figures are based upon the report of the State Department of Education, but it must be pointed out that they do not include the entire cost, as there are many town services, such as the maintenance of grounds, telephone systems and other incidental costs.

Pensions are rising substantially from year to year, but it should be borne in mind that expenditures for pension costs are related to salary rates which have been increased progressively over the years due to inflationary trends and increased costs of living.

The budgetary controls which have been recommended and adopted over the last few years are now firmly established to insure that citizens of the town receive full value for each dollar expended. It remains, therefore, for policymaking groups of the town to scrutinize most carefully all expenditures, particularly those for capital improvements, if we are to maintain our enviable tax position.

The primary purposes of community participation, of course, are to advise, to question, and to appraise, but not necessarily to become involved in the administration and executive operations, for we cannot have two governments and must rely on the duly elected officials to direct policies based upon the sensitivities of the electorate. There is a well-founded principle of government that citizens elect to guide policy and appoint to effect efficient administration. We have endeavored during the year to continue our policy of availing ourselves of every opportunity to explain the operations throughout the government to the citizens of the Town by virtue of various reports and the medium of the local press.

For many years the administration of the town departments has been hampered somewhat by the rather marked turnover of personnel due, in some cases, to the non-competitive position of the town with respect to salary rates and promotional opportunities. This situation has been aggravated because of the acute shortage of qualified personnel in other categories, regardless of the salary attached to any particular position, an experience currently shared in general by the business community. In the last year or two, however, the salary rates of the town have been brought to a more competitive position with private industry which should permit the continued efficient operation of the town departments.

Our urban areas are becoming too large and too important to the society in which we live to be satisfied with the routine housekeeping functions which have been in effect since the turn of the century. Unless we bring the complicated forces of urban living and development under

FIGURE 5

REVENUE AND EXPENDITURES 1968

REVENUE

.2%	LICENCES & PERMITS	\$55,952
.3	INTEREST	67,556
.4	STATE AID - HIGHWAYS	106,410
.5	PARKING METERS	120,681
.7	PARK & RECREATION	180,848
.8	FINES	203,349
2.0	ALL OTHER SOURCES	504,618
2.8	WATER RECEIPTS	695,699
3.1	STATE RECEIPTS - WELFARE & VETERANS	786,035
3.7	FEDERAL GRANTS - WELFARE	918,879
5.9	MOTOR VEHICLE EXCISE TAX	1,484,314
11.6	LOCAL AID FUND	2,895,661
68.0	PROPERTY TAX	17,059,000
100%	TOTAL REVENUE \$25,079,002	

EXPENDITURES

.3%	CEMETERIES	\$66,685
1.5	HEALTH	370,123
2.4	UNCLASSIFIED	597,358
2.7	LIBRARIES	655,597
2.7	CAPITAL OUTLAY	666,883
3.3	GENERAL GOVERNMENT	810,951
4.8	DEBT SERVICE	1,174,350
5.2	PENSIONS	1,278,094
5.3	PARKS, RECREATION & FORESTRY	1,302,329
5.7	PUBLIC ASSISTANCE	1,410,887
10.8	PUBLIC WORKS	2,663,787
11.1	STATE & COUNTY ASSESSMENTS	2,726,138
14.9	PUBLIC SAFETY	3,657,465
29.3	SCHOOLS	7,225,429
100%	TOTAL EXPENDITURES \$24,606,076	

FIGURE 6
HOW EACH \$100 WAS EXPENDED
1958-1968

Major Functions	1958	1959	1960	1961	1962	1963	1964	1965	1966	1967	1968
Cemeteries38	.34	.37	.37	.34	.31	.29	.31	.27	.27	.26
Water	2.97	2.48	2.76	2.38	2.03	1.63	1.59	1.63	1.63	1.58	1.83
Health & Sanitation	4.07	4.06	4.17	4.46	3.68	2.85	3.41	3.28	3.43	3.06	3.41
Capital Outlay	7.27	9.55	3.12	3.76	8.23	10.56	9.85	11.79	9.75	10.16	6.53
Unclassified	1.40	1.79	1.97	2.33	1.80	2.81	3.20	2.55	2.82	3.07	3.30
Libraries	2.62	2.60	2.72	2.80	2.71	2.63	2.71	2.68	2.60	2.46	2.60
General Government	4.24	4.20	4.53	4.07	3.87	3.52	3.30	3.07	3.15	3.27	3.19
Debt Service	2.99	3.30	3.62	3.64	3.53	4.62	4.10	4.00	4.46	4.41	4.59
Pensions					4.31	4.75	4.98	5.26	5.30	5.36	5.00
Parks, Recreation & Forestry	5.48	5.32	5.44	5.47	5.54	5.09	5.08	5.27	5.18	4.96	5.09
Public Assistance	8.32	6.89	6.57	6.58	5.70	5.72	5.31	5.58	5.61	5.80	5.52
State & County Assessments	11.32	11.72	13.42	13.17	12.23	9.70	11.67	9.34	9.76	9.86	10.66
Care & Lighting of Streets	8.32	7.59	7.69	7.44	7.71	8.22	7.11	7.01	7.05	7.03	6.62
Public Safety	17.88	17.46	18.50	18.22	14.33	13.85	13.59	14.30	14.19	13.76	14.30
Schools	22.74	22.70	25.12	25.31	23.99	23.74	23.81	23.93	24.80	24.95	27.10

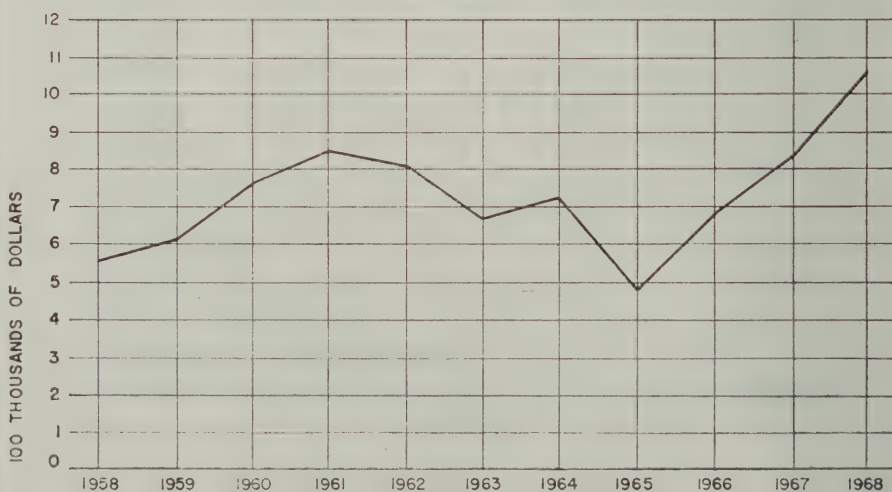
FIGURE 7

COMPARISON OF TAXABLE AND NON-TAXABLE PROPERTY

	Streets & Ways	State & Private Exempt	Town Tax Exempt	Taxable
1930	13.8%	4.5%	8.7%	73.0%
1940	14.5	5.4	9.1	71.0
1950	15.0	7.5	13.2	64.3
1960	14.7	9.7	13.1	62.5
1961	14.7	9.6	13.2	62.5
1962	14.8	11.5	13.2	60.5
1963	14.8	11.6	13.3	60.3
1964	14.7	11.7	13.2	60.3
1965	14.9	11.7	13.2	60.1
1966	14.7	11.7	13.3	60.2
1967	14.6	11.6	13.3	60.5
1968	13.5	11.3	13.3	61.9

FIGURE 8
ANNUAL DEFICIT PAYMENTS M.B.T.A.

1958 - 1968



control through knowledge and democratically conceived management, our urban problems will be transformed into a major crisis. Metropolitan residents loudly demand education for their children, road and transit facilities, clean water, unpolluted air, police and fire protection, parks and playgrounds, regulation of public utilities as well as protection from fraud and the unscrupulous. They desire to protect the value of their homes, businesses, and jobs. They need sound planning, zoning and tax administration. Local government faces a never-ending series of decisions requiring competent judgment. These decisions will be made by, and depend on, people — obviously the best equipped, the most imaginative and the strongly motivated, not the castoffs, the security seekers nor the disinterested. If superior talents are not at work on these critical problems and decisions, the quality of daily living in metropolitan areas faces a steady and inevitable decline. That the citizens might have a better understanding of the fiscal operations of the town there has been portrayed in Figure 5 the revenue and expenditures for the year 1968.

The relation of income and outgo has been maintained in balance and the only so-called deficit spending would be reflected in the funded debt obligation of the town. We have striven to improve our tax base, and our assessments have fortunately not lagged too far behind.

A careful study of expenditure trends over the years will indicate that those appropriations under the control of the Selectmen and the Executive Secretary have been maintained at a fairly constant level. The most drastic increases have been in the areas of education and expanded welfare programs directed from the State level. Such expenditures as the maintenance of public schools, the cost of community government, the expenses of the Metropolitan District Commission, and the deficit of the Massachusetts Bay Transportation Authority (see Figure 8) account for the major portions of the increased tax burdens at the local level.

It is common knowledge among administrators that the financial plight of the Commonwealth of Massachusetts is extremely serious. In 1968 the amount received by the Town from the State was drastically reduced by approximately \$600,000. Furthermore, monies due the Town from the State as reimbursement for welfare, medicaid, and veterans' relief were not received by the Town before the close of the fiscal year, thereby reducing our cash position substantially. Because of the financial condition of the State, it would appear that the amounts to be distributed by the State to the cities and towns will be further substantially reduced. This fact, together with the enormous increase in the Massachusetts Bay Transportation Authority deficit, as well as the normal increases in local budgets, would indicate that it cannot be otherwise than that the tax rate for the Town in 1969 will be substantially increased. Caution must be

exercised therefore to eliminate from the 1969 budget and warrant articles all extraordinary and unusual items, as well as those programs which can be postponed.

Sometimes it is helpful to the taxpayers and citizens to know precisely how each \$100 was expended for the various categories of governmental services. In this connection reference is made to Figure 6 where this information is tabulated. As we have previously pointed out, approximately 40% of the land area of the town is non-taxable, as indicated in Figure 7. It is for this reason that we must be very cautious about taking further tax revenue lands and devoting them to public use, as to do so reduces pro tanto the income so necessary to the maintenance of our local government commitments. It must be remembered that the total area of the town is approximately 6 sq. mi.

In accordance with our usual practice, periodic meetings were held during the course of the year with the Department Heads, in addition to the day-to-day consultations, for the purpose of discussing those problems common to more than one department, such as Civil Service procedures, payments of overtime, control of "coffee breaks", in-service training programs, centralized services, control of outside travel, coordination of departments and other town agencies, preparation of articles for the warrant, and various departmental procedures in the interest of effecting coordination between the various departments in the town in matters involving town policy.

Our in-service training program has been continued, and it is interesting to note that many employees were enrolled in the evening courses at Boston College relating to municipal financing and budgeting as well as in the area of collective bargaining. In addition, many employees of the Town have taken advantage of the special courses that are being given under the sponsorship of the Adult Education Division of the School Department for the purpose of improving their talents in secretarial and other fields, not only to make their daily work less difficult but to provide them with sufficient training for further opportunities.

Brookline fortunately over the years has been alert to the problems of the urban area and has kept pace with the changing trends. It is expected that as Brookline has met the challenges in the past it can be expected to keep pace with the demands of good government in the future.

Brookline has always maintained an excellent record in the collection of taxes, and it is reported by the Town Treasurer, Neil Nevergelt, that all tax assessments for the year 1967 have been collected in full.

Brookline has kept pace with modern techniques by the introduction of a high speed computer system for its accounting and management information services. At the present time the following areas have been programmed and are in operation:—

Payrolls for all departments, including personnel records of sick time, vacations, and other absences.

Payroll Deduction Records

Tax Forms — W-2, etc. — State and Federal

Appropriation Distribution Reports

Monthly Disbursement Reports

Monthly Civil Service Lists

Reconciliation report to Treasurer for payroll

Water billing

In addition, cost accounting and other reports are prepared for the School Department and for the various program directors.

The full potential of this equipment has not as yet been attained as the programs must be introduced by stages. The following applications are projected for 1969 — real estate and personal property tax commitments, and future programs will include the preparation of the street list, voting lists, and the budget.

In conclusion, I must take this opportunity to express my sincere appreciation for the cooperation given to me by all the Boards, Commissions, and Department Heads during my tenure of office. A special debt of gratitude is certainly owed to the members of my staff who have manifested an esprit de corps unsurpassed in the business world. The teamwork that has been forthcoming has made it possible to meet all deadlines and commitments of the Board of Selectmen and the Town Meeting. A special note of commendation is due my assistants, Mr. Leary, Mr. Thompson, Miss Mahoney and Mr. Hayes who have made the burdensome pressures of this office more tolerable and pleasant.

BROOKLINE TOWN RECORDS

FOR THE MUNICIPAL YEAR ENDING DECEMBER 31, 1968

WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To any Constable of the Town of Brookline, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Brookline qualified to vote in elections to meet at the polling places designated for the several precincts in the said Town on Tuesday, the Fifth day of March, 1968 at seven o'clock in the forenoon for the following purpose, to wit:

To choose by ballot the following Town Officers:

- One SelectmanFor three years
- Four Trustees of Public LibraryFor three years
- Three Members of the School CommitteeFor three years
- Two Trustees of the Walnut Hills CemeteryFor three years
- One Trustee of the Walnut Hills CemeteryFor two years
- (To fill a vacancy)
- One Member of the Brookline Housing AuthorityFor five years
- One Member of the Brookline Redevelopment AuthorityFor five years
- Five ConstablesFor three years

Also

- Seven Town Meeting MembersFor three years
- In precincts 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and 12
- One Town Meeting MemberFor two years
- To fill vacancies in Precincts 3, 5, 9 and 10
- One Town Meeting MemberFor one year
- To fill vacancies in Precincts 1, 2 and 4
- Two Town Meeting MembersFor one year
- To fill vacancies in Precincts 5 and 7

Also for the purpose of giving "Yes" or "No" votes on the following Questions:

Question No. 1

"Shall the town pay one half of a premium for group accidental death insurance for policemen and firemen who are killed or who die from accidental injuries received in the performance of their duties with such employee paying the remaining one half, and shall the town also pay a subsidiary or additional rate?"

YES	
NO	

Question No. 2

"Shall the town pay one half of a premium for group health insurance for the surviving widow and dependents of an insured fire fighter who was killed or who died from injuries received in the performance of his duty, with the survivor paying the remaining one half, and shall the town also pay a subsidiary or additional rate?"

YES	
NO	

For these purposes the polls will be open at seven o'clock in the forenoon and shall be closed at eight o'clock in the afternoon.

An in the name of the Commonwealth, you are further required to notify and warn the said Inhabitants to meet at the High School Auditorium in said town on Tuesday, the Twenty-Sixth day of March, 1968 at seven-thirty o'clock in the evening for the following purposes to wit:

FIRST ARTICLE. — To see if the Town will vote that the number of Measurers of Wood and Bark be two, to be appointed by the Selectmen.

SECOND ARTICLE. — To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1968 and January 1, 1969, in accordance with the provisions of the General Laws, Chapter 44, section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Section 17, of Chapter 44 of the General Laws, as amended, or take any other action relative thereto.

THIRD ARTICLE. — To see if the Town will amend Article 1-B of the By-Laws of the Town by adding, deleting or substituting positions or classes in the Classification Plan, or will otherwise amend said Article 1-B, and will amend the Pay Plan by establishing, deleting or substituting minimum, maximum or flat rate salaries for any position or class which may have been added to, deleted from or substituted in the Classification Plan under this Article, or by changing any of the existing salaries, or by amending the general provisions with respect to sick leave, vacation leave and the like; or will otherwise amend said Pay Plan.

FOURTH ARTICLE. — To see if the Town, pursuant to the provisions of Section 90A of Chapter 32 of the General Laws will vote to increase the retirement allowance of any former employee of the Town who was retired on account of injury sustained in the performance of his duty.

FIFTH ARTICLE. — To act upon the appropriations asked or proposed by the Selectmen or by any other officer, board or committee, and to fix the salary or other compensation of all elected officers of the Town as provided in Section 108 of Chapter 41 of the General Laws, as amended.

SIXTH ARTICLE. — To see if the Town will authorize the Board of Selectmen to appoint Police Cadets as provided in Chapter 430 of the Acts of 1967.

SEVENTH ARTICLE. — To see if the Town will amend Section 6 of Article IV of the Town By-Laws so that the first paragraph of Section 6 shall read as follows:

PROPOSAL

Section 6. When the estimated amount of a proposed contract for the purchase of materials, supplies or equipment, or for any work or services to be performed for the town (other than services of architects or other services of a professional nature or service performed by a person regularly employed by the town as a part of the duties of such employment) exceeds \$2,000, proposals shall be called for in the manner provided in this section, except as otherwise specifically authorized in writing by the Board of Selectmen, provided that the last mentioned exception shall not apply when the estimated amount of such contract exceeds \$3,500, or such authorization is limited or prohibited by statute.

and the last sentence in said section shall read as follows:

As far as practicable, contracts for less than \$2,000 shall be awarded in such manner as to secure reasonable competition.

EIGHTH ARTICLE. — To see if the Town will accept and allow the alteration and widening of Shailer Street at its junction with Harvard Street and at its junction with Centre Street, as laid out by the Selectmen in the document dated January 2, 1968, and as shown on a plan dated December 15, 1967, by John G. Carlson, Commissioner of Public Works, on file, respectively, in the Town Clerk's Office, and will authorize the Selectmen to acquire the land therefor by purchase, taking by eminent domain under Chapter 79 of the General Laws, or otherwise, and will raise and appropriate the sum of nine hundred twenty-five dollars (\$925) to pay for the same or to be used for the payment of land damages or other costs and expenses incidental to such taking or other means of acquisition, and to make entry for the purpose of construction before all claims for damages are finally adjusted or determined.

NINTH ARTICLE. — To see if the Town will accept and allow the alteration and widening of Williams Street at its junction with Harvard Street and its junction with Winchester Street, as laid out by the Selectmen in the document dated January 22, 1968, and as shown on a plan made by John G. Carlson, Commissioner of Public Works, dated December 22, 1967, on file, respectively, in the Town Clerk's Office and will authorize the Selectmen to acquire land therefor by purchase, taking by eminent domain under Chapter 79 of the General Laws, or otherwise, and will raise and appropriate the sum of six hundred dollars (\$600) to pay for the same or to be used for the payment of land damages or other costs and expenses incidental to such taking or other means of acquisition, and to make entry for the purpose of construction before all claims for damages are finally adjusted or determined.

TENTH ARTICLE.— To see if the Town will raise and appropriate, or appropriate from available funds in the Treasury, the sum of eighty-two thousand nine hundred dollars (\$82,900) for the reconstruction and repair of certain streets under the Chapter 90 road program.

ELEVENTH ARTICLE. — To see if the Town will authorize the transfer of one hundred thousand dollars (\$100,000) from the funds allotted to the Town by Chapter 616 of the Acts of 1967 entitled, "AN ACT RELATIVE TO THE ACCELERATED HIGHWAY PROGRAM" and appropriate the sum of one hundred thousand dollars (\$100,000) to permit the reconstruction, repair and resurfacing of certain public ways within the Town.

TWELFTH ARTICLE. — To see if the Town will raise and appropriate, or appropriate from available funds, the sum of two hundred forty thousand dollars (\$240,000) to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for laying and relaying of water mains of not less than six (6) inches but less than sixteen (16) inches in diameter, and will authorize the Treasurer to borrow the whole or any part of the same.

THIRTEENTH ARTICLE. — To see if the Town will raise and appropriate or appropriate from available funds, the sum of two hundred sixty thousand dollars (\$260,000), to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the construction of sewers for sanitary and surface drainage purposes, and will authorize the Treasurer to borrow the whole or any part of the same.

FOURTEENTH ARTICLE. — To see if the Town will raise and appropriate the sum of fifty-nine thousand one hundred dollars (\$59,100), to be expended by the Commissioner of Public Works, with the approval of

the Traffic Commission, for the modernization and improvement of traffic control installations in order to meet the requirements of the Bureau of Public Roads Manual on *Uniform Traffic Control Devices for Streets and Highways* at the following locations:

Beacon Street at Carlton Street
Carlton Street at Monmouth Street
Harvard Street at School Street
Longwood Avenue at Kent Street
Pleasant Street at Freeman Street
Longwood Avenue at St. Paul Street

FIFTEENTH ARTICLE. — To see if the Town will raise and appropriate the sum of sixteen thousand dollars (\$16,000) to be expended by the Commissioner of Public Works, with the approval of the Traffic Commission, for the construction of new traffic signals at Mountfort Street at St. Mary's Street.

SIXTEENTH ARTICLE. — To see if the Town, pursuant to the provisions of 26CC and 26DD of the Housing Authority Law contained in Chapter 121 of the General Laws (Ter. Ed.), as most recently amended, will raise and appropriate the sum of one hundred eighty-three thousand five hundred dollars (\$183,500) for the purpose of defraying such part of the development, acquisition and operating costs of the Marsh Urban Renewal Project of the Town of Brookline, Massachusetts as will not be met by loans, contributions or grants from the Federal government or otherwise, and will authorize the Treasurer with the approval of the Emergency Finance Board to borrow the whole, or any part of the same.

SEVENTEENTH ARTICLE. — To see if the Town will raise and appropriate the sum of three hundred seventy-five thousand dollars (\$375,000) to be expended by the Building Commission, with the approval of the Board of Selectmen and the School Committee, for the construction of an automobile parking building accessory to the use of the High School and other school facilities, over the Massachusetts Bay Transportation Authority right-of-way and on the property of the Town of Brookline on Brington Road and at the rear of the Swimming Pool and new Physical Education buildings, substantially in accordance with the plan developed by Smith, Sellev and Doherty, Architects and Engineers, dated December 26, 1967, and determine how any such appropriation shall be raised, by transfer of available funds, by taxation, by borrowing or otherwise and, if by borrowing, will authorize the Treasurer to borrow the whole or any part of the same, or will take any other action with respect thereto.

EIGHTEENTH ARTICLE. — To see whether the Town will authorize a petition to the Legislature for legislation to validate the votes adopted

under Article Seventeenth of this Warrant and for authority to issue bonds or notes of the Town therein authorized, or take any other action in respect thereto.

NINETEENTH ARTICLE. — To see if the Town will authorize the Selectmen to take by eminent domain under chapter 79 of the General Laws, or acquire by purchase or otherwise, for the purpose of the public schools, a certain parcel of land in the location used by the Massachusetts Bay Transportation Authority, and more specifically bounded and described as follows:

Beginning at a point on the division line of land, now or formerly, of Francis and Anne Dalrymple, being designated in the 1967 Town of Brookline Assessors' Atlas as Lot 9 Block 194, land now or formerly, of the Town of Brookline, designated in the said 1967 Town of Brookline Assessors' Atlas as being part of Lots 10 & 11 Block 194 and land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running southeasterly by a straight line, for a distance of ninety-six and ninety-eight hundredths (96.98) feet, along the division line of land of said Town of Brookline, and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running southeasterly by a straight line, for distances of seventy-one and twenty-nine hundredths (71.29) feet and twenty-eight and ninety-six hundredths (28.96) feet respectively, along the division line of land of said Town of Brookline and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running southeasterly by a straight line, for a distance of one hundred thirty-seven (137) feet, along the division line of land of said Town of Brookline and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running southwesterly by a straight line, for a distance of thirty-four (34) feet, through land on which said Massachusetts Bay Transportation Authority has a right of way, to a point on the division line of land of said Town of Brookline and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of one hundred thirty-seven (137) feet, along the division line of land of the said Town of Brookline and land on which the said Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of one hundred and eighteen hundredths (100.18) feet, along the division line of land of the said Town of Brookline and the land on which the said Massachusetts Bay Transportation Authority has a right of way;

Thence running southwesterly by a straight line, for a distance of ninety-eight and forty-six hundredths (98.46) feet, along the division line of land of the said Town of Brookline and land on which the said Massachusetts Bay Transportation

Authority has a right of way, to a point on the division line of land of the said Town of Brookline, land on which the said Massachusetts Bay Transportation Authority has a right of way, and land now or formerly, of Rose A. Keith, designated in the said 1967 Town of Brookline Assessors' Atlas as Lot 27 Block 191;

Thence running northeasterly by a straight line, for a distance of sixty-four and thirty hundredths (64.30) feet, through land on which said Massachusetts Bay Transportation Authority has a right of way, to the point of beginning, containing fourteen thousand one hundred twenty (14,120) square feet, more or less, as shown on a plan by John G. Carlson, Commissioner of Public Works, entitled "Plan of Land in Brookline, Massachusetts", dated January 17, 1968.

EXCEPTING from the land and rights to be taken or otherwise acquired an easement for railroad purposes held by the Massachusetts Bay Transportation Authority in or upon said premises and will raise and appropriate, or appropriate from available funds in the Treasury, the sum of one hundred dollars (\$100) to pay for the same or to pay for land damages or other costs and expenses in connection therewith.

TWENTIETH ARTICLE. — To see if the Town will transfer from the Board of Selectmen and the Park and Recreation Commission, as their respective interests may appear, to the School Committee the care, custody, management and control of the following described town-owned land for school purposes, and especially for the parking of vehicles accessory to the use of the High School and other school facilities:

Beginning at a point on the division line of land, now or formerly, of the Town of Brookline, designated in the 1967 Town of Brookline Assessors' Atlas as being part of Lots 10 & 11 Block 194 and land on which the Massachusetts Bay Transportation Authority has a right of way, said point being further described as being seventy-one and twenty-nine hundredths (71.29) feet and ninety-six and ninety-eight hundredths (96.98) feet respectively southeasterly from the division point of land, now or formerly of Francis and Anne Dalrymple, being designated in said 1967 Town of Brookline Assessors' Atlas as Lot 9 Block 194, land of the said Town of Brookline, designated in the said 1967 Town of Brookline Assessors' Atlas as being part of Lots 10 & 11 Block 194 and land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running northeasterly by a straight line, for a distance of thirty-two and seventy-five hundredths (32.75) feet, through land of said Town of Brookline;

Thence running southeasterly by a straight line, for a distance of one hundred seventeen and seventy-five hundredths (117.75) feet, through the said land of Town of Brookline to a point on the division line of land of the said Town of Brookline and land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of ninety-three and thirty-two hundredths (93.32) feet, along the division line of land of the said Town of Brookline and the land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of twenty-eight and ninety-six hundredths (28.96) feet, along the division line of land of said Town of Brookline and land on which the said Massachusetts Bay Transportation Authority has a right of way, to the point of beginning, containing two thousand twenty-three (2,023) square feet, more or less, as shown on a plan by John G. Carlson, Commissioner of Public Works, entitled, "Plan of Land in Brookline, Massachusetts", dated January 17, 1968.

TWENTY-FIRST ARTICLE. — To see if the Town will authorize the Board of Selectmen, to obtain appraisals on or options to purchase real estate or rights therein within an area, hereby designated as the "Cypress Playground Expansion Area," for educational, playground, and recreational purposes, including all necessary supporting facilities, said expansion area to be limited to those properties, consisting of Lots 3 through 13 of Block 196, and Lots 2 through 7 of Block 197, as shown in the 1967 Atlas of the Town of Brookline, and will raise and appropriate for such options and/or appraisals the sum of three thousand dollars (\$3,000).

TWENTY-SECOND ARTICLE. — To see if the Town will amend the By-Laws of the Town of Brookline by adding thereto Article XXIV, as follows:

ARTICLE XXIV — *Planning Department*

Section 1. A Planning Department is hereby established in the Town to advise and assist in the administration of municipal functions and responsibilities in the field of town planning, to coordinate efforts directed towards the future development of the town, and to plan its continued improvement consistent with its physical, social and economic conditions and resources.

Section 2. *Planning Director*

There shall be a planning director who shall be the administrative head of the department. The selectmen shall appoint and may remove, when in their judgment the public interest so requires, and may fix the compensation of, the planning director. The selectmen shall have the authority to create subordinate staff positions in said department and the planning director, with the approval of the selectmen, may appoint persons to fill these positions and he may remove them with the approval of the selectmen. The planning director shall have full charge and supervision of the work of the planning department and its personnel. He shall, in the performance of his duties and responsibilities, be directly responsible to and subject to the direction, authority and control of the Board of Selectmen.

Section 3. *Same — Selection*

The planning director preferably should have a Master's Degree in City Planning from an educational institution of recognized standing, although as an alternate, the selectmen may take into consideration the training and experience of a candidate who would otherwise be qualified to perform the duties of the office. The selectmen shall seek the advice of the planning board in making the appointment.

Section 4. *Same — Duties*

Consistent with the general purpose of section 1 hereof, the planning director shall perform such duties and responsibilities as may be assigned to him from time to time by the board of selectmen, which duties shall include the following:

(a) Plan, organize and direct the activities of professional, technical, administrative and clerical personnel of the planning department, engage in the compilation, analysis and interpretation of data pertaining to municipal planning.

(b) Initiate and conduct studies of the resources, possibilities, and needs of the town and its relationship to the metropolitan area.

(c) Prepare plans and recommendations for submission to the selectmen for:

(1) The use of land for residential, commercial, industrial, recreational and/or other purposes

(2) Controlling shifts of population

(3) Situating public and private ways, bridges, tunnels, parks, recreation facilities, public utility services, public housing projects, urban renewal projects, public garages, and off-street parking facilities and

(4) Affording further facilities for the housing, transportation, employment, health, safety, and general welfare of the population.

(d) Act as technical advisor to the board of selectmen and committees thereof, planning board and other town agencies or officials on municipal planning matters.

(e) Publish and distribute such copies of plans or reports as the board of selectmen may authorize in connection with planning and development problems and policies.

(f) Assist the planning board in the preparation of the long-range capital improvement program for the town, including data as to the cost of each project recommended, relative priorities of the projects from an urgency and desirability standpoint, and after consultation with the executive secretary of the board of selectmen, the amounts that might be available from borrowed funds, federal or state grants-in-aid or loans, special revenue and trust funds, accumulated surplus, and funds obtained from the annual tax levy, together with the estimated amounts returnable to the town by betterment assessments.

(g) Assist the planning board in the administration of the subdivision control regulations and zoning and other related by-laws.

(h) Cooperate with municipal regional planning commissions and other agencies or groups to further the local planning program and to assure harmonious and integrated planning for the area.

(i) Act as secretary of the planning board and shall be responsible for keeping the agenda for board meetings, the records, files, indexes, correspondence, and other data pertaining to the functioning of the planning board.

(j) Supervise the work of planning consultants, employment of which may be authorized by the board of selectmen from time to time.

Section 5. *Same — Liaison with planning board*

(a) In addition to the duties set forth in section 4 hereof, the planning director shall cooperate with the planning board in the fulfillment of the board's responsibilities under the General Laws and shall carry out such assignments as the board may request from time to time with the consent of the board of selectmen, or will take other action with respect thereto.

(b) He shall provide full staff services to the planning board and cooperate with that agency in the fulfillment and implementation of its various policy decisions with which it is specifically charged by statute such as are included in the following:

- (1) Adoption and amendment of the Comprehensive Plan (Sec. 81-D, Ch. 41, G.L.)
- (2) Adoption and application of subdivision regulations (Sec. 81-K—81-GG, Ch. 41, G.L.)
- (3) Review and report on 6 year Capital Improvements Program
- (4) Approval of urban renewal plans (Ch. 121A)
- (5) Report on certain type of zoning appeals
- (6) Responsibilities for hearings and recommendations on amendments to the Zoning By-Law. (Ch. 40A)
- (7) Review and report on matters specified in a By-Law or General Law requiring mandatory referral.

or will take any other action with respect thereto.

TWENTY-THIRD ARTICLE. — To see if the Town will raise and appropriate the sum of thirty-two thousand dollars (\$32,000) to be expended by the Trustees of the Public Library, with the approval of the Board of Selectmen, for the equipping and furnishing of the Coolidge Corner Branch Library addition.

TWENTY-FOURTH ARTICLE. — To see if the Town will raise and appropriate the sum of one hundred thousand dollars (\$100,000), to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for detailed plans and specifications, and the redevelopment of the Longwood Playground.

TWENTY-FIFTH ARTICLE. — To see if the Town will raise and appropriate the sum of forty thousand dollars (\$40,000) to be expended by the Building Commission, with the approval of the Board of Selectmen and the Park and Recreation Commission, for the construction of a Field House at Amory Playground.

TWENTY-SIXTH ARTICLE. — To see if the Town will raise and appropriate the sum of seven thousand five hundred dollars (\$7,500) to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for architectural plans and specifications for the development and improvement of Freeman Triangle, Dwight Triangle, St. Mark's Triangle, and Brook Playground.

TWENTY-SEVENTH ARTICLE. — To see if the Town will petition the General Court for legislation in substantially the following form:

AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO SUPPLEMENT THE PRESENT OR FUTURE ANNUAL PENSIONS OF MISS

ALICE HOWARD SPAULDING AND MISS LUCIE A. METCALF, FORMER TEACHERS.

Section 1. The Town of Brookline is hereby authorized and directed to supplement the present or future annual pensions of Miss Alice Howard Spaulding and Miss Lucie A. Metcalf, former teachers, by seven hundred dollars (700) each.

Section 2. Any supplement authorized by Section 1 of this Act shall not increase the amount of reimbursement paid to the Town of Brookline by the Commonwealth under paragraph C of sub-division 2 of Section 20 of Chapter 32 of the General Laws.

This act shall take effect upon its passage,

or will take any other action with respect thereto.

TWENTY-EIGHTH ARTICLE. — To see if the Town will adopt the following Resolution:

RESOLVED, that the Brookline Town Meeting opposes the construction of the Inner Belt road program as being against the best interests of the residents of the Town of Brookline and the entire metropolitan area.

TWENTY-NINTH ARTICLE. — To see if the Town will adopt the following Resolution:

RESOLVED, that the Brookline Town Meeting opposes the construction of the Inner Belt road program as presently planned as being against the best interests of the residents of the Town of Brookline and the entire metropolitan area, and it urges State and Federal agencies involved to take no further action until a comprehensive study of need based on social, economic and aesthetic factors as well as traffic and transit factors, is made by proper agencies.

THIRTIETH ARTICLE. — To see if the Town will amend Article XXII of the By-Laws of the Town (Dog Control) by adding the following thereto:

Section 3. *Impounding of Dogs*

(d) RESTRAINT AND CONTROL BY OWNER OR CUSTODIAN

It shall be unlawful for the owner or custodian of any dog to permit any such animal to run loose or be at large within the corporate limits of the Town of Brookline. All dogs found any place other than on the premises of the owner or custodian shall be deemed to be running loose or to be at large within the meaning of this section, except such dogs that may be under control by means of a chain or leash, not longer than 6 feet or those that may be in any vehicle or boat, while so therein shall be deemed to be under personal control of owner or custodian thereof.

(e) If creating a nuisance on private property.

(f) If creating a nuisance on public property namely on sidewalks or grassed areas, only exception being on the roadway next to the curb.

THIRTY-FIRST ARTICLE. — To see if the Town will amend the By-Laws by adding at the end thereof a new Article XXIII, as follows:

ARTICLE XXIII

Littering

Section 1. No person shall litter, sweep, throw, or cast, or direct, suffer or permit any servant, agent, employee, or other person under his control to litter, sweep, throw or cast any ashes, garbage, paper, dust or other rubbish and refuse of any kind whatsoever, in or upon any street or public place, vacant lot, air shaft, areaway, backyard, court or alley.

Section 2. Every owner, lessee, tenant, occupant or person in charge of any building or premises shall keep and cause to be kept the sidewalk and curbstone abutting such building or premises free from obstructions and nuisances of every kind, and shall keep such sidewalks, air shafts, areaways, backyards, courts and alleys free from garbage, refuse, rubbish litter and other offensive material.

Section 3. Whoever violates the provisions of this article shall forfeit and pay for each offense a fine not exceeding fifty dollars.

Section 4. Proceedings under this article shall not be deemed to be criminal; provided, however, that should any person notified to appear for violation of this article fail to appear and, if a fine is imposed hereunder, fail to pay the same, the clerk of court shall notify the officer concerned who shall forthwith make a complaint and follow the procedure established in criminal cases.

THIRTY-SECOND ARTICLE. — To see if the Town will authorize the Selectmen to sell at either public or private sale and convey by deed the parcel of land hereinafter described which is no longer needed for public purposes, said parcel being in the rear of Nelson Drive and Newton Street:

Beginning at the junction of the Westerly lot line of lot 7 in Block 418 and Newton Street thence running westerly along Newton Street 50-feet thence running Northerly along Incinerator Drive about 450-feet thence running Easterly about 50-feet to the Northwest corner of Lot 4 in Block 418 thence running Southerly on the Westerly Lot line of Lots 4, 2-3 and 7 to Newton Street at the point of beginning.

THIRTY-THIRD ARTICLE. — To hear and act upon the reports of Town Officers and Committees.

THIRTY-FOURTH ARTICLE. — To see if the Town will authorize taking a sum of money voted for the appropriations heretofore made at this meeting and not voted to be borrowed, from any available funds in the treasury, and will authorize the Assessors to use free cash in the treasury in any available funds to that amount in the determination of the 1968 tax rate.

THIRTY-FIFTH ARTICLE. — To appropriate and raise by borrowing or to appropriate from other available funds such sums of money as may be necessary for all or any of the purposes mentioned in the foregoing articles.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen seven days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this twelfth day of February in the year of our Lord one thousand nine hundred and sixty-eight.

GEORGE V. BROWN, JR.
LOUISE M. CASTLE
GEORGE F. McNEILLY
SUMNER Z. KAPLAN
MORTON R. GODINE

Board of Selectmen

NORFOLK, SS.

BROOKLINE, FEBRUARY 20, 1968

By virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline, qualified to vote in elections, to meet at the several designated polling places in said Town on Tuesday, the fifth day of March, 1968 for the purpose of electing certain Town Officers, and further notified and warned said inhabitants to meet at the High School Auditorium in said Town at 7:30 P.M., Tuesday, March 26, 1968, by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Brookline Chronicle-Citizen, issue of February 15, 1968, an attested copy of the within Warrant. All of which was done at least seven days before said meeting.

CHARLES L. HAPGOOD
Constable

I hereby certify that at least seven days before the time of said meeting I notified the Town Meeting Members of said meeting by letter on January 3, 1968, having printed copies of the Warrant mailed on February 29, 1968 and copies of the Reports of the Selectmen and Advisory Committee mailed on March 15, 1968 to the last known address of said members.

Attest:
THOMAS F. LARKIN
Town Clerk

January 3, 1968

To Town Meeting Members:

In accordance with the General Laws, Chapter 43A, Section 5, you are hereby officially notified that the Annual Town Meeting for 1968 will be held as follows:

Annual Town Election, Tuesday, March 5, 1968

Annual Town Meeting, Tuesday, March 26, 1968

The Annual Town Meeting will be held in the Auditorium of Brookline High School at 7:30 P.M.

In the event the meeting is not completed in one night, March 27, 28 and April 2, 3, and 4, 1968, have been reserved at the High School for recessed meetings.

Very truly yours,
THOMAS F. LARKIN
Town Clerk

TOWN MEETING MEMBERS

PRECINCT ONE

Three Years

Bertram J. Dane, 165 Ivy Street	332*
J. Robert Morse, 9 Hawes Street	367*
George L. Rabb, 21 Borland Street	301*
Michael Robbins, 105 Colchester Street	273*
Phyllis G. Ryack, 135 Freeman Street	291*
Robert J. Cotton, 122 Sewall Avenue	157
Jacob P. Drukman, 65 St. Mary's Street	210
Joan J. Fried, 36 Amory Street	263
Edmund M. Hurley, 54 Cottage Farm Road	241
Josephine F. Milburn, 12 Monmouth Court	279*
Ferdinand Strauss II, 16 Beech Road	289*

One Year

Helen P. Daniels, 15 Carlton Street	251*
Harry Drake, 18 Euston Street	084
Charles R. Schnarc, 342 St. Paul Street	187

PRECINCT TWO

Three Years

Richard J. Burns, 92 Pleasant Street	268*
Louis B. Campion, 38 Crowninshield Road	285*
Ira D. Feinberg, 74 Egmont Street	265*
John W. Kickham, 91 Crowninshield Road	264*
Arthur A. Medoff, 61 Crowninshield Road	257*
Myer Stern, 145 Babcock Street	274*
Selma R. Fox, 50 Green Street	232
Bernard R. Milton, 228 Pleasant Street	301*

One Year

James V. Esposito, 112 Browne Street	327*
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PRECINCT THREE

Three Years

Thomas F. Donovan, 128 Longwood Avenue	293*
Selma Gordon, 44A St. Paul Street	299*
Walter P. Keaveney, 63 Perry Street	305*
Raymond T. McNally, 224 Aspinwall Avenue	324*
Ann M. Wacker, 49 Alton Place	284*
Robert Finn, 124 Longwood Avenue	275*
Robert F. O'Neil, 64 Perry Street	247
James F. Powers, 86 Toxteth Street	355*

Two Years

Mayno R. Sorensen, 71 Perry Street	363*
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PRECINCT FOUR

Three Years

James J. Griffin, 11 White Place	380*
William J. Horan, 12 Perry Street	317*
John P. Kilgallon, 12 Perry Street	462*
Thomas W. Levangie, Jr., 83 Brook Street	363*
John E. Murphy, 59 Linden Street	378*
Thomas C. Robinson, 41 Brook Street	333*
Camilla E. Cecchini, 6 Juniper Street	255*
William M. Levy, 18 Juniper Street	138

One Year

John J. Crowley, 8 Juniper Street	433*
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PRECINCT FIVE

Three Years

Patrick Joseph Barrett, 30 New Terrace Road	569*
William J. Burke, Jr., 233 Boylston Street	540*
John G. Harris, Jr., 114 Franklin Street	558*
Paul F. May, 24 Upland Road	497*
Francis E. McCone, 52 Chestnut Street	482*
Francis T. Norton, 162 Chestnut Street	501*
Wolger W. Johnson, 100 Chestnut Street	236
Thomas F. Moran, 16 Edwin Street	354*
Merle M. Sanborn, 128 Davis Avenue	292

Two Years

John T. Caulfield, 312 Walnut Street	245
Kevin M. Flatley, 52 Kendall Street	437*
Ralph Joseph Gunter, 34 Cypress Street	102

One Year

James G. Carmody, 100 Franklin Street	470*
Marie M. Lojek, 60 Jamaica Road	361
John P. McElroy, 96 Chestnut Street	442*

PRECINCT SIX

Three Years

Arnold M. Barron, 19 Royal Road	291*
Muriel L. Cohen, 9 Greenough Street	352*
Robert C. Holtzapple, Jr., 30 Griggs Road	296*
James M. Kendrick, 31 Weybridge Lane	341*
Thomas P. Kendrick, 454 Washington Street	330*
Sara K. Wallace, 115 Tappan Street	321*
James M. Berenson, 53 Harvard Avenue	277
Paul Bouvier, 39 School Street	172
Roy Howard Brown, 50 Griggs Road	334*
A. Marie LaBarge, 1 Washburn Place	084

PRECINCT SEVEN

Three Years

Benedict S. Alper, 146 Tappan Street	351*
Roger M. Cohen, 16 Fairbanks Street	276*
Joseph A. Kline, 65 Beaconsfield Road	302*
James Levensohn, 269 Clark Road	310*
James A. Levin, 201 Rawson Road	259
Eleanor Myerson, 175 Rawson Road	356*
Stanley Shuman, 169 Clark Road	301*
Stephen B. Bedrick, 337 Tappan Street	273
Saul Richman, 311 Clark Road	183
Martin A. Summerfield, 115 University Road	304*

One Year

Morton L. Bardfield, 16 Addington Road	183
Malcolm S. Daniels, 115 Griggs Road	109
Deborah Greenberg, 1571 Beacon Street	208*
Thomas J. Hill, Jr., 1759 Beacon Street	102
Max Kabatznick, 110 Addington Road	204
Joan B. Lamphier, 161 Clark Road	249*

PRECINCT EIGHT

Three Years

Steven Joel Comen, 101 Abbottsford Road	224*
Harold D. Goldberg, 77 Thorndike Street	249*

Eli Korisky, 11 Naples Road	245*
Gloria Patt, 33 Kenwood Street	229*
Irving S. Rosenberg, 96 Columbia Street	229*
Albert A. Silverman, 82 Thorndike Street	244*
Bernice R. Speen, 42 Russell Street	209
Shalom Haase, 63 Verndale Street	252*
A. Richard Miller, 112 Lawton Street	146

PRECINCT NINE

<i>Three Years</i>	Barbara B. Alpern, 43 Salisbury Road	349*
	Milton M. Feinson, 99 Mason Terrace	333*
	Joseph I. Sargon, 59 Corey Road	368*
	Mark Weintraub, 21 Salisbury Road	318*
	Maurice Alkon, 726 Washington Street	278*
	Henry F. Burkin, 1408 Beacon Street	255*
	William Landau, 100 Jordan Road	334*
	Richard Weintraub, 21 Salisbury Road	249
<i>Two Years</i>	Philip S. Zoll, 94 Winchester Street	366*

PRECINCT TEN

<i>Three Years</i>	Abraham S. Burack, 72 Penniman Place	438*
	Leonard Coppelman, 252 Clinton Road	400*
	Sidney Heimberg, 44 Kilsyth Road	340*
	Harriet Sussman Bremner, 60 Hyslop Road	341*
	Estelle Katz, 1902 Beacon Street	371*
	Richard C. Meany, 29 Brington Road	280
	Matthew Roberts, 351 Clinton Road	344*
	Carl M. Sapers, 26 Chesham Road	371*
	William F. Sullivan, 41 Brington Road	280
	Stephen E. Tise, 43 Brington Road	180
<i>Two Years</i>	James S. Jennison, 1902 Beacon Street	372*
	Sandra M. von Lichtenberg, 36 Sumner Road	249

PRECINCT ELEVEN

<i>Three Years</i>	Edward L. Bigelow, Jr., 230 Heath Street	582*
	F. Stanton Deland, Jr., 100 Cabot Street	546*
	Anita S. Firestone, 161 Reservoir Road	482*
	Charles W. Hubbard, III, 468 Walnut Street	502*
	Robin Lincoln, 43 Hedge Road	394*
	Donald K. Packard, 435 Heath Street	392*
	Harrison P. Bridge, 50 Fernwood Road	289
	Barbara J. Coffin, 677 Hammond Street	316
	Hannah C. Levin, 30 Kensington Circle	251
	Joseph M. O'Keefe, 635 Hammond Street	217
	Walter E. Palmer, 24 Spooner Road	289
	Peter C. Pierce, 74 Clyde Street	514*

PRECINCT TWELVE

<i>Three Years</i>	William Barkin, 307 South Street	349*
	Edna Federman, 156 Grove Street	347*
	Cyrus L. Jacobs, 141 Bonad Road	336*
	Bernard S. Kaplan, 151 Payson Road	334*
	Milton Linden, 59 Princeton Road	340*
	Harry L. Marks, 129 Rangeley Road	344*
	Mildred L. Zanditon, 83 Shaw Road	352*

*Elected

We the undersigned Registrars of Voters hereby certify that we have canvassed the returns as made from each of the Polling Places with the within results and certify them to be correct.

EDWARD O'HEARN MULLOWNEY
 C. BARNARD TUCKER
 JAMES A. HENNESSEY
 THOMAS F. LARKIN

Registrars of Voters

ANNUAL TOWN MEETING, MARCH 26, 1968

Pursuant to the Warrant of the Selectmen, served according to law upon the inhabitants of the Town of Brookline by a Constable of said Town, and written notices sent by mail by the Town Clerk at least seven days before the day of the meeting to the Town Meeting Members qualified to act in Town Meetings in Brookline under the provisions of Chapter 43a of the General Laws, as amended, accepted by the Town of Brookline, March 10, 1942, the Town Meeting Members, so qualified, met at the High School Auditorium in said Town on Tuesday, the twenty-sixth day of March, 1968, at half past seven in the evening.

Lists of duly qualified Town Meeting Members were used at the entrances to the meeting place and were in charge of Edward Fahey, Jeremiah Mullins, Robert A. Merritt and Edward Kelly, checkers, who were sworn to the faithful discharge of their duties by the Town Clerk, Thomas F. Larkin. The lists contained the names of two hundred seventy-two (272) Town Meeting Members qualified to participate in and vote in Town Meetings in Brookline.

No Town Meeting Member was allowed within the rail until his name had been checked on the list.

At forty minutes past seven o'clock the checkers reported that one hundred fifty-nine (159) names of Town Meeting Members had been checked, or more than one half of all Town Meeting Members qualified, and the Town Clerk reported a quorum was present.

The meeting was called to order by the Moderator, Benjamin A. Trustman.

The first verse of "The Star Spangled Banner" was sung by the audience accompanied at the piano by Arthur A. O'Shea.

The meeting was opened by prayer by Rabbi Stanley Relkin of Temple Ohabei Shalom in Brookline.

The Moderator requested the Town Meeting Members to remain standing in respect to those members and former members who died since the last annual Town Meeting. The Town Clerk read the following list:

Name	Term	Date of Death
A. Frank Bonney	1927-1933	January 19, 1968
Henry L. Bunce, Jr.	1933-1939 1945-1957	February 1, 1968
Sturtevant Burr	1939-1967	June 29, 1967
George P. Dike	1923-1947	February 11, 1968
Mary F. Doolan	1925-1943	January 26, 1968
Alice E. Duffly	1957-1959	January 12, 1968
Katherine Manning Dunnigan	1953-1967	March 29, 1967
John G. Harris	1934-1957 1959-1967	November 13, 1967
Robert H. Hopkins	1955-1968	January 17, 1968
Peter Mealey	1953-1956 1963-1964	January 5, 1968
Daniel J. Meany	1926-1948	February 23, 1968
George R. Roberts	1916-1925	March 5, 1968
John G. Thompson	1948-1949	March 11, 1967
Daniel Tyler, Jr.,	1925-1934 1936-1967	May 22, 1967
Orrin G. Wood	1927-1947	January 28, 1968

The Moderator appointed the following members as tellers: Peter C. Pierce, Francis A. Caswell, Lawrence S. Leland, Abraham J. Zimmerman, John J. Crowley and Roger W. Stern. They were sworn to the faithful discharge of their duties by the Town Clerk.

At the request of the Moderator the Town Clerk swore to the faithful performance of their duties all Town Meeting Members not heretofore sworn.

The following Award For Distinguished Public Service to Arthur Ambrose O'Shea was read by Augustus W. Soule:

PRESENTATION BY THE
TOWN MEETING MEMBERS ASSOCIATION
OF AWARD FOR
DISTINGUISHED PUBLIC SERVICE
TO
ARTHUR AMBROSE O'SHEA

It is all-important, in this period of dynamic change, that we retain a deep and sincere appreciation of the qualities of good will and good faith in the responsible leaders of our day. The completion of twenty-five years of devoted service is certainly a most appropriate time for such recognition and I am honored to have been asked by my fellow Town Meeting Members, when they found that I am their oldest member in point of service, having served continuously as a Town Meeting Member for more than forty-four years, to make this presentation to Arthur O'Shea.

Mr. O'Shea was born in 1898, in Boston; he attended the High School of Commerce, Harvard College and Suffolk Law School, and was admitted to the Bar in 1930. He was married in 1925 to Maria Elizabeth Rick, and he has three wonderful children.

He first entered the service of the Town of Brookline in 1925 as a cost accountant in the Highway Department. In 1942, he became Executive Secretary of the Brookline Board of Selectmen, a position which has been referred to as the nearest thing to a Mayor that Brookline can have under its form of government and he has served with great distinction in that capacity ever since. At the time of his appointment we were in the midst of World War II; he was called upon to serve, in addition to his regular duties, as administrative secretary of the War Price and Rationing Board, and was cited for operating the program at the lowest administrative costs of any municipality in the State.

He was Founder and President of the Brookline Municipal Credit Union, which for more than twenty years has been of vital importance to the Town employees in connection with home ownership and the management of their personal finances.

He also found time to take part in many community organizations and is a Past President of Brookline Rotary Club and Past Commander, American Legion, Brookline Post No. 11.

Throughout the years, he has had assigned to him extremely important duties and responsibilities greatly exceeding those which the average citizen would associate with his position.

His Annual Reports duly filed for the past nine years might well be termed municipal classics, and stand as complete and impressive evidence of Mr. O'Shea's very exceptional ability.

Ladies and gentlemen, here is a man whose life exemplifies in highest degree the fulfillment of the precept "Service Above Self." For reasons which we cannot fully understand — but for which we must be everlast-

ingly grateful — he has devoted his splendid mind and his generous talents to the people of this Town, excluding from his thought any consideration of more profitable occupations readily available to one of his ability. A while ago when a newspaper reporter asked him why he had rejected glittering offers of town managerships elsewhere, he replied "My roots are in Brookline and I am dedicated to helping the Town get the best government for its dollar." These simple words, with stark and unaffected eloquence, reveal something of the spirit of this man, who has given so much in selfless devotion to his community. It is true that he has been and is dedicated to helping the Town get the most for its dollar; it is equally true that Arthur Ambrose O'Shea is himself the greatest bargain that the Town of Brookline ever got.

But his fame has gone far beyond the Town. Eighteen other communities have adopted the form of administration he has made to work so well. He has been a distinguished member and officer of many state and national professional organizations. He is a recognized author and lecturer on public management.

He has labored with unflagging perseverance and inexhaustible energy far beyond the call of duty; he has been his own stern taskmaster, demanding of himself a standard of performance he would never expect from others; he has made himself ever available to all citizens needing consultation or advice, despite his crushing work load and the certain knowledge that toil far into the night would be necessary because of these courtesies. Yet he has never attempted to dramatize himself, never has he struck a heroic pose. We must conclude that his grinding job has been for him a labor of love; his principal reward the fulfillment of his own exalted ideals. It is well that we let him know that his tremendous service is appreciated, that we tell him in so many words that he has the respect, admiration and gratitude of the entire citizenry of Brookline, that he has earned from all of us the sentiment so well expressed in Hamlet: "I will wear him in my heart's core, ay, in my heart of heart."

THE BROOKLINE TOWN MEETING MEMBERS ASSOCIATION

In honor of his completion of
his twenty-fifth year as

Executive Secretary to the Board of Selectmen
and of his forty-second year in the
service of the Town presents to
ARTHUR AMBROSE O'SHEA
this citation and this token of

its deep appreciation for his
DISTINGUISHED PUBLIC SERVICE
TO THE TOWN OF BROOKLINE

To the Town of Brookline and the demands of its prominent size and quality in these changing and challenging times he has brought unsurpassed professional skill and an extraordinary capacity for labor and self-sacrifice. His ingenuity in dealing with people and problems to the end of greater efficiency and service has made his office a prototype of successful government far beyond the borders of his Town. He has continually demonstrated a warmth of spirit which is deeply devoted to his community. His career stands as an inspiring model of the highest and best in public service.

Given at Brookline, Massachusetts, at this first session of the Annual Town Meeting, this twenty-sixth day of March, 1968.

AUGUSTUS W. SOULE
Member of Longest Service

JOHN N. WILSON, JR.
President

Mr. John N. Wilson, Jr., president of the Town Meeting Members Association, presented Arthur O'Shea with a gift from the Town Meeting Members.

On motion it was unanimously:

Voted: That the Award For Distinguished Public Service to Arthur Ambrose O'Shea become a part of the records of this Annual Town Meeting.

At thirty minutes after eight o'clock on motion it was unanimously:

Voted: to recess the Annual Town Meeting for the Special Town Meeting.

The Special Town Meeting was dissolved at thirty-two minutes after eight o'clock.

The Annual Town Meeting was reconvened at thirty-two minutes after eight o'clock and was called to order by the Moderator, Benjamin A. Trustman.

FIRST ARTICLE. To see if the Town will vote that the number of Measurers of Wood and Bark be two, to be appointed by the Selectmen.

On motion of Louise M. Castle, it was unanimously:

Voted: That the number of Measurers of Wood and Bark be two, to be appointed by the Selectmen.

SECOND ARTICLE. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1968 and January 1, 1969, in accordance with the provisions of the General Laws, Chapter 44, section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Section 17, of Chapter 44 of the General Laws, as amended, or take any other action relative thereto.

On motion of George V. Brown, Jr., it was unanimously:

Voted: To authorize the Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue for the financial years beginning January 1, 1968 and January 1, 1969, in accordance with the provisions of the General Laws, Chapter 44, Section 4, and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of the General Laws, Chapter 44, Section 17.

THIRD ARTICLE. To see if the Town will amend Article 1-B of the By-Laws of the Town by adding, deleting or substituting positions or classes in the Classification Plan, or will otherwise amend said Article 1-B, and will amend the Pay Plan by establishing, deleting or substituting minimum, maximum or flat rate salaries for any position or class which may have been added to, deleted from or substituted in the Classification Plan under this Article, or by changing any of the existing salaries, or by amending the general provisions with respect to sick leave, vacation leave and the like; or will otherwise amend said Pay Plan.

On motion of George F. McNeilly, it was:

Voted: To amend Article 1-B (Classification and Pay Plans) of the By-Laws of the Town by reallocating each of the following classifications to a higher pay grade:

- a. Parks Police Officer from G-10 (Min. \$130.50 — Max. \$142.50) to G-11 (Min. \$134.50 — Max. \$146.50).
- b. Water Works Inspector from G-10 (Min. \$130.50 — Max. \$142.50) to G-12 (Min. \$139.00 — Max. \$151.00).
- c. Head Statistical Machine Operator from G-12 (Min. \$139.00 — Max. \$151.00) to G-13 (Min. \$143.50 — Max. \$155.50).
- d. Senior Accountant — Comptroller's Office from G-14 (Min. \$149.00 — Max. \$161.00) to G-15 (Min. \$158.00 — Max. \$170.00).
- e. Senior Accountant — Retirement Board from G-15 (Min. \$158.00 — Max. \$170.00) to G-16 (Min. \$170.50 — Max. \$185.50).
- f. General Foreman from G-15 (Min. \$158.00 — Max. \$170.00) to G-16 (Min. \$170.50 — Max. \$185.50).
- g. School Traffic Supervisor from \$7.25 Per Day to \$3.55 Per Hour.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend Article 1-B (Classification and Pay Plans) of the

By-Laws of the Town as follows:

a. By Adding the following new classifications and assigned pay grades, subject to prior approval by the Appointing Authority, Commission, if any, the Board of Selectmen and the Civil Service Commission, together with such title verification or title change, competitive or promotional examinations as may be required by the Civil Service Director where applicable:

1. Parking Control Officer — Grade P-1 (Min \$104.50 — Max. \$113.50).
2. Laborer (Seasonal) — Not Graded (\$2.10 Per Hour).

b. By Deleting the classification *Highway Inspector and Foreman, G-13*, from the Classification and Pay Plans as there is no incumbent and the classification will no longer be required.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend Article 1-B (Classification and Pay Plans) of the

By-Laws of the Town as follows:

a. By striking out the Fire Classifications from Section 2 (The Pay Plan) as heretofore amended and by substituting in place thereof the following:

*FIRE CLASSIFICATIONS

Grade	Min.	Max.	Step-up
F-1	\$146.00 (\$7,621)	\$150.00 (\$7,830)	\$2.00
**Fire Alarm Operator			
**Firefighter			
F-2	—	\$154.00 (\$8,039)	—
Firefighter (Aide)			
F-3	—	\$155.50 (\$8,117)	—
Firefighter — Code Enforcement Inspector			
F-4	—	\$174.00 (\$9,083)	—
Fire Lieutenant			
F-5	—	\$203.00 (\$10,597)	—
Fire Captain			
F-6	—	\$242.00 (\$12,632)	—
Deputy Fire Chief			

*All Firefighters receive an additional day's pay for each paid holiday unless they are scheduled to work the holiday and fail to do so.

**Appointments prior to April 1, 1967 shall receive the maximum salary.

b. By striking out the Police Classifications from Section 2 (The Pay Plan) as heretofore amended and by substituting in place thereof the following:

*POLICE CLASSIFICATIONS

Grade	Min.	Max.	Step-up
P-1 Parking Control Officer	\$104.50 (\$5,255)	\$113.50 (\$5,925)	\$2.25
P-2 **Patrolman	\$146.00 (\$7,621)	\$150.00 (\$7,830)	\$2.00
P-3 Police Sergeant	—	\$174.00 (\$9,083)	—
P-4 Police Lieutenant	—	\$203.00 (\$10,597)	—
P-5 Police Captain	—	\$242.00 (\$12,632)	—

*All Policemen receive an additional day's pay for each paid holiday unless they are scheduled to work the holiday and fail to do so.

*Appointments prior to April 1, 1967 shall receive the maximum salary.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend the Classification and Pay Plans as follows:

1. That the maximum and flat rate wages of all employees in the Classification and Pay Plans be increased by four percent (4 percent) effective April 1, 1968;

2. That the new salary maximum and flat rates be rounded off to the next higher half dollar;

3. That the new salary minimum be established four steps below the new maximum for each grade except for Grade P-2 Patrolman, and Grade F-1, Fire Alarm Operator, Firefighter, which minimum shall be established two equal steps below the new maximum;

4. That comparable adjustments be made in the pay rates for the miscellaneous positions which are in the Classification Plan but are not included in the F, G, P, L Classifications.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend the Classification and Pay Plans by deleting the Section entitled "Additional Compensation-Certain Classification," and by substituting in place thereof the following:

ADDITIONAL COMPENSATION-CERTAIN CLASSIFICATION

Additional Compensation in the amounts set forth below shall be paid to members of the police force below the rank of Captain during the periods they are assigned to the Detective Bureau by the Chief of Police.

Up to 6 full months — At scheduled rate

7 months to 18 months — \$100 per year above scheduled rate

19 months to 30 months — \$200 per year above the scheduled rate

Over 30 months — \$300 per year above scheduled rate

On motion of George F. McNeilly, it was unanimously:

Voted: That a maximum of \$11 per week over their rated base pay may be paid to each of the present incumbents of positions comparable to the following.

Fire Department Master Mechanic
Fire Department Clerical Assistant
Fire Department Health and Safety Officer
Fire Department Training Officer

That as the necessity for replacement arises, the Personnel Board and the Department Heads shall establish suitable Classifications, Titles and Pay Grades in accordance with the Town by-laws, said positions to be filled in accordance with Civil Service Rules and Regulations.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend the General Provisions of the Pay Plan by deleting the current Section entitled "Temporary Promotions" and by substituting in place thereof the following:

TEMPORARY PROMOTIONS

When an employee, other than a uniformed employee of the Police or Fire Department, has been temporarily assigned to a position in the Classification Plan in a higher pay grade, steps shall be taken according to Civil Service and Town Rules and Regulations to temporarily promote or assign the employee to that position so that he will receive the prescribed rate of pay for the job to which he has been temporarily promoted from the first day of such promotion.

When a uniformed employee of the Police Department or Fire Department has been temporarily assigned to a higher pay grade for three or more work days in a payroll week (Monday through Sunday) he will receive the prescribed rate for the job to which he has been temporarily promoted retroactive to the first day of such promotion.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend the General Provisions of the Pay Plan by adding a second sentence to the second paragraph under "Physical Examinations" which shall read as follows:

All employees hired after April 1, 1968 are subject to periodic physical reexaminations including chest x-ray examinations and such periodic examinations to be set by the Personnel Board or Board of Selectmen.

On motion of George F. McNeilly, it was:

Voted: To amend the General Provisions of the Pay Plan by striking out the present Section entitled "Sick Leave" and substituting in place thereof the following:

SICK LEAVE

(Effective January 1, 1969)

(a) Definition

Sick leave with pay means authorized absence from work granted to employees when they are unable to perform their duties because of sickness, personal injury, injuries to eligible employees in accordance with the provisions of Chapter 152 of the General Laws, quarantine by health authorities, or serious illness in immediate family or household.

(b) Permanent Employees

All permanent employees of the Town shall be entitled to sick leave, with the exceptions noted below, at the rate of twelve working days per calendar year credited on January 1 of each calendar year starting on January 1 of the year following employment and accumulation to 150 days.

Employees who have lost sick leave credit at any time since 1964 due to the 90 day accumulation limit, shall receive credit for each day lost up to a maximum of 30 days.

(c) Permanent Part-Time Employees

In cases of permanent part-time employees the amount of sick leave credit shall be in proportion to the relationship of their annual work schedule to that of a full-time employee.

(d) Permanent-Recurrent Employees

A "Permanent-Recurrent" employee with continuous service of six months or more in each of three successive calendar years shall then be entitled to sick leave amounting to $1\frac{1}{4}$ days for each month of continuous service in each year, cumulative during a period of six years.

(e) New Employees

All new permanent employees shall be credited with one day of sick leave on the 1st day of the calendar month following employment and will accumulate thereafter one day for each full calendar month worked during the first calendar year of their employment.

(f) Former Employees

Former Employees re-employed or reinstated more than three years after a termination of service shall not be allowed sick leave credit for prior employment unless said termination was the result of illness of the employee, dismissal through no fault or delinquency of the employee or injury received in the line of duty.

(g) Transferees

No sick leave credit for prior employment will be allowed to employees transferred from the State or other municipality.

(h) Deductions

A deduction of one day from sick leave credits shall be made for each fifteen days in the aggregate of absence from work without pay during a calendar year.

(i) Notification

When an employee finds it necessary to be absent because of accident or illness, he shall report the fact to his immediate supervisor as soon as possible either in person or by agent. Sick leave will not be granted unless such a report is made.

Such notice should be given, if possible before the starting time of the employee's normal tour of duty or not later than one hour after starting time.

(j) Injuries

Employees having sick leave credits who are injured on the job and are receiving Workmen's Compensation shall upon request, be granted sick leave allowance payment as will, when added to the amount of Workmen's Compensation, result in the payment to them of their full salary in accordance with the provisions of Chapter 152 of the General Laws.

The total dollar value of such sick leave payments shall be computed to its equivalent in work days and charged against sick leave credits accordingly.

(k) Certificates

For the protection of the Town, the Department Head may require the presentation of a doctor's certificate in connection with a claim for sick leave, and may if it is deemed advisable, send a doctor to investigate any absence alleged to be caused by illness.

Subsequent certificates maybe required at the discretion of the Department Head or appointing authority, before or at the time of returning to work. If such a certificate or hospital or doctor's records are not filed with the Department Head after request therefor, such absence shall not be chargeable to sick leave.

(l) Serious Illness in Immediate Family

In case of serious illness of husband, wife, child, parent of either spouse, or person living in the immediate household, of an employee subject to these rules, employee may be granted sick leave with pay not to exceed seven working days within a calendar year, at the discretion of the appointing authority. These days are charged against the annual sick leave of 12 days.

(m) Termination of Service

Upon termination of service, employees shall not be entitled to compensation in lieu of any accumulated sick leave nor shall accumulated sick leave be taken immediately prior to retirement unless properly chargeable to sick leave under these rules and regulations.

(n) Personal Leave

Based on his attendance record the previous calendar year, an employee is eligible for Personal Leave. An employee who uses from 0-2 days sick leave is eligible for 3 days Personal Leave; an employee who uses from 3-4 days sick leave is eligible for 2 days Personal Leave and an employee who uses from 5-6 days sick leave is eligible for one day of Personal Leave.

The Personal Leave must be taken during the calendar year and if it is not taken it is not cumulative, but it may be added to sick leave. This Leave may be taken for any reason but the Department Head must have at least one calendar week's notice of such Leave and if the Department Head finds that operating efficiency would be impaired thereby, he can require the employee take the leave at a more convenient time during the calendar year.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend the General Provisions of the Pay Plan by adding the following introductory sentence after the title "Work Schedules, Overtime and Holiday Pay Treatment": The provisions under this title do not apply to uniformed employees of the Police and Fire Department.

On motion of George F. McNeilly, it was unanimously:

Voted: To amend the General Provisions of the Pay Plan by deleting Section 6 under "Work Schedules, Overtime and Holiday Pay Treatment" and inserting a new Section 6 as follows:

6. PAID HOLIDAYS FALLING WITHIN THE REGULAR MONDAY TO FRIDAY SCHEDULE

An employee who works on any of the above paid holidays falling within his regular Monday to Friday schedule shall be paid his regular day's pay plus time and one-half for hours actually worked. In no case shall there be duplication of payment for overtime.

On motion of George F. McNeilly, it was unanimously:

Voted: That the General Provisions of the Pay Plan be amended by adding to the Section entitled "Work Schedules, Overtime and Holiday Pay Treatment" the following:

PAY TREATMENT FOR WORKING ON SUNDAY

An employee who works on a Monday to Friday schedule shall be paid at the overtime rate for any hours worked during Sunday. In no case shall there be duplication of payment for overtime.

On motion of George F. McNeilly, it was:

Voted: That the General Provisions of the Pay Plan be amended by adding at the end thereof the following:

FIREFIGHTERS WORK SCHEDULE AND OVERTIME

Effective April 1, 1968, Firefighters shall work an average of 46 hours per week. If a Firefighter works one-half hour beyond his regular tour, he shall be paid at time and one-half for all authorized time worked retroactive to the end of his regular tour. Such overtime pay for the first two hours worked in excess of 46 in any payroll week between April 1, 1968 and April 1, 1969, shall not apply to any firefighter who is relieved of a one day tour of duty and a one night tour of duty within a twelve week period. Firefighters shall be compensated at time and one-half for authorized time worked when they are called in on an unscheduled day.

POLICE OFFICERS WORK SCHEDULE AND OVERTIME

The regularly scheduled work week of a Police Officer shall be five days (forty hours) in any one week. Roll calls are not considered as part of the forty hours; therefore, no compensation shall be received for attendance at roll calls. If a Police Officer works at least one-half hour beyond his regular tour, he shall be paid at time and one-half for all authorized time worked retroactive to the end of his regular tour. Police Officers shall be compensated at time and one-half for authorized time worked when they are called in on an unscheduled day.

FOURTH ARTICLE. To see if the Town, pursuant to the provisions of Section 90A of Chapter 32 of the General Laws will vote to increase the retirement allowance of any former employee of the Town who was retired on account of injury sustained in the performance of his duty.

On motion of Sumner Z. Kaplan, it was unanimously:

Voted: To increase the retirement allowance of Herbert F. Lynn, Edward J. McCracken, Michael J. McGrail, Cornelius Murphy, John J. Riley, Dennis J. Scully, Louis Yaitanes, and Peter Yaitanes of the Police Department; James F. Cuniff, Harold J. Doldt, Frank F. Downes, Joseph H. Garrity, Michael G. Haggerty, Michael J. Hughes, James F. Kirrane, George W. Knowles, Thomas J. Mahon, Jr., Thomas F. J. Malloy, Joseph C. Murray, William J. Newman, Francis H. Norton, Robert J. O'Connor, James J. O'Donnell, John D. Patterson, Leonard E. Prendergast, Harry Rowe, George J. Salah, Joseph Stranahan and John F. Taylor of the Fire Department; Walter W. Carroll, Henry G. Hennessy and James J. Magee of the Public Works Department; Francis McEntee of the Cemetery Department, and Helen Sherman of the School Department, who were retired under the provisions of Chapter 32 of the General Laws on account of injuries sustained in the performance of their duties, to an amount in each case equal to one-half the rate of regular compensation now payable to employees of the Town holding similar positions in the same grade or classification occupied by them at the time of their retirement.

A two-thirds vote being required, the above vote was passed unanimously, was so declared by the moderator, and is so recorded.

FIFTH ARTICLE. To act upon the appropriations asked for or proposed by the Selectmen or by any other officer, board or committee, and to fix the salary or other compensation of all elected officers of the Town as provided in Section 108 of Chapter 41 of the General Laws, as amended.

On motions duly made and seconded all items were voted unanimously, except items 3, 12, 15, 29, 30 and 47 which were by a majority vote:

A.

FOR EXPENSES OF GENERAL GOVERNMENT, specifically appropriated as follows:

1. Selectmen \$ 130,224.00

The salaries of the Selectmen as Selectmen, and Members of the Board of Public Welfare, shall be at the rate of \$3,500 per annum for the chairman and at the rate of \$2,500 per annum for each of the other four.

2. Advisory Committee	1,350.00	
3. Planning Board	10,000.00	
4. Town Clerk	151,130.00	
The salary of the Town Clerk shall be at the rate of \$13,500.00 per annum provided that all fees received by him by virtue of his office shall be paid into the Town Treasury for the use of the Town.		
5. Legal Expenses	41,855.00	
(a) Indemnifications — G. L. Chap. 41, Sec. 100A	3,000.00	
6. Comptroller	115,784.80	
7. Treasurer and Collector	72,540.00	
Of this amount \$6,840.00 is to be taken from the account entitled Parking Meter Fees, and \$65,700.00 is to be included in the tax levy of 1968.		
The salary of the Treasurer and Collector shall be at the rate of \$15,250.00 per annum provided that all fees received by him by virtue of his offices shall be paid into the Town Treasury for the use of the Town.		
8. Assessors	55,670.85	
9. Purchasing	50,463.00	
10. Town Hall	79,680.00	
11. Repairs to Public Buildings	68,490.00	
		\$ 780,187.65

B.

FOR MAINTAINING THE PUBLIC SAFETY, specifically appropriated as follows:

12. Police Department & Traffic Commission	\$1,525,334.97
Of this amount \$62,186.00 is to be taken from the account entitled Parking Meter Fees, and \$1,463,148.97 to be included in the tax levy of 1968.	
Not more than \$2,900.00 may be used for educational courses and study out of State including travel.	

13. Fire Department	\$1,931,131.93	
The salary of the Fire Commissioner shall be at the rate of \$750 per annum.		
14. Building Inspection	121,839.00	
		\$3,578,305.90

C.

FOR PUBLIC WORKS, specifically appropriated as follows:

15. Personal Services	\$1,919,081.30	
16. Maintenance of Public Works	911,132.00	
		\$2,830,213.30

Of this amount \$53,000.00 is to be taken from the account entitled Parking Meter Fees; and \$2,777,213.30 to be included in the tax levy of 1968.

D.

FOR PUBLIC HEALTH

17. Health Department	\$ 380,363.17
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E.

FOR PUBLIC ASSISTANCE AND VETERANS' SERVICES, specifically appropriated as follows:

18. Public Welfare	\$1,073,383.60	
(This sum includes items for General Relief, Aid to Dependent Children, Old Age Assistance, Disability Assistance and Medical Assistance for the Aged.)		
19. Veterans' Services	306,058.10	
20. Quarters for Veterans' Organizations	8,000.00	
		\$1,387,441.70

F.

FOR MAINTAINING THE PUBLIC SCHOOLS, specifically appropriated as follows:

21. Administration	\$ 170,546.00
22. Instruction	5,965,545.00
23. Other School Services	316,671.00
24. School Plant	790,513.00

25. Fixed Assets	121,245.00	
	7,364,520.00	
Less amounts available from P. L. 864 and 874 accounts	86,000.00	
		\$7,278,520.00

The expected amount which the Town will receive under Chap. 643, Acts of 1948, in 1968, from School Aid and other sources is:

Estimates of School Aid and State reimbursements \$384,000.00.

Estimated amount of Construction grants: \$116,393.00.

Estimates of other receipts on account of School support \$74,400.00.

Total estimated receipts on account of School support \$574,793.00.

G.

FOR MAINTAINING THE LIBRARIES, specifically appropriated as follows:

Public Library.

26. Personal Services	\$ 492,650.05	
27. Maintenance of Library	190,185.00	
Of this amount \$13,511.00 is to be taken from the account entitled State Aid for Free Public Libraries and \$669,324.05 be included in the tax levy of 1968.		
		\$ 682,835.05

H.

FOR COUNCIL FOR THE AGING, specifically appropriated as follows:

28. Council for the Aging	\$ 1,000.00
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I.

FOR MAINTENANCE AND CONSTRUCTION OF PARKS AND PUBLIC GROUNDS, RECREATION AND FOR THE SUPPRESSION OF INSECTS AND THE PLANTING AND PRESERVING OF TREES, specifically appropriated as follows:

Park and Recreation Department

29. Personal Services	\$ 923,992.25
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30. Maintenance of Parks and Public Grounds and Recreation	337,366.00	
		\$1,261,358.25
Forestry Department		
31. Personal Services	112,380.60	
32. Planting and Preserving Trees and Suppression of Insects (Including Dutch Elm Disease)	62,680.00	
	\$ 175,060.60	
		\$1,436,418.85

A two-thirds vote being required under item 32, the vote was passed unanimously, was so declared by the Moderator, and is so recorded.

J.

FOR MAINTENANCE AND CARE OF CEMETERIES.

33. Care of Cemeteries	\$ 71,554.60
Of this amount \$17,205.25 is to be taken from receipts from the sale of lots and miscellaneous receipts in Walnut Hill Cemetery accounts and \$54,349.35 is to be included in the tax levy of 1968.	

K.

FOR UNCLASSIFIED EXPENSES, specifically appropriated as follows:

34. Store Account	\$ 2,000.00
35. Travel Outside State:	
(a) On orders of the Board of Selectmen	9,450.00
36. Central Telephone Service	60,000.00
37. Printing Warrants and Reports	20,000.00
38. Contingencies Account	52,500.00
39. Reserve Fund	250,000.00
40. Group Insurance	230,000.00
41. Planning and Redevelopment	
42. Retirements and Pensions	
(a) Contributory	592,760.00
(b) Non-Contributory	706,276.00

43. Workmen's Compensation	128,318.00	
To be paid upon orders of the Workmen's Compensation Agent approved by the Board of Selectmen		
44. Dues — Mass. League of Cities and Towns	1,100.00	
45. Central Xerox Service and Supplies	7,000.00	
45A. General Services	19,075.00	
46. Central Postage Meter	16,000.00	
46A. Property & Boiler Insurance	18,300.00	
47. Detached Social Worker	25,150.00	
		\$2,137,929.00

M.

FOR INTEREST ON THE TOWN DEBT AND TEMPORARY LOANS, AND FOR SO MUCH OF THE PRINCIPAL OF THE TOWN DEBT AS MATURES DURING THE CURRENT FISCAL YEAR:

50. Payment on Maturing Funded Debt	\$ 831,000.00	
51. Interest on Funded Debt	214,910.00	
52. Miscellaneous Interest and Fees	70,000.00	
53. Certification of Bonds	5,000.00	
		\$1,120,910.00

FOR ADJUSTMENTS IN SALARIES:

Salary Adjustments \$ 275,000.00

To provide adjustments in the salaries of officers as may be determined by the Board of Selectmen, and of employees included within the pay plan effective April 1, 1968, \$260,000.00; and for adjustments in the salaries of the Public Library \$15,000.00; the proper amounts to be allocated by the Comptroller to the various departments as may be required to pay said adjustments and thereafter said amounts to be paid from the Treasury upon the orders of the various boards and heads of departments concerned, with the approval of the Selectmen.

The salaries voted herein for officials and employees shall be for the twelve months beginning April 1, 1968.

Expenditures chargeable to funds provided in the 500 Group Accounts (capital expenditures) of the various departmental appropriations for the purchase of equipment shall be restricted to the items and amounts

specified in the respective departmental estimates and recommended by the Advisory Committee, as they may be amended by action of the Town at a Town Meeting, unless specific authorization for a change therein is voted by the Selectmen.

Expenditures chargeable to funds provided in the 100 Group Accounts (Personal Services) of the various department appropriations shall be limited (a) to the number of positions in each pay or salary classification and (b) as to each position not in the official Classification Plan, to the amount of compensation, set forth in the respective departmental estimates and recommended by the Advisory Committee, as they may be amended by action of the Town at a Town Meeting unless specific authorizations for a change therein is voted by the Selectmen. Budgetary items for overtime shall be restricted to expenditures for that specific purpose and are not to be computed in the overall amount available to the department for Personal Services. The provisions of this subparagraph shall not apply to the appropriation for Public Schools.

Expenditures chargeable to funds provided in the 100 Group Accounts (Personal Services) of the various departmental appropriations shall be restricted to the total amounts set forth in the respective departmental estimates and recommended by the Advisory Committee, as they may be amended by action of the Town at a Town Meeting and used for 100 Group Accounts only, as if these amounts were voted separately in the appropriation vote.

Whenever materials are furnished by one department for another department the cost of which is charged in the first instance to the appropriation of the former department, credit shall forthwith be given to the former department upon the books of the Comptroller, upon the approval of the latter department and of the officers authorized to draw orders against the appropriations therefor.

Twelve months after the completion and acceptance of any construction voted under any Article at this Town Meeting, all unencumbered funds shall be closed to the Surplus Revenue of the Town, or otherwise disposed of in accordance with the provisions of appropriate statutes and no further expenditures shall be authorized.

Expenditures chargeable to code 2500 — Repairs to Public Buildings — shall be restricted to the numbered items and amounts specified in the departmental estimates and recommended by the Advisory Committee, as they may be amended by action of the Town at a Town Meeting, unless specific authorization for a change therein is voted by the Selectmen.

SIXTH ARTICLE. To see if the Town will authorize the Board of Selectmen to appoint Police Cadets as provided in Chapter 430 of the Acts of 1967.

On motion of Morton R. Godine, it was:

Voted: To authorize the Board of Selectmen to appoint Police Cadets as provided in Chapter 430 of the Acts of 1967.

SEVENTH ARTICLE. To see if the Town will amend Section 6 of Article IV of the Town By-Laws so that the first paragraph of Section 6 shall read as follows:

PROPOSAL

Section 6. When the estimated amount of a proposed contract for the purchase of materials, supplies or equipment, or for any work or services to be performed for the town (other than services of architects or other services of a professional nature or service performed by a person regularly employed by the town as a part of the duties of such employment) exceeds \$2,000, proposals shall be called for in the manner provided in this section, except as otherwise specifically authorized in writing by the Board of Selectmen, provided that the last mentioned exception shall not apply when the estimated amount of such contract exceeds \$3,500, or such authorization is limited or prohibited by statute.

and the last sentence in said section shall read as follows:

As far as practicable, contracts for less than \$2,000 shall be awarded in such manner as to secure reasonable competition.

On motion of George V. Brown, Jr., it was:

Voted: To amend Section 6 Article IV of the Town By-Laws so that the first paragraph of Section 6 shall read as follows:

PROPOSAL

Section 6. When the estimated amount of a proposed contract for the purchase of material, supplies or equipment, or for any work or services to be performed for the town (other than services of architects or other services of a professional nature or service performed by a person regularly employed by the town as a part of the duties of such employment) exceeds \$2,000, proposals shall be called for in the manner provided in this section, except as otherwise specifically authorized in writing by the Board of Selectmen, provided that the last mentioned exception shall not apply when the estimated amount of such contract exceeds \$3,500, or such authorization is limited or prohibited by statute.

and the last sentence in said section shall read as follows:

As far as practicable, contracts for less than \$2,000 shall be awarded in such manner as to secure reasonable competition.

EIGHTH ARTICLE. To see if the Town will accept and allow the alteration and widening of Shailer Street at its junction with Harvard Street and at its junction with Centre Street, as laid out by the Selectmen in the document dated January 2, 1968, and as shown on a plan dated

December 15, 1967, by John G. Carlson, Commissioner of Public Works, on file, respectively, in the Town Clerk's Office, and will authorize the Selectmen to acquire the land therefor by purchase, taking by eminent domain under Chapter 79 of the General Laws, or otherwise, and will raise and appropriate the sum of nine hundred twenty-five dollars (\$925) to pay for the same or to be used for the payment of land damages or other costs and expenses incidental to such taking or other means of acquisition, and to make entry for the purpose of construction before all claims for damages are finally adjusted or determined.

On motion of Louise M. Castle, it was:

Voted: To accept and allow the alteration and widening of Shailer Street at its junction with Harvard Street and at its junction with Centre Street, as laid out by the Selectmen in the document dated January 2, 1968, and as shown on a plan dated December 15, 1967, by John G. Carlson, Commissioner of Public Works, on file, respectively, in the Town Clerk's Office, and to authorize the Selectmen to acquire the land therefor by purchase, taking by eminent domain under Chapter 79 of the General Laws, or otherwise, and to raise and appropriate the sum of nine hundred twenty-five dollars (\$925) to pay for the same or to be used for the payment of land damages or other costs and expenses incidental to such taking or other means of acquisition, and to make entry for the purpose of construction before all claims for damages are finally adjusted or determined.

NINTH ARTICLE. To see if the Town will accept and allow the alteration and widening of Williams Street at its junction with Harvard Street and its junction with Winchester Street, as laid out by the Selectmen in the document dated January 22, 1968, and as shown on a plan made by John G. Carlson, Commissioner of Public Works, dated December 22, 1967, on file, respectively, in the Town Clerk's Office and will authorize the Selectmen to acquire land therefor by purchase, taking by eminent domain under Chapter 79 of the General Laws, or otherwise, and will raise and appropriate the sum of six hundred dollars (\$600) to pay for the same or to be used for the payment of land damages or other costs and expenses incidental to such taking or other means of acquisition, and to make entry for the purpose of construction before all claims for damages are finally adjusted or determined.

On motion of George F. McNeilly, it was unanimously:

Voted: To accept and allow the alteration and widening of Williams Street at its junction with Harvard Street and its junction with Winchester Street, as laid out by the Selectmen in the document dated January 22, 1968, as shown on a plan made by John G. Carlson, Commissioner of

Public Works, dated December 22, 1967, on file, respectively, in the Town Clerk's Office and to authorize the Selectmen to acquire land therefore by purchase, taking by eminent domain under Chapter 79 of the General Laws, or otherwise, and to raise and appropriate the sum of six hundred dollars (\$600) to pay for the same or to be used for the payment of land damages or other costs and expenses incidental to such taking or other means of acquisition, and to make entry for the purpose of construction before all claims for damages are finally adjusted or determined.

TENTH ARTICLE. To see if the Town will raise and appropriate, or appropriate from available funds in the Treasury, the sum of eighty-two thousand nine hundred dollars (\$82,900) for the reconstruction and repair of certain streets under the Chapter 90 road program.

On motion of Sumner Z. Kaplan, it was:

Voted: To raise and appropriate the sum of eighty-two thousand nine hundred dollars (\$82,900) for the reconstruction and repair of the following streets, as approved by the State Department of Public Works: Newton Street, Grove Street, Independence Drive, Summit Avenue, Carlton Street, Tappan Street, of which sixty-two thousand one hundred seventy-five dollars (\$62,175) shall be appropriated from available funds in the Treasury to meet the State's and County's shares of Chapter 90 Highway Construction, the reimbursements from the State and County to be restored upon their receipt to unappropriated available funds in the Treasury, and the balance of twenty thousand seven hundred twenty-five dollars (\$20,725) raised in the 1968 tax levy.

ELEVENTH ARTICLE. To see if the Town will authorize the transfer of one hundred thousand dollars (\$100,000) from the funds allotted to the Town by Chapter 616 of the Acts of 1967 entitled, "AN ACT RELATIVE TO THE ACCELERATED HIGHWAY PROGRAM" and appropriate the sum of one hundred thousand dollars (\$100,000) to permit the reconstruction, repair and resurfacing of certain public ways within the Town.

On motion of Robert C. Cochrane, Jr., it was:

Voted: To authorize the transfer of funds, received or to be received, in the amount of one hundred thousand dollars (\$100,000) from funds allotted to the Town by Chapter 616 of the Acts of 1967, entitled, "AN ACT RELATIVE TO THE ACCELERATED HIGHWAY PROGRAM" and to appropriate the sum of one hundred thousand dollars (\$100,000) to permit the reconstruction, repair and resurfacing of certain public ways within the Town.

TWELFTH ARTICLE. To see if the Town will raise and appropriate, or appropriate from available funds, the sum of two hundred forty thousand dollars (\$240,000) to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for laying and relaying of water mains of not less than six (6) inches but less than sixteen (16) inches in diameter, and will authorize the Treasurer to borrow the whole or any part of the same.

On motion of George V. Brown, Jr., it was unanimously:

Voted: To appropriate the sum of two hundred forty thousand dollars (\$240,000), to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the laying and relaying of water mains of not less than six (6) inches, but less than sixteen (16) inches in diameter, and to meet said appropriation the Treasurer with the approval of the Selectmen is authorized and directed to borrow said sum by issuing and selling at one time or from time to time bonds or notes of the Town under and pursuant to the provisions of Chapter 44, Section 8, Clause 5 of the General Laws, as amended, each issue of said bonds or notes to be payable in not more than fifteen years from its date.

A two-thirds vote being required, the above vote was passed unanimously, was so declared by the Moderator, and is so recorded.

THIRTEENTH ARTICLE. To see if the Town will raise and appropriate or appropriate from available funds, the sum of two hundred sixty thousand dollars (\$260,000), to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the construction of sewers for sanitary and surface drainage purposes, and will authorize the Treasurer to borrow the whole or any part of the same.

On motion of Louise M. Castle, it was:

Voted: To raise and appropriate the sum of two hundred sixty thousand dollars (\$260,000) to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the construction of sewers for sanitary and surface drainage purposes, and to meet said appropriation seven thousand nine hundred fourteen dollars (\$7,914) be transferred from the Sale of Real Estate Fund, two thousand eighty-six dollars (\$2,086) be raised in the 1968 tax levy, and the Treasurer with the approval of the Selectmen is authorized and directed to issue and sell at one time or from time to time notes or bonds of the Town not exceeding the sum of two hundred fifty thousand dollars (\$250,000) under and pursuant to the provisions of Chapter 44, Section 7, Clause 1 of the General Laws, as amended, and any other enabling authority, each such issue to be payable in not more than thirty years from its date.

Allan Sidd was appointed as a teller to replace John J. Crowley and he was sworn to the faithful discharge of his duties by the Town Clerk.

A two-thirds vote being required, the vote was taken by count, one hundred forty-one (141) voted in the affirmative and eighteen (18) voted in the negative, was so declared by the Moderator, and is so recorded.

At eighteen minutes after eleven o'clock on motion it was:

Voted: 'To recess this meeting until Wednesday, March 27, 1968 at half past seven in the evening, at the same place.

At the close of the meeting the checkers at the entrance reported the names of two hundred forty-nine (249) Town Meeting Members had been checked as present at this meeting.

Recessed:

THOMAS F. LARKIN
Town Clerk

RECESSED ANNUAL TOWN MEETING MARCH 27, 1968

In accordance with the vote passed at the Annual Town Meeting March 26, 1968, the Town Meeting Members met at the High School Auditorium on Wednesday, March 27, 1968, at half past seven in the evening.

No Town Meeting Member was allowed within the rail until his name had been checked on the list.

At forty minutes after seven o'clock the checkers reported that one hundred forty-seven (147) names of Town Meeting Members had been checked or more than one-half of all Town Meeting Members qualified and the Town Clerk reported that a quorum was present.

The meeting was called to order by the Moderator, Benjamin A. Trustman.

At the request of the Moderator the Town Clerk swore to the faithful performance of their duties all Town Meeting Members not heretofore sworn.

FOURTEENTH ARTICLE. To see if the Town will raise and appropriate the sum of fifty-nine thousand one hundred dollars (\$59,100), to be expended by the Commissioner of Public Works, with the approval of the Traffic Commission, for the modernization and improvement of traffic control installations in order to meet the requirements of the Bureau of Public Roads Manual on *Uniform Traffic Control Devices for Streets and Highways* at the following locations:

Beacon Street at Carlton Street
Carlton Street at Monmouth Street
Harvard Street at School Street
Longwood Avenue at Kent Street
Pleasant Street at Freeman Street
Longwood Avenue at St. Paul Street

On motion of Sumner Z. Kaplan, it was:

Voted: To raise and appropriate the sum of fifty-nine thousand one hundred dollars (\$59,100), to be expended by the Commissioner of Public Works, with the approval of the Traffic Commission, for the modernization and improvement of traffic control installations in order to meet the

requirements of the Bureau of Public Roads Manual on Uniform Traffic Control Devices for Streets and Highways at the following locations:

Beacon Street at Carlton Street
Carlton Street at Monmouth Street
Harvard Street at School Street
Longwood Avenue at Kent Street
Pleasant Street at Freeman Street
Longwood Avenue at St. Paul Street

FIFTEENTH ARTICLE. To see if the Town will raise and appropriate the sum of sixteen thousand dollars (\$16,000) to be expended by the Commissioner of Public Works, with the approval of the Traffic Commission, for the construction of new traffic signals at Mountfort Street at St. Mary's Street.

A substitute motion for the acceptance of this article by Robert C. Cochrane, Jr., was defeated by a standing vote, sixty-two (62) voted in the affirmative and one hundred twenty-eight (128) voted in the negative.

A motion by George V. Brown, Jr., for the acceptance of this Article was defeated by a majority voice vote.

SIXTEENTH ARTICLE. To see if the Town, pursuant to the provisions of 26CC and 26DD of the Housing Authority Law contained in Chapter 121 of the General Laws (Ter. Ed.), as most recently amended, will raise and appropriate the sum of one hundred eighty-three thousand five hundred dollars (\$183,500) for the purpose of defraying such part of the development, acquisition and operating costs of the Marsh Urban Renewal Project of the Town of Brookline, Massachusetts as will not be met by loans, contributions or grants from the Federal government or otherwise, and will authorize the Treasurer with the approval of the Emergency Finance Board to borrow the whole, or any part of the same.

No motion was offered and no action was taken under this Article.

SEVENTEENTH ARTICLE. To see if the Town will raise and appropriate the sum of three hundred seventy-five thousand dollars (\$375,000) to be expended by the Building Commission, with the approval of the Board of Selectmen and the School Committee, for the construction of an automobile parking building accessory to the use of the High School and other school facilities, over the Massachusetts Bay Transportation Authority right-of-way and on the property of the Town of Brookline on Brington Road and at the rear of the Swimming Pool and new Physical Education

buildings substantially in accordance with the plan developed by Smith, Sellow and Doherty, Architects and Engineers, dated December 26, 1967, and determine how any such appropriation shall be raised, by transfer of available funds, by taxation, by borrowing or otherwise and, if by borrowing, will authorize the Treasurer to borrow the whole or any part of the same, or will take any other action with respect thereto.

On motion of James M. Kendrick, it was:

Voted: To postpone action under this Article indefinitely.

EIGHTEENTH ARTICLE. To see whether the Town will authorize a petition to the Legislature for legislation to validate the votes adopted under Article Seventeenth of this Warrant and for authority to issue bonds or notes of the Town therein authorized, or take any other action in respect thereto.

On motion of James M. Kendrick, it was:

Voted: To postpone action under this Article indefinitely.

NINETEENTH ARTICLE. To see if the Town will authorize the Selectmen to take by eminent domain under chapter 79 of the General Laws, or acquire by purchase or otherwise, for the purpose of the public schools, a certain parcel of land in the location used by the Massachusetts Bay Transportation Authority, and more specifically bounded and described as follows:

Beginning at a point on the division line of land, now or formerly, of Francis and Anne Dalrymple, being designated in the 1967 Town of Brookline Assessors' Atlas as Lot 9 Block 194, land now or formerly, of the Town of Brookline, designated in the said 1967 Town of Brookline Assessors' Atlas as being part of Lots 10 and 11 Block 194 and land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running southeasterly by a straight line, for a distance of ninety-six and ninety-eight hundredths (96.98) feet, along the division line of land of said Town of Brookline, and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running southeasterly by a straight line, for distances of seventy-one and twenty-nine hundredths (71.29) feet and twenty-eight and ninety-six hundredths (28.96) feet respectively, along the division line of land of said Town of Brookline and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running southeasterly by a straight line, for a distance of one hundred thirty-seven (137) feet, along the division line of land of said Town of Brookline and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running southwesterly by a straight line, for a distance of thirty-four (34) feet, through land on which said Massachusetts Bay Transportation Authority

has a right of way, to a point on the division line of land of said Town of Brookline and land on which said Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of one hundred thirty-seven (137) feet, along the division line of land of the said Town of Brookline and land on which the said Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of one hundred and eighteen hundredths (100.18) feet, along the division line of land of the said Town of Brookline and the land on which the said Massachusetts Bay Transportation Authority has a right of way;

Thence running southwesterly by a straight line, for a distance of ninety-eight and forty-six hundredths (98.46) feet, along the division line of land of the said Town of Brookline and land on which said Massachusetts Bay Transportation Authority has a right of way, to a point on the division line of land of the said Town of Brookline, land on which the said Massachusetts Bay Transportation Authority has a right of way, and land, now or formerly, of Rose A. Keith, designated in the said 1967 Town of Brookline Assessors' Atlas as Lot 27 Block 191;

Thence running northeasterly by a straight line, for a distance of sixty-four and thirty hundredths (64.30) feet, through land on which said Massachusetts Bay Transportation Authority has a right of way, to the point of beginning, containing fourteen thousand one hundred twenty (14,120) square feet, more or less, as shown on a plan by John G. Carlson, Commissioner of Public Works, entitled "Plan of Land in Brookline, Massachusetts," dated January 17, 1968.

EXCEPTING from the land and rights to be taken or otherwise acquired an easement for railroad purposes held by the Massachusetts Bay Transportation Authority in or upon said premises and will raise and appropriate, or appropriate from available funds in the Treasury, the sum of one hundred dollars (\$100) to pay for the same or to pay for land damages or other costs and expenses in connection therewith,

On motion of James M. Kendrick, it was:

Voted: To postpone action under this Article indefinitely.

TWENTIETH ARTICLE. To see if the Town will transfer from the Board of Selectmen and the Park and Recreation Commission, as their respective interests may appear, to the School Committee the care, custody, management and control of the following described town-owned land for school purposes, and especially for the parking of vehicles accessory to the use of the High School and other school facilities.

Beginning at a point on the division line of land, now or formerly, of the Town of Brookline, designated in the 1967 Town of Brookline Assessors' Atlas as being part of Lots 10 and 11 Block 194 and land on which the Massachusetts Bay Transportation Authority has a right of way, said being further described as being seventy-one and twenty-nine hundredths (71.29) feet and ninety-six and ninety-eight hundredths (96.98) feet respectively southeasterly from the division

point of land, now or formerly, of Francis and Anne Dalrymple, being designated in said 1967 Town of Brookline Assessors' Atlas as Lot 9 Block 194, land of the said Town of Brookline, designated in the said 1967 Town of Brookline Assessors' Atlas as being part of Lots 10 and 11 Block 194 and land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running northeasterly by a straight line, for a distance of thirty-two and seventy-five hundredths (32.75) feet, through land of said Town of Brookline;

Thence running southeasterly by a straight line, for a distance of one hundred seventeen and seventy-five hundredths (117.75) feet, through the said land of Town of Brookline to a point on the division line of land of the said Town of Brookline and land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of ninety-three and thirty-two hundredths (93.32) feet, along the division line of land of the said Town of Brookline and the land on which the Massachusetts Bay Transportation Authority has a right of way;

Thence running northwesterly by a straight line, for a distance of twenty-eight and ninety-six hundredths (28.96) feet, along the division line of land of said Town of Brookline and land on which the said Massachusetts Bay Transportation Authority has a right of way, to the point of beginning, containing two thousand twenty-three (2,023) square feet, more or less, as shown on a plan by John G. Carlson, Commissioner of Public Works, entitled, "Plan of Land in Brookline, Massachusetts," dated January 17, 1968.

On motion of James M. Kendrick, it was:

Voted: To postpone action under this Article indefinitely.

TWENTY-FIRST ARTICLE. To see if the Town will authorize the Board of Selectmen, to obtain appraisals on or options to purchase real estate or rights therein within an area, hereby designated as the "Cypress Playground Expansion Area," for educational, playground, and recreational purposes, including all necessary supporting facilities, said expansion area to be limited to those properties, consisting of Lots 3 through 13 of Block 196, and Lots 2 through 7 of Block 197, as shown in the 1967 Atlas of the Town of Brookline, and will raise and appropriate for such options and/or appraisals the sum of three thousand dollars (\$3,000).

No motion was offered and no action was taken under this Article.

At fifty-five minutes after ten o'clock on motion it was:

Voted: To recess this meeting until Thursday, March 28, 1968 at half past seven in the evening at the same place.

At the close of the meeting the checkers at the entrance reported the names of two hundred twenty-six (226) Town Meeting Members had been checked as present at this meeting.

Recessed:

THOMAS F. LARKIN
Town Clerk

RECESSED ANNUAL TOWN MEETING MARCH 28, 1968

In accordance with the vote passed at the Recessed Annual Town Meeting March 27, 1968, the Town Meeting Members met at the High School Auditorium on Thursday, March 28, 1968 at half past seven in the evening.

No Town Meeting Member was allowed within the rail until his name had been checked on the list.

At forty-five minutes after seven o'clock the checkers reported that one hundred forty-one (141) names of Town Meeting Members had been checked or more than one-half of all Town Meeting Meeting Members qualified and the Town Clerk reported that a quorum was present. The meeting was called to order by the Moderator Benjamin A. Trustman.

At the request of the Moderator the Town Clerk swore to the faithful performance of their duties all Town Meeting Members not heretofore sworn.

TWENTY-SECOND ARTICLE. To see if the Town will amend the By-Laws of the Town of Brookline by adding thereto Article XXIV, as follows:

ARTICLE XXIV. PLANNING DEPARTMENT

Section 1. A Planning Department is hereby established in the Town to advise and assist in the administration of municipal functions and responsibilities in the field of town planning, to coordinate efforts directed toward the future development of the town, and to plan its continued improvement consistent with its physical, social and economic conditions and resources.

Section 2. *Planning Director*

There shall be a planning director who shall be the administrative head of the department. The selectmen shall appoint and may remove, when in their judgment the public interest so requires, and may fix the compensation of, the planning director. The selectmen shall have the authority to create subordinate staff positions in said department and the planning director, with the approval of the selectmen, may appoint persons to fill these positions and he may remove them with the approval of the selectmen. The planning director shall have full charge and supervision of the work of the planning department and its personnel. He shall, in the performance of his duties and responsibilities, be directly responsible to and subject to the direction, authority and control of the Board of Selectmen.

Section 3. *Same — Selection*

The planning director preferably should have a Master's Degree in City Planning from an educational institution of recognized standing, although as an alternate, the selectmen may take into consideration the training and experience of a candidate who would otherwise be qualified to perform the duties of the

office. The selectmen shall seek the advice of the planning board in making the appointment.

Section 4. *Same — Duties*

Consistent with the general purpose of section 1 hereof, the planning director shall perform such duties and responsibilities as may be assigned to him from time to time by the board of selectmen, which duties shall include the following:

(a) Plan, organize and direct the activities of professional, technical, administrative and clerical personnel of the planning department, engage in the compilation, analysis and interpretation of data pertaining to municipal planning.

(b) Initiate and conduct studies of the resources, possibilities, and needs of the town and its relationship to the metropolitan area.

(c) Prepare plans and recommendations for submission to the selectmen for:

- (1) The use of land for residential, commercial, industrial, recreational and/or other purposes
- (2) Controlling shifts of population
- (3) Situating public and private ways, bridges, tunnels, parks, recreation facilities, public utility services, public housing projects, urban renewal projects, public garages, and off-street parking facilities and
- (4) Affording further facilities for the housing, transportation, employment, health, safety, and general welfare of the population.

(d) Act as technical advisor to the board of selectmen and committees thereof, planning board and other town agencies or officials on municipal planning matters.

(e) Publish and distribute such copies of plans or reports as the board of selectmen may authorize in connection with planning and development problems and policies.

(f) Assist the planning board in the preparation of the long-range capital improvement program for the town, including data as to the cost of each project recommended, relative priorities of the projects from an urgency and desirability standpoint, and after consultation with the executive secretary of the board of selectmen, the amounts that might be available from borrowed funds, federal or state grants-in-aid or loans, special revenue and trust funds, accumulated surplus, and funds obtained from the annual tax levy, together with the estimated amounts returnable to the town by betterment assessments.

(g) Assist the planning board in the administration of the subdivision control regulations and zoning and other related by-laws.

(h) Cooperate with municipal regional planning commissions and other agencies or groups to further the local planning program and to assure harmonious and integrated planning for the area.

(i) Act as secretary of the planning board and shall be responsible for keeping the agenda for board meetings, the records, files, indexes, correspondence, and other data pertaining to the functioning of the planning board.

(j) Supervise the work of planning consultants, employment of which may be authorized by the board of selectmen from time to time.

Section 5. *Same — Liaison with planning board*

(a) In addition to the duties set forth in section 4 hereof, the planning director shall cooperate with the planning board in the fulfillment of the board's responsibilities under the General Laws and shall carry out such assignments as the board may request from time to time with the consent of the board of selectmen, or will take any other action with respect thereto.

(b) He shall provide full staff services to the planning board and cooperate with that agency in the fulfillment and implementation of its various policy decisions with which it is specifically charged by statute such as are included in the following:

- (1) Adoption and amendment of the Comprehensive Plan (Sec. 81-D, Ch. 41, G.L.)
- (2) Adoption and application of subdivision regulations (Sec. 81-K — 81-GG, Ch. 41, G.L.)
- (3) Review and report on 6 year Capital Improvements Program
- (4) Approval of urban renewal plans (Ch. 121A)
- (5) Report on certain type of zoning appeals
- (6) Responsibilities for hearings and recommendations on amendments to the Zoning By-Law. (Ch. 40A)
- (7) Review and report on matters specified in a By-Law or General Law requiring mandatory referral.

or will take any other action with respect thereto.

On motion of Louise M. Castle, it was:

Voted: To amend the By-Laws of the Town of Brookline by adding thereto Article XXIV, as follows

ARTICLE XXIV. PLANNING DEPARTMENT

Section 1. A Planning Department is hereby established in the Town to advise and assist in the administration of municipal functions and responsibilities in the field of town planning, to coordinate efforts directed toward the future development of the town, and to plan its continued improvement consistent with its physical, social and economic conditions and resources.

Section 2. *Planning Director*

There shall be a planning director who shall be the administrative head of the department. The selectmen shall appoint and may remove, when in their judgment the public interest so requires, and may fix the compensation of, the planning director. The selectmen shall have the authority to create subordinate staff positions in said department and the planning director, with the approval of the selectmen, may appoint persons to fill these positions and he may remove them with the approval of the selectmen. The planning director shall have full charge and supervision of the work of the planning department and its personnel. He shall, in the performance of his duties and responsibilities, be directly responsible to and subject to the direction, authority and control of the Board of Selectmen.

Section 3. Same — Selection

The planning director preferably should have a Master's Degree in City Planning from an educational institution of recognized standing, although as an alternate, the selectmen may take into consideration the training and experience of a candidate who would otherwise be qualified to perform the duties of the office. The selectmen shall seek the advice of the planning board in making the appointment.

Section 4. Same — Duties

Consistent with the general purpose of section 1 hereof, the planning director shall perform such duties and responsibilities as may be assigned to him from time to time by the board of selectmen, which duties shall include the following:

- (a) Plan, organize and direct the activities of professional, technical, administrative and clerical personnel of the planning department, engage in the compilation, analysis and interpretation of data pertaining to municipal planning.
- (b) Initiate and conduct studies of the resources, possibilities, and needs of the town and its relationship to the metropolitan area.
- (c) Prepare plans and recommendations for submission to the selectmen for:
 - (1) The use of land for residential, commercial, industrial, recreational and/or other purposes
 - (2) Controlling shifts of population
 - (3) Situating public and private ways, bridges, tunnels, parks, recreation facilities, public utility services, public housing projects, urban renewal projects, public garages, and off-street parking facilities and
 - (4) Affording further facilities for the housing, transportation, employment, health, safety, and general welfare of the population.
- (d) Act as technical advisor to the board of selectmen and committees thereof, planning board and other town agencies or officials on municipal planning matters.
- (e) Publish and distribute such copies of plans or reports as the board of selectmen may authorize in connection with planning and development problems and policies.
- (f) Assist the planning board in the preparation of the long-range capital improvement program for the town, including data as to the cost of each project recommended, relative priorities of the projects from an urgency and desirability standpoint, and after consultation with the executive secretary of the board of selectmen, the amounts that might be available from borrowed funds, federal or state grants-in-aid or loans, special revenue and trust funds, accumulated surplus, and funds obtained from the annual tax levy, together with the estimated amounts returnable to the town by betterment assessments.
- (g) Assist the planning board in the administration of the subdivision control regulations and zoning and other related by-laws.
- (h) Cooperate with municipal regional planning commissions and other agencies or groups to further the local planning program and to assure harmonious and integrated planning for the area.

(i) Act as secretary of the planning board and shall be responsible for keeping the agenda for board meetings, the records, files, indexes, correspondence, and other data pertaining to the functioning of the planning board.

(j) Supervise the work of planning consultants, employment of which may be authorized by the board of selectmen from time to time.

Section 5. *Same — Liaison with planning board*

(a) In addition to the duties set forth in section 4 hereof, the planning director shall cooperate with the planning board in the fulfillment of the board's responsibilities under the General Laws and shall carry out such assignments as the board may request from time to time with the consent of the board of selectmen.

(b) He shall provide full staff services to the planning board and cooperate with that agency in the fulfillment and implementation of its various policy decisions with which it is specifically charged by statute such as are included in the following:

- (1) Adoption and amendment of the Comprehensive Plan (Sec. 81-D, Ch. 41, G.L.)
- (2) Adoption and application of subdivision regulations (Sec. 81-K — 81-GG, Ch. 41, G.L.)
- (3) Review and report on 6 year Capital Improvements Program
- (4) Approval of urban renewal plans (Ch. 121A)
- (5) Report on certain type of zoning appeals
- (6) Responsibilities for hearings and recommendations on amendments to the Zoning By-Law. (Ch. 40A)
- (7) Review and report on matters specified in a By-Law or General Law requiring mandatory referral.

TWENTY-THIRD ARTICLE. — To see if the Town will raise and appropriate the sum of thirty-two thousand dollars (\$32,000) to be expended by the Trustees of the Public Library, with the approval of the Board of Selectmen, for the equipping and furnishing of the Coolidge Corner Branch Library addition.

On motion of Robert C. Cochrane, Jr., it was:

Voted: To raise and appropriate the sum of thirty-two thousand dollars (\$32,000) to be expended by the Trustees of the Public Library, with the approval of the Board of Selectmen, for the equipping and furnishing of the Coolidge Corner Branch Library addition.

TWENTY-FOURTH ARTICLE. — To see if the Town will raise and appropriate the sum of one hundred thousand dollars (\$100,000), to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for detailed plans and specifications, and the redevelopment of the Longwood Playground.

On motion of George V. Brown, Jr., it was:

Voted: To raise and appropriate the sum of one hundred thousand dollars (\$100,000) to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for detailed plans and specifications, and the redevelopment of the Longwood Playground and the Board of Selectmen and the Park and Recreation Commission are jointly and severally authorized to seek reimbursement to the Town for 50 percent of the sums so expended, and to make application and to enter into a contract with the Commonwealth of Massachusetts acting by and through the Commissioner of the Department of Natural Resources as State Liaison Officer for the Bureau of Outdoor Recreation, U.S. Department of the Interior for a grant under the Federal Land and Water Conservation Fund Act of 1965, P.L. 88-578. Any sums received as a result of said application and contract to be returned to the Town's Surplus.

TWENTY-FIFTH ARTICLE. — To see if the Town will raise and appropriate the sum of forty thousand dollars (\$40,000) to be expended by the Building Commission, with the approval of the Board of Selectmen and the Park and Recreation Commission, for the construction of a Field House at Amory Playground.

On motion of William B. Hickey it was:

Voted: To raise and appropriate the sum of twenty-five thousand dollars (\$25,000), to be expended by the Building Commission, with the approval of the Board of Selectmen and the Park and Recreation Commission, for the construction of a Field House at Amory Playground.

TWENTY-SIXTH ARTICLE. — To see if the Town will raise and appropriate the sum of seven thousand five hundred dollars (\$7,500) to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for architectural plans and specifications for the development and improvement of Freeman Triangle, Dwight Triangle, St. Mark's Triangle, and Brook Playground.

No motion was offered and no action was taken under this Article.

TWENTY-SEVENTH ARTICLE. — To see if the Town will petition the General Court for legislation in substantially the following form:

AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO SUPPLEMENT THE PRESENT OR FUTURE ANNUAL PENSIONS OF MISS ALICE HOWARD SPAULDING AND MISS LUCIE A. METCALF, FORMER TEACHERS.

Section 1. The Town of Brookline is hereby authorized and directed to supplement the present or future annual pensions of Miss Alice Howard Spaulding and Miss Lucie A. Metcalf, former teachers, by seven hundred dollars (\$700) each.

Section 2. Any supplement authorized by Section 1 of this Act shall not increase the amount of reimbursement paid to the Town of Brookline by the Commonwealth under paragraph C of sub-division 2 of Section 20 of Chapter 32 of the General Laws.

This act shall take effect upon its passage,

or will take any other action with respect thereto.

On motion of Sumner Z. Kaplan, it was unanimously:

Voted: To petition the General Court for legislation in substantially the following form:

AN ACT AUTHORIZING THE TOWN OF BROOKLINE TO SUPPLEMENT THE PRESENT OR FUTURE ANNUAL PENSIONS OF MISS ALICE HOWARD SPAULDING AND MISS LUCIE A. METCALF, FORMER TEACHERS.

Section 1. The Town of Brookline is hereby authorized and directed to supplement the present or future annual pensions of Miss Alice Howard Spaulding and Miss Lucie A. Metcalf, former teachers, by seven hundred dollars (\$700) each. Section 2. Any supplement authorized by Section 1 of this Act shall not increase the amount of reimbursement paid to the Town of Brookline by the Commonwealth under paragraph C of sub-division 2 of Section 20 of Chapter 32 of the General Laws.

This act shall take effect upon its passage.

TWENTY-EIGHTH ARTICLE. — To see if the Town will adopt the following Resolution:

Resolved, that the Brookline Town Meeting opposes the construction of the Inner Belt road program as being against the best interests of the residents of the Town of Brookline and the entire metropolitan area.

On motion of Sumner Z. Kaplan, it was unanimously:

Voted: Resolved that the Brookline Town Meeting supports the vote of the Brookline Board of Selectmen welcoming the prosecution of a study as outlined by Lowell K. Bridwell, Federal Highway Administrator, encompassing simultaneously a design alternative to the presently proposed Inner Belt and a joint development program.

TWENTY-NINTH ARTICLE. — To see if the Town will adopt the following Resolution:

Resolved, that the Brookline Town Meeting opposes the construction of the Inner Belt road program as presently planned as being against the best interests of the residents of the Town of Brookline and the entire metropolitan area, and it urges State and Federal agencies involved to take no further action until a comprehensive study of need based on social, economic and aesthetic factors as well as traffic and transit factors, is made by the proper agencies.

No motion was offered and no action was taken under this Article.

THIRTIETH ARTICLE. — To see if the Town will amend Article XXII of the By-Laws of the Town (Dog Control) by adding the following thereto:

Section 3. *Impounding of Dogs*

(d) RESTRAINT AND CONTROL BY OWNER OR CUSTODIAN

It shall be unlawful for the owner or custodian of any dog to permit any such animal to run loose or be at large within the corporate limits of the Town of Brookline. All dogs found any place other than on the premises of the owner or custodian shall be deemed to be running loose or to be at large within the meaning of this section, except such dogs that may be under control by means of a chain or leash, not longer than 6 feet or those that may be in any vehicle or boat, while so therein shall be deemed to be under personal control of owner or custodian thereof.

(e) If creating a nuisance on private property.

(f) If creating a nuisance on public property namely on sidewalks or grassed areas, only exception being on the roadway next to the curb.

No motion was offered and no action was taken under this Article.

THIRTY-FIRST ARTICLE. — To see if the Town will amend the By-Laws by adding at the end thereof a new Article XXIII, as follows:

ARTICLE XXII — LITTERING

Section 1. No person shall litter, sweep, throw or cast, or direct, suffer or permit any servant, agent, employee, or other person under his control to litter, sweep, throw or cast any ashes, garbage, paper, dust or other rubbish and refuse of any kind whatsoever, in or upon any street or public place, vacant lot, air shaft, areaway, backyard, court or alley.

Section 2. Every owner, lessee, tenant, occupant or person in charge of any building or premises shall keep and cause to be kept the sidewalk and curbstone abutting such building or premises free from obstructions and nuisances of every kind, and shall keep such sidewalks, air shafts, areaways, backyards, courts and alleys free from garbage, refuse, rubbish litter and other offensive material.

Section 3. Whoever violates the provisions of this article shall forfeit and pay for each offense a fine not exceeding fifty dollars.

Section 4. Proceedings under this article shall not be deemed to be criminal; provided, however, that should any person notified to appear for violation of this article fail to appear and, if a fine is imposed hereunder, fail to pay the same, the clerk of court shall notify the officer concerned who shall forthwith make a complaint and follow the procedure established in criminal cases.

No motion was offered and no action was taken under this Article.

THIRTY-SECOND ARTICLE. — To see if the Town will authorize the Selectmen to sell at either public or private sale and convey by deed the parcel of land hereinafter described which is no longer needed for public purposes, said parcel being in the rear of Nelson Drive and Newton Street:

Beginning at the junction of the Westerly lot line of lot 7 in Block 418 and Newton Street thence running westerly along Newton Street 50-feet thence running Northerly along Incinerator Drive about 450-feet thence running Easterly

about 50-feet to the Northwest corner of Lot 4 in Block 418 thence running Southerly on the Westerly Lot line of Lots 4, 2-3 and 7 to Newton Street at the point of beginning.

No motion was offered and no action was taken under this Article.

THIRTY-THIRD ARTICLE. — To hear and act upon the reports of Town Officers and Committees.

No motion was offered and no action was taken under this Article.

THIRTY-FOURTH ARTICLE. — To see if the Town will authorize taking a sum of money voted for the appropriations heretofore made at this meeting and not voted to be borrowed, from any available funds in the treasury, and will authorize the Assessors to use free cash in the treasury in any available funds to that amount in the determination of the 1968 tax rate.

On motion of Louise M. Castle, it was unanimously:

Voted: That the sum of \$300,000.00 be transferred from the Surplus Revenue for the purpose of reducing the tax rate of the current year and the sum of \$40,225.02 be transferred from Overlay Surplus to the Reserve Fund.

THIRTY-FIFTH ARTICLE. — To appropriate and raise by borrowing or to appropriate from other available funds such sums of money as may be necessary for all or any of the purposes mentioned in the foregoing articles.

On motion of Louise M. Castle, it was:

Voted: To raise and appropriate the sum of thirty-four thousand one hundred eighty-five dollars (\$34,185) for personal services and materials required to implement the twenty-second article creating a Town Planning Department.

In accordance with Chapter 63 of the Acts of 1964, all Town Meeting Members were sworn to the faithful performance of their duties by the Town Clerk.

At thirty minutes past ten o'clock on motion it was:

Voted: That this meeting be now dissolved.

At the close of the meeting the checkers reported the names of two hundred three (203) Town Meeting Members had been checked as present at this meeting.

Dissolved:

Attest:
THOMAS F. LARKIN
Town Clerk

WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To any Constable of the Town of Brookline, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the Inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said town on Tuesday, the Twenty-Sixth day of March, 1968 at eight-thirty o'clock in the evening for the following purpose, to wit:

FIRST ARTICLE. — To see if the Town will authorize payment of unpaid bills which were incurred during 1967 by the Department of Veterans' Services and which may be legally unenforceable due to the insufficiency of the appropriation for the said Department in 1967, a schedule of which bills is on file in the Selectmen's Office, and will raise and appropriate the sum of two thousand five hundred seventy-seven dollars (\$2,577) to pay for the same.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen seven days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this twenty-sixth day of February in the year of our Lord one thousand nine hundred and sixty-eight.

GEORGE V. BROWN, JR.

LOUISE M. CASTLE

GEORGE F. McNEILLY

SUMNER Z. KAPLAN

MORTON R. GODINE

Board of Selectmen

Officer's Return:

NORFOLK, SS. BROOKLINE

March 6, 1968

By virtue of this Warrant, I this day notified and warned the Inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 8:30 p.m., Tuesday the twenty-sixth day of March, 1968 by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Brookline Chronicle-Citizen, issue of February 29, 1968, an attested copy of the within Warrant. All of which was done at least seven days before said meeting.

JAMES V. ESPOSITO
Constable

I certify that at least seven days before the time of said meeting I notified the Town Meeting Members of said meeting by having printed copies of the Warrant mailed on March 11, 1968 and copies of the Reports of the Selectmen and Advisory Committee mailed on March 15, 1968 to the last known address of said members.

Attest:

THOMAS F. LARKIN

Town Clerk

SPECIAL TOWN MEETING, MARCH 26, 1968

Pursuant to the Warrant served according to law upon the inhabitants of the Town of Brookline, by a Constable of said Town and written notices sent by mail by the Town Clerk at least seven days before the day of the meeting to the Town Meeting Members qualified to act in Town Meetings in Brookline under provisions of Chapter 43A of the General Laws, as amended, accepted by the Town of Brookline March 10, 1942, the said Town Meeting Members so qualified met at the High School Auditorium in said Town on March 26, 1968 at eight-thirty o'clock in the evening.

Lists of duly qualified Town Meeting Members were used at the entrances to the meeting place and were in charge of Edward Fahey, Jeremiah Mullins, Robert A. Merritt and Edward Kelly, checkers, who were sworn to the faithful discharge of their duties by the Town Clerk. The lists contained the names of two hundred seventy-two (272) Town Meeting Members qualified to participate in and vote in Town Meetings in Brookline.

No Town Meeting Member was allowed within the rail until his name had been checked on the list.

At thirty minutes after eight o'clock a quorum being present, the Moderator, Benjamin A. Trustman, called the Special Town Meeting to order.

FIRST ARTICLE. — To see if the Town will authorize payment of unpaid bills which were incurred during 1967 by the Department of Veterans' Services and which may be legally unenforceable due to the insufficiency of the appropriation for the said Department in 1967, a schedule of which bills is on file in the Selectmen's Office, and will raise and appropriate the sum of two thousand five hundred seventy-seven dollars (\$2,577) to pay for the same.

On motion of Louise M. Castle, it was unanimously:

Voted: To authorize payment of unpaid bills which were incurred during 1967 by the Department of Veterans' Services and which may be legally unenforceable due to the insufficiency of the appropriation for the said Department in 1967, a schedule of which bills is on file in the Selectmen's Office, and to raise and appropriate the sum of two thousand five hundred seventy-seven dollars (\$2,577) to pay for the same.

At thirty-two minutes after eight o'clock on motion it was:

Voted: That this Special Town Meeting be now dissolved.
Dissolved:

Attest:
THOMAS F. LARKIN
Town Clerk

WARRANT

FOR PRESIDENTIAL PRIMARIES
THE COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To any Constable of the Town of Brookline, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to meet in the polling places designated for the several precincts in said town on Tuesday, The Thirtieth Day of April, 1968 at 7:00 o'clock in the forenoon for the following purposes:

To bring in their votes to the Primary Officers for the Election of Candidates of Political Parties for the following offices:

Presidential Preference

- 2 District Delegates to the National Convention of the Democratic Party, 8th Congressional District.
- 2 Alternate District Delegates to the National Convention of the Democratic Party, 8th Congressional District.
- 2 District Delegates to the National Convention of the Republican Party, 8th Congressional District.
- 2 Alternate District Delegates to the National Convention of the Republican Party, 8th Congressional District.

District Members of State Committee — (One Man and One Woman) for each Political Party for the Norfolk-Suffolk Senatorial District.

35 Members of the Democratic Town Committee.

The polls will be open from 7:00 A.M. to 8:00 P.M.

Hereof fail not and make due return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this first day of April, A.D., 1968.

LOUISE M. CASTLE
GEORGE V. BROWN, JR.
GEORGE F. MCNEILLY
SUMNER Z. KAPLAN
Board of Selectmen

Officer's Return:

Norfolk, ss.

Brookline, April 8, 1968

By Virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline as within described, by posting true and attested copies of this Warrant in twenty places. I also had a true and attested copy of this Warrant published in the Brookline Chronicle-Citizen, issue of April 4, 1968. All of which was done at least seven days before said meeting.

THOMAS J. HILL
Constable
(s)

In pursuance of the foregoing Warrant the inhabitants of the Town of Brookline qualified to vote in elections met at the polling places designated for the several precincts in said Brookline on Tuesday, the thirtieth day of April, 1968 at seven o'clock in the forenoon.

Upon receipt of the returns from the several precincts, they were tabulated and the total results of the ballot was announced as follows:

REPUBLICAN PARTY
PRESIDENTIAL PRIMARIES, APRIL 30, 1968

PRESIDENTIAL PREFERENCE		DELEGATES TO NATIONAL CONVENTION						STATE COMMITTEE NORFOLK AND SUFFOLK DISTRICT														STATISTICS															
		DELEGATES ALTERNATES						One Man One Woman																													
		Volpe	Newman	Sears	Frye, Jr.	Linsky	Henderson	Bruce	Berry	John D. Rockefeller	Roosevelt	Hatfield	Martin Edwards	Peabody	Wallace	Johnson	Nixon	Rockefeller	Reagan	Kennedy	McCarthy	Humphrey	Beryl Cohen	Percy	Willis E. Stone	Lindsay	Ed. Brooke	Joe Silvano	James Gavin	REGISTERED VOTERS				VOTED			
																														PRECINCT	REP.	DEM.	INDEP.	TOTAL	REP.	DEM.	TOTAL
1-A	031	066	079	061	071	067	053	016									017	031	002	002	013	001			001					1-A	353	404	506	1263	105	348	453
1-B	011	080	090	071	084	085	063	021									031	042	002	001	018	004		001	001					1-B	461	280	429	1170	122	223	345
2-A	037	081	093	071	094	088	063	019									011	048	001	000	018	001								2-A	484	635	597	1716	136	457	593
2-B	010	024	023	020	027	017	013	004									001	019	000	001	005	000								2-B	142	254	319	715	042	185	227
3-A	027	060	072	053	064	058	045	008									018	035	000	001	000	006	001							3-A	340	450	471	1261	098	298	396
3-B	035	058	068	048	069	071	055	011									013	021	000	002	004	006				002	001			3-B	424	521	646	1591	100	425	525
4-A	012	028	037	031	032	035	029	004									008	017	000	001	002	001								4-A	202	533	283	1018	045	345	390
4-B	030	039	039	038	035	041	030	005									008	003	000	000	003	000								4-B	175	468	237	880	054	310	364
5-A	037	075	085	035	082	079	063	011									022	030	002	002	008	000						001	001	5-A	374	560	331	1265	111	356	467
5-B	016	025	035	028	033	033	029	003									007	007	000	000	004	000								5-B	178	612	253	1043	044	403	447
6-A	034	032	109	086	110	101	064	029									014	070	001	003	010	002								6-A	376	470	526	1372	147	276	423
6-B	027	054	070	050	067	059	043	013								001	016	032	001	046	004	001								6-B	356	496	560	1412	094	362	456
7-A	020	049	062	043	054	053	041	015									014	027	000	001	007	000								7-A	236	451	441	1128	085	341	426
7-B	021	048	061	044	038	037	024	009									010	027	011	000	000	004								7-B	314	492	554	1360	082	382	464
8-A	018	028	041	027	048	037	024	009									006	027	011	001	009	002								8-A	169	491	464	1124	061	340	401
8-B	014	043	048	039	048	038	027	016					001				004	023	005	000	002	004								8-B	202	581	467	1250	061	405	466
9-A	017	058	067	054	064	059	035	018									005	039	001	005	005	002								9-A	329	528	627	1484	087	401	488
9-B	022	062	061	054	056	049	037	013									014	028	000	000	000	004								9-B	307	456	520	1283	090	382	472
10-A	017	070	079	030	077	077	060	013				001				001	008	049	003	003	010	003				001				10-A	381	507	433	1321	106	356	462
10-B	022	074	086	066	083	076	061	017									016	142	002	001	018	001								10-B	342	463	417	1222	107	392	499
11-A	023	056	077	054	064	066	050	011									018	030	002	001	015	001								11-A	301	343	275	919	101	201	302
11-B	080	184	224	167	208	219	152	055		001						001	040	087	004	002	042	002								11-B	781	546	620	1947	276	354	630
12-A	027	062	074	060	078	065	051	007									005	045	000	000	014	004								12-A	397	563	568	1528	103	387	490
12-B	021	068	081	063	081	062	050	012									009	053	001	001	016	003								12-B	343	608	561	1512	116	479	595
Total	609	1485	1761	1353	1687	1590	1178	336		001	001	001	001	001	002	003	315	832	039	074	227	052	001	001	002	005	001	001	001	Total	7967	11712	11105	30784	2373	8408	10781
																												% Voting				35.01%					

[illegible]

DEMOCRATIC TOWN COMMITTEE GROUP 1

	Backman	Keaveney	Harmen	McCormack	Brenniak	Cashin	Norton	Boyer	Griffin	Epstein	Colten	Yakus	Fitzpatrick	Sargon	Esposito	Ralen	May	Jacobs	Hurley	Patt	Field	Conrad	Rose	Megley	Stone	Halpern	Breen	Berenson	Silverman	Marshall	Weitzman	Leone	Smith	Sullivan
1-A	071	047	048	048	047	043	047	049	046	057	048	050	043	049	051	041	044	045	048	044	045	044	050	044	047	047	043	047	048	043	047	046	043	043
1-B	046	032	034	032	031	031	033	034	031	036	032	033	032	033	030	028	029	033	031	029	030	028	030	028	030	030	028	031	030	031	031	030	028	028
2-A	125	145	092	093	096	088	033	090	091	099	091	094	093	093	099	089	092	090	091	088	089	088	091	089	090	089	092	093	092	093	092	088	089	095
2-B	050	039	041	038	038	036	043	041	045	050	043	043	045	043	050	040	044	046	043	045	044	049	052	046	054	056	048	054	062	050	053	049	048	046
3-A	074	047	056	052	056	047	048	051	050	060	057	052	051	050	051	051	047	053	051	043	047	049	052	046	054	056	048	054	062	050	053	049	048	046
3-B	102	091	085	085	087	084	084	084	085	087	086	083	082	083	086	080	081	082	081	080	080	079	080	081	084	078	083	083	080	085	080	079	080	
4-A	159	161	138	155	137	138	153	136	153	137	138	133	152	134	161	132	145	133	144	132	131	137	131	143	131	130	142	132	131	130	131	145	141	144
4-B	174	155	134	154	134	128	154	128	157	131	133	128	149	128	154	129	134	128	137	126	126	142	129	144	128	138	128	128	126	127	136	135	138	
5-A	160	142	127	147	127	127	147	026	144	125	131	126	149	123	146	120	142	123	131	121	124	134	124	138	124	125	133	122	123	123	122	136	131	139
5-B	236	214	182	218	175	179	225	177	215	181	187	177	224	176	217	173	207	173	188	174	175	191	176	209	174	174	209	175	177	174	174	199	188	191
6-A	059	054	053	053	053	051	051	050	052	056	052	053	051	052	055	049	051	051	053	050	050	050	051	051	053	052	049	053	052	051	052	051	050	052
6-B	104	092	083	089	080	084	087	076	088	090	085	080	084	077	091	076	084	083	081	078	076	078	079	082	078	082	083	080	081	076	082	081	082	086
7-A	070	051	050	048	055	047	050	046	048	058	053	052	050	058	049	048	048	050	048	046	048	047	051	046	050	053	049	052	053	048	056	053	046	050
7-B	081	054	058	055	064	068	054	053	057	071	060	057	050	058	057	052	060	053	051	050	054	058	053	062	060	052	064	063	055	059	053	055	051	051
8-A	101	065	063	062	067	062	065	062	059	071	059	061	056	064	062	057	056	061	059	057	053	053	057	054	062	056	059	064	065	054	061	055	060	058
8-B	129	082	091	082	099	089	081	086	083	086	088	083	079	085	082	080	079	086	080	087	079	075	083	079	084	080	075	086	086	084	085	081	076	077
9-A	106	087	089	082	092	085	083	083	083	091	080	088	081	086	080	081	080	086	079	081	077	077	079	077	081	084	079	082	084	076	081	078	078	077
9-B	114	096	101	094	102	095	093	093	093	100	095	094	091	103	093	096	087	095	091	086	091	085	092	085	094	091	088	097	098	088	086	087	087	087
10-A	087	065	059	063	051	052	060	049	058	054	056	049	060	050	065	044	052	049	053	041	039	045	047	050	048	051	043	048	048	045	045	045	049	052
10-B	085	068	064	065	065	067	063	067	063	074	063	069	064	067	062	060	062	067	061	060	064	058	063	058	063	061	062	066	068	059	063	058	061	062
11-A	057	043	045	044	042	039	046	040	044	046	045	039	046	041	045	041	045	043	041	040	039	039	042	043	039	039	043	040	039	039	038	040	045	043
11-B	118	097	095	102	092	089	099	089	097	095	093	083	096	090	098	086	091	031	095	085	089	092	096	091	086	086	092	085	089	085	088	088	090	093
12-A	136	107	113	103	115	103	105	104	103	110	104	103	104	102	106	104	103	111	102	100	105	098	107	100	105	107	099	109	104	098	103	098	096	100
12-B	243	190	203	191	204	191	189	189	184	198	199	187	182	190	184	201	186	203	181	179	184	180	189	179	188	198	178	191	188	184	187	180	174	182
Total	2687	2224	2104	2155	2109	2023	2153	1903	2129	2173	2078	2027	2114	2045	2174	1948	2041	2042	2022	1923	1935	1971	2003	2015	1997	2011	2007	2028	2037	1936	2002	2001	1975	2022

DEMOCRATIC TOWN COMMITTEE GROUP 2

	Cohen	Dukakis	Hartmark	Sapars	Monney	Lamphier	Smith	Rosen	Holtzapffe	Kassler	Reed	Jackson	Connorton	Spenn	Fields	Katz	Cotton	Brussel	Wacker	Wilson	Shuman	Feinberg	Hemingway	McNally	Alper	Schmare	Kaplan	Riley	Comen	Heartz	Solomon	Halpern	Ruftman	Murphy	Pender	
1-A	287	264	231	229	225	224	224	233	225	243	229	230	224	228	223	231	224	225	225	222	228	225	219	233	227	226	240	222	224	221	226	223	223	219	228	
1-B	149	147	137	136	135	134	140	138	137	139	135	135	136	135	135	141	139	137	138	135	142	141	137	141	141	139	149	141	142	142	143	140	139	138	130	
2-A	281	262	231	236	233	230	231	237	231	243	229	232	228	227	228	234	232	232	232	228	238	244	235	236	236	232	262	238	241	234	242	236	237	237	238	
2-B	081	073	068	069	064	062	071	073	062	067	075	068	073	068	071	070	080	085	083	086	085	096	089	090	093	092	107	093	091	093	100	095	095	092	095	
3-A	162	157	131	137	124	129	129	134	119	129	123	127	127	130	126	132	132	125	123	123	135	139	126	133	130	129	147	133	137	125	143	140	136	133	136	
3-B	287	282	262	263	263	260	264	267	265	272	262	266	260	263	261	267	264	260	267	260	264	269	262	266	265	263	275	262	263	263	270	266	263	265	261	
4-A	143	144	122	125	135	122	122	118	120	119	122	123	124	121	119	120	121	118	121	128	121	129	121	130	120	118	125	125	118	118	118	121	117	138	135	
4-B	083	083	072	066	072	066	065	065	065	070	068	063	065	062	066	066	067	065	063	064	066	065	063	062	075	063	062	072	073	062	063	065	067	063	070	075
5-A	120	115	075	073	065	075	077	075	074	085	082	079	082	075	074	077	079	076	072	091	073	072	073	092	074	076	095	097	071	074	076	074	072	106	124	
5-B	194	191	162	178	160	182	183	182	183	182	186	182	181	181	180	185	182	177	180	179	182	179	182	179	180	186	184	182	182	183	183	184	187	180		
6-A	168	132	110	089	107	105	103	104	101	111	105	103	101	103	096	115	099	099	103	104	101	102	101	104	105	104	113	107	101	101	102	104	099	113	119	
6-B	206	200	175	178	171	175	174	189	183	189	166	180	171	168	170	183	168	172	169	169	178	180	169	173	179	169	200	176	179	172	184	183	177	174	175	
7-A	287	291	252	248	245	258	247	259	253	263	248	253	243	245	241	255	241	248	245	243	256	257	242	250	260	241	269	241	244	245	251	251	244	238	241	
7-B	287	291	252	248	245	258	247	259	253	263	248	253	243	245	241	255	241	248	245	243	256	257	242	250	260	241	269	241	244	245	251	251	244	238	241	
8-A	282	259	220	227	215	223	219	233	221	239	220	224	217	229	218	229	221	219	220	218	225	233	219	221	227	219	252	215	229	218	230	227	225	216	210	
9-A	285	261	241	247	238	241	237	253	238	250	237	245	240	238	238	244	238	234	237	233	243	239	241	240	239	233	252	232	233	231	244	242	234	232	235	
9-B	216	208	183	190	185	182	183	185	181	193	178	183	179	180	179	187	185	178	180	182	182	185	180	184	192	183	208	180	199	187	201	198	200	195	197	
10-A	251	251	200	222	212	212	203	213	209	216	218	214	210	206	201	208	204	211	200	204	220	207	202	214	217	201	232	212	205	201	216	206	208	208	192	
10-B	273	261	209	243	241	233	237	244	232	240	237	237	233	229	229	237	230	231	230	231	239	234	234	233	236	228	250	229	234	226	237	233	231	218	219	
11-A	123	118	104	108	106	103	103	107	103	106	104	107	104	101	109	104	105	103	104	103	103	102	103	105	104	099	110	110	104	102	105	104	103	106	092	
11-B	192	182	159	167	162	161	153	165	153	168	161	163	156	155	158	160	159	154	156	161	163	157	162	160	155	170	162	161	155	168	158	168	161	165		
12-A	282	280	189	205	196	197	194	206	196	206	195	197	193	199	202	204	194	194	193	199	199	198	190	192	197	188	213	191	191	193	202	200	196	188	177	
12-B	175	160	127	136	122	121	123	128	126	138	128	124	122	122	143	124	123	122	127	119	129	133	119	132	131	120	153	128	131	123	138	132	129	121	132	
Total	4819	4703	4090	4158	4108	4069	4047	4182	4039	4267	4080	4115	4040	4035	4034	4155	4056	4031	4032	4040	4145	4170	4031	4165	4151	4018	4484	4124	4120	4040	4226	4163	4106	4128	4138	

All materials properly sealed, total tally sheets, and all other records pertaining to the Primary have been preserved by the Town Clerk during the time required by law.

The voting machines used in the precincts were properly sealed and preserved during the legal period.

Attest:

THOMAS F. LARKIN
Town Clerk

Brookline, Mass. May 2, 1968

The Town Clerk this day filled out and certified to the votes cast at the Primary held in Brookline, April 30, 1968, using therefor the blank forms supplied by the Secretary of the Commonwealth and filed the same at the Office of the Secretary of the Commonwealth, State House, Boston, Massachusetts.

Attest:

THOMAS F. LARKIN
Town Clerk

WARRANT FOR STATE PRIMARY

THE COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To any Constable of the Town of Brookline, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the Primaries, to meet in the polling places designated for the several precincts in said Town on Tuesday, The Seventeenth Day of September, 1968 at seven o'clock in the forenoon, for the following purposes:

To bring in their votes to the Primary Officers for the Nomination of Candidates of Political Parties for the following offices:

Representative in Congress for Eighth Congressional District

Councillor for Second Councillor District

Senator for Norfolk and Suffolk Senatorial District

Three Representatives in General Court for Thirteenth Norfolk Representative District

County Commissioners (2) for Norfolk County

County Commissioner (1) for Norfolk County (To fill vacancy for 2 years)

Sheriff for Norfolk County

The Polls will be open from 7:00 A.M. to 8:00 P.M.

Hereof fail not and make due return of this Warrant with your doings thereon, to the Selectmen, seven days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this nineteenth day of August in the year of our Lord one thousand nine hundred and sixty-eight.

LOUISE M. CASTLE

GEORGE V. BROWN, JR.

GEORGE F. McNEILLY

SUMNER Z. KAPLAN

MORTON R. GODINE

Board of Selectmen

A true copy, attest:

JAMES V. ESPOSITO

Constable

Officer's Return:

NORFOLK, SS. BROOKLINE

AUGUST 27, 1968

By virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline as within described, by posting true and attested copies of this Warrant in twenty public places within the Town. I also had a true and attested copy of this Warrant published in the Brookline Chronicle-Citizen, issue of August 22, 1968. All of which was done at least seven days before said meeting.

JAMES V. ESPOSITO
Constable

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In pursuance of the foregoing Warrant the inhabitants of the Town of Brookline qualified to vote in elections met at the polling places designated for the several precincts in said Brookline, on Tuesday, the seventeenth day of September, 1968 at 7:00 o'clock in the morning.

Upon receipt of the returns from several precincts, they were tabulated and the total result of the ballot was announced as follows:

STATE PRIMARY — SEPTEMBER 17, 1968
REPUBLICAN

Precincts	CONGRESSMAN	COUNCILLOR	SENATOR	REPRESENTATIVE			COUNTY COMMISSIONER			SHERIFF	COUNTY COMM.	STATISTICS						
				Linaky	Pierce	Stern	Lombard	Nobile	Talutia			Total Registration	REP.	DEM.	IND.	REP.	DEM.	TOTAL
	Rosenblum	McKenna								Hedges	Volpe	Precinct						
1-A	081	069	092	080	090	069	049	021	079	070	1-A	1214	334	504	376	102	322	424
1-B	119	106	130	119	114	100	066	043	121	102	1-B	1144	443	342	359	144	212	356
2-A	130	108	144	120	134	100	076	050	130	105	2-A	1754	476	790	488	172	632	804
2-B	031	022	034	021	031	018	018	008	028	021	2-B	724	148	312	264	044	258	302
3-A	099	075	105	093	100	079	063	026	094	080	3-A	1205	328	484	393	127	347	474
3-B	109	091	107	095	119	091	067	028	104	091	3-B	1549	396	656	497	152	436	588
4-A	037	035	039	043	040	035	026	020	042	035	4-A	968	185	570	213	054	394	448
4-B	031	027	036	037	033	029	024	010	036	029	4-B	821	154	475	192	047	364	411
5-A	074	071	083	079	079	068	050	029	092	082	5-A	1188	331	602	255	102	404	506
5-B	020	020	027	022	021	019	011	007	024	023	5-B	1026	154	655	217	036	528	564
6-A	088	070	095	077	091	071	052	021	076	064	6-A	1341	376	502	463	110	361	471
6-B	078	068	089	069	078	064	047	023	083	072	6-B	1365	325	587	453	097	384	481
7-A	071	068	077	060	068	055	046	025	068	060	7-A	1082	231	517	334	086	361	447
7-B	064	060	073	062	068	048	042	022	063	058	7-B	1338	296	612	430	084	444	528
8-A	044	039	052	035	045	036	020	014	041	035	8-A	1094	167	589	338	061	390	451
8-B	034	026	034	023	033	026	022	008	029	027	8-B	1212	192	646	374	043	450	493
9-A	065	059	073	062	073	053	037	018	060	054	9-A	1475	311	671	493	089	431	520
9-B	066	057	078	069	072	052	039	025	066	052	9-B	1284	300	574	410	094	372	466
10-A	072	061	080	068	073	068	039	025	077	066	10-A	1286	343	606	337	095	394	489
10-B	072	062	083	068	072	059	040	030	075	063	10-B	1167	311	559	297	092	394	486
11-A	061	058	065	063	061	048	032	023	062	046	11-A	917	292	391	234	081	218	299
11-B	211	206	226	225	198	216	114	065	225	204	11-B	1918	745	636	537	265	358	623
12-A	064	046	064	052	051	046	026	015	054	047	12-A	1501	358	660	483	071	374	445
12-B	077	055	083	061	064	059	042	019	071	054	12-B	1468	334	698	436	092	447	539
Totals	1798	1559	1969	1703	1808	1509	1048	575	1800	1540	Totals	30041	7530	13638	8873	2340	9275	11615 38.66% VOTING

STATE PRIMARY — SEPTEMBER 17, 1968
DEMOCRATIC

	CONGRESSMAN	COUNCILLOR			SENATOR		REPRESENTATIVE		COUNTY COMMISSIONERS				SHERIFF	COUNTY COMMISSIONERS		
	O'Neill	Caples	Cavanaugh	Connolly	Cohen	McCormick	Backman	Dukakis	Collins	McDonald	Recupero	Trubiano	Graham	McManus	McKinnon	Mullane
1-A	219	078	016	136	250	070	178	268	135	115	044	025	164	101	044	038
1-B	135	042	016	064	187	022	110	169	082	071	029	014	094	062	041	012
2-A	340	156	040	147	470	162	347	455	182	147	123	111	271	162	085	071
2-B	139	066	012	068	222	030	160	173	073	056	032	025	128	055	037	019
3-A	176	092	027	056	289	052	187	237	115	088	043	030	138	092	042	026
3-B	271	124	035	085	361	070	219	327	155	124	058	032	189	118	079	026
4-A	294	057	076	155	195	195	207	254	174	148	071	093	198	120	097	066
4-B	248	061	051	134	118	240	209	196	162	153	033	025	184	118	062	056
5-A	276	073	051	170	189	215	226	238	190	156	036	030	192	138	081	045
5-B	359	073	083	216	198	323	286	309	231	192	048	103	252	160	162	060
6-A	216	129	021	068	311	043	200	283	130	115	047	033	159	105	052	029
6-B	242	101	040	095	298	082	232	277	159	124	048	033	180	229	065	032
7-A	215	100	027	074	316	041	196	284	126	100	060	038	160	085	069	029
7-B	281	124	036	113	409	030	239	351	131	088	062	089	182	110	087	034
8-A	225	119	020	082	353	035	241	298	035	093	041	046	116	081	089	025
8-B	251	136	036	099	404	040	300	318	159	120	058	049	197	117	071	030
9-A	248	132	040	081	378	047	241	318	139	100	065	060	175	082	090	032
9-B	213	109	025	081	330	033	226	280	122	089	053	041	164	085	063	034
10-A	276	099	039	112	295	096	181	298	149	110	030	029	163	102	083	030
10-B	244	133	020	082	353	036	227	312	033	098	075	031	173	096	074	036
11-A	140	048	021	073	141	074	127	147	094	072	025	019	098	072	036	013
11-B	243	105	037	114	245	107	205	255	168	125	052	025	187	118	069	040
12-A	228	127	012	085	318	054	232	294	145	106	047	024	169	087	064	031
12-B	271	116	040	125	334	106	320	295	185	139	063	036	206	144	064	035
Totals	5750	2400	821	2515	6964	2203	5296	6636	3274	2729	1243	1041	4139	2639	1706	849

All materials properly sealed, total tally sheets and all other records pertaining to the Primary have been preserved by the Town Clerk during the time required by Law.

The voting machines used in the precincts were properly sealed and preserved during the legal period.

Attest:

THOMAS F. LARKIN
Town Clerk

September 18, 1968

Brookline, Massachusetts

The Town Clerk this day filled out and certified to the votes cast at the State Primary held in Brookline, September 17, 1968, using therefor the blank forms supplied by the Secretary of the Commonwealth, State House, Boston, Massachusetts.

Attest:

THOMAS F. LARKIN
Town Clerk

BROOKLINE TOWN RECORDS

WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To any Constable of the Town of Brookline, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the Inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said town on Wednesday, the Eighteenth day of September, 1968 at seven-thirty o'clock in the evening for the following purposes, to wit:

FIRST ARTICLE. — To see if the Town will vote to appropriate the sum of eleven thousand four hundred thirty dollars (\$11,430) from the General Fund (Insurance Recovery Fund) to be expended by the Building Commission, with the approval of the Board of Selectmen, for the purpose of making any necessary repairs on account of water damage at the new Physical Education Building.

SECOND ARTICLE. — To see if the Town will find and declare that a serious public emergency exists with respect to the housing of a substantial number of citizens in certain areas of the town due to a substantial shortage of rental housing accommodations; that unless residential rents and eviction of tenants are regulated and controlled, such emergency and the inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens of this Town, and will adopt the following by-law establishing rent controls on multiple dwelling units within the limits of the Town of Brookline:

ARTICLE XXV

HOUSING RENT CONTROL

Section 1. *Declaration of emergency.* The Town of Brookline, acting by and through its town meeting, finds and declares that a serious public emergency exists with respect to the housing of a substantial number of the citizens in this Town, which has resulted in a substantial shortage of rental housing accommodations; that unless residential rents and eviction of tenants are regulated and controlled, such emergency and inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens of this Town.

Section 2. *Definitions.*

(a) *Rent Board* "Rent Board" means a board of at least five members appointed by the board of selectmen.

(b) *Rent Office* "Rent Office" means the office in the town created for the purpose of administering the provisions of this article.

(c) *Person*. "Person" includes an individual, corporation, partnership, association or any other organized group of persons, a legal successor or representative of the foregoing.

(d) *Housing Accommodations*. "Housing Accommodations" means any building, structure, or part thereof, or land appurtenant thereto, or any other real or personal property rented or offered for rent for living or dwelling purposes, including houses, apartments, rooming or boarding house accommodations, and other properties used for living or dwelling purposes, together with any privileges, services, furnishings, furniture and facilities connected with the use or occupancy of such property.

(e) *Controlled Housing Accommodations*. "Controlled Housing Accommodations" means all housing accommodations except those exempted under Section 4 of this article and except those that are decontrolled pursuant to Section 13 (d) hereof.

(f) *Services*. "Services" includes repairs, decorating and maintenance, the furnishing of light, heat, hot and cold water, telephone, elevator service, window shades, storage, kitchen, bath, and laundry facilities and privileges, maid service, linen service, janitor service, and removal of refuse and any other privilege or facility connected with the use or occupancy of housing accommodations.

(g) *Landlord*. "Landlord" includes an owner, lessor, sublessor, assignee, or other person receiving or entitled to receive rent for the use or occupancy of any housing accommodations, or an agent of any of the foregoing.

(h) *Tenant*. "Tenant" includes a subtenant, lessee, sublessee, or other person entitled to the possession or to the use or occupancy of any housing accommodations.

(i) *Rent*. "Rent" means the consideration, including any bonus, benefit or gratuity demanded or received for or in connection with the use or occupancy of housing accommodations or the transfer of a lease of such accommodations.

(j) *Motor Court*. "Motor Court" means an establishment renting rooms, cottages, and cabins, supplying parking or storage facilities for motor vehicles in connection with such renting and other services and facilities customarily supplied by such establishments; and commonly known as a motor, auto or tourist court in the community.

(k) *Tourist Home*. "Tourist Home" means a rooming house which caters primarily to transient guests and is known as a tourist home in the community or any part thereof.

(l) *Rooming House*. "Rooming House" means in addition to its customary usage, a building or portion of a building other than a hotel or motor court in which a furnished room or rooms not constituting an apartment are rented on a short term basis of daily, weekly, or monthly occupancy. The term includes boarding houses, as well as rooms in private homes.

Section 3. *Maximum Rent.*

(a) The maximum rent for any controlled housing accommodations rented on January 1, 1968 shall be the rent for such accommodations on said date.

(b) For any controlled housing accommodations that were not rented on January 1, 1968, the maximum rent shall be the first rent charged after January 1, 1968. The rent board may order a decrease in the maximum rent as provided in Section 7.

(c) (1) Whenever the rent board determines that such action is necessary to effectuate the purposes of this article, it may also establish maximum rents for controlled housing accommodations where no maximum rent with respect thereto was in effect on January 1, 1968, or where no registration statement had been filed with respect thereto as required by this article, or where for any other reason the provisions of paragraph (a) or (b) of this section are not susceptible of application to any such housing accommodations. Such rents shall be established, having regard for the maximum rents for comparable housing accommodations or any other factors bearing on the equities involved consistent with the purposes of this article.

Section 4. *Exempted Housing Accommodations.*

(a) *Hotels.* Housing accommodations in any establishment which on the effective date of this by-law is commonly known as a hotel in the community in which it is located, which are occupied by persons who are provided customary hotel services, such as maid service, furnishing and laundering of linen, telephone and secretarial or desk service, use and upkeep of furniture and fixtures, and bell boy service.

(b) *Motor Courts.* Establishments known as motor courts as defined in Section 2(j).

(c) *Trailer or Trailer Space.* Any trailer or trailer space, used exclusively for transient occupancy on the effective date of this article, or any part thereof.

(d) *Tourist Homes.* Tourist Homes as defined in Section 2(k).

(e) *Accommodations created by new construction.* Any housing accommodations, the construction of which was completed on or after the effective date of this by-law.

(f) *Accommodations created by a change from non-housing to housing use.* Any housing accommodations which were created from non-housing to housing use on or after the effective date of this by-law.

(g) *Vacant Housing Accommodations.* Any housing accommodations that are vacant on the effective date of this by-law or later become vacant; except that the rent board may establish maximum rents for these housing accommodations if in its judgment such action becomes necessary to carry out the purposes of this article, and provided, further, that it finds and declares that a substantial shortage of rental housing accommodations exist in the town and that the control of rents therein is necessary in the public interest.

(h) *Luxury Accommodations.* Housing accommodations which on January 1, 1968 had a rental at the gross monthly rate of more than two hundred seventy-five dollars, unfurnished, or three hundred twenty-five dollars furnished;

except that the rent board may establish maximum rents for these housing accommodations if in its judgment such action becomes necessary to carry out the purpose of this by-law and provided, further, that it finds and declares that a substantial shortage of rental housing accommodations exist in the town and that the control of rents therein is necessary in the public interest.

(i) *Non-housekeeping furnished housing accommodations.* Furnished housing accommodations that are non-housekeeping and are defined as such by the rent board.

(j) *Single family, two family, and three-family dwellings.*

(k) A hospital, convent, monastery, asylum, public institution or college or school dormitory or any institution operated exclusively for charitable or educational purposes on a non-profit basis.

(l) Housing accommodations owned and operated by the United States or the Commonwealth of Massachusetts or any instrumentality thereof, the Brookline Housing Authority, the Brookline Redevelopment Authority, or the Town of Brookline.

Section 5. *Registration.* Within 60 days after the date this article becomes effective, or within 30 days after the property is first rented, whichever is later, every landlord of controlled housing accommodations rented or offered for rent shall file in triplicate a written statement on the form provided therefor to be known as a registration statement. The statement shall identify each dwelling unit and specify the maximum rent provided by this regulation for such dwelling unit and shall contain such other information as the rent board shall require. The original shall remain on file with the rent board and it shall cause one copy to be delivered to the tenant and one copy, stamped to indicate that it is a correct copy of the original, to be returned to the landlord. In any subsequent change of tenancy the landlord shall exhibit to the new tenant his stamped copy of the registration statement, and shall obtain the tenant's signature and the date thereof, on the back of such statement. Within five days after renting to a new tenant, the landlord shall file a notice on the form provided therefor, on which he shall obtain the tenant's signature stating that there has been a change in tenancy, that the stamped copy of the registration statement has been exhibited to the new tenant and that the rent for such accommodations is in conformity therewith.

When the maximum rent is charged by order of the rent board, the landlord shall deliver his stamped copy of the registration statement to the rent board office for appropriate action reflecting such change.

Section 6. *Grounds for Increase of Maximum Rent.*

A. Any landlord of housing accommodations registered under this article may file a petition or application for adjustment to increase the maximum rent.

B. *Housing accommodations not yielding fair net operating income.*

(a) *Grounds.*

(1) The net operating income from the building is less than a fair net operating income. The net operating income shall not be considered less than fair if it is 25 percent or more of the annual income in the case of a building containing less than five dwelling units, or is 20 percent or more in the case of a building containing five or more dwelling units.

(2) A petition for adjustment under this section must be filed on a form provided by the rent board in accordance with the instructions contained therein.

(b) *Amount of Adjustment.* The adjustment under this section shall be in such amount as is necessary to bring the net operating income from the building (expressed as a percentage of annual income after adjustment) to the median net operating income of landlords generally (this median is 30 percent of annual income in the case of buildings containing less than five dwelling units and 25 percent in the case of buildings containing five or more dwelling units): Provided, however, that where the rent board determines that the building falls within a class which normally experienced considerably lower percentages of net operating income than the median, they may determine the amount of adjustment on a basis which will yield a lower percentage of net operating income which would be fair and equitable for that class of buildings.

(c) *Successive Petitions.* Where an adjustment is granted under this section and a subsequent petition is filed thereunder, the test year used in any such subsequent petition shall begin after the end of the test year used in the last previous petition: Provided, however, that the rent board may waive this limitation where the building has been affected by a significant increase in operating expenses which applied to all or an important class of housing accommodations in the community (such as a significant increase in property taxes or a significant increase in contract wages).

(d) *Definitions.* For the purposes of this section the term:

(1) "Building" means any structure or group of structures containing housing accommodations, having common facilities and operated as a single business enterprise.

(2) "Net operating income" means the amount by which annual income exceeds annual operating expenses.

(3) "Annual Income" means the legal monthly, weekly or other periodic rent for all units in the building (both residential and commercial) on the date the petition is filed, computed on an annual basis, together with any other income earned from the operation of the building during the test year: Provided, however, that any adjustments in maximum rents ordered after the date the petition is filed shall be taken into account: And provided further, that where a unit has seasonal, alternate or other varying rents, appropriate adjustment shall be made by the rent board. In any case where an uncontrolled rental unit is vacant, or is occupied in whole or in part rent free, the full rental value shall be considered the legal rent.

(4) "Annual operating expenses" means all real estate taxes and and other unavoidable operating costs necessary to the operation and maintenance of the building, plus depreciation but excluding mortgage interest and amortization, properly allocated to the test year or projected on an annual basis in accordance with principles determined by the rent board.

(5) "Depreciation" means the amount shown for the building in the latest required Federal income tax return, but in no event more than 21 percent of the annual income for a building containing less than five dwelling units or 16 percent of the annual income for a building containing five or more dwelling units.

(6) "Test year" means the most recent full calendar or fiscal year or any 12 consecutive months ending not earlier than 90 days before the petition is filed.

C. *Major Capital Improvement.* There has been since the maximum rent date a substantial change in the housing accommodations by a major capital improvement, as distinguished from ordinary repairs, replacements and maintenance for which the landlord has not been compensated under the provisions of this regulation.

D. *Substantial increase in living space, services, furniture, furnishings or equipment.* There has been a substantial increase in the living space, services, furniture, furnishings, or equipment, provided with the controlled housing accommodations since the date or order determining the maximum rent under this regulation.

E. *Inequitable Rents.* The landlord is suffering an inequity in that the maximum rent for the controlled housing accommodations is substantially lower than the rent prevailing in the town for comparable controlled housing accommodations on the maximum rent date. The adjustment under this section shall be an amount sufficient to relieve the inequity.

F. *Adjustment for increases in costs and prices.* There has been substantial increase in the cost of operating and maintaining the building for which the landlord has not been compensated by leases and rent adjustments.

G. *Landlord's Certification as to Services.* Any landlord who files a petition for adjustment of rent shall certify that he is maintaining all services required to be furnished as of the date determining the maximum rent, and that he will continue to maintain such services as long as the adjustment in such maximum rent which may be granted continues in effect.

H. *Effective Date of Rent Increases.* In all cases under this section adjustment in the maximum rent shall be effective as of the date of the issuance of order by the rent board.

Section 7. *Decreases in Rent.*

A. *Landlord's Petition for Decrease in Services and Equipment.* The landlord shall maintain the minimum services required on all controlled housing accommodations, unless and until he has filed a petition with the local rent board to decrease the services of housing space, services, furniture, furnishings or equipment, and an order permitting a decrease has been entered thereon.

B. *Grounds for Decrease of Maximum Rent.* The rent board at any time on its own initiative or on application by the tenant, may order a decrease of the maximum rent on the following grounds:

(a) *Substantial Deterioration.* There has been a substantial deterioration in the controlled housing accommodations other than ordinary wear and tear since the date or order determining its maximum rent under Town regulations.

(b) *Decrease in Space, Services, Furniture, Furnishings or Equipment.* There has been a decrease in the minimum services, furniture, furnishings or equipment, since the date or order determining the maximum rent under Town regulations.

(c) *Rents Higher than Rents Generally Prevailing.* The maximum rent for controlled housing accommodations was established under section 3 (b) of the regulation and said maximum rent is substantially higher than the rent prevailing in the town for comparable housing accommodations on the maximum rent date, taking into consideration all relevant factors, including any adjustment under section 6 of the regulations which may be applicable.

C. *Refund to tenant.*

(a) If the landlord fails to file a petition required under this section of the regulation, or decreases the services, furniture, furnishings or equipment without an order authorizing such decrease, the rent received by the landlord commencing on or after such decrease shall be received subject to refund to the tenant of any amount in excess of the maximum rent which may later be fixed by an order issued by a rent board, decreasing the maximum rent on account of such decrease in services, furniture, furnishings or equipment. Such amount shall be refunded to the tenant within 30 days after the date of issuance of the order.

(b) Where the maximum rent for said controlled housing accommodation was originally established under Section 3 (b) of these regulations and the rent board finds that the landlord or any successor landlord knew of his obligation to register and negligently failed or deliberately refused to do so, the rent received subject for any rental period, or periods, shall be received subject to refund to the tenant of any amount in excess of the maximum rent, which may later be fixed by an order issued by the rent board under this section: Provided, however, that the order under this section may relieve the landlord, or any successor landlord of the duty to refund the excess rent for any rental period, or periods during which the landlord or any successor landlord neither negligently failed nor deliberately refused to register.

Section 8. *Miscellaneous Proceedings.*

(a) "*Orders where facts are in dispute, in doubt or not known.*" If the maximum rent or any other fact necessary for the determination of the maximum rent or the living space, services, furniture, furnishings or equipment required to be provided with the controlled housing accommodations is in dispute between the landlord and the tenant, or is in doubt, or is not known, the rent board at any time on its own initiative may enter an order fixing the maximum rent by determining the living space, services, furniture, furnishings and equipment required to be provided with the accommodation. If the rent board is unable to ascertain such fact or facts it shall enter the order on a basis of the rent which it finds as generally prevailing in the city or town for comparable controlled housing accommodations on the maximum rent date and where appropriate, may determine the living space, services, furniture, furnishings and equipment included in such rent. Effective date of orders issued under this section shall be determined by the local rent board.

Section 9. *Prohibitions and Penalty.*

(a) Regardless of any contract, lease or other obligation heretofore or hereafter entered into, it shall be unlawful for any person:

(1) To demand, accept, receive or retain any rent for the use or occupancy of any controlled housing accommodations in excess of the maximum rent prescribed under this article, or otherwise to do or omit to do any act, in violation of this article or of any regulation or order or requirement under this article, or to offer, solicit, attempt or agree to do any of the foregoing.

(2) To deprive or attempt to deprive, by coercion, fraud, duress or other illegal means, any person of the benefits of this by-law or any regulation, order or requirement thereunder;

(3) To evade any provision of this by-law or any regulation, order or requirement thereunder, either directly or indirectly, in connection with the renting or leasing or the transfer of a lease or the recovery of possession of housing accommodations, by way of absolute or conditional sale, sale with purchase money or other form of mortgage or sale with option to purchase, or by modification of the practices relating to payment of commissions or other charges, or by modification of the services furnished with housing accommodations, or by tying agreement, or otherwise.

(4) To remove or attempt to remove from any housing accommodations the tenant or occupant thereof or to refuse to renew the lease or agreement for the use of such accommodations, because such tenant or occupant has taken, or proposes to take, action authorized or required by this by-law or any regulation, order or requirement thereunder.

(b) Any agreement by a tenant to waive the benefit of any provision of this by-law or of any regulation, order or requirement thereunder, shall be void.

(c) Any person who willfully violates any provisions of this by-law, or who knowingly makes any statement or entry false in any material respect in any document or report required to be kept on file under this by-law, or under any order or regulation issued by the rent board pursuant thereto, shall be fined not more than fifty dollars.

(d) No person shall be liable for damages or penalties in any court on any grounds for or in respect of anything done or omitted to be done in good faith pursuant to any provision of this by-law, or of any regulation, order or requirement thereunder, notwithstanding that subsequently such provision may be modified, rescinded, or determined to be invalid. The rent board may intervene in any suit or action wherein a party for ground of relief or defense upon this by-law or any regulation, order or requirement thereunder.

Section 10. *Evictions.*

(a) No tenant, so long as he continues to pay rent to which the landlord is entitled, shall be removed from any controlled housing accommodation by action to evict or to recover possession, by exclusion from possession, or otherwise, nor shall any person attempt such removal or exclusion from possession notwithstanding the fact that the tenant has no lease, or that his lease or other rental agreement has expired or otherwise terminated, notwithstanding any contract, lease agreement, or obligation heretofore or hereafter entered into which provides for surrender of possession, or which otherwise provides contrary hereto, except on one or more of the following grounds:

(1) the tenant is committing or permitting a nuisance in such housing accommodation; or is maliciously or by reason of gross negligence substantially damaging the housing accommodation; or his conduct is such as to interfere substantially with the comfort and safety of the landlord or other tenants or occupants of the same or other adjacent building or structure; or is using such housing accommodations for an immoral or illegal purpose;

(2) the tenant, who had a written lease or other written rental agreement which terminated or shall terminate on or after the effective date of this by-law, has refused upon demand of the landlord to execute a written extension or renewal thereof for a further term of like duration not in excess of one year but otherwise on the same terms and conditions as the previous lease except insofar as such terms and conditions are inconsistent with this article;

(3) when the landlord seeks in good faith to recover possession for the use and occupancy as a housing accommodation by himself or members of his immediate family, and for the purpose of this section, immediate family shall include the landlord's children, step-children, adopted children, father, mother, brother, sister, father-in-law, mother-in-law, son-in-law and daughter-in-law;

(4) when the landlord seeks in good faith to recover possession for the immediate purpose of remodeling substantially or making substantial structural alteration in a manner which cannot practicably be done with the tenant in possession, provided that the owner can establish that additional housing accommodations will be made available by such remodeling or alteration, and provided, further, that such approval as may be required by law for such remodeling or alteration has been obtained;

(5) when the landlord seeks in good faith to recover possession for the immediate purpose of demolishing the building in which the premises are located, provided that such approval as may be required by law for such demolition has been obtained;

(6) when the landlord is a nonprofit religious, charitable or educational institution which seeks in good faith to recover possession for the immediate purpose of housing its staff members;

(7) when the tenant has violated a substantial obligation of his tenancy other than the obligation to surrender possession of such housing accommodations and has failed to cure such violation after written notice by the landlord that the violation cease;

(8) when the tenant has refused the landlord access to the housing accommodations at reasonable times for the purpose of inspection or for the purpose of making necessary repairs or improvements required by law;

(9) when the tenant's lease or other rental agreement has expired or otherwise terminated, and at the time of termination the occupants of the housing accommodations are subtenants or other persons who occupied under a rental agreement with the tenant, and no part of the accommodations are used by the tenant as his dwelling.

(b) The rent board may from time to time, to effectuate the purposes of this article, adopt, promulgate, amend or rescind such rules, regulations, or orders as it may deem necessary or proper for the control of evictions.

Section 11. Notwithstanding the provisions of this article the United States, the commonwealth, or any agency or political subdivision thereof, may maintain an action or proceeding to recover possession of any housing accommodations operated by it where such action or proceeding is authorized by the statute or regulation under which such accommodations are administered.

Section 12. *Treble Damage Liability for Overcharges.*

(a) Any person who demands, accepts, receives or retains any payment of rent in excess of the maximum rent prescribed under the provisions of this article, or any regulation, order or requirement thereunder, shall be liable to the person from whom such payment is demanded, accepted, received or retained, or shall be liable to the town as hereinafter provided, for reasonable attorney's fees and costs as determined by the court, plus liquidated damages in the amounts of (1) fifty dollars, or (2) not more than three times the amount by which the payment or payments demanded, accepted, received or retained exceed the maximum rent which could lawfully be demanded, accepted, received or retained, as the court in its discretion may determine, whichever in either case may be the greater amount: provided, that the amount of such liquidated damages shall be the overcharge or overcharges if the defendant proves that the violation was neither wilful nor the result of failure to take practicable precautions against the occurrence of the violation.

(b) Suit to recover liquidated damages as provided in this section may be brought not later than one year after the date of violation: provided, that if the person from whom such payment is demanded, accepted, received or retained either fails to institute an action under this section within thirty days from the date of the occurrence of the violation or is not entitled for any reason to bring the action, the rent board, on behalf of the town, may settle the claim arising out of the violation or not later than one year after the date of violation may institute such action. If such claim is settled or such action is instituted, the person from whom such payment is demanded, accepted, received or retained, shall thereafter be barred from bringing an action for the same violation or violations. For the purpose of determining the amount of liquidated damages to be awarded to the plaintiff in an action brought under subsection (a) of this section all violations alleged in an action under said subsection (a) which were committed by the defendant with respect to the plaintiff prior to the bringing of such an action shall be deemed to constitute one violation and, the amount demanded, accepted, received or retained in connection with such one violation shall be deemed to be the aggregate amount demanded, received or retained in connection with all such violations. A judgment for damages or on the merits in any action under this section shall be a bar to any recovery under this section in any other action against the same defendant on account of any violation with respect to the same person prior to the institution of the action in which such judgment was rendered.

Section 13. *Creation, Duties and Powers of Rent Board.*

(a) There is hereby created a Rent Board consisting of at least five members who shall be appointed by the selectmen and who may be removed by the selectmen when in their judgment the public interest so requires. A majority of said board shall be representatives of public interest and the remainder shall be equally representatives of the landlords and tenants. Said rent board shall have the powers set forth herein with respect to controlled housing accommodations in the town.

(b) Members of the rent board shall receive no compensation for their services as such, but shall be reimbursed by the town for necessary expenses incurred in the performance of their duties. The rent board may employ and fix the salaries of such assistants and clerical aid as it deems necessary, with the approval of the board of selectmen. Such assistants and clerical aid may be removed at the pleasure of the rent board subject to the provisions of law thereto pertaining.

(c) The rent board shall, by regulation or order, make such individual and general adjustments in maximum rents with respect to any housing accommodations or any class of housing accommodations as may be necessary to remove hardships or to correct other inequities, or further to carry out the purposes and provisions of this article, provided that the landlord certifies that he is maintaining all services required to be furnished as of the date determining the maximum rent, and that he will continue to maintain such services as long as the adjustment in such maximum rent which may be granted continues in effect. In making and recommending individual and general adjustments to remove hardships or to correct other inequities, due weight shall be given to the principle of maintaining maximum rents for controlled housing accommodations at levels which will yield to landlords a fair net operating income from such housing accommodations.

(d) The rent board is authorized and directed to remove any or all maximum rents in the town or portion thereof or with respect to any class of housing accommodations if in its judgment the need for continuing maximum rents in the town or portion thereof or with respect to such class of housing accommodations no longer exists, due to sufficient construction of new housing accommodations or when the demand for rental housing accommodations has been otherwise reasonably met.

(e) The rent board may re-establish maximum rents in the town or establish maximum rents with respect to those housing accommodations referred to in paragraphs (g) and (h) of section 4 and if, in its judgment, such action becomes necessary to carry out the purposes of this article and provided, further, that it finds and declares that a substantial shortage of rental housing accommodations exists in the town and that the control of rents therein is necessary in the public interest.

(f) Any action taken under the provisions of the preceding paragraphs i.e. sub-sections (d) and (e), except with respect to those housing accommodations referred to in paragraphs (g) and (h) of section 4 shall be preceded by a public hearing at which interested persons shall be given a reasonable opportunity to be heard with the right to be represented by counsel and as to which notice of the time, date, place and purpose of such hearing shall be given in writing to the selectmen not less than fifteen days prior to such date and by publication in a newspaper of general circulation in the town at least fifteen days prior to such date.

(g) The rent board may prescribe such forms to be used consistent with the provisions of this article as it deems necessary or desirable to effectuate the provisions hereof.

(h) The rent board may make such studies and investigations, conduct such hearings, and obtain such information, as it deems necessary in prescribing any regulation or order under this article, or any administration and enforcement of this article and regulations and orders prescribed thereunder. For such purposes it may require any person who rents or offers for rent or acts as broker or agent for the rental of any controlled housing accommodations to furnish any information required by it under oath, and to produce records and other documents and make reports.

For the foregoing purposes a person may be summoned to attend and testify and to produce books and papers in like manner as he may be summoned to attend as a witness before a court. Such person shall have the right to be represented by counsel and to examine the transcript of his testimony at reasonable times and places. Section ten of chapter two hundred and thirty-three of the General Laws shall apply.

Section 14. *Miscellaneous.*

(a) Nothing in this by-law shall be construed to require any person to offer any housing accommodations for rent.

(b) Nothing in this article shall be interpreted or construed to authorize the prohibition, in the case of any rental agreement hereafter entered into, of the demand, collection or retention of a security deposit, if said deposit does not exceed the rent for one month in addition to the otherwise authorized collection of rent in advance.

(c) If any provision of this article or the application of such provision to any person or circumstances shall be held invalid, the validity of the remainder of this article and the applicability of such provision to other persons or circumstances shall not be affected thereby.

and will raise and appropriate, or appropriate from available funds, the sum of fifty thousand dollars (\$50,000), to be expended by the Board of Selectmen, to cover the expense of creating a Rent Control Board, a staff of rental examiners, investigators, and secretarial assistance, counsel, and expenses incidental thereto; or will take any other action with respect thereto.

THIRD ARTICLE. — To see if the Town will find and declare that a serious public emergency exists with respect to the housing of a substantial number of citizens in certain areas of the Town due to a substantial shortage of rental housing accommodations; that unless residential rents and eviction of tenants are regulated and controlled, such emergency and the inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens of this Town, and will approve and file a petition to the General Court in substantially the following form, or will take any other action with respect thereto:—

The Town of Brookline petitions the General Court for a Special Law relating to the Town of Brookline, and that such law be in substantially the following form: —

AN ACT TO PROVIDE FOR THE ESTABLISHMENT AND ADMINISTRATION OF RENT CONTROL AND THE CONTROL OF EVICTIONS IN THE TOWN OF BROOKLINE

Section 1. *Short Title.* This act shall be known and cited as the "Brookline Emergency Housing Rent Control Act."

Section 2. *Legislative Finding.* The general court finds and declares that a serious public emergency exists with respect to the housing of a substantial number of the citizens in the Town of Brookline which has resulted in a substantial shortage of rental housing accommodations therein: that unless residential rents

and eviction of tenants are regulated and controlled, such emergency and the inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens in said town.

Section 3. Notwithstanding any provision of law to the contrary, the Town of Brookline is hereby authorized and empowered to adopt, amend and repeal by-laws in respect of the regulation and control of residential rents in said town, including but not limited to provision for the establishment and adjustment of maximum rents, the classification of housing accommodations, the regulation and restriction of evictions, the enforcement of such by-laws, the regulation or prohibition of evasive or manipulative practices, and the establishment of a Rent Board to administer such by-laws with such powers and duties as may be provided for therein, not inconsistent with this act.

Section 4. (a) The board of selectmen of said town may appoint a rent board of at least five members to administer the regulation and control of residential rents and evictions within said town. A majority of said board shall be representatives of the public interest and the remainder shall be equally representatives of the landlords and tenants. Members of the rent board may be removed by the selectmen.

(b) Members of the rent board shall receive no compensation for their services as such, but shall be reimbursed by said town for necessary expenses incurred in the performance of their duties. The rent board may employ and fix the salaries of such assistants and clerical aid as it deems necessary, with the approval of the board of selectmen. Such assistants and clerical aid may be removed at the pleasure of the rent board and shall be exempt from the operation of chapter thirty-one and section one hundred twelve A of chapter forty-one of the General Laws. During the current fiscal year, the rent board is authorized to incur liabilities in carrying out the provisions of this act and payments therefor shall be made from the town treasury from any available funds therein, and the sums so expended in that period shall be certified by the treasurer of the town in January of nineteen hundred and seventy to the board of assessors who shall, without further vote of the town, raise such sums in the tax levy of nineteen hundred and seventy. To provide funds for meeting subsequent expenditures authorized hereunder, the town may raise such sums as may be necessary by taxation, or by transfer from available revenue funds.

(c) The rent board may take such studies and investigations, conduct such hearings, and obtain such information, as it deems necessary in prescribing any regulation or order under said by-laws, or in administering and enforcing such by-laws and the regulations and orders thereunder. For such purposes it may require any person who rents or offers for rent or acts as broker or agent for the rental of any housing accommodations to furnish any information required by it under oath, and to produce records and other documents and make reports.

(d) For the foregoing purposes a person may be summoned to attend and testify and to produce books and papers in like manner as he may be summoned to attend as a witness before a court. Such person shall have the right to be represented by counsel and to examine the transcript of his testimony at reasonable times and places. Section ten of chapter two hundred and thirty-three of the General Laws shall apply.

Section 5. *Prohibitions.* (a) It shall be unlawful, regardless of any contract, lease or other obligation heretofore or hereinafter entered into, for any person to demand, accept, receive or retain any rent for any housing accommodations in

excess of the maximum rent established therefor by said town by by-law or its rent board or otherwise to do or omit to do any act, in violation of any by-law adopted pursuant to this act or of any regulation, order or requirement thereunder or of the rent board pursuant thereto or hereunder, or to offer, solicit, attempt or agree to do any of the foregoing.

(b) It shall be unlawful for any person to remove or attempt to remove from any housing accommodations the tenant or occupant thereof or to refuse to renew the lease or agreement for the use of such accommodations, because such tenant or occupant has taken, or proposes to take, action authorized or required by a by-law adopted pursuant to this act or any regulation, order or requirement thereunder.

Section 6. *Enforcement.* (a) Any person who wilfully violates any provision of section five of this act, or who makes any statement or entry false in any material aspect in any document or report required to be kept or filed under any by-law adopted pursuant to this act or any regulation, order or requirement thereunder, or under any order or regulation of the rent board pursuant thereto, or who wilfully omits or neglects to make any material statement or entry required to be made in any such document or report shall be subject to a fine of not more than \$500 or to imprisonment for not more than ninety days, or both.

(b) Whenever in the judgment of the rent board any person has engaged or is about to engage in any acts or practices which constitute or will constitute a violation of any provision of section five of this act, the rent board may make application to the superior court for an order enjoining such acts or practices, or for an order enforcing compliance with such provision, or for an order directing the landlord to correct the violation, and upon a showing by the rent board that such person has engaged or is about to engage in any such acts or practices a permanent or temporary injunction, restraining order, or other order shall be granted without bond. Jurisdiction shall not be deemed lacking in the superior court because the defense is based upon an order of an inferior court.

Section 7. (a) Any person who demands, accepts, receives or retains any payment of rent in excess of the maximum rent prescribed under the provisions of any by-law adopted pursuant to this act, or any regulation, order or requirement thereunder, shall be liable to the person from whom such payment is demanded, accepted, received or retained, or shall be liable to the Town of Brookline as hereinafter provided, for reasonable attorney's fees and costs as determined by the court, plus liquidated damages in the amounts of (1) fifty dollars, or (2) not more than three times the amount by which the payment or payments demanded, accepted, received or retained exceed the maximum rent which could lawfully be demanded, accepted, received or retained, as the court in its discretion may determine, whichever in either case may be the greater amount: provided, that the amount of such liquidated damages shall be the amount of the overcharge or overcharges if the defendant proves that the violation was neither wilful nor the result of failure to take practicable precautions against the occurrence of the violation.

(b) Suit to recover liquidated damages as provided in this section may be brought not later than one year after the date of violation: provided, that if the person from whom such payment is demanded, accepted, received or retained either fails to institute an action under this section within thirty days from the date of the occurrence of the violation or is not entitled for any reason to bring the action, the rent board, on behalf of the Town of Brookline, may settle the claim arising out of the violation or not later than one year after the date of violation

may institute such action. If such claim is settled or such action is instituted, the person from whom such payment is demanded, accepted, received or retained, shall thereafter be barred from bringing an action for the same violation or violations. For the purpose of determining the amount of liquidated damages to be awarded to the plaintiff in an action brought under subsection (a) of this section, all violations alleged in an action under said subsection (a) which were committed by the defendant with respect to the plaintiff prior to the bringing of such an action shall be deemed to constitute one violation, and the amount demanded, accepted, received or retained in connection with such one violation shall be deemed to be the aggregate amount demanded, received or retained in connection with all such violations. A judgment for damages or on the merits in any action under this section shall be a bar to any recovery under this section in any other action against the same defendant on account of any violation with respect to the same person prior to the institution of the action in which such judgment was rendered.

Section 8. *Judicial Review.* (a) Any person who is aggrieved by any action, regulation or order of the rent board may file a complaint against the rent board in the district court for the judicial district within which is located the housing accommodation affected by such action, regulation or order, and thereupon an order of notice shall be issued by such court and served on the rent board. Such district court shall have exclusive original jurisdiction of such proceedings and shall be authorized to take such action with respect thereto as is provided in the case of the superior court under the provisions of chapter two hundred and thirty-one A of the General Laws. Section three of said chapter two hundred and thirty-one A shall not apply. All orders, judgments and decrees of such district court may be reviewed as is provided in the case of an action at law in such district court.

(b) The district court for the judicial district within which is located the housing accommodation concerned shall have exclusive original jurisdiction of actions arising out of the provisions of section seven of this act.

(c) Any party to a proceeding brought under the provisions of (a) and (b) may, no later than the time provided for the filing of an answer, file in said court a claim of trial by jury, with an affidavit of such party that in his opinion there is an issue of fact requiring a trial by jury and that such trial is in good faith intended, together with the sum of five dollars for the entry of the cause in the superior court. The clerk shall forthwith transmit the papers in the cause and send the entry fee to the clerk of the superior court and the case shall proceed as though originally entered there, except that section three of chapter two hundred and thirty-one A of the General Laws shall not apply.

Section 9. (a) Nothing in this act shall be interpreted or construed to authorize the prohibition, in the case of any rental agreement hereafter entered into, of the demand, collection or retention of a security deposit, if said deposit does not exceed the rent for one month in addition to the otherwise authorized collection of rent in advance.

(b) Nothing in this act shall be construed to require any person to offer any housing accommodations for rent or to authorize such a requirement.

Section 10. Notwithstanding the provisions of this act or any by-law thereunder the United States, the commonwealth, or any agency or political subdivision thereof, may maintain an action or proceeding to recover possession of any

housing accommodations operated by it where such action or proceeding is authorized by the statute or regulation under which such accommodations are administered.

Section 11. No member, officer, or employee of the rent board shall be held liable for damages or penalties in any court, on any grounds for or in respect of anything done or omitted to be done in good faith pursuant to any provision of any by-law adopted pursuant to this act, or any regulation, order or requirement thereunder, notwithstanding that subsequently such provision, regulation, order or requirement may be modified, rescinded, or determined to be invalid. In any action or proceeding wherein a party relies for ground of relief or defense or raises issue or brings into question the construction or validity of such by-law or any regulation, order or requirement thereunder, the court having jurisdiction of such action or proceeding may at any stage certify such fact to the rent board. The rent board may intervene in any such action or proceeding.

Section 12. *Local Determination As To Continuation Of Emergency.* The continuation after June 30, 1971 of the public emergency requiring the regulation and control of residential rents and evictions shall be a matter for determination by the Town of Brookline. Any such determination shall be made by the town meeting called for the purpose on or before April 30, 1971 and at least once in every second year thereafter following a survey which the town shall cause to be made of the supply of housing accommodations in said town, the condition of such accommodations and the need for continuing the regulation and control of residential rents and evictions within said town.

In the event of termination of rent controls in said town or portion thereof, or with respect to any class of housing accommodations, as to offences committed or rights or liabilities incurred prior to such termination, the provisions of this act and such by-laws adopted pursuant thereto and the regulations, orders and requirements thereunder shall be treated as still remaining in force for the purpose of any proper suit, action or prosecution with respect to any such right, liability, or offence.

Section 13. *Separability.* If any provision of this act or the application of such provision to any person or circumstances shall be held invalid, the validity of the remainder of this act and the applicability of such provision to other persons or circumstances shall not be affected thereby.

Section 14. *This act shall take effect upon its passage.*

FOURTH ARTICLE. — To see if the Town will raise and appropriate, or appropriate from available funds, the sum of five hundred fifty thousand dollars (\$550,000) to be expended by the Building Commission with the approval of the Board of Selectmen and the Trustees of the Public Library, for the remodeling, reconstructing or making extraordinary repairs, and for additions to the Coolidge Corner Branch Library which increase the floor space thereof, including in each case expenses incidental to or connected with the foregoing; and will authorize the Treasurer to borrow the whole or any part of the same, with the approval of the Board of Selectmen; and will rescind the action and votes taken under the Twentieth Article of the Warrant of the Special Town Meeting of November 14, 1967; or will take any other action with respect thereto.

FIFTH ARTICLE. — To see if the Town will rescind its action taken under the Nineteenth Article of the Warrant of the Special Town Meeting on November 14, 1967 approving the construction of a new housing project consisting of one hundred (100) units on one or more sites by the Brookline Housing Authority and will vote to approve the construction of a new housing project or projects for elderly persons or elderly families of low income, consisting of up to a total of one hundred fifty (150) units on one or more sites, by the Brookline Housing Authority, with financial assistance by the Commonwealth of Massachusetts or the United States of America, or both, or will take any other action with respect thereto, including authorizing the Board of Selectmen to execute on behalf of the Town an agreement between the Town and the Brookline Housing Authority providing for the local cooperation as may be required by the Commonwealth or the United States of America in connection with such financial assistance.

SIXTH ARTICLE. — To see if the Town will vote to approve the construction of a new housing project or projects for families of low income, consisting of up to a total of twenty-five (25) units (four-bedroom and five bedroom) on one or more sites, by the Brookline Housing Authority, with financial assistance by the Commonwealth of Massachusetts or the United States of America, or both, or will take any other action with respect thereto, including authorizing the Board of Selectmen to execute on behalf of the Town an agreement between the Town and the Brookline Housing Authority providing for the local cooperation as may be required by the Commonwealth or the United States of America in connection with such financial assistance.

SEVENTH ARTICLE. — To see if the Town will authorize the Board of Selectmen to appoint a committee of local officials and citizens to be known as the *Selectmen's Committee on Urban Responsibilities*, for the purpose of implementing, insofar as they may pertain to the Town of Brookline, those general recommendations of the *Report of the National Advisory Commission on Civil Disorders* (Kerner Commission Report, and will appropriate from available funds in the Treasury the sum of ten thousand dollars (\$10,000), to be expended by the Board of Selectmen, for the expenses of a staff, supplies, and such incidentals that may be required.

EIGHTH ARTICLE. — To see if the Town will authorize the Board of Selectmen to execute, on behalf of the Town, a Grant Agreement with the U.S.A. through its Department of Housing and Urban Development for a grant under the Water and Sewer Facilities Grant Program providing for a grant of Federal funds to aid in financing the separation of sanitary

and storm sewers by the construction of new sanitary sewers or sewer systems, and to take such measures and to execute, or authorize the execution of, all documents that the Selectmen may deem necessary or advisable to effect and carry out said Grant Agreement, and to execute any amendments thereto or modifications thereof, and will raise and appropriate, or appropriate from available funds, the sum of one million eight hundred twenty-eight thousand dollars (\$1,828,000), to be expended by the Board of Selectmen, to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems; and in connection therewith will authorize the Treasurer, with the approval of the Board of Selectmen, to borrow at one time or from time to time an amount or amounts which in the aggregate shall not exceed one million eight hundred twenty-eight thousand dollars (\$1,828,000); or take any further action in connection with the foregoing matters or any of them.

NINTH ARTICLE. To see whether the Town will accept in whole or in part the appraisal of the taxable real estate in the Town by the private firm known as the United Appraisal Company of Cleveland, Ohio, employed under a contract signed by the Board of Selectmen and the Board of Assessors in behalf of the Town, pursuant to the Twenty-first Article of the Warrant of March 29, 1966, or to see whether the Town will take any other action in respect to said appraisal, or to see whether the Town will take any other action in regard to the appraisal of the taxable real estate of the Town.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen seven days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this nineteenth day of August in the year of our Lord one thousand nine hundred and sixty-eight.

LOUISE M. CASTLE
GEORGE V. BROWN, JR.
GEORGE F. McNEILLY
SUMNER Z. KAPLAN
MORTON R. GODINE
Board of Selectmen

A true copy, attest:

THOMAS J. HILL, JR.
Constable

Officer's Return:

NORFOLK, SS. BROOKLINE

SEPTEMBER 3, 1968

By virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 7:30 p.m., Wednesday, September 18, 1968, by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Brookline Chronicle-Citizen, issue of August 29, 1968, an attested copy of the within Warrant. All of which was done at least seven days before said meeting.

THOMAS J. HILL, JR.
Constable

I hereby certify that at least seven days before the time of said meeting, I notified the Town Meeting Members of said meeting by letter on August 6, 1968 and having printed copies of the Warrant and Reports of the Selectmen and Advisory Committee on the Articles in the Warrant mailed to the last known address of said members on September 9, 1968.

Attest:

THOMAS F. LARKIN
Town Clerk

August 6, 1968

To Town Meeting Members:

In accordance with the General Laws, Chapter 43A, Section 5, you are hereby officially notified that the Selectmen have called for a Special Town Meeting to be held on Wednesday, September 18, 1968, at 7:30 p.m., in the Auditorium of Brookline High School.

In the event the meeting is not completed in one night September 19, 25, and 26, 1968 have been reserved at the High School for the recessed meetings.

Very truly yours,
THOMAS F. LARKIN
Town Clerk

SEPTEMBER 18, 1968 SPECIAL TOWN MEETING

Pursuant to the Warrant of the Selectmen, served according to law upon the inhabitants of the Town of Brookline by a Constable of said Town, and written notices sent by mail by the Town Clerk at least seven days before the day of the meeting to the Town Meeting Members qualified to act in Town Meetings in Brookline under provisions of Chapter 43A of the General Laws, as amended, accepted by the Town of Brookline, March 10, 1942, the said Town Meeting Members, so qualified, met at the High School Auditorium in said Town on Wednesday, September 18, 1968, at seven-thirty o'clock in the evening.

List of duly qualified Town Meeting Members were used at the entrance to the meeting place and were in charge of Edward R. Fahey, Edward M. Kelly, Jeremiah Mullins and Robert Breen, checkers, who were sworn to the faithful discharge of their duties by the Town Clerk, Thomas F. Larkin. The list contained the names of two hundred seventy-two (272) Town Meeting Members qualified to participate in and vote in Town Meetings in Brookline.

No Town Meeting Member was allowed within the rail until his name had been checked on the list.

At forty-five minutes after seven o'clock the checkers reported that one hundred forty-one names of Town Meeting Members had been checked, or more than one-half of all Town Meeting Members qualified, and the Town Clerk reported a quorum was present.

The meeting was called to order by the Moderator, Benjamin A. Trustman.

The Moderator appointed James T. Baldwin, Francis P. Cavanaugh, Mary M. Joyce, Milton Linden, Abraham Snyder and Augustus W. Soule as Tellers and they were sworn to the faithful discharge of their duties by the Town Clerk.

FIRST ARTICLE. To see if the Town will vote to appropriate the sum of eleven thousand four hundred thirty dollars (\$11,430) from the General Fund (Insurance Recovery Fund) to be expended by the Building Commission, with the approval of the Board of Selectmen, for the purpose of making any necessary repairs on account of water damage at the new Physical Education Building.

On motion of Robert C. Cochrane, Jr., it was unanimously:

Voted: To appropriate the sum of eleven thousand four hundred thirty dollars (\$11,430) from the General Fund (Insurance Recovery Fund), to be expended by the Building Commission with the approval of the Board of Selectmen, for the purpose of making any necessary repairs on account of water damage at the new Physical Education Building.

At thirty minutes after eight o'clock it was unanimously:

Voted: To recess this meeting until after the Special Town Meeting, called for eight thirty o'clock, is dissolved.

A quorum being present, the Moderator, Mr. Benjamin A. Trustman, called the meeting to order.

WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To any Constable of the Town of Brookline, Greetings:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Brookline qualified to vote at elections to meet at the High School Auditorium in said town on Wednesday, the Eighteenth day of September, 1968 at eight-thirty o'clock in the evening for the following purposes, to wit:

FIRST ARTICLE. To see if the Town will authorize, ratify, approve and confirm a contract dated April 10, 1967 executed by the Board of Selectmen in behalf of the Town with the U.S.A., through its Department of Housing and Urban Development, for a Code Enforcement Program Grant providing for a grant of Federal funds to aid in financing code enforcement activities and the provision of certain public improvements in a certain area or areas and to authorize the Board of Selectmen to take such measures and to execute or authorize the execution of all documents that they may deem necessary or advisable to effect and carry out said contract, and to execute any amendments thereto or modifications thereof.

SECOND ARTICLE. To see if the Town will ratify, approve and confirm the action and vote taken under the Twenty-fourth Article of the Warrant of the Annual Town Meeting of March 26, 1968 appropriating the sum of one hundred thousand dollars (\$100,000), to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for detailed plans and specifications, and the redevelopment of

the Longwood Playground and authorizing the Board of Selectmen and the Park and Recreation Commission to seek reimbursement to the Town for 50% of the sums so expended, and to make application to and to enter into a contract with the Commonwealth of Massachusetts acting by and through the Commissioner of the Department of Natural Resources as State Liaison Officer for the Bureau of Outdoor Recreation, U. S. Department of the Interior for a grant under the Federal Land and Water Conservation Fund Act of 1965, P. L. 88-578; any sums received as a result of said application and contract to be returned to the Town's surplus.

Hereof fail not, and make due return of this warrant, with your doings thereon, to the Selectmen seven days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this ninth day of September in the year of our Lord one thousand nine hundred and sixty-eight.

LOUISE M. CASTLE
GEORGE V. BROWN, JR.
GEORGE F. MCNEILLY
SUMNER Z. KAPLAN
MORTON R. GODINE
Board of Selectmen

A true copy, attest:
THOMAS J. HILL, JR.
Constable

NORFOLK, SS. BROOKLINE

SEPTEMBER 10, 1968

By virtue of this Warrant, I this day notified and warned the inhabitants of the Town of Brookline to meet at the High School Auditorium in said Town at 8:30 p.m., Wednesday, September 18, 1968, by posting true and attested copies of the within Warrant in twenty public places and by causing it to be published in the Boston Herald-Traveler, issue of September 10, 1968, an attested copy of the within warrant. All of which was done at least seven days before said meeting.

THOMAS J. HILL, JR.
Constable

I hereby certify that at least seven days before the time of said meeting, I notified the Town Meeting Members of said meeting by letter on September 9, 1968 and having printed copies of the Warrant and Reports of the Selectmen and Advisory Committee on the Articles in the Warrant mailed to the last known address of the said members on September 9, 1968.

Attest:

THOMAS F. LARKIN
Town Clerk

September 9, 1968

To Town Meeting Members:

In accordance with the General Laws, Chapter 43A, Section 5, you are hereby officially notified that the Selectmen have called for a Special Town Meeting to be held on Wednesday, September 18, 1968, at 8:30 p.m., in the Auditorium of Brookline High School. (This is in addition to the one called for 7:30 p.m.)

In the event the meeting is not completed in one night September 19, 25 and 26, 1968 have been reserved at the High School for the recessed meetings.

Very truly yours,
THOMAS F. LARKIN
Town Clerk

FIRST ARTICLE. To see if the Town will authorize, ratify, approve and confirm a contract dated April 10, 1967 executed by the Board of Selectmen in behalf of the Town with the U.S.A., through its Department of Housing and Urban Development, for a Code Enforcement Program Grant providing for a grant of Federal funds to aid in financing code enforcement activities and the provision of certain public improvements in a certain area or areas and to authorize the Board of Selectmen to take such measures and to execute or authorize the execution of all documents that they may deem necessary or advisable to effect and carry out said contract, and to execute any amendments thereto or modifications thereof.

On motion of Robert C. Cochrane, Jr., it was unanimously:

Voted: To authorize, ratify, approve and confirm a contract dated April 10, 1967 executed by the Board of Selectmen in behalf of the Town with the U.S.A., through its Department of Housing and Urban Development, for a Code Enforcement Program Grant providing for a grant of Federal Funds to aid in financing code enforcement activities and the provision of certain public improvements in a certain area or areas and to authorize the Board of Selectmen to take such measures and to execute or authorize the execution of all documents that they may deem necessary or advisable to effect and carry out said contract, and to execute any amendments thereto or modifications thereof.

A two-thirds vote being required, the above vote was passed unanimously, was so declared by the Moderator, and is so recorded.

SECOND ARTICLE. To see if the Town will ratify, approve and confirm the action and vote taken under the Twenty-fourth Article of the Warrant of the Annual Town Meeting of March 26, 1968 appropriating the sum of one hundred thousand dollars (\$100,000), to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for detailed plans and specifications and the redevelopment of the Longwood Playground and authorizing the Board of Selectmen and the Park and Recreation Commission to seek reimbursement to the Town for 50 per cent of the sums so expended and to make application to and to enter into a contract with the Commonwealth of Massachusetts acting by and through the Commissioner of the Department of Natural Resources as State Liaison Officer for the Bureau of Outdoor Recreation, U. S. Department of the Interior for a grant under the Federal Land and Water Conservation Fund Act of 1965, P. L. 88-578; any sums received as a result of said application and contract to be returned to the Town's surplus.

On motion of Robert C. Cochrane, Jr., it was unanimously:

Voted: To ratify, approve and confirm the action and vote taken under the Twenty-fourth Article of the Warrant of the Annual Town Meeting

of March 26, 1968 appropriating the sum of one hundred thousand dollars (\$100,000), to be expended by the Park and Recreation Commission, with the approval of the Board of Selectmen, for detailed plans and specifications, and the redevelopment of the Longwood Playground and authorizing the Board of Selectmen and the Park and Recreation Commission to seek reimbursement to the Town for 50 per cent of the sums so expended, and to make application to and to enter into a contract with the Commonwealth of Massachusetts acting by and through the Commissioner of the Department of Natural Resources as State Liaison Officer for the Bureau of Outdoor Recreation, U. S. Department of the Interior for a grant under the Federal Land and Water Conservation Fund Act of 1965, P. L. 88-578; any sums received as a result of said application and contract to be returned to the Town's surplus.

A two-thirds vote being required, the above vote was passed unanimously, was so declared by the Moderator, and is so recorded.

At thirty-three minutes past eight o'clock on motion it was:

Voted: That this meeting be now dissolved.

At thirty-three minutes after eight o'clock the recessed meeting was called to order by the moderator.

SECOND ARTICLE. To see if the Town will find and declare that a serious public emergency exists with respect to the housing of a substantial number of citizens in certain areas of the town due to a substantial shortage of rental housing accommodations; that unless residential rents and eviction of tenants are regulated and controlled, such emergency and the inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens of this Town, and will adopt the following by-law establishing rent controls on multiple dwelling units within the limits of the Town of Brookline:

ARTICLE XXV HOUSING RENT CONTROL

Section 1. *Declaration of emergency.* The Town of Brookline, acting by and through its town meeting, finds and declares that a serious public emergency exists with respect to the housing of a substantial number of the citizens in this Town, which has resulted in a substantial shortage of rental housing accommodations; that unless residential rents and eviction of tenants are regulated and controlled, such emergency and inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens of this Town.

Section 2. *Definitions.*

(a) *Rent Board* "Rent Board" means a board of at least five members appointed by the board of selectmen.

(b) *Rent Office*. "Rent Office" means the office in the town created for the purpose of administering the provisions of this article.

(c) *Person*. "Person" includes an individual, corporation, partnership, association or any other organized group of persons, a legal successor or representative of the foregoing.

(d) *Housing Accommodations*. "Housing Accommodations" means any building, structure, or part thereof, or land appurtenant thereto, or any other real or personal property rented or offered for rent for living or dwelling purposes, including houses, apartments, rooming or boarding house accommodations, and other properties used for living or dwelling purposes, together with any privileges, services, furnishings, furniture and facilities connected with the use or occupancy of such property.

(e) *Controlled Housing Accommodations*. "Controlled Housing Accommodations" means all housing accommodations except those exempted under Section 4 of this article and except those that are decontrolled pursuant to Section 13 (d) hereof.

(f) *Services*. "Services" includes repairs, decorating and maintenance, the furnishing of light, heat, hot and cold water, telephone, elevator service, window shades, storage, kitchen, bath, and laundry facilities and privileges, maid service, linen service, janitor service, and removal of refuse and any other privilege or facility connected with the use or occupancy of housing accommodations.

(g) *Landlord*. "Landlord" includes an owner, lessor, sublessor, assignee, or other person receiving or entitled to receive rent for the use or occupancy of any housing accommodations, or an agent of any of the foregoing.

(h) *Tenant*. "Tenant" includes a subtenant, sublessee, or other person entitled to the possession or to the use or occupancy of any housing accommodations.

(i) *Rent*. "Rent" means the consideration, including any bonus, benefit or gratuity demanded or received for or in connection with the use or occupancy of housing accommodations or the transfer of a lease of such accommodations.

(j) *Motor Court*. "Motor Court" means an establishment renting rooms, cottages, and cabins, supplying parking or storage facilities for motor vehicles in connection with such renting and other services and facilities customarily supplied by such establishments; and commonly known as a motor, auto or tourist court in the community.

(k) *Tourist Home*. "Tourist Home" means a rooming house which caters primarily to transient guests and is known as a tourist home in the community or any part thereof.

(l) *Rooming House*. "Rooming House" means in addition to its customary usage, a building or portion of a building other than a hotel or motor court in which a furnished room or rooms not constituting an apartment are rented on a short term basis of daily, weekly, or monthly occupancy. The term includes boarding houses, as well as rooms in private homes.

Section 3. *Maximum Rent.*

(a) The maximum rent for any controlled housing accommodations rented on January 1, 1968 shall be the rent for such accommodations on said date.

(b) For any controlled housing accommodations that were not rented on January 1, 1968, the maximum rent shall be the first rent charged after January 1, 1968. The rent board may order a decrease in the maximum rent as provided in Section 7.

(c) (1) Whenever the rent board determines that such action is necessary to effectuate the purposes of this article, it may also establish maximum rents for controlled housing accommodations where no maximum rent with respect thereto was in effect on January 1, 1968, or where no registration statement had been filed with respect thereto as required by this article, or where for any other reason the provisions of paragraph (a) or (b) of this section are not susceptible of application to any such housing accommodations.

Such rents shall be established, having regard for the maximum rents for comparable housing accommodations or any other factors bearing on the equities involved consistent with the purposes of this article.

Section 4. *Exempted Housing Accommodations.*

(a) *Hotels.* Housing accommodations in any establishment which on the effective date of this by-law is commonly known as a hotel in the community in which it is located, which are occupied by persons who are provided customary hotel services, such as maid service, furnishing and laundering of linen, telephone and secretarial or desk service, use and upkeep of furniture and fixtures, and bell boy service.

(b) *Motor Courts.* Establishments known as motor courts as defined in Section 2(j).

(c) *Trailer or Trailer Space.* Any trailer or trailer space, used exclusively for transient occupancy on the effective date of this article, or any part thereof.

(d) *Tourist Homes.* Tourist Homes as defined in Section 2(k).

(e) *Accommodations created by new construction.* Any housing accommodations, the construction of which was completed on or after the effective date of this by-law.

(f) *Accommodations created by a change from non-housing to housing use.* Any housing accommodations which were created from non-housing to housing use on or after the effective date of this by-law.

(g) *Vacant Housing Accommodations.* Any housing accommodations that are vacant on the effective date of this by-law or later become vacant; except that the rent board may establish maximum rents for these housing accommodations if in its judgment such action becomes necessary to carry out the purposes of this article, and provided, further, that it finds and declares that a substantial shortage of rental housing accommodations exist in the town and that the control of rents therein is necessary in the public interest.

(h) *Luxury Accommodations.* Housing accommodations which on January 1, 1968 had a rental at the gross monthly rate of more than two hundred seventy-five dollars, unfurnished, or three hundred twenty-five dollars furnished; except that the rent board may establish maximum rents for these housing accom-

modations if in its judgment such action becomes necessary to carry out the purposes of this by-law and provided, further, that it finds and declares that a substantial shortage of rental housing accommodations exist in the town and that the control of rents therein is necessary in the public interest.

(i) *Non-housekeeping furnished housing accommodations.* Furnished housing accommodations that are non-housekeeping and are defined as such by the rent board.

(j) *Single family, two family, and three-family dwellings.*

(k) A hospital, convent, monastery, asylum, public institution or college or school dormitory or any institution operated exclusively for charitable or educational purposes on a non-profit basis.

(l) Housing accommodations owned and operated by the United States or the Commonwealth of Massachusetts or any instrumentality thereof, the Brookline Housing Authority, the Brookline Redevelopment Authority, or the Town of Brookline.

Section 5. *Registration.* Within 60 days after the date this article becomes effective, or within 30 days after the property is first rented, whichever is later, every landlord of controlled housing accommodations rented or offered for rent shall file in triplicate a written statement on the form provided therefor to be known as a registration statement. The statement shall identify each dwelling unit and specify the maximum rent provided by this regulation for such dwelling unit and shall contain such other information as the rent board shall require. The original shall remain on file with the rent board and it shall cause one copy to be delivered to the tenant and one copy, stamped to indicate that it is a correct copy of the original, to be returned to the landlord. In any subsequent change of tenancy the landlord shall exhibit to the new tenant his stamped copy of the registration statement, and shall obtain the tenant's signature and the date thereof, on the back of such statement. Within five days after renting to a new tenant, the landlord shall file a notice on the form provided therefor, on which he shall obtain the tenant's signature stating that there has been a change in tenancy, that the stamped copy of the registration statement has been exhibited to the new tenant and that the rent for such accommodations is in conformity therewith.

When the maximum rent is changed by order of the rent board, the landlord shall deliver his stamped copy of the registration statement to the rent board for appropriate action reflecting such change.

Section 6. *Grounds for Increase of Maximum Rent.*

A. Any landlord of housing accommodations registered under this article may file a petition or application for adjustment to increase the maximum rent.

B. *Housing accommodations not yielding fair net operating income.*

(a) *Grounds.*

(1) The net operating income from the building is less than a fair net operating income. The net operating income shall not be considered less than fair if it is 25 percent or more of the annual income in the case of a building containing less than five dwelling units, or is 20 percent or more in the case of a building containing five or more dwelling units.

(2) A petition for adjustment under this section must be filed on a form provided by the rent board in accordance with the instructions contained therein.

(b) *Amount of Adjustment.* The adjustment under this section shall be in such amount as is necessary to bring the net operating income from the building (expressed as a percentage of annual income after adjustment) to the median net operating income of landlords generally (this median is 30 percent of annual income in the case of buildings containing less than five dwelling units and 25 percent in the case of buildings containing five or more dwelling units): Provided, however, that where the rent board determines that the building falls within a class which normally experienced considerably lower percentages of net operating income than the median, they may determine the amount of adjustment on a basis which will yield a lower percentage of net operating income which would be fair and equitable for that class of buildings.

(c) *Successive Petitions.* Where an adjustment is granted under this section and a subsequent petition is filed thereunder, the test year used in any such subsequent petition shall begin after the end of the test year used in the last previous petition: Provided, however, that the rent board may waive this limitation where the building has been affected by a significant increase in operating expenses which applied to all or an important class of housing accommodations in the community (such as a significant increase in property taxes or a significant increase in contract wages).

(d) *Definitions.* For the purposes of this section the term:

(1) "Building" means any structure or group of structures containing housing accommodations, having common facilities and operated as a single business enterprise.

(2) "Net operating income" means the amount by which annual income exceeds operating expenses.

(3) "Annual Income" means the legal monthly, weekly or other periodic rent for all units in the building (both residential and commercial) on the date the petition is filed, computed on an annual basis, together with any other income earned from the operation of the building during the test year: Provided, however, that any adjustments in maximum rents ordered after the date the petition is filed shall be taken into account: And provided further, that where a unit has seasonal, alternate or other varying rents, appropriate adjustment shall be made by the rent board. In any case where an uncontrolled rental unit is vacant, or is occupied in whole or in part rent free, the full rental value shall be considered the legal rent.

(4) "Annual operating expenses" means all real estate taxes and other unavoidable operating costs necessary to the operation and maintenance of the building, plus depreciation but excluding mortgage interest and amortization, properly allocated to the test year or projected on an annual basis in accordance with principles determined by the rent board.

(5) "Depreciation" means the amount shown for the building in the latest required Federal income tax return, but in no event more than

21 percent of the annual income for a building containing less than five dwelling units or 16 percent of the annual income for a building containing five or more dwelling units.

(6) "Test year" means the most recent full calendar or fiscal year or any 12 consecutive months ending not earlier than 90 days before the petition is filed.

C. *Major Capital Improvement.* There has been since the maximum rent date a substantial change in the housing accommodations by a major capital improvement, as distinguished from ordinary repairs, replacements and maintenance for which the landlord has not been compensated under the provisions of this regulation.

D. *Substantial increase in living space, services, furniture, furnishings or equipment.* There has been a substantial increase in the living space, services, furniture, furnishings, or equipment, provided with the controlled housing accommodations since the date or order determining the maximum rent under this regulation.

E. *Inequitable Rents.* The landlord is suffering an inequity in that the maximum rent for the controlled housing accommodations is substantially lower than the rent prevailing in the town for comparable controlled housing accommodations on the maximum rent date. The adjustment under this section shall be an amount sufficient to relieve the inequity.

F. *Adjustment for increases in costs and prices.* There has been substantial increase in the cost of operating and maintaining the building for which the landlord has not been compensated by leases and rent adjustments.

G. *Landlord's Certification as to Services.* Any landlord who files a petition for adjustment of rent shall certify that he is maintaining all services required to be furnished as of the date determining the maximum rent, and that he will continue to maintain such services as long as the adjustment in such maximum rent which may be granted continues in effect.

H. *Effective Date of Rent Increases.* In all cases under this section adjustment in the maximum rent shall be effective as of the date of the issuance of order by the rent board.

Section 7. *Decreases in Rent.*

A. *Landlord's Petition for Decrease in Services and Equipment.* The landlord shall maintain the minimum services required on all controlled housing accommodations, unless and until he has filed a petition with the local rent board to decrease the services of housing space, services, furniture, furnishings or equipment, and an order permitting a decrease has been entered thereon.

B. *Grounds for Decrease of Maximum Rent.* The rent board at any time on its own initiative or on application by the tenant, may order a decrease of the maximum rent on the following grounds:

(a) *Substantial Deterioration.* There has been a substantial deterioration in the controlled housing accommodations other than ordinary wear and tear since the date or order determining its maximum rent under Town regulations.

(b) *Decrease in Space, Services, Furniture, Furnishings or Equipment.* There has been a decrease in the minimum services, furniture, furnishings or equipment, since the date or order determining the maximum rent under Town regulations.

(c) *Rents Higher than Rents Generally Prevailing.* The maximum rent for controlled housing accommodations was established under section 3 (b) of the regulation and said maximum rent is substantially higher than the rent prevailing in the town for comparable housing accommodations on the maximum rent date, taking into consideration all relevant factors, including any adjustment under section 6 of the regulations which may be applicable.

C. *Refund to tenant.*

(a) If the landlord fails to file a petition required under this section of the regulation, or decreases the services, furniture, furnishings or equipment without an order authorizing such a decrease, the rent received by the landlord commencing on or after such decrease shall be received subject to refund to the tenant of any amount in excess of the maximum rent which may later be fixed by an order issued by a rent board, decreasing the maximum rent on account of such decrease in services, furniture, furnishings or equipment. Such amount shall be refunded to the tenant within 30 days after the date of issuance of the order.

(b) Where the maximum rent for said controlled housing accommodation was originally established under Section 3 (b) of these regulations and the rent board finds that the landlord or any successor landlord knew of his obligation to register and negligently failed or deliberately refused to do so, the rent received for any rental period, or periods, shall be received subject to refund to the tenant of any amount in excess of the maximum rent, which may later be fixed by an order issued by the rent board under this section: Provided, however, that the order under this section may relieve the landlord, or any successor landlord of the duty to refund the excess rent for any rental period, or periods during which the landlord or any successor landlord neither negligently failed nor deliberately refused to register.

Section 8. *Miscellaneous Proceedings.*

(a) "Orders where facts are in dispute, in doubt or not known." If the maximum rent or any other fact necessary for the determination of the maximum rent or the living space, services, furniture, furnishings or equipment required to be provided with the controlled housing accommodations is in dispute between the landlord and the tenant, or is in doubt, or is not known, the rent board at any time on its own initiative may enter an order fixing the maximum rent by determining the living space, services, furniture, furnishings and equipment required to be provided with the accommodation. If the rent board is unable to ascertain such fact or facts it shall enter the order on a basis of the rent which it finds as generally prevailing in the city or town for comparable controlled housing accommodations on the maximum rent date and where appropriate, may determine the living space, services, furniture, furnishings and equipment included in such rent. Effective date of orders issued under this section shall be determined by the local rent board.

Section 9. *Prohibitions and Penalty.*

(a) Regardless of any contract, lease or other obligation heretofore or hereinafter entered into, it shall be unlawful for any person:

(1) To demand, accept, receive or retain any rent for the use or occupancy of any controlled housing accommodations in excess of the maximum rent prescribed under this article, or otherwise to do or omit to do any act, in violation of this article or of any regulation or order or requirement under this article, or to offer, solicit, attempt or agree to do any of the foregoing.

(2) To deprive or attempt to deprive, by coercion, fraud, duress or other illegal means, any person of the benefits of this by-law or any regulation, order or requirement thereunder;

(3) To evade any provision of this by-law or any regulation, order or requirement thereunder, either directly or indirectly, in connection with the renting or leasing or the transfer of a lease or the recovery of possession of housing accommodations, by way of absolute or conditional sale, sale with purchase money or other form of mortgage or sale with option to purchase, or by modification of the practices relating to payment of commissions or other charges, or by modification of the services furnished with housing accommodations, or by tying agreement, or otherwise.

(4) To remove or attempt to remove from any housing accommodations the tenant or occupant thereof or to refuse to renew the lease or agreement for the use of such accommodations, because such tenant or occupant has taken, or proposes to take, action authorized or required by this by-law or any regulation, order or requirement thereunder.

(b) Any agreement by a tenant to waive the benefit of any provision of this by-law or of any regulation, order or requirement thereunder, shall be void.

(c) Any person who wilfully violates any provisions of this by-law, or who knowingly makes any statement or entry false in any material respect in any document or report required to be kept on file under this by-law, or under any order or regulation issued by the rent board pursuant thereto, shall be fined not more than fifty dollars.

(d) No person shall be liable for damages or penalties in any court on any grounds for or in respect of anything done or omitted to be done in good faith pursuant to any provision of this by-law, or of any regulation, order or requirement thereunder, notwithstanding that subsequently such provision may be modified, rescinded, or determined to be invalid. The rent board may intervene in any suit or action wherein a party relies for ground of relief or defense upon this by-law or any regulation, order or requirement thereunder.

Section 10. Evictions.

(a) No tenant, so long as he continues to pay rent to which the landlord is entitled, shall be removed from any controlled housing accommodation by action to evict or to recover possession, by exclusion from possession, or otherwise, nor shall any person attempt such removal or exclusion from possession notwithstanding the fact that the tenant has no lease, or that his lease or other rental agreement, has expired or otherwise terminated, notwithstanding any contract, lease agreement, or obligation heretofore or hereafter entered into which provides for surrender of possession, or which otherwise provides contrary hereto, except on one or more of the following grounds:

(1) the tenant is committing or permitting a nuisance in such housing accommodation; or is maliciously or by reason of gross negligence substantially damaging the housing accommodation; or his conduct is such as to

interfere substantially with the comfort and safety of the landlord or other tenants or occupants of the same or other adjacent building or structure; or is using such housing accommodations for an immoral or illegal purpose;

(2) the tenant, who had a written lease or other written rental agreement which terminated or shall terminate on or after the effective date of this by-law, has refused upon demand of the landlord to execute a written extension or renewal thereof for a further term of like duration not in excess of one year but otherwise on the same terms and conditions as the previous lease except insofar as such terms and conditions are inconsistent with this article;

(3) when the landlord seeks in good faith to recover possession for the use and occupancy as a housing accommodation by himself or members of his immediate family, and for the purpose of this section, immediate family shall include the landlord's children, step-children, adopted children, father, mother, brother, sister, father-in-law, mother-in-law, son-in-law and daughter-in-law;

(4) when the landlord seeks in good faith to recover possession for the immediate purpose of remodeling substantially or making substantial structural alteration in a manner which cannot practicably be done with the tenant in possession,, provided that the owner can establish that additional housing accommodations will be made available by such remodeling or alteration, and provided, further that such approval as may be required by law for such remodeling or alteration has been obtained;

(5) when the landlord seeks in good faith to recover possession for the immediate purpose of demolishing the building in which the premises are located, provided that such approval as may be required by law for such demolition has been obtained;

(6) when the landlord is a nonprofit religious, charitable or educational institution which seeks in good faith to recover possession for the immediate purpose of housing its staff members;

(7) when the tenant has violated a substantial obligation of his tenancy other than the obligation to surrender possession of such housing accommodations and has failed to cure such violation after written notice by the landlord that the violation cease;

(8) when the tenant has refused the landlord access to the housing accommodations at reasonable times for the purpose of inspection or for the purpose of making necessary repairs or improvements required by law;

(9) when the tenant's lease or other rental agreement has expired or otherwise terminated, and at the time of termination the occupants of the housing accommodations are subtenants or other persons who occupied under a rental agreement with the tenant, and no part of the accommodations are used by the tenant as his dwelling.

(b) The rent board may from time to time, to effectuate the purposes of this article, adopt, promulgate, amend or rescind such rules, regulations, or orders as it may deem necessary or proper for the control of evictions.

Section 11. Notwithstanding the provisions of this article the United States, the commonwealth, or any agency or political subdivision thereof, may maintain an action or proceeding to recover possession of any housing accommodations operated by it where such action or proceeding is authorized by the statute or regulation under which such accommodations are administered.

Section 12. *Treble Damage Liability for Overcharges.*

(a) Any person who demands, accepts, receives or retains any payment of rent in excess of the maximum rent prescribed under the provisions of this article, or any regulation, order or requirement thereunder, shall be liable to the person from whom such payment is demanded, accepted, received or retained, or shall be liable to the town as hereinafter provided, for reasonable attorney's fees and costs as determined by the court, plus liquidated damages in the amounts of (1) fifty dollars, or (2) not more than three times the amount by which the payment or payments demanded, accepted, received or retained exceed the maximum rent which could lawfully be demanded, accepted, received or retained, as the court in its discretion may determine, whichever in either case may be the greater amount: provided, that the amount of such liquidated damages shall be the amount of the overcharge or overcharges if the defendant proves that the violation was neither wilful nor the result of failure to take practicable precautions against the occurrence of the violation.

(b) Suit to recover liquidated damages as provided in this section may be brought not later than one year after the date of violation: provided, that if the person from whom such payment is demanded, accepted, received or retained either fails to institute an action under this section within thirty days from the date of the occurrence of the violation or is not entitled for any reason to bring the action, the rent board, on behalf of the town, may settle the claim arising out of the violation or not later than one year after the date of violation may institute such action. If such claim is settled or such action is instituted, the person from whom such payment is demanded, accepted, received or retained, shall thereafter be barred from bringing an action for the same violation or violations. For the purpose of determining the amount of liquidated damages to be awarded to the plaintiff in an action brought under subsection (a) of this section all violations alleged in an action under said subsection (a) which were committed by the defendant with respect to the plaintiff prior to the bringing of such an action shall be deemed to constitute one violation and, the amount demanded, accepted, received or retained in connection with such one violation shall be deemed to be the aggregate amount demanded, received or retained in connection with all such violations. A judgment for damages or on the merits in any action under this section shall be a bar to any recovery under this section in any other action against the same defendant on account of any violation with respect to the same person prior to the institution of the action in which such judgment was rendered.

Section 13. *Creation, Duties and Powers of Rent Board.*

(a) There is hereby created a Rent Board consisting of at least five members who shall be appointed by the selectmen and who may be removed by the selectmen when in their judgment the public interest so requires. A majority of said board shall be representatives of public interest and the remainder shall be equally representatives of the landlords and tenants. Said rent board shall have the powers set forth herein with respect to controlled housing accommodations in the town.

(b) Members of the rent board shall receive no compensation for their services as such, but shall be reimbursed by the town for necessary expenses incurred in the performance of their duties. The rent board may employ and fix

the salaries of such assistants and clerical aid as it deems necessary, with the approval of the board of selectmen. Such assistants and clerical aid may be removed at the pleasure of the rent board subject to the provisions of law thereto pertaining.

(c) The rent board shall, by regulation or order, make such individual and general adjustments in maximum rents with respect to any housing accommodations or any class of housing accommodations as may be necessary to remove hardships or to correct other inequities, or further to carry out the purposes and provisions of this article, provided that the landlord certifies that he is maintaining all services required to be furnished as of the date determining the maximum rent, and that he will continue to maintain such services as long as the adjustment in such maximum rent which may be granted continues in effect. In making and recommending individual and general adjustments to remove hardships or to correct other inequities, due weight shall be given to the principle of maintaining maximum rents for controlled housing accommodations at levels which will yield to landlords a fair net operating income from such housing accommodations.

(d) The rent board is authorized and directed to remove any or all maximum rents in the town or portion thereof or with respect to any class of housing accommodations if in its judgment the need for continuing maximum rents in the town or portion thereof or with respect to such class of housing accommodations no longer exists, due to sufficient construction of new housing accommodations or when the demand for rental housing accommodations has been otherwise reasonably met.

(e) The rent board may re-establish maximum rents in the town or establish maximum rents with respect to those housing accommodations referred to in paragraphs (g) and (h) of section 4 and if, in its judgment, such action becomes necessary to carry out the purposes of this article and provided, further, that it finds and declares that a substantial shortage of rental housing accommodations exists in the town and that the control of rents therein is necessary in the public interest.

(f) Any action taken under the provisions of the preceding paragraphs i.e. sub-sections (d) and (e), except with respect to those housing accommodations referred to in paragraphs (g) and (h) of section 4 shall be preceded by a public hearing at which interested persons shall be given a reasonable opportunity to be heard with the right to be represented by counsel and as to which notice of the time, date, place and purpose of such hearing shall be given in writing to the selectmen not less than fifteen days prior to such date and by publication in a newspaper of general circulation in the town at least fifteen days prior to such date.

(g) The rent board may prescribe such forms to be used consistent with the provisions of this article as it deems necessary or desirable to effectuate the provisions hereof.

(h) The rent board may make such studies and investigations, conduct such hearings, and obtain such information, as it deems necessary in prescribing any regulation or order under this article, or any administration and enforcement of this article and regulations and orders prescribed thereunder. For such purposes it may require any person who rents or offers for rent or acts as broker or agent for the rental of any controlled housing accommodations to furnish any information required by it under oath, and to produce records and other documents and make reports.

For the foregoing purposes a person may be summoned to attend and testify and to produce books and papers in like manner as he may be summoned to attend as a witness before a court. Such person shall have the right to be represented by counsel and to examine the transcript of his testimony at reasonable times and places. Section ten of chapter two hundred and thirty-three of the General Laws shall apply.

Section 14. *Miscellaneous.*

(a) Nothing in this by-law shall be construed to require any person to offer any housing accommodations for rent.

(b) Nothing in this article shall be interpreted or construed to authorize the prohibition, in the case of any rental agreement hereafter entered into, of the demand, collection or retention of a security deposit, if said deposit does not exceed the rent for one month in addition to the otherwise authorized collection of rent in advance.

(c) If any provision of this article or the application of such provision to any person or circumstances shall be held invalid, the validity of the remainder of this article and the applicability of such provision to other persons or circumstances shall not be affected thereby.

and will raise and appropriate, or appropriate from available funds, the sum of fifty thousand dollars (\$50,000), to be expended by the Board of Selectmen, to cover the expense of creating a Rent Control Board, a staff of rental examiners, investigators, and secretarial assistance, counsel, and expenses incidental thereto; or will take any other action with respect thereto:

On motion of Louise M. Castle, it was:

Voted: To establish a Rent Review and Grievance Board of seven members to be appointed by the Board of Selectmen. One member shall be an assessor or assistant assessor, one member shall be the Building Commissioner or his designee, three of said members shall be representatives of the public interest, one member shall be representative of the landlords, and the remaining member shall be representative of the tenants. The members shall elect one of the three representatives of the public interest to serve as chairman of the board. The appointments shall be for such terms as the Selectmen shall determine. A member may be removed by the Selectmen when in their judgment the public interest so requires. Vacancies shall be filled by appointment of the Selectmen. Members of the Rent Review and Grievance Board shall receive no compensation for their services as such but shall be reimbursed by the town for necessary expenses in the performance of their duties. The said Board may, within the limits of the amounts appropriated therefor, employ and fix the compensation of such assistants and clerical aid as it deems necessary, with the approval of the Board of Selectmen, and may remove them, and may make such expenditures as may be necessary effectively to execute its purpose. The Board may be dissolved by the Board of Selectmen, when, in its judgment, the need therefor no longer exists.

It shall be the duty of the Board to receive complaints from tenants in private rental housing accommodations within the Town and complaints from any other source, concerning rates of rent and conditions in such accommodations and to survey such rates and conditions on its own motion; and if in any case coming to the attention of the Board it appears that the rate of rent is excessive or the housing conditions inadequate the Board may make a determination as to what would constitute an appropriate rate of rent or appropriate housing conditions under all the circumstances and may call upon the landlord and the tenant to accept its determination; provided, that if either party to the rental contract should refuse to comply with the Board's determination, or to supply such information as may be requested by the Board, the Board may report the case to any one or more of the assessing department, the building department, and the Director of Public Health (Housing Code Section) for such further action as any such department or said Director may deem appropriate.

On motion of Louise M. Castle, it was unanimously:

Voted: To appropriate from available funds in the Treasury the sum of \$10,000 to be expended by the Rent Review and Grievance Board for the expenses of staff, supplies and such incidental expense that may be required to April 1, 1969.

THIRD ARTICLE. To see if the Town will find and declare that a serious public emergency exists with respect to the housing of a substantial number of citizens in certain areas of the Town due to a substantial shortage of rental housing accommodations; that unless residential rents and eviction of tenants are regulated and controlled, such emergency and the inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens of this Town, and will approve and file a petition to the General Court in substantially the following form, or will take any other action with respect thereto:—

The Town of Brookline petitions the General Court for a Special Law relating to the Town of Brookline, and that such law be in substantially the following form:—

AN ACT TO PROVIDE FOR THE
ESTABLISHMENT AND ADMINISTRATION OF RENT CONTROL
AND THE CONTROL OF EVICTIONS
IN THE TOWN OF BROOKLINE

Section 1. *Short Title.* This act shall be known and cited as the "Brookline Emergency Housing Rent Control Act."

Section 2. *Legislative Finding.* The general court finds and declares that a serious public emergency exists with respect to the housing of a substantial number of the citizens in the Town of Brookline which has resulted in a substantial shortage of rental housing accommodations therein: that unless residential rents and eviction of tenants are regulated and controlled, such emergency and the inflationary pressures resulting therefrom will produce serious threats to the public health, safety and general welfare of the citizens in said town.

Section 3. Notwithstanding any provision of law to the contrary, the Town of Brookline is hereby authorized and empowered to adopt, amend and repeal by-laws in respect of the regulation and control of residential rents in said town, including but not limited to provision for the establishment and adjustment of maximum rents, the classification of housing accommodations, the regulation and restriction of evictions, the enforcement of such by-laws, the regulation or prohibition of evasive or manipulative practices, and the establishment of a Rent Board to administer such by-laws with such powers and duties as may be provided for therein, not inconsistent with this act.

Section 4 (a) The board of selectmen of said town may appoint a rent board of at least five members to administer the regulation and control of residential rents and evictions within said town. A majority of said board shall be representatives of the public interest and the remainder shall be equally representatives of the landlords and tenants. Members of the rent board may be removed by the selectmen.

(b) Members of the rent board shall receive no compensation for their services as such, but shall be reimbursed by said town for necessary expenses incurred in the performance of their duties. The rent board may employ and fix the salaries of such assistants and clerical aid as it deems necessary, with the approval of the board of selectmen. Such assistants and clerical aid may be removed at the pleasure of the rent board and shall be exempt from the operation of chapter thirty-one and section one hundred twelve A of chapter forty-one of the General Laws. During the current fiscal year, the rent board is authorized to incur liabilities in carrying out the provisions of this act and payments therefor shall be made from the town treasury from any available funds therein, and the sums so expended in that period shall be certified by the treasurer of the town in January of nineteen hundred and seventy to the board of assessors who shall, without further vote of the town, raise such sums in the tax levy of nineteen hundred and seventy. To provide funds for meeting subsequent expenditures authorized hereunder, the town may raise such sums as may be necessary by taxation, or by transfer from available revenue funds.

(c) The rent board may make such studies and investigations, conduct such hearings, and obtain such information, as it deems necessary in prescribing any regulation or order under said by-laws, or in administering and enforcing such by-laws and the regulations and orders thereunder. For such purposes it may require any person who rents or offers for rent or acts as broker or agent for the rental of any housing accommodations to furnish any information required by it under oath, and to produce records and other documents and make reports.

(d) For the foregoing purposes a person may be summoned to attend and testify and to produce books and papers in like manner as he may be summoned to attend as a witness before a court. Such person shall have the right to be represented by counsel and to examine the transcript of his testimony at reasonable times and places. Section ten of chapter two hundred and thirty-three of the General Laws shall apply.

Section 5. *Prohibitions.* (a) It shall be unlawful, regardless of any contract, lease or other obligation heretofore or hereinafter entered into, for any person to demand, accept, receive or retain any rent for any housing accommodations in excess of the maximum rent established therefor by said town by by-law or its rent board or otherwise to do or omit to do any act, in violation of any by-law adopted pursuant to this act or of any regulation, order or requirement thereunder or of the rent board pursuant thereto or hereunder, or to offer, solicit, attempt or agree to do any of the foregoing.

(b) It shall be unlawful for any person to remove or attempt to remove from any housing accommodations the tenant or occupant thereof or to refuse to renew the lease or agreement for the use of such accommodations, because such tenant or occupant has taken, or proposes to take, action authorized or required by a by-law adopted pursuant to this act or any regulation, order or requirement thereunder.

Section 6. *Enforcement.* (a) Any person who wilfully violates any provision of section five of this act, or who makes any statement or entry false in any material aspect in any document or report required to be kept or filed under any by-law adopted pursuant to this act or any regulation, order or requirement thereunder, or under any order or regulation of the rent board pursuant thereto, or who wilfully omits or neglects to make any material statement or entry required to be made in any such document or report shall be subject to a fine of not more than \$500 or to imprisonment for not more than ninety days, or both.

(b) Whenever in the judgment of the rent board any person has engaged or is about to engage in any acts or practices which constitute or will constitute a violation of any provision of section five of this act, the rent board may make application to the superior court for an order enjoining such acts or practices, or for an order enforcing compliance with such provision, or for an order directing the landlord to correct the violation, and upon a showing by the rent board that such person has engaged or is about to engage in any such acts or practices a permanent or temporary injunction, restraining order, or other order shall be granted without bond. Jurisdiction shall not be deemed lacking in the superior court because the defense is based upon an order of an inferior court.

Section 7. (a) Any person who demands, accepts, receives or retains any payment of rent in excess of the maximum rent prescribed under the provisions of any by-law adopted pursuant to this act, or any regulation, order or requirement thereunder, shall be liable to the person from whom such payment is demanded, accepted, received or retained, or shall be liable to the Town of Brookline as hereinafter provided, for reasonable attorney's fees and costs as determined by the court, plus liquidated damages in the amounts of (1) fifty dollars, or (2) not more than three times the amount by which the payment or payments demanded, accepted, received or retained exceed the maximum rent which could lawfully be demanded, accepted, received or retained, as the court in its discretion may determine, whichever in either case may be the greater amount: provided, that the amount of such liquidated damages shall be the amount of the overcharge or overcharges if the defendant proves that the violation was neither wilful nor the result of failure to take practicable precautions against the occurrence of the violation.

(b) Suit to recover liquidated damages as provided in this section may be brought not later than one year after the date of violation: provided, that if the person from whom such payment is demanded, accepted, received or retained either fails to institute an action under this section within thirty days from the

date of the occurrence of the violation or is not entitled for any reason to bring the action, the rent board, on behalf of the Town of Brookline, may settle the claim arising out of the violation or not later than one year after the date of violation may institute such action. If such claim is settled or such action is instituted, the person from whom such payment is demanded, accepted, received or retained, shall thereafter be barred from bringing an action for the same violation or violations. For the purpose of determining the amount of liquidated damages to be awarded to the plaintiff in an action brought under subsection (a) of this section, all violations alleged in an action under said subsection (a) which were committed by the defendant with respect to the plaintiff prior to the bringing of such an action shall be deemed to constitute one violation and, the amount demanded, accepted, received or retained in connection with such one violation shall be deemed to be the aggregate amount demanded, received or retained in connection with all such violations. A judgment for damages or on the merits in any action under this section shall be a bar to any recovery under this section in any other action against the same defendant on account of any violation with respect to the same person prior to the institution of the action in which such judgment was rendered.

Section 8. *Judicial Review.* (a) Any person who is aggrieved by any action, regulation or order of the rent board may file a complaint against the rent board in the district court for the judicial district within which is located the housing accommodation affected by such action, regulation or order, and thereupon an order of notice shall be issued by such court and served on the rent board. Such district court shall have exclusive original jurisdiction of such proceedings and shall be authorized to take such action with respect thereto as is provided in the case of the superior court under the provisions of chapter two hundred and thirty-one A of the General Laws. Section three of said chapter two hundred and thirty-one A shall not apply. All orders, judgments and decrees of such district court may be reviewed as is provided in the case of an action at law in such district court.

(b) The district court for the judicial district within which is located the housing accommodation concerned shall have exclusive original jurisdiction of actions arising out of the provisions of section seven of this act.

(c) Any party to a proceeding brought under the provisions of (a) and (b) may, no later than the time provided for the filing of an answer, file in said court a claim of trial by jury, with an affidavit of such party that in his opinion there is an issue of fact requiring a trial by jury and that such trial is in good faith intended together with the sum of five dollars for the entry of the cause in the superior court. The clerk shall forthwith transmit the papers in the cause and send the entry fee to the clerk of the superior court and the case shall proceed as though originally entered there, except that section three of chapter two hundred and thirty-one A of the General Laws shall not apply.

Section 9. (a) Nothing in this act shall be interpreted or construed to authorize the prohibition, in the case of any rental agreement hereafter entered into, of the demand, collection or retention of a security deposit, if said deposit does not exceed the rent for one month in addition to the otherwise authorized collection of rent in advance.

(b) Nothing in this act shall be construed to require any person to offer any housing accommodations for rent or to authorize such a requirement.

Section 10. Notwithstanding the provisions of this act or any by-law thereunder the United States, the commonwealth, or any agency or political sub-

division thereof, may maintain an action or proceeding to recover possession of any housing accommodations operated by it where such action or proceeding is authorized by the statute or regulation under which such accommodations are administered.

Section 11. No member, officer, or employee of the rent board shall be held liable for damages or penalties in any court, on any grounds for or in respect of anything done or omitted to be done in good faith pursuant to any provision of any by-law adopted pursuant to this act, or any regulation, order or requirement thereunder, notwithstanding that subsequently such provision, regulation, order or requirement may be modified, rescinded, or determined to be invalid. In any action or proceeding wherein a party relies for ground of relief or defense or raises issue or brings into question the construction or validity of such by-law or any regulation, order or requirement thereunder, the court having jurisdiction of such action or proceeding may at any stage certify such fact to the rent board. The rent board may intervene in any such action or proceeding.

Section 12. *Local Determination As To Continuation Of Emergency.* The continuation after June 30, 1971 of the public emergency requiring the regulation and control of residential rents and evictions shall be a matter for determination by the Town of Brookline. Any such determination shall be made by the town meeting called for the purpose on or before April 30, 1971 and at least once in every second year thereafter following a survey which the town shall cause to be made of the supply of housing accommodations in said town, the condition of such accommodations and the need for continuing the regulation and control of residential rents and rents and evictions within said town.

In the event of termination of rent controls in said town or portion thereof, or with respect to any class of housing accommodations, as to offences committed or rights or liabilities incurred prior to such termination, the provisions of this act and such by-laws adopted pursuant thereto and the regulations, orders and requirements thereunder shall be treated as still remaining in force for the purpose of any proper suit, action or prosecution with respect to any such right, liability, or offence.

Section 13. *Separability.* If any provision of this act or the application of such provision to any person or circumstances shall be held invalid, the validity of the remainder of this act and the applicability of such provision to other persons or circumstances shall not be affected thereby.

Section 14. *This act shall take effect upon its passage.*

No action was taken on this Article.

At eighteen minutes after eleven o'clock on motion it was:

Voted: To recess this meeting until Thursday, September 19, 1968 at half past seven in the evening.

At the close of the meeting the checkers at the entrances reported the names of two hundred thirty-nine (239) Town Meeting Members had been checked as present at this meeting.

Recessed:

THOMAS F. LARKIN
Town Clerk

RECESSED SPECIAL TOWN MEETING SEPTEMBER 19, 1968

In accordance with the vote passed at the Special Town Meeting September 18, 1968, the Town Meeting Members met at the High School Auditorium on Thursday, September 19, 1968, at half-past seven in the evening.

No Town Meeting Member was allowed within the rail until his name had been checked on the list.

At fifty minutes after seven o'clock the checkers reported one hundred forty (140) names of Town Meeting Members had been checked or more than one-half of all the Town Meeting Members qualified and the Town Clerk reported that a quorum was present.

The meeting was called to order by the Moderator, Benjamin A. Trustman.

FOURTH ARTICLE. To see if the Town will raise and appropriate, or appropriate from available funds, the sum of five hundred fifty thousand dollars (\$550,000) to be expended by the Building Commission with the approval of the Board of Selectmen and the Trustees of the Public Library, for remodeling, reconstructing or making extraordinary repairs, and for additions to the Coolidge Corner Branch Library which increase the floor space thereof, including in each case expenses incidental to or connected with the foregoing; and will authorize the Treasurer to borrow the whole or any part of the same, with the approval of the Board of Selectmen; and will rescind the action and votes taken under the Twentieth Article of the Warrant of the Special Town Meeting of November 14, 1967; or will take any other action with respect thereto.

On motion of George V. Brown, Jr., it was:

Voted: To appropriate the sum of five hundred twelve thousand dollars (\$512,000), to be expended by the Building Commission with the approval of the Board of Selectmen and the Trustees of the Public Library, for remodeling, reconstructing or making extraordinary repairs, and for additions to the Coolidge Corner Branch Library which increase the floor space thereof, including in each case expenses incidental to or connected with the foregoing.

On motion of George V. Brown, Jr., it was unanimously:

Voted: That the Treasurer be authorized, when so directed by the Board of Selectmen, to borrow the sum of four hundred five thousand dollars (\$405,000) of the amount appropriated by the preceding vote for the

additions to the Coolidge Corner Branch Library which increase the floor space thereof, including expenses incidental to or connected therewith, and to issue and sell at one time or from time to time bonds or notes therefor, payable in accordance with Chapter 44, Section 7, Clause 3 of the General Laws, as amended, each issue of said bonds or notes to be payable in not more than fifteen (15) years from its date; and that the balance of seventeen thousand dollars (\$17,000) be appropriated from Surplus Revenue.

A two-thirds vote being required, the above vote was passed unanimously, was so declared by the Moderator, and is so recorded.

On motion of George V. Brown, Jr., it was unanimously:

Voted: That the Treasurer be authorized, when so directed by the Board of Selectmen, with the approval of the Emergency Finance Board, to borrow the sum of eighty thousand dollars (\$80,000) of the amount appropriated by a foregoing vote for remodeling, reconstructing or making extraordinary repairs to the Coolidge Corner Branch Library, including expenses incidental to or connected therewith, and to issue and sell at one time or from time to time bonds or notes therefor, payable in accordance with Chapter 44, Section 7, Clause 3A of the General Laws, as amended, each issue of said bonds or notes to be payable in not more than ten (10) years from its date; and that the balance of ten thousand dollars (\$10,000) be appropriated from Surplus Revenue.

A two-thirds vote being required, the above vote was passed unanimously, was so declared by the Moderator, and is so recorded.

On motion of George V. Brown, Jr., it was:

Voted: To rescind the votes adopted under the Twentieth Article of the Warrant of the Special Town Meeting on November 14, 1968, to wit:—

“*Voted:* To appropriate the sum of three hundred fifty thousand four hundred dollars (\$350,400), to be expended by the Building Commission with the approval of the Board of Selectmen and the Board of Trustees of the Public Library for the alterations and additions, including incidental approaches and landscaping, with reference thereto, to the Coolidge Corner Branch Library.

“*Voted:* That the Treasurer be authorized, when so directed by the Board of Selectmen, to borrow the sum of three hundred forty thousand dollars (\$340,000) of the amount appropriated by the preceding vote for the alterations and additions, including incidental approaches and landscaping, with reference thereto, to the Coolidge Corner Branch Library

and to issue bonds or notes therefor payable in accordance with Chapter 44 of the General Laws as amended so that the whole loan shall be paid in not more than fifteen (15) years from the date of the issuance of the first bond or note; and that the balance of ten thousand four hundred dollars (\$10,400) be transferred from the Reserve Fund."

FIFTH ARTICLE. To see if the Town will rescind its action taken under the Nineteenth Article of the Warrant of the Special Town Meeting on November 14, 1967 approving the construction of a new housing project consisting of one hundred (100) units on one or more sites by the Brookline Housing Authority and will vote to approve the construction of a new housing project or projects for elderly persons or elderly families of low income, consisting of up to a total of one hundred fifty (150) units on one or more sites, by the Brookline Housing Authority, with financial assistance by the Commonwealth of Massachusetts or the United States of America, or both, or will take any other action with respect thereto, including authorizing the Board of Selectmen to execute on behalf of the Town an agreement between the Town and the Brookline Housing Authority providing for the local cooperation as may be required by the Commonwealth or the United States of America in connection with such financial assistance.

On motion of George F. McNeilly, it was:

Voted: To rescind the following vote under the Nineteenth Article of the Warrant for the Special Town Meeting, on November 14, 1967:

"To approve the construction of a new housing project consisting of 100 units on one or more sites by the Brookline Housing Authority, namely, a housing project for elderly persons, pursuant to the provisions of Chapter 667 of Massachusetts Acts of 1954, and Acts in amendment thereof and in addition thereto, to be known as State-aided Housing Project 667-2."

On motion of George F. McNeilly, it was unanimously:

Voted: To approve the construction of a new housing project or projects for elderly persons or elderly families of low income, consisting of up to a total of one hundred fifty (150) units on one or more sites, by the Brookline Housing Authority, with financial assistance by the Commonwealth of Massachusetts or the United States of America, or both, and to authorize the Board of Selectmen to execute on behalf of the Town an agreement between the Town and the Brookline Housing Authority, providing for the local cooperation as may be required by the Commonwealth or the United States of America in connection with such financial assistance.

SIXTH ARTICLE. To see if the Town will vote to approve the construction of a new housing project or projects for families of low income, consisting of up to a total of twenty-five (25) units (four-bedroom and five-

bedroom) on one or more sites, by the Brookline Housing Authority, with financial assistance by the Commonwealth of Massachusetts or the United States of America, or both, or will take any other action with respect thereto, including authorizing the Board of Selectmen to execute on behalf of the Town an agreement between the Town and the Brookline Housing Authority providing for the local cooperation as may be required by the Commonwealth or the United States of America in connection with such financial assistance.

On motion of Sumner Z. Kaplan, it was unanimously:

Voted: To approve the construction of a new housing project or projects for families of low income, consisting of up to a total of twenty-five (25) units (four-bedroom and five-bedroom) on one or more sites, by the Brookline Housing Authority, with financial assistance by the Commonwealth of Massachusetts or the United States of America, or both, and to authorize the Board of Selectmen to execute on behalf of the Town, an agreement between the Town and the Brookline Housing Authority, providing for the local cooperation as may be required by the Commonwealth or the United States of America in connection with such financial assistance.

SEVENTH ARTICLE. To see if the Town will authorize the Board of Selectmen to appoint a committee of local officials and citizens to be known as the *Selectmen's Committee on Urban Responsibilities*, for the purpose of implementing, insofar as they may pertain to the Town of Brookline, those general recommendations of the *Report of the National Advisory Commission on Civil Disorders* (Kerner Commission Report), and will appropriate from available funds in the Treasury the sum of ten thousand dollars (\$10,000), to be expended by the Board of Selectmen, for the expenses of a staff, supplies, and such incidentals that may be required.

On motion of Morton R. Godine, it was unanimously:

Voted: To authorize the Board of Selectmen to appoint a committee of local officials and citizens to be known as the *Selectmen's Committee on Urban Responsibilities* for the purpose of implementing, insofar as they may pertain to the Town of Brookline, those general recommendations of the *Report of the National Advisory Commission on Civil Disorders* (Kerner Commission Report), and to appropriate from available funds in the Treasury the sum of ten thousand dollars (\$10,000), to be expended by the Board of Selectmen, for the expenses of a staff, supplies, and such incidentals that may be required.

EIGHTH ARTICLE. To see if the Town will authorize the Board of Selectmen to execute, on behalf of the Town, a Grant Agreement with the U.S.A. through its Department of Housing and Urban Development for a grant under the Water and Sewer Facilities Grant Program providing for a grant of Federal funds to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems, and to take such measures and to execute, or authorize the execution of, all documents that the Selectmen may deem necessary or advisable to effect and carry out said Grant Agreement, and to execute any amendments thereto or modifications thereof, and will raise and appropriate, or appropriate from available funds, the sum of one million eight hundred twenty-eight thousand dollars (\$1,828,000), to be expended by the Board of Selectmen, to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems; and in connection therewith will authorize the Treasurer, with the approval of the Board of Selectmen, to borrow at one time or from time to time an amount or amounts which in the aggregate shall not exceed one million eight hundred twenty-eight thousand dollars (\$1,828,000); or take any further action in connection with the foregoing matters or any of them.

On motion of Robert C. Cochrane, Jr., it was unanimously:

Voted: To authorize the Board of Selectmen to execute and deliver, on behalf of the Town, a Grant Agreement with the U.S.A., through its Department of Housing and Urban Development for a grant under the Water and Sewer Facilities Grant Program providing for a grant of Federal funds to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems and to take such measures and to execute or authorize the execution of, all documents that the Selectmen may deem necessary or advisable to effect and carry out said Grant Agreement, and to execute any amendments thereto or modifications thereof, and to appropriate the sum of one million eight hundred twenty-eight thousand dollars (\$1,828,000), to be expended by the Board of Selectmen, to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems.

On motion of Robert C. Cochrane, Jr., it was unanimously:

Voted: That the treasurer be authorized, when so directed by the Board of Selectmen, with the approval of the Emergency Finance Board, to borrow at one time or from time to time the sum of one million seven hundred eighty-eight thousand dollars (\$1,788,000) of the amount appropriated in the preceding vote to aid in financing the separation of sanitary and storm sewers by the construction of new sanitary sewers or sewer systems, by the issue and sale at one time or from time to time of bonds or notes therefore, payable in accordance with Chapter 44 Section 7,

Clause 1 of the General Laws, as amended, each issue of said bonds and notes to be payable in not more than thirty (30) years from its date; and that the balance of forty thousand dollars (\$40,000) be appropriated from Surplus Revenue.

NINTH ARTICLE. To see whether the Town will accept in whole or in part the appraisal of the taxable real estate in the Town by the private firm known as the United Appraisal Company of Cleveland, Ohio, employed under a contract signed by the Board of Selectmen and the Board of Assessors in behalf of the Town, pursuant to the Twenty-first Article of the Warrant of March 29, 1966, or to see whether the Town will take any other action in respect to said appraisal, or to see whether the Town will take any other action in regard to the appraisal of the taxable real estate of the Town.

On motion of Myer Stern, it was:

Voted: To postpone action on this article indefinitely.

At twenty-five minutes past ten o'clock, on motion it was:

Voted: That this meeting be now dissolved.

At the close of the meeting two hundred and nine (209) Town Meeting Members had been checked as present at this meeting.

Dissolved.

Attest:

THOMAS F. LARKIN

Town Clerk

STATE ELECTION WARRANT

THE COMMONWEALTH OF MASSACHUSETTS

Norfolk, ss.

To any Constable in the Town of Brookline, Greetings:

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in elections, to meet in the polling places designated for the several precincts in said Town, on Tuesday, the Fifth day of November, 1968 it being the first Tuesday after the first Monday in the said month, at seven o'clock in the forenoon for the following purposes:

To give in their votes for the following National, State and County Officers, to wit:

Presidential Electors

Representative in Congress for Eighth Congressional District

Councillor for Second Councillor District

Senator for Norfolk and Suffolk Senatorial District

Three Representatives in General Court for Thirteenth Norfolk Representative District

County Commissioners (2) for Norfolk County

County Commissioner (1) for Norfolk County (To fill vacancy for 2 years)

Sheriff for Norfolk County

Also for the purpose of giving in their votes "Yes" or "No" on the following questions:

QUESTION NO. 1

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held June 16, 1965, received 210 votes in the affirmative and 26 in the negative, and in a joint session of the two branches held May 10, 1967, received 220 votes in the affirmative and 9 in the negative?

YES ☐
NO ☐

SUMMARY

The proposed amendment of the Constitution increases from five days to ten days the period of time the Constitution gives the Governor to act upon measures passed by the Legislature and submitted to him for approval. No other changes are made in the several Constitutional provisions relative to action by the Governor upon such measures.

QUESTION NO. 2

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held August 30, 1966, received 188 votes in the affirmative and 46 in the negative, and in a joint session of the two branches held May 10, 1967, received 174 votes in the affirmative and 78 in the negative?

YES ☐NO ☐

SUMMARY

The proposed amendment of the Constitution authorizes the Legislature to impose an income tax graduated according to total income, and authorizes the granting of reasonable exemptions, deductions and abate-ments, as an alternative to the exercise of the Legislature's existing power to tax income under Article 44 of the Amendments to the Constitution. Without limiting the foregoing authorization, the proposed amendment permits any such tax to be imposed at a uniform percentage of an individual's federal income tax liability or at graduated rates applied to his total income taxable federally, and it permits reasonable variations of any federal provision. It requires that the graduated rates, exemptions, and deductions be set without regard to the kind of income being taxed.

QUESTION NO. 3

PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in a joint session of the two branches held July 20, 1966, received 225 votes in the affirmative and 1 in the negative, and in a joint session of the two branches held June 15, 1967, received 210 votes in the affirmative and 2 in the negative?

YES ☐NO ☐

SUMMARY

The proposed amendment of the Constitution defines the circumstances in which a Governor's inability to perform his functions shall cause his office to become vacant, and it establishes a procedure for making the necessary determinations. The office will become vacant following a declaration of disability by the Governor himself or by the Chief Justice and a majority of the Associate Justices of the Supreme Judicial Court, or such other body as the Legislature may provide. The vacancy will terminate four days after the Governor declares that no disability exists, unless (1) within that period the Chief Justice and majority of the Associate Justices, or such other body provided by the Legislature, should make a contrary declaration and (2) within another stated period the Legislature, by two-thirds of each branch present and voting, then determines the issue contrary to the Governor's declaration.

The same procedure will also apply to a Lieutenant Governor who in the case of a vacancy is performing the Governor's duties.

The proposed amendment also requires the election of a Governor for the unexpired balance of the four-year term if a vacancy in the office of Governor as described in the proposed amendment continues for a six-month period expiring more than five months prior to a biennial state election other than an election for Governor.

QUESTION NO. 4

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, upon	YES	<input type="checkbox"/>
which the House of Representatives did not vote and upon	NO	<input type="checkbox"/>
which the Senate did not vote?		

SUMMARY

The proposed law provides that the official ballot in the biennial State election for the year 1970 shall contain a question asking the voters whether there shall be a convention in 1971 to (1) revise, alter or amend the constitution of the Commonwealth on the following subjects, insofar as they relate to the structure of government, and no others: the Executive Branch; the General Court; the Executive Council; the government of cities, towns and counties and their relationship to each other and to the government of the Commonwealth; (2) simplify and rearrange the constitution, and (3) provide methods of amendment thereof. The question will state that the convention shall not consider or propose any measure which relates to the Massachusetts Declaration of Rights, the provisions of

the Massachusetts constitution concerning the "Judiciary Power" (other than provisions respecting the Executive Council), or any of the excluded matters enumerated in Article XLVIII, II, Section 2 of the Massachusetts constitution. The question will fix the number of delegates to the convention at 150, of whom 20 members shall be members of the General Court; the remaining 130 members shall be elected by the voters in the manner summarized below. The question will also state that the convention shall conclude its business not later than 120 days from its first session.

The proposed law provides that if a majority of the votes on the foregoing question is in the affirmative, the convention shall be held in July, 1971 to revise, alter or amend the constitution on the matters enumerated above only. The House of Representatives and the Senate shall each elect as delegates 10 of its members, not more than 6 from each branch coming from the same political party. Of the remaining 130 delegates, 10 shall be elected at large and 120 shall be elected from the 40 senatorial districts, 3 from each. Provision is made for the manner of nominating and electing these 130 delegates, without party or political designation, for filling vacancies occurring in the position of any delegate, from whatever source chosen, and for the conduct of the convention's business.

Any revisions, alterations and amendments of the Massachusetts constitution adopted by the convention shall be submitted to the people at the State election in 1972 for their ratification and adoption in such manner as the convention may direct. If a majority of the people voting thereon ratify and adopt such revision, alteration or amendment, the constitution shall be deemed to be changed accordingly.

The proposed law also provides that if the vote on the question to be submitted at the biennial State election in 1970 is in the affirmative, the Governor shall appoint a preparatory commission of 5 members to compile data to aid the convention in the discharge of its duties. Each member of the commission shall receive compensation of \$10,000 and the commission may expend a sum not in excess of \$200,000, as the Governor may approve, for its expenses.

QUESTION NO. 5

A. Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages (whiskey, rum, gin, malt beverages, wines and all other alcoholic beverages)?

YES ☐
NO ☐

B. Shall licenses be granted in this city (or town) for the sale therein of wines and malt beverages (wines and beer, ale and all other malt beverages)?

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

C. Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages in packages, so called, not to be drunk on the premises?

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

D. Shall licenses be granted in this city (or town) for the sale of all alcoholic beverages by hotels having a dining room capacity of not less than ninety-nine persons and lodging capacity of not less than fifty rooms?

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

QUESTION NO. 6

“Shall the commonwealth of Massachusetts retain capital punishment for crime?”

YES	<input type="checkbox"/>
NO	<input type="checkbox"/>

The Polls will be open from 7:00 A.M. to 8:00 P.M.

Hereof fail not and make due return of this Warrant with your doings thereon, to the Selectmen, seven days at least before the day of said meeting.

Given under our hands at Brookline aforesaid, this fourteenth day of October in the year of our Lord one thousand nine-hundred and sixty-eight.

LOUISE M. CASTLE
 GEORGE V. BROWN, JR.
 GEORGE F. McNEILLY
 SUMNER Z. KAPLAN
 MORTON R. GODINE
Board of Selectmen

Officer's Return

Norfolk, ss.

Brookline, Massachusetts, October 24, 1968

By virtue of this Warrant, I this day notified the inhabitants of the Town of Brookline as within described, by posting true and attested copies of this Warrant in twenty public places. I also had a true and attested copy of this Warrant published in the Brookline Chronicle-Citizen, issue of October 17, 1968. All of which was done at least seven days before said meeting.

THOMAS J. HILL, JR.
Constable

In pursuance of the foregoing Warrant the inhabitants of the Town of Brookline qualified to vote in elections met at the polling places designated for the several precincts in said Brookline, on Tuesday, the fifth day of November, 1968, at seven o'clock in the forenoon.

Upon receipt of the returns from the several precincts they were tabulated and the total result of the ballot was announced as follows:

STATE ELECTION — NOVEMBER 5, 1968

PRESIDENT & VICE PRESIDENT						CONGRESSMAN		COUNCILLOR		SENATOR		REPRESENTATIVE IN GENERAL COURT					COUNTY COMMISSIONERS				SHERIFF		COUNTY COMMISSIONER					
	Nixon & Agnew	Humphrey & Muskie	Blomen & Taylor	Munn & Fisher	Wallace & Griffin	O'Neill	Rosenblum	Connolly	McKenna	Cohen	Linaky	Pierce	Stern	Backman	Dukakis	Lombard	Nobile	Collins	McDonald	Hedges	Graham	Volpe	McManus					
1-A	354	725	010	000	017	531	419	391	312	643	667	404	452	496	655	428	380	392	351	469	371	374	393					
1-B	349	589	005	002	006	445	511	288	370	572	723	500	518	369	513	496	465	289	245	536	273	448	282					
2-A	362	1179	008	000	019	794	484	570	255	1074	792	438	461	828	975	413	369	625	536	496	580	349	627					
2-B	100	572	006	000	005	339	230	246	087	514	332	103	177	455	453	159	124	283	256	165	292	129	291					
3-A	303	811	011	001	006	522	379	387	230	766	524	292	389	613	669	328	301	416	388	355	441	281	438					
3-B	399	1000	012	000	019	715	496	509	300	967	837	388	515	682	895	477	400	543	588	518	533	405	564					
4-A	175	641	006	000	037	563	137	516	182	541	266	183	190	537	569	163	160	456	435	199	487	149	465					
4-B	164	532	000	000	041	460	143	418	157	454	242	163	179	453	451	174	154	359	337	182	430	146	371					
5-A	356	660	008	000	048	580	297	506	306	604	478	371	343	532	629	363	321	441	392	429	425	322	462					
5-B	144	732	006	001	036	629	123	572	134	645	244	176	167	619	644	148	125	527	474	217	527	138	540					
6-A	305	948	003	000	007	584	472	410	231	868	741	316	421	624	819	388	324	460	395	446	419	328	466					
6-B	315	951	008	000	018	650	426	478	255	886	765	303	413	676	842	403	326	540	463	448	505	316	541					
7-A	211	773	009	001	012	527	322	397	207	720	572	240	327	569	702	330	256	430	390	332	437	263	423					
7-B	243	969	007	000	010	641	424	419	196	906	686	270	355	654	847	355	298	489	427	426	472	303	512					
8-A	171	827	014	000	016	559	281	408	125	778	529	149	240	683	759	210	176	445	405	243	443	170	459					
8-B	155	925	005	001	010	605	299	435	109	851	518	128	242	785	773	206	184	489	437	246	517	160	503					
9-A	282	1024	010	001	009	685	441	484	220	963	703	311	395	788	887	379	326	521	442	410	517	305	552					
9-B	286	911	006	000	012	584	406	450	223	835	622	284	347	651	828	330	289	481	410	372	476	281	497					
10-A	295	850	006	000	022	648	359	510	238	781	642	311	339	596	786	418	306	468	400	440	450	330	467					
10-B	245	857	008	001	006	592	360	375	194	808	634	273	350	570	735	356	281	418	367	367	415	272	443					
11-A	296	564	001	000	011	445	393	285	280	499	512	332	337	410	493	394	321	326	264	428	270	323	326					
11-B	721	1055	009	001	026	798	874	567	670	938	1142	836	807	718	923	940	782	554	473	962	520	804	590					
12-A	316	1053	004	000	011	662	571	407	237	962	789	317	399	815	903	427	355	515	443	507	478	340	525					
12-B	335	1029	005	000	012	658	541	444	238	961	750	264	357	908	898	452	344	502	425	479	537	324	542					
Tallies						7085	20177	167	009	416	14216	9388	10472	5756	18536	14710	7352	8720	15031	17648	8737	7367	10969	9743	9672	10815	7260	11279
Short Ballot						155	150	003	000	003																		
Total						7120	20327	170	009	419																		

November 8, 1968

We hereby certify that we have canvassed the returns made from each of the Polling Places with the within results and certify them to be correct.

LOUISE M. CASTLE
GEORGE V. BROWN, JR.
GEORGE F. MCNEILLY

Attest:
THOMAS F. LARKIN
Town Clerk

All materials properly sealed, tally sheets and all other records pertaining to the State Election have been preserved by the Town Clerk during the time required by law.

The voting machines used in the precincts were properly sealed and preserved during the legal period.

Attest:
THOMAS F. LARKIN
Town Clerk

Brookline, Massachusetts, November 8, 1968

The certificates of election signed by the Selectmen and Town Clerk were mailed to the Office of the Secretary of the Commonwealth, State House, Boston, Massachusetts, on November 8, 1968. Returns of elections of County Officers were made out on blanks furnished by the Clerk of Courts and County Commissioners, and mailed in envelopes furnished for the purpose after being signed by the Selectmen and attested by the Town Clerk.

Attest:
THOMAS F. LARKIN
Town Clerk

General Government

THE TOWN CLERK

THOMAS F. LARKIN

The following is a statistical report of the activities of the Town Clerk's Office for the year 1968:

Receipts totaling \$26,170.37 were received and allocated as follows:

Marriage Intentions	\$ 1,964.00
Commercial Code Recordings and Terminations	4,214.80
Renewal of Gasoline Permits	27.50
Conservation Licenses (Fishing & Hunting Licenses)	9,716.70
Certified Copies of Records	3,570.60
Citizenship and Voters Certificates	185.22
Married Women's Certificates	5.00
Business Certificates	164.00
Dog Licenses	5,740.00
Miscellaneous	582.55
Total	<u>\$26,170.37</u>

Dog Licenses

1230 Males @ \$2.00	\$ 2,460.00
342 Females @ \$5.00	1,710.00
700 Spayed Females @ \$2.00	1,400.00
3 Kennels @ \$50.00	150.00
2 Kennels @ \$10.00	20.00
Total	<u>\$ 5,740.00</u>

Paid to Norfolk County Commissioners — Licenses	\$ 5,170.75
Paid to Town Treasurer — Fees	569.25
Total	<u>\$ 5,740.00</u>

Conservation Licenses

Fishing and Game Licenses issued during 1968, 1898	\$ 9,716.70
Paid to Division of Fisheries & Game	\$ 9,274.10
Paid to Town Treasurer — Fees	442.60
Total	<u>\$ 9,716.70</u>

The total number of births recorded for the year 1968, which is incomplete pending final returns from the City of Boston, was 517. Of this number 247 were Brookline births.

The total number of deaths recorded for the year 1968, which is incomplete pending final returns from the City of Boston, was 851. Of this number 602 were Brookline deaths.

The total number of marriages recorded for the year 1968 was 958.

THOMAS F. LARKIN

Town Clerk

The following is the attendance record at Town Meetings of elected Town Meeting members and Town Meeting members at large during 1968. This is the record given by the Tellers at the several Town Meetings.

TOWN MEETING ATTENDANCE RECORD 1968

	Precinct	March 26	March 27	March 28	Sept. 18	Sept. 19
Aaronson, Burton D.	2	P	P	P	P	P
Abrams, Herbert	1	P	A	A	P	P
Alexander, Myron S.	1	P	P	P	A	A
Alkon, Bertram R.	9	P	P	P	P	P
Alkon, Maurice	9	P	P	P	P	P
Alper, Benedict S.	7	P	P	P	P	P
Alpern, Barbara B.	9	P	P	P	P	P
Ansin, Harold	12	P	P	P	A	A
Backman, Jack H.	A.L. 12	P	P	P	P	P
Baldwin, James Todd	11	P	P	P	P	P
Barkin, Richard B.	12	P	P	A	P	P
Barkin, William	12	P	A	P	P	P
Barnaby, G. Stewart	7	P	P	P	P	P
Barrett, Patrick Joseph	5	A	A	A	P	A
Barron, Arnold M.	6	P	P	P	P	P
Baybutt, John A.	11	P	P	A	A	A
Berenson, Morton D.	9	P	P	P	P	A
Bigelow, Edward L., Jr.	11	P	A	A	P	P
Bloom, David H.	9	P	P	P	P	P
Brady, Edward J.	5	P	P	A	P	P
Bremner, Harriet Sussman	10	A	A	A	P	P
Bremner, Herbert K.	10	A	A	A	P	P
Brennan, Martin J.	4	P	P	P	P	P
Brown, George V., Jr.	A.L. 11	P	P	P	P	P
Brown, Matthew	10	P	A	P	P	P
Brown, Roy Howard	6	P	P	P	P	P
Brussel, Sylvia G.	10	P	P	P	P	P
Burack, Abraham S.	10	P	P	P	P	P

	Precinct	March 26	March 27	March 28	Sept. 18	Sept. 19
Burke, William J., Jr.	5	P	P	P	P	P
Burkin, Henry F.	9	P	P	P	A	A
Burns, Richard J.	2	P	P	P	P	P
Cahill, Francis M.	11	P	P	A	P	P
Campion, Louis B.	2	P	P	P	P	P
Carle, Owen M.	5	P	P	P	P	A
Carmody, James G.	5	P	P	P	P	A
Castle, Louise M.	A.L. 5	P	P	P	P	P
Caswell, Francis A.	A.L. 12	P	P	P	P	P
Cavanaugh, Francis P.	5	P	P	P	P	P
Cecchini, Camilla E.	4	P	P	P	P	P
Cochrane, Robert C., Jr.	1	P	P	P	P	P
Cohen, Beryl W.	A.L. 7	A	A	A	P	A
Cohen, Muriel L.	6	P	P	P	P	P
Cohen, Myer S.	10	P	P	P	P	P
Cohen, Roger M.	7	P	A	A	A	A
Collins, Joanne P.	5	P	P	A	P	A
Comen, Steven J.	8	P	P	P	P	P
Condon, Thomas P.	5	P	P	P	P	P
Conrad, Aubrey C.	4	P	P	P	P	P
Coolidge, Hamilton	A.L. 11	P	A	P	P	A
Coppelman, Leonard	10	P	A	A	P	P
Cotton, David Baer	1	P	P	A	P	P
Crowley, John J.	4	P	A	A	A	A
Daley, John Patrick, Jr.	7	P	P	P	P	P
Dane, Bertram J.	1	P	P	P	P	P
Daniels, Helen P.	1	P	P	P	P	P
Davis, Maurice	8	P	P	P	P	P
Dean, Philip	11	A	A	A	P	P
Deland, F. Stanton, Jr.	11	P	P	P	P	P
Doherty, John J.	5	P	P	P	P	P
Doldt, Francis F.	4	P	P	P	P	P
Donnelly, Richard A., Jr.	11	P	P	P	P	P
Donovan, Thomas F.	3	P	P	P	P	P
Dronsick, Jacques M.	10	P	P	P	A	A
Dukakis, Michael S.	A.L. 3	P	P	P	P	P
Esposito, James V.	2	P	P	P	P	P
Falk, Jane M.	10	P	P	P	P	A
Federman, Edna	12	P	P	P	P	P
Feinberg, Ira D.	2	P	P	P	P	P
Feinberg, Philip I.	6	A	P	A	P	P
Feinson, Milton M.	9	P	A	P	A	A
Finn, Robert	3	P	P	P	P	P
Firestone, Anita S.	11	P	P	P	P	P
Firth, Theodore E.	10	P	P	P	P	P
Fishlyn, Samuel I.	10	P	P	A	A	A
Flatley, Kevin M.	5	P	P	P	P	P
Fogerty, Marion E.	12	P	P	P	P	P
Ford, Daniel F.	4	P	P	P	P	P
Ford, Thomas F., Jr.	5	P	P	P	A	P
Freeman, Wolfred	7	P	P	P	P	A
Friedman, Aryeh R.	6	P	P	P	P	A
Fritz, Benjamin	2	P	P	A	P	P
Gardner, G. Peabody	A.L. 11	*	*	*	*	*

	Precinct	March 26	March 27	March 28	Sept. 18	Sept. 19
Gashin, Irving	7	P	A	A	A	A
Ceddis, William J.	A.L. 12	P	P	A	A	A
Gerte, Albert	12	P	P	A	A	A
Gilbert, Jeffrey T.	3	P	P	P	P	P
Glaser, Samuel H.	12	P	P	P	P	P
Glazer, Wilfred D.	7	P	P	A	P	A
Godine, Morton Robert	A.L. 11	P	P	P	P	P
Goldberg, Harold D.	8	P	A	A	P	A
Goodman, Jerome Daniel	12	P	P	P	P	P
Gordon, Aaron	A.L. 1	P	A	A	P	A
Gordon, Selma	3	P	A	P	P	P
Gowing, Anne L.	11	P	P	P	A	A
Greenberg, Deborah	7	P	P	P	P	P
Griffin, James J.	4	P	P	P	P	P
Gross, Sidney	8	P	P	P	P	P
Haase, Shalom	8	P	P	P	P	P
Hall, John M.	11	P	P	P	P	P
Hanflig, Arthur J.	2	P	P	P	P	P
Harris, John G., Jr.	5	P	P	P	P	P
Hart, Joseph S.	5	P	P	P	P	P
Haskell, Celia L.	2	P	A	A	P	A
Heimberg, Sidney	10	P	P	P	P	P
Heller, Ellen S.	3	P	P	P	P	P
Hemingway, Herman W.	9	P	P	P	P	P
Henderson, James H.	A.L. 11	A	A	A	P	A
Henderson, W. Kenneth	3	P	P	P	P	P
Herman, Raymond	9	P	P	P	P	P
Hickey, Francis J.	3	P	P	P	P	P
Hickey, William B.	A.L. 10	P	P	P	P	P
Holtzapple, Robert C., Jr.	6	P	P	P	A	A
Horan, William J.	4	P	A	A	A	P
Hubbard, Charles W., III	11	P	P	P	P	P
Jackson, Anne A.	6	P	P	P	P	P
Jacobs, Cyrus L.	12	P	P	P	P	A
Jennison, James S.	10	P	P	P	P	P
Joyce, Mary M.	4	P	P	P	P	P
Kaplan, Bernard M.	3	P	A	A	A	A
Kaplan, Bernard S.	12	P	P	P	P	P
Kaplan, Sumner Z.	A.L. 8	P	P	P	P	P
Kassler, Haskell A.	1	P	P	P	P	P
Katz, Estelle	10	P	P	P	P	P
Kaufman, Sylvester	2	P	P	P	P	P
Kayakachoian, Garabed	7	P	P	P	P	P
Keaveney, Walter P.	3	P	P	P	P	P
Kendrick, James M.	6	P	P	P	P	P
Kendrick, Thomas P.	A.L. 6	P	P	P	P	P
Kerstein, Edward	6	P	P	P	P	P
Kickman, John W.	2	P	P	P	P	P
Kilgallon, John P.	4	P	P	P	P	A
Kline, Joseph A.	7	P	P	P	P	P
Kopelman, Leonard	1	P	A	P	P	A
Korisky, Eli	8	P	A	A	P	P
Kramer, Robert	6	P	P	P	P	P
Kream, Maxwell	12	P	A	A	A	A

	Precinct	March 26	March 27	March 28	Sept. 18	Sept. 19
Lamphier, Joan B.	7	P	P	P	P	P
Landau, William	9	P	P	P	P	P
Larkin, Thomas F.	5	P	P	P	P	P
Larkin, Thomas F.	11	P	P	P	P	P
Lee, Richard M.	1	P	A	A	P	A
Leland, Lawrence S.	3	P	P	P	P	A
Lepler, Gerald H.	12	P	P	P	P	P
LeVangie, Thomas W., Jr.	4	P	P	A	A	P
Levensohn, James	7	P	P	P	P	P
Levin, Ethel A.	1	P	P	P	P	P
Levison, Bernard L.	6	P	P	P	P	P
Levy, Maurice W.	8	P	P	P	P	P
Libbey, Patricia C.	7	P	P	P	P	P
Lincoln, Robin	11	P	P	P	P	A
Linden, Milton	12	P	P	P	P	P
Linsky, Martin A.	A.L. 8	P	P	P	P	P
Mangiaracine, Anita B.	8	P	P	A	P	A
Manning, Charles W., Jr.	4	P	P	P	P	P
Marks, Harry L.	12	P	P	P	A	A
Mason, Alexander	10	P	P	P	P	P
Maxon, Charles L.	4	P	P	A	P	A
May, Paul F.	5	P	A	A	A	A
McCone, Francis E.	5	P	A	A	P	A
McElroy, John P.	5	P	P	P	P	P
McNally, Raymond T.	3	P	P	P	P	P
McNeilly, George F.	A.L. 11	P	P	P	P	P
Meade, Philip	4	P	P	P	A	A
Medoff, Arthur A.	2	A	A	A	A	P
Michelson, George	9	P	P	P	P	P
Michelson, Morris	9	A	A	A	P	A
Milburn, Josephine F.	1	P	P	P	P	P
Miller, Warren G.	12	P	P	P	P	P
Moore, John T.	5	A	A	A	P	P
Moran, Thomas F.	5	A	A	A	A	A
Morse, Alan R.	1	P	P	P	P	A
Morse, J. Robert	1	P	P	P	P	A
Muldowney, Edward O'Hearn	A.L. 5	A	A	A	A	A
Murphy, John E.	4	P	P	P	P	P
Myerson, Eleanor	7	P	P	P	P	P
Nevergelt, Neil A.	A.L. 6	P	P	P	P	P
Norris, William F., Jr.	4	P	P	P	P	P
Norton, Francis T.	5	P	P	P	P	P
Novak, Jack M.	2	P	P	P	P	P
Novakoff, Edward	6	P	P	P	P	P
Olins, Harry	7	P	P	A	P	A
Overcash, J. Rosson	8	P	P	P	P	P
Packard, Donald K.	11	P	P	P	A	A
Paley, Bertram R.	11	P	P	P	P	P
Parker, Gerald S.	6	P	P	A	P	P
Patt, Gloria	8	P	A	P	P	P
Pierce, Peter C.	11	P	P	P	P	P
Powers, James F.	3	P	P	P	P	P
Putnam, Theresa	7	A	A	A	P	P
Rabb, George L.	1	P	P	A	P	P

Precinct March 26 March 27 March 28 Sept. 18 Sept. 19

Ralen, Benjamin P.	12	P	P	P	P	P
Reed, Alette E.	7	P	P	P	P	P
Richardson, Anne F.	11	P	P	P	P	P
Richardson, Maurice H.	5	P	P	P	A	A
Robbins, Michael	1	P	P	P	P	P
Roberts, Matthew	10	P	P	P	P	P
Robins, Myron	2	P	P	P	P	P
Robinson, Joseph	3	P	P	P	P	P
Robinson, Thomas C.	4	P	P	P	P	P
Rosen, Ellsworth E.	8	P	A	P	A	P
Rosen, Leonora S.	8	P	A	P	A	P
Rubin, Chester A.	3	P	P	A	P	A
Rubin, Leon	2	A	P	P	P	P
Rubinstein, Carl E.	12	P	P	P	P	P
Rudginsky, Harold D.	3	P	A	P	A	A
Rudnick, Jean P.	6	P	P	A	P	P
Rudnick, Ralph P.	6	P	P	P	P	P
Russell, Philip G.	4	A	A	A	A	A
Ruttman, Lawrence A.	2	P	P	A	P	A
Ryack, Phyllis G.	1	P	P	P	P	P
Sadowsky, Norman L.	2	P	P	A	P	P
Saloman, Esther G.	9	P	P	P	P	A
Saltis, Andrew	8	*	*	*	P	P
Samuels, Joel Myer	6	P	P	P	P	P
Sapers, Carl M.	10	P	P	P	P	P
Sargon, David I.	7	P	P	A	P	P
Sargon, Joseph I.	9	A	A	A	P	A
Schwartz, Henry	8	P	P	P	P	P
Segal, Bruce Hayden	11	P	P	P	P	P
Selib, Michael S.	12	P	P	P	A	P
Shain, Rose W.	2	P	P	P	P	P
Shaw, Francis G.	11	P	P	P	P	P
Shindell, Earl	1	P	P	P	P	P
Shivek, Herbert L.	12	P	P	P	P	P
Shuman, Stanley	7	P	P	P	P	P
Sidd, Allan	9	P	P	P	P	P
Sidd, Samuel	6	P	P	P	P	P
Silver, Archie	8	P	P	P	P	P
Silverman, Albert A.	8	P	P	A	P	P
Smith, William F.	4	P	P	A	A	A
Sneirson, Lester S.	8	P	P	P	P	P
Snyder, Abraham	9	P	P	P	P	P
Sorenson, Mayno R.	3	P	P	P	P	P
Soule, Augustus W.	1	P	P	P	P	P
Speen, Bernice R.	8	P	P	P	P	P
Spillane, Helen	2	P	P	A	P	P
Splaine, Elizabeth M.	5	P	A	P	P	P
Spunt, Shepard A.	8	P	P	P	P	P
Stearns, Stanley	12	P	P	P	P	P
Stein, Edna L.	10	P	A	A	P	A
Stern, Meyer	2	P	P	A	P	P
Stern, Roger W.	3	P	P	P	P	P
Stokes, Robert W.	6	P	P	P	P	P
Stolow, Benjamin	8	A	P	A	P	A

	Precinct	March 26	March 27	March 28	Sept. 18	Sept. 19
Stone, Betty W.	1	A	P	P	P	P
Stone, Richard D.	1	A	P	P	P	A
Strauss, Ferdinand II	1	P	P	P	P	P
Summerfield, Martin A.	7	P	P	P	P	P
Swartz, Julius	3	P	P	P ^S	P	P
Tayer, Barton H.	6	P	A	P	P	P
Theran, Leonard	8	P	P	P	P	P
Trustman, Benjamin A.	A.L. 10	P	P	P	P	P
Tyler, Roger B.	A.L. 12	A	A	A	A	A
Vengrow, Jerrald M.	9	P	P	P	P	P
Wacker, Ann M.	3	P	P	P	P	P
Waitzkin, Leo	9	P	P	A	P	P
Wallace, Sara K.	6	P	P	P	P	P
Ward, Thomas J.	4	P	P	P	P	P
Wasserman, Abraham	9	P	A	P	P	P
Weintraub, Mark	9	P	A	A	P	P
Werby, Elaine	10	P	A	A	P	P
White, Dan S.	7	P	P	P	P	P
Wilson, John N.	4	P	P	P	P	P
Wolff, Richard	10	P	P	P	P	P
Wright, Stevens T. M.	11	P	P	P	P	P
Wyner, Justin L.	11	P	P	A	P	P
Yorra, Henry	3	A	P	P	P	P
Zanditon, Mildred L.	12	P	P	P	P	P
Zarsky, Edward L.	10	P	P	P	P	P
Zimmerman, Abraham J.	2	P	P	P	P	P
Ziskend, Leonard	3	A	A	A	P	P
Zoll, Philip S.	9	P	P	P	P	P

A.L. At Large Members

A. Indicates Absent

P. Indicates Present

* Not a member on date of meeting

PURCHASING DEPARTMENT

EDWARD F. CLASBY

A statistical summary and comparison with 1967 is as follows:

	1967	1968
Department Requisitions Received and Processed	6,973	7,213
Purchase Orders Issued	11,029	12,175
Total Value of All Purchases	\$1,584,153.00	\$1,667,582.00
Total Value of All Purchases from Brookline Vendors	\$ 96,874.00	\$ 91,895.00
Total Cash Discounts available on Total Purchases	\$ 5,660.00	\$ 6,510.00
Formal Yearly Contracts	26	24
Total Value of these Contracts	\$ 471,867.00	\$ 475,483.00
Advertised Bids for Purchases exceeding \$2,000	88	73
Total Value of these Purchases	\$ 533,969.00	\$ 590,497.00
Total Value of Purchasing Stores Sales and Transfers	\$ 7,422.00	\$ 7,891.00

Monthly Orders issued for Emergency Parts and a comparison with 1967:

	1967	1968
Requisitions and Purchase Orders Issued	253	256
Purchase Requisitions Issued to Vendors	1,127	1,149
Total Value of Purchase Orders Encumbered	\$25,190.00	\$25,850.00
Actual Value of Purchases	\$13,023.00	\$14,401.00

The increase in the total value of purchases is consistent with the inflationary factors affecting prices during the year. Increases in the numbers of requisitions processed and purchase orders issued are the result of requests for a greater variety of materials, supplies, and equipment by the various departments.

The 1968 Annual Town Meeting approved an amendment to the Town By-Laws increasing the dollar amount requiring advertised bids from \$1,000 to \$2,000. Competition on transactions under \$2,000 is maintained by use of written and telephone quotations.

MAJOR FORMAL OPEN END CONTRACTS and a comparison with 1967:

	1967	1968
Fuel Oil	\$117,392.00	\$118,156.00
School Lunch Food	112,902.00	124,137.00
Gasoline, Motor Oil and Greases	64,232.00	65,539.00
Road Materials	57,587.00	57,352.00
Police and Fire Clothing	30,436.00	29,281.00
Fertilizer and Grass Seed	21,409.00	6,413.00
Laundry Rental and Service	19,861.00	20,602.00
Lighting and Photographic Lamps	5,948.00	5,292.00
Duplicator Paper	18,226.00	18,889.00
Tires, Tubes and Retreads	11,232.00	10,374.00
Printing	6,542.00	11,715.00
Typewriter Maintenance	1,422.00	1,306.00
Sweeper Broom Refills	1,607.00	2,760.00
Machine Dishwashing Compounds	3,071.00	3,667.00
	<u>\$471,867.00</u>	<u>\$475,483.00</u>

MAJOR ADVERTISED SINGLE TRANSACTION PURCHASES and the value:

Motorized Equipment	\$183,695.00
School Supplies and Equipment	129,538.00
Fire Apparatus and Equipment	9,190.00
Athletic Supplies and Equipment	32,084.00
Motor Vehicles	48,824.00
Printing	28,103.00
Water Meters and Supplies	25,964.00
Library Furniture and Supplies	5,133.00
Radio Equipment	4,920.00
Plants, Bulbs, and Horticultural Supplies	25,427.00
Food Staple Items — School Lunch	7,069.00
Office Machines and Equipment	14,012.00
Police Supplies and Equipment	1,426.00
Library Subscriptions	6,817.00
School and Office Furniture	27,111.00
Dental Equipment	4,989.00
Playground Equipment	32,722.00
Physical Education Equipment	3,073.00
Audio Visual Equipment	13,190.00
Unclassified	18,530.00
	<u>\$621,817.00</u>

TRUSTEES OF WALNUT HILLS CEMETERY

ROGER B. TYLER, *Chairman*
 RUSSELL H. MANN, JR.
 *HENRY S. ROGERSON
 SIMON P. TOWNSEND
 ERNEST R. CAVERLY
 RUSSELL HASTINGS
 †LUCIUS T. HILL

A complete report of the receipts and expenditures of this department will be found in the reports of the Comptroller and the Treasurer.

The lawns, trees and drives were given their usual care and attention during the year.

A 7 horsepower Ariens Sno-Thro was purchased at a cost of \$375.00. A Jacobsen Chief Tractor with a 42-inch rotary power mower and a 48-inch dozer blade was purchased at a cost of \$1,033.00. This equipment eliminates considerable hand labor.

The following are the usual details of the work during the year:

Number of lots sold	7
Number of single graves sold	69
Number of interments	145
Removals from cemetery	1
Monuments and boulders set	5
Headstones and markers set	44
Total interments in cemetery to date	6,937
Total lots sold to date	802
Total single graves sold to date	2,640

Mr. Henry S. Rogerson, who served as a Trustee since October 13, 1953, having moved from Brookline, resigned October 16th. He was always conscientious in his duties and the Trustees are deeply appreciative of his valuable and faithful service.

The usual work of caring for the Old Brookline Cemetery was performed. There were no interments and one foundation was built for a memorial.

In response to a request from the Selectmen's office to keep the expenditures at the lowest figure, this department has returned approximately 8% of its appropriated budget for 1968.

*Resigned October 16, 1968

†Elected October 28, 1968

PERSONNEL BOARD

AARON GORDON, *Chairman*
FRANCIS X. FLANNERY
HORACE E. LITTLE
ALFRED H. ROSENTHAL
DAVID D. COCHRANE
GERARD J. HAYES, *Secretary*

Mr. Richard W. Pratt resigned from the Board after the 1968 Annual Town Meeting due to the pressure of personal business. Mr. Pratt gave generously of his time and his talent and the Board is grateful to him for his many contributions to the Town's personnel policies.

Aaron Gordon was unanimously re-elected to a second term as Chairman.

The 1968 Annual Town Meeting approved all of the Personnel Board's recommendations for changes in the Town's personnel policies, including a 4% general pay increase which was effective on April 1, 1968.

The work of the Personnel Board is becoming more demanding and complex as the Town's involvement in collective bargaining with employee groups grows. In order to meet its obligation for providing considered and responsible recommendations for changes in the Town's personnel policies, the Board met 25 times exclusive of numerous subcommittee meetings. This represents over 500 man hours of careful analysis and evaluation of many issues.

The Board, in its function of providing guidance for the continuing involvement and adjustment of personnel policies, must, of necessity, take into consideration the best interests of all people in the Town, both residents and employees. With this in mind, and in spite of long and earnest efforts, the Board was unable to arrive at mutually acceptable agreements with certain employee groups with regard to wages and other matters.

The Board, after lengthy negotiations and evaluation of the present salary structure and the current and projected cost-of-living index voted unanimously to recommend a 7% salary increase for all employees effective April 1, 1969. All three of the employee groups recognized for purposes of collective bargaining rejected the Board's offer and indicated their intent to present their case for additional increases and changes in certain working conditions to the Town Meeting.

COMMITTEE ON TOWN ORGANIZATION AND STRUCTURE

ELEANOR MYERSON, *Chairman*

KINGSBURY BROWNE, JR.

LAURENCE DONAHUE

JANE FALK

BAYARD HENRY

HANNAH LEVIN

FRANKLIN WYMAN, JR.

The following is the report of the Moderator's Committee on Town Organization and Structure resulting from a study of Government in Brookline:

INTRODUCTION

After a two year review, the Moderator's Committee on Town Organization and Structure has concluded that there is concern among citizens of Brookline, some executives in Town Government and members of the Board of Selectmen itself with the broad direction of Town affairs by the Board of Selectmen.

There is evidence of a need for the Selectmen to establish procedures for defining long-range goals, to remove as many routine matters as possible from their meetings, to exercise leadership over the direction of the departments and to make the process of government more coherent and visible.

The purpose of this report is to present recommendations based on the Committee's two year study. The report is organized as follows:

- I. Recommendations and Objectives of Recommendations
 - II. Scope of the Committee's Study
 - III. Analysis of Recommendations
 - IV. Action Necessary to Implement Recommendations
 - V. Conclusion
- I. RECOMMENDATIONS AND OBJECTIVES OF RECOMMENDATIONS
- A. Transfer the following duties, from the Board of Selectmen to administrative officers, by means of the actions suggested in Section IV of this report:

1. Appointment of departmental administrative personnel below department head level.
2. Issuance of Certificates of Incorporation.
3. Issuance of Licenses (approximately eighteen categories).
4. Approval of medical vouchers, sick leave extensions, leaves of absences, etc. for Police personnel.
5. Police Department disciplinary hearings.

OBJECTIVE

To remove routine, time consuming duties from the Board of Selectmen in order to allow them sufficient time to concentrate on decisions involving policy, formulation of long-range goals, follow-up, and coordination among departments.

- B. Re-examine the duties performed by administrative personnel in the office of the Executive Secretary, with reorganization of these duties if appropriate and the addition of personnel, where necessary.

OBJECTIVE

To strengthen the administrative staff so that complete assistance can be provided to the Board of Selectmen in its major function of providing policy direction on all important Town affairs.

- C. Recognize the prospect of the eventual retirement of the present Executive Secretary and develop any necessary steps to train the individual designated as his successor.

OBJECTIVE

To ensure an orderly transfer of the duties performed so well by the present Executive Secretary, Arthur A. O'Shea, who has spent over a quarter of a century creating and developing the office so successfully, is eligible for retirement. The training for this important position should be under his supervision and since it will require considerable time, we feel that this recommendation should be implemented as rapidly as possible.

- D. Restrict the closed portion of Board of Selectmen meetings to those matters which are of a so-called confidential nature only. See Sec. 23A of Ch. 39 of the General Laws.

OBJECTIVE

To comply with the law, and at the same time to improve the operation of the Annual Town Meeting by insuring an open flow of information concerning Town problems, and how they are being handled by the Selectmen, to Town Meeting Members and interested citizens during the entire year. We believe such information will result in a much more effective Town Meeting.

- E. Revise the Annual Report of the Board of Selectmen to indicate in greater detail the status of previously adopted articles and Town programs in the light of previously stated goals, and define the long-range goals and priorities for the ensuing year.

OBJECTIVE

To communicate to Town Meeting Members and all citizens what legislation and programs are in process with the aim of achieving a more effective Town Meeting. Another purpose is to provide a record which will support the Board's efforts to concentrate on important programs.

II. SCOPE OF THE COMMITTEE'S STUDY

A. *Interviews and Reference Material.*

The initial part of our study was concerned with Chapter 734 of the General Laws, the Home Rule Amendment to the State Constitution. Members of the Committee met with Robert J. M. O'Hare, Director of the Bureau of Public Affairs at Boston College, who is also a member of the Massachusetts Commission on "Home Rule," and J. Kinney O'Rourke, Executive Director of the Massachusetts League of Cities and Towns. We attended a panel discussion on "Home Rule" given by the Norfolk County Selectmen's Association, and studied numerous written reports.

Since the compilation of our preliminary report, distributed in September 1967, we have been engaged in a detailed evaluation of the structure of government in Brookline. We have met individually with all members of the Board of Selectmen, with members of the Planning Staff, with the Executive Secretary, and later with his Administrative Assistant, with the Chairman of the Advisory Committee, interested citizens such as members of the League of Women Voters, Officers of the Council for Planning and Renewal, the Editor of the local newspaper, the Executive Secretary of the Chamber of Commerce, and one of our state legislators.

We have reviewed earlier reports of this Committee, the study of Administrative Organization prepared for the Community Renewal Program by the Bureau of Public Affairs of Boston College, the Public Administration Survey prepared in 1940 by the Public Administration Service of Chicago, reports of the Executive Secretary and articles on his office, and the League of Women Voters study on a Town Manager system.

Several problems arise in such a study which are perhaps unique to Brookline. There is very little printed matter to which we can refer, with the exception of the many excellent administrative studies which have been made of the Town itself. While treatises exist on the general theory of types of municipal government, when we look to other towns and cities in the Commonwealth for effective methods, we find that they most often turn to Brookline for examples of how a town may be efficiently run.

B. Initial Study of the Home Rule Amendment.

The Committee devoted several months to a detailed study of this legislation, Ch. 734, which led directly to our major concern with what changes, if any, are needed in the structure of Brookline's government. Because of the nature of the amendment, its possible use as one method for change, and the suggestion made to the Board of Selectmen in our preliminary report, we are presenting the following explanatory material:

1) Explanation

Basically, P.L. 734 gives communities the authority to write charters for their own government, and with very few exceptions, to amend the charters without the necessity of state legislative approval.

This complex and technical law sets forth very specific and limited procedures for implementation. Provisions are made for a community to elect a non-partisan Charter Commission of nine citizens at an annual election. Eight months after its election, the Charter Commission must present a preliminary report to the community. Four months after that, at the next annual election, the completed charter must be presented to the voters for acceptance or disapproval. With such a tight time schedule the Commission, once elected, must proceed immediately to the task of preparing the charter itself.

In our preliminary report, we stated the belief that before the voters of Brookline can decide whether to elect a Charter Commission, a great deal of background information is needed, if a Commission is to start work immediately upon election.

2) Present Structure of Government

Before changes can be suggested, however, it is important to know what the present structure is. Accordingly, we recommended in our earlier report that a compilation of Brookline's laws and by-laws be undertaken. Brookline, like all towns in Massachusetts, operates under a variety of statutes as well as a number of local by-laws. The original document, incorporating Brookline as a town, was written in 1705. Legislation dealing with it has been passed at various dates since then, and the last time the laws governing Brookline were reviewed and compiled was over thirty years ago.

3) Compilation of Laws

The Board of Selectmen, in accordance with the above recommendation, has engaged a small legal staff to make the recommended compilation, which should be completed within the next few months. Whether or not any changes in structure are indicated, administrative efficiency will benefit by such a study, which will collect in one document the pertinent legislation under which the Town operates.

4) Conclusion

We have concluded that the Home Rule Amendment is but one device for bringing about changes or adjustments in local government. A new charter, under Ch. 734, appears to be most applicable where major structural changes are indicated. In our judgment, since no drastic revisions are recommended, we do not believe this procedure is necessary.

C. Consideration of the Town Manager Structure.

The obvious, immediate solution to improve Town administration would appear to be a Town Manager for Brookline. After careful study, we do not recommend this as a valid solution.

The gradual development of the office of Executive Secretary, growing out of recommendations made in the 1940 survey by the Public Administration Service of Chicago, and the additions to function and staff recommended in the first study conducted by this Committee in 1959 have given the Executive Secretary most of the powers of a Town Manager, with the exception of the power to hire and fire. This function is now performed jointly by the Secretary and the Board of Selectmen, and keeps the Executive Secretary removed from the immediate arena of politics, which has proven to be one of the major stumbling blocks to successful use of the Town Manager system. According to studies made by the League of Women Voters and others, communities which have adopted the Town Manager system and have later rejected it have done so because of the injection of politics into the Manager's office.

D. Consideration of Town Meeting Reorganization.

Dissatisfaction has also been expressed with the effectiveness of Town Meeting as the legislative branch of the government. Questions have been raised about the size of the body, the knowledge of a part-time legislature and whether it is receiving adequate information on which to vote. We have spent some time considering this question, and have concluded that it is of sufficient complexity to be the subject of a separate study. We do believe, however, that the implementation of the recommendations in this report should help to provide clearer guidelines to Town Meeting Members in the performance of their duties.

III. ANALYSIS OF RECOMMENDATIONS — THE NEED FOR RESPONSIBILITY AND LEADERSHIP

In the course of our study we have been impressed by the general soundness and flexibility of our present structure, particularly by the evolution of the office of Executive Secretary under Arthur A. O'Shea. It is an excellent example, copied by many towns, of how new methods can evolve without drastic change. However, the general feeling throughout, and the idea which motivated us initially, is that Brookline's evolution may not be fast enough. In today's rapidly changing world, when we are more and more a part of the metropolitan scene, the need for constant adaptation to changing conditions is imperative.

A. Areas of Concern

The major area of concern, as repeated during our meetings, in articles in the Press, in Town Meetings, is directed at the Executive branch of the government, specified as follows:

1) Absence of Policy Making Procedure

It is not clear, from reading articles, studying Town Meeting votes, and following the process of administration, just how policy matters are determined. By policy we mean the establishment of goals to solve major long-range needs, and a sensitivity to the need for change. There is a feeling that the Board of Selectmen reacts to brush fires, rather than having clearly determined long-range policies on important issues. There appears to be no particular method for determining priorities, and for establishing benchmarks to measure levels of attainment at a given time. A study of agendas and minutes of the Board of Selectmen gives no clear indication of what items are considered most important, and it appears that very limited time is given to the study and solution of major policy problems.

An example here may be seen in the Town Meeting of March 1968, in the article establishing a full-time Planning Department in

Brookline. This question has been raised periodically ever since 1956, when the consultant planning firm recommended serious consideration of a full-time planning staff. Not until the consultant firm actually gave the Town notice of cancellation of its contract, did the administration respond to the situation. The legislation adopted is logical and necessary, but its hurried compilation leaves many unanswered questions which should have been foreseen and studied over the past several years.

Under the new arrangement what is the relationship of the Planning Department to the Planning Board? Has the responsibility for planning direction shifted from the Planning Board to the Board of Selectmen? At what stage in the legislative process should the Planning Board be consulted? What additional programs can and should be undertaken by a full-time planning department that could not be covered by a part-time contractual staff? Should referral to the Planning Board be mandatory on all suggested physical changes?

Brookline now possesses the machinery for effective government. The Board of Selectmen, with its appointive power over Boards and Commissions and with its control over the hiring of most key personnel, has adequate authority to concentrate on policy direction. The office of Executive Secretary has the power to oversee administration. Because of the evolutionary character of development, the use of these new powers has not always been appraised and used to full effect.

2) Lack of Coordination

A most serious question arises as to how issues involving several departments are handled. For example, in carrying out the new zoning by-law, adopted in the Special Town Meeting of May 1962, clear lines of communication between the Planning Board, who devised the by-law, and the code enforcement officials was lacking. When the Municipal Gymnasium burned down in 1962, there was no clear direction from top administration as to how the departments of Schools and Park and Recreation, should begin their cooperative venture, and the new building was not completed until 1968, and then with no solution to the parking problem.

In addition, in the day to day operation of the departments, communication and coordination among them appears to be a matter of courtesy, with no clear direction from the top. What devices do the Board of Selectmen have for assuring that major policies are being carried out in a unified manner by all departments? Should there be such a procedure?

3) Overattention to Routine Matters

A great deal of the time of our part-time Board of Selectmen is spent on routine matters, such as the issuance of licenses for lodging houses, auctioneers, liquor vendors, etc., hiring and firing, disciplinary action, and reports and letters from citizens and citizens' groups on relatively unimportant matters. Certainly, the public part of the meetings is devoted largely to these matters, and considerable time during the executive sessions is often taken up with such items. In addition, the executive sessions often give time to reports from various Committees and Boards, but without specific questions of policy outlined for decision. In the last year or two the Board of Selectmen has not found time to meet regularly with the Boards and Commissions for its proposed annual review of progress. Since the Board of Selectmen meets only once a week, the press of time often makes the discussion of complicated issues inadequate. With the increasing complexity of municipal problems both Town Meeting Members and citizens at large now look to the Board of Selectmen for direction and policy, rather than the personal contact which was implicit in its supervision of routine matters.

B. *Corrective Measures Taken to Date*

1) Legislative Action Taken

The Board has recognized the need for more authority by legislation in recent years which has brought more and more Town policy making Boards and Commissions directly under its supervision, through the appointment of members rather than election. Only the School Committee, Library Trustees, Redevelopment and Housing Authorities now have elected members.

2) Power of Appointment

The Selectmen appoint all other Boards, which gives them final authority and responsibility in determining policy and establishing the direction of action or service. Only four department heads are still appointed from the Civil Service lists; all others are hired and fired by the Selectmen, which gives them the power to exercise considerable authority over the functioning of the departments themselves.

C. *Suggestions For Improving Organization*

1) Reallocate Responsibilities

The Selectmen must act as the policy making body of the Town, and detailed administrative duties which have rested with the Board historically should be delegated to the administrative officers. The Board of Selectmen's time should be utilized to make major policy

decisions based on the recommendations of the administrative staff, with position papers clearly prepared on all major issues that come before them for decision.

Problems such as parking in various areas in the Town, Community Renewal, juveniles and public safety, the elderly, coordination of social services, code enforcement, metropolitan area cooperation, and the Capital Improvements Program are major areas for the attention of the Board of Selectmen and must be dealt with in coordinated and thoroughgoing fashion, with the ability to anticipate both the need and possible solutions before they become crisis situations. The method of operation of the Board of Selectmen requires adjustment to the increased authority they now possess.

2) Add Executive Assistance

In theory, the Executive Secretary's office now has personnel in charge of budget supervision, an official to handle coordination among departments, and with the recent change in status of the Planning Department, it can use this administrative device for whatever phases of development it sees as necessary.

However, we recommend that the office have sufficient high level manpower in order fully to exercise its authority. The positions of Administrative Assistant to the Executive Secretary and that of Coordinator for Community Renewal were envisioned as broad aids to functioning. In practice, the Assistant has been forced to devote much of his time to budget review in detail, a most necessary and effective function, but he has not had time to pursue the studies of departmental improvement and long range projects that the job calls for. The Coordinator has been forced to spend up to ninety percent of his time administering the Code Enforcement Program in North Brookline, and his duties as Coordinator and Communicator among the departments has received relatively little of his attention.

It appears that the Executive Secretary must either free his key aides from routine matters or obtain additional personnel to operate directly under him in clearly defined roles to oversee budget practices, coordinate departments and oversee housekeeping and general administration, such as the issuance of permits and licenses, disciplinary action and the effective supervision of code enforcement practices. An additional arm of assistance now in the office of Executive Secretary is the Planning Department, whose functions must be broadened and related to the working of total administration.

3) Coordinate Reports

The Comprehensive Plan, the Capital Improvements Program and the Annual Budget are the three principal technical reports prepared annually for use and direction of the Town. However, their preparation and use are not presently utilized in the most effective manner. These should be coordinated to see what the basic goals of the total Town should be and to establish the priorities which can make them a cohesive unit.

4) Improve Communications

a) Dissemination of Results of Board of Selectmen's Meetings

Citizens are not sure how decisions are reached, nor how goals are determined. Part of this comes from the fact that routine matters only are handled in the public part of the Board of Selectmen meetings, and perhaps that inadequate publicity is given to the manner in which policy decisions are made.

b) Annual Report of the Board of Selectmen

We suggest that the Board of Selectmen amend the format of their Annual Report to the Town. The present report deals with areas considered of major importance and progress in them over the preceding year. It also reports on the progress of some votes adopted at Town Meetings. We feel that this report should also include a statement of goals and priorities. At the beginning of the calendar or fiscal year, a report on the "State of the Town" should indicate not only what action has been taken over the prior year, but should define a program for action and study, a statement of purpose that should receive wide distribution and publicity. For the sake of further clarification and simplification and to save some cost in the matter of printing and distribution, the Selectmen's Report and the Executive Secretary's Report should be contained in one document. An outline of the basic points in the report should be delivered orally at the beginning of each Annual Town Meeting, along with the customary statement concerning the financial position of the Town.

IV. ACTION NECESSARY TO IMPLEMENT RECOMMENDATIONS.

A. *Delegation of Routine Time-Consuming Matters.*

Several kinds of action are required, generally divided in the following manner:

1) The simplest method is implementation by administrative decision of the Board of Selectmen. This refers to items which have been included in Board meetings by tradition, such as the reading of reports and letters from citizens and citizens' groups, and the approval of extra compensation and overtime payments. No legislative action is required. The items transferred and to whom should be indicated in the Annual Report of the Board of Selectmen.

2) A few items which require only changes in Town by-laws can be effected by Town Meeting vote without additional approval by the State Legislature.

3) The appointment of administrative personnel, such as department heads in the Department of Public Works, varies from department to department. This procedure should be unified, and where appointment is now being made by the Board of Selectmen, the proper administrative and Town Meeting action should be taken to remove it.

4) The largest category, covering the issuance of licenses, and all Police Department matters, will require legislative change, since these items are governed by General Laws of the Commonwealth. Town Meeting action is necessary, usually plus the approval of the State Legislature, unless Article 6 of the Home Rule Amendment is applicable. Article 6 provides for Charter amendment by vote of Town Meeting only, without submission to the State Legislature. Town Counsel has indicated this procedure may be used even when a municipality does not write a new Charter. If this is still true — and some changes have been made in Ch. 734 since its passage — it would appear to be the simplest method of implementation.

In 1958, the Executive Secretary prepared a report for the information of the Board of Selectmen on the subject. This report should be updated for current use. We strongly advise that all such items be considered together, with unified rather than piece-meal action taken. It may require one section of an Annual Town Meeting, or if sufficiently broad in scope, it may be advisable to call a special Town Meeting for this subject alone.

B. Executive Assistance

A reordering of the duties of high level administrative personnel in the office of the Executive Secretary, with the possible addition of professional staff members can be implemented within the office itself. The present staff and the Board of Selectmen should decide what its needs are and what budget increases will be necessary for implementation. A plan of operation can be presented to Town Meeting for justification of

budget changes. No legislative action is required beyond budget approval by Town Meeting. Such restructuring should give prime consideration to the ability to aid the Board of Selectmen in performing its principal function of exercising leadership and establishing long-range goals for Brookline.

C. Succession to Office of Executive Secretary

The consideration of a successor to the present Executive Secretary and the steps which will be taken by the Executive Secretary to train the individual selected must be implemented by decision of the Board of Selectmen in consultation with the Executive Secretary. No legislative action is needed.

D. Subject Matter Discussed at Board of Selectmen's Meeting

Restriction of the closed portion of Board of Selectmen meetings to items of a so-called confidential nature can be effected by decision of the Board.

E. Annual Report of Board of Selectmen and Executive Secretary

In order to assure that this recommendation become established policy, it is suggested that an article for the Warrant be formulated, specifying that the two reports be contained in one document, that it include action taken on all articles voted at the prior Town Meeting, and the status of all unfinished articles. It should include a statement of goals and priorities, with the major points to be reported orally at the beginning of each Annual Town Meeting.

Such a report can be prepared for the Town Meeting containing the directive article, and will serve as a specific example of what the article will request.

V. CONCLUSION

In this report, the Moderator's Committee on Town Organization and Structure has tried to summarize certain feelings of concern with the manner in which the Executive Branch of Brookline Town Government is performing its function. Recommendations have been presented which the Committee believes will assist the Board of Selectmen and the Executive Secretary in fulfilling their responsibility for exercising leadership and for communicating to interested Brookline citizens what action is being taken to solve community problems.

The long democratic tradition of the New England 'Town form of government with its emphasis on active citizen participation should be carefully retained, particularly at a time when individuals feel increasingly alienated from decision making processes. We have tried to indicate methods for improving the system and making it more responsive, without suggesting any basic structural changes.

Protection of Persons and Property

POLICE DEPARTMENT

WILLIAM A. CHARLTON, Chief

DEPARTMENT ORGANIZATION

Chief of Police	1
Captains	5
Lieutenants	6
Sergeants	14
Patrolmen	127*
Parking Control Officers	2
School Traffic Supervisors	15
Clerks	8**
Custodian	1
Matron — Part-time	1

* 1 Patrolman — Dog Officer

1 Patrolman working on parking meter maintenance

1 Patrolman assigned to Traffic Director and Town Counsel

** 1 Clerk assigned to Municipal Court

ARRESTS AND COMPLAINTS

Total number of court complaints ..	706
Male	642
Female	64
Married	207
Single	499
Residents	219
Non-residents	487
Juveniles (Residents 63)	113

CAUSES OF ARREST

<i>Crimes Against the Person:</i>	
Assault and Battery	13
Assault on Police Officer	1
Assault, Felonious	7
Assault and Battery on Child, Indecent	1
Manslaughter (Reduced to Endangering)	5
Murder	1
Rape	1
Robbery, Armed	3

Crimes Against Property:

Arson	2
Automobile, Using without Authority	55
Automobile, Failing to return leased	1
Breaking and Entering, Attempt	5
Breaking and Entering and Larceny	55
Burglar's Tools, Having in possession	3
Forgery	7
Fraud	2
Intent to convert typewriter to own use	2
Larceny	61
Larceny of auto	2
Receiving Stolen Property	20
Selling Leased Property	1
Trespass	3

Crimes Against Public Order:

Adultery	2
A.W.O.L. Armed Services	1
Conspiracy	6
Default Warrant	12
Discharging Firearm	1
Disturbing the Peace	8
Dog, Failing to restrain	4
Drunkenness	220
Failing to cause attendance at school	1
Failing to provide sufficient heat	4
Failing to contribute to employment security	1
False alarm of fire	1
Fornication	2
Gaming	1
Habitual school offender	4
Illegitimate Child Act, Violating	1
Indecent exposure	5
Lewdness	10
Liquor Laws, Violating	4
Loitering	5
Narcotic Drug Laws, Violating	74
Non-support	12
Neglected Children	3
Operating under the influence	5
Possessing intoxicating beverage in park	2
Runaways	11
Soliciting money without permit	1
Stubbornness	3
Suspicious persons	11
Throwing rubbish on sidewalk	14
Unnatural Act	3
Violation of parole	1
Violation Sanitary Code	1
Violation Zoning Laws	14
Weapons, Possessing dangerous	7
.....	455

AUTOMOBILE THEFTS

Automobiles reported stolen in Brookline	819
Automobiles recovered by De- partment	230
Automobiles recovered by other departments	459
Total automobiles recovered	689
Percent of stolen automobiles recovered	84%
Automobiles recovered for other departments	247
Bicycles stolen	267

MISCELLANEOUS SERVICES
RENDERED

Complaints Investigated (in- cludes burglary, larceny, tres- passing, noise, prowlers, etc.)	18,292
Details	1,768
Fingerprints, Civilians	153
Fingerprints, Prisoners	250
Licenses, Firearms Identifica- tion	587
Licenses, Hackney	706
Licenses, Liquor I.D. Cards	130
Licenses, Revolvers	313
Motorized Equipment Response:	
Crusing Cars	22,570
Safety Cars	8,388
Motorcycles	685
Ambulance	5
Wagon	225

Notifications, from/to:

Burglar Alarms	1,036
Doctor's, Emergency	24
Edison Company	156
Gas Company	17
Fire Department	765
Health Department	83
Highway Department	1,086
Medical Examiner	53
Park/Forestry Department ..	180
Post Office	45
Registry of Motor Vehicles ..	102
State Department	122
Tel. & Tel.	44
Traffic Lights	424
Veterinarian	88
Water Department	96
Other Police Departments ..	898
Other Town Departments ..	155
Nuisances Reported	172
Passport Letters	55
Patrol Calls (rings)	153,636
Permits Granted	104

Persons:

Assistance Rendered	6,344
Inj/Sick Assisted	2,695
Insane Assisted	8
Missing	175
Notified	1,202
Sudden Deaths	83
Suicides	1
Suspicious	1,562
Photographs	60
Photographs, Hackney	747
Photostats	3,099

Property:		reopened	325
Animals, lost-found-dead	85-46-19	unocc. and unfast	333
Dogs, lost-found-dead	283-106-23	damaged	71
Dog Bites	97	Lost, reported-found	467-428
Buildings		Summonses Served, Brookline	2,303
open/secured	1,040	Other Cities	2,983
lights burning in	52	Transfer of 2nd Hand Motor	
damaged	155	Vehicles	18,461
Houses		Warrants, Brookline	4,794
vacant	1,686	Other Cities	125

PARKING VIOLATIONS

Total Number of Parking Tickets Issued	98,601
Fines collected by the Office of the Clerk of the Brookline Municipal Court and forwarded to the Town Treasury. (The greatest portion of this money comes from parking ticket fines)	\$204,272.30
Fines on Court Complaints and forwarded to the Town Treasury	\$ 15,885.00

INCOME FROM PARKING METERS

Municipal Parking Lots:	
Centre Street #1	\$ 15,661.62
Centre Street #2	4,195.11
Webster Street #1	5,223.89
Webster Street #2	1,105.29
Fuller Street	3,775.38
Kent Street	3,353.57
John Street Lots	6,612.99
Street Meters	81,066.06
Total	\$120,993.91

AUTOMOBILE ACCIDENTS

Accidents Reported (no persons injured)	763
Accidents reported (persons injured — 880, fatally — 10)	635
Total	1,398

OTHER ACCIDENTS

Streetcar vs. Pedestrian (persons injured — 2, fatally — 0)	2
BICYCLES REGISTERED	409
J-WALKING CITATIONS SERVED	28

MOVING VIOLATIONS REPORTED
TO THE REGISTRY OF
MOTOR VEHICLES

Endangering	3	Faulty Equipment	97
Failing to Keep Right	48	Illegal Operator's License;	
Failing to Obey Police Officer	13	Illegal Registration Plates	11
Failing to File Accident Report	1	Improper Operation	121
Failing to Stop for School Bus	2	Keys in Switch	56
		Knowingly Transporting Liquor	1
		Larceny of Motor Vehicles	2
		Leaving Scene of Accident	4

Mechanical Device	897	Operating Motorcycle	
No Inspection Sticker	128	Without Proper Headgear	10
No License or Registration in Possession	97	Speeding	3,264
No Non-Resident Student Decal ..	49	Stop Sign	474
Not Duly Licensed	35	Using Auto Without Authority	43
Obstructing Flow of Traffic	30	Unregistered and Uninsured	13
Operating Under the Influence of Liquor	5	Wrong Turn	1,371
One-Way Street	135	Total	6,918
Operating After Drinking	1	Additional Violations Reported to the Registry for Immediate Action	42
Operating After Suspension	7	Criminal Complaints (included in above)	1,014

SUMMARY OF THE YOUTH BUREAU

Original Complaints Issued by the Brookline Juvenile Court	150
Juvenile Defendants	116
Brookline Residents	69
Non-residents	47
Male	105
Female	11
Juveniles Arrested for Other Jurisdictions	85
Property Recovered	\$20,286.00
Restitution	8,493.00
Registry of Motor Vehicles, Juvenile Offenses	192
Preliminary Hearings	26
Docket of the Juvenile Court (continued cases)	396
Adult Criminal Complaints (juveniles involved)	219
Juvenile Offenses Cleared Without Court Action	602

SCHOOL TRAFFIC SUPERVISORS

The School Traffic Supervisors, now numbering 15, continue to provide satisfactory service in safeguarding the children at school crossings.

PARKING CONTROL OFFICERS

The Parking Control Officers have proven an asset in the control of non-moving traffic problems.

AUXILIARY POLICE DIVISION

The Auxiliary Police Division continues to make a valuable contribution to safety and service in the community. They are available for special details when requested. Members of the Division meet monthly for training and instruction in Civil Defense.

POLICE CADETS

Of interest this year, in accordance with the 1968 vote of the Town Meeting, is the establishment of a Cadet Trainee Program. There are presently 2 cadets in training. They are limited to the performance of clerical duties in the various Police Divisions.

The object of this program is to interest young men (age limit 18-23 yrs.) in the Police service at an early age.

TRAINING

Special Command Training	Captain
at Command Training Institute	Lieutenant
Babson Park, Mass.	2 Sergeants
Training Officers Institute	
New York City	

Supervisory Training	Captain
at Northeastern University	6 Lieutenants
Newton College	8 Sergeants
Boston State College	
State Police Academy	

Courses included Police Community Relations, Sociology, Case Investigation and Preparation, Use of Breathalyzer, Dist. Atty. seminars on Problems Encountered by the Police due to Supreme Court Decisions, Pornography, Crime and the Underworld, F.B.I. Conferences on Bank Robbery and Incidental Crimes.

In-Service Training	63 Patrolmen
Subjects: Updated Police Practices and Procedures	
Firearms	

Special In-Service Training	13 Patrolmen
Courses in Drug Abuse Control	— Washington, D. C.
	and Northeastern University
Fingerprinting and Photography	— Boston Police Department
Traffic Law Enforcement	— Northeastern University
Firearms and Riot Control	— F.B.I. School, Wakefield, Mass.

Recruit Training

3 Recruits were trained for 6 weeks at M.D.C. Police Academy, Medford, Mass.

Miscellaneous Seminars

15 members of the Department, including Chief, Captains, Lieutenants and Sergeants attended miscellaneous seminars on Community Relations, Drug Control, Police Problems, Computers in Police Work.

As this is the last Annual Report of the Police Department that I shall make, I wish to take the opportunity to express sincere thanks to the many people who have worked closely with me in our efforts to provide safety and service for the community . . . including the Board of Selectmen and Heads and Members of the various Town Departments.

FIRE DEPARTMENT

ROBERT W. TAYLOR, *Commissioner*

During the year there were 2206 alarms; 277 more than in 1967. Of the 2206 alarms, 873 were bell alarms, compared with 695 in the preceding year and 1333 were still alarms. There were 13 two-alarm fires and 2 three-alarm fires. Among the alarms answered, 242 were from Boston Boxes and 20 from Newton Boxes.

The Department responded to 168 emergencies, 4 more than in 1967, of which 147 were for the use of our resuscitators.

The estimated fire loss was \$822,861 or \$339,909 more than in 1967.

Robert W. Taylor was appointed Fire Commissioner effective May 13, 1968, replacing Charles F. Rowley who was Fire Commissioner since May 7, 1940. Francis E. Fogerty was appointed Fire Chief on December 26, 1968 succeeding retired Fire Chief Frank T. Pons.

At the present time there are twenty-five members of the fire department of all grades presently attending the Mass. Bay Community College at Watertown, Massachusetts. Upon completion of the required courses they will be awarded associate degrees in Fire Science.

The Fire Department was first to sign a Labor Agreement in conjunction with Collective Bargaining and the Personnel Board.

During the past year ten new Fire Alarm Boxes complete with emergency telephones were installed in high accident areas along Route 9, Boylston Street, and in congested business locations. Each box is suitably marked and can be easily located for all emergencies. In conjunction therewith, all Police Boxes have a citizen alarm attached to them for quick response by the Police Department. Continuing our modern trend the Fire Alarm Office was further modernized by the installation of transistorized equipment.

INSPECTIONS

There were 9,825 inspections made in 1968 compared with 9,493 in 1967.

Houses of Religious Worship	24
Convalescent Homes and Rest Homes	90
Clinics, Hospitals and Hotels	124

School (public and private)	140
Lodging Houses	212
Business and Apartments	7,428
Oil Burners	952
Re-inspections and Complaints	819
Fraternities and Dormitories	36
TOTAL	9,825

FIRE REPORT FOR 1968

Bell Alarms	873
Still Alarms	1333
Total	2206
Emergency Calls	21

FIRE RECORD

Automobile fires	105	Sparks from chimney	13
Burning rubbish	100	Supposed fires	67
Chimney fires	14	Careless smokers	145
Burning fat and meat	74	Overheated furnaces	2
Brush and grass fires	87	Spontaneous combustion	7
Defective flues	35	Unknown	24
Overheated electric irons	3	Hot ashes	6
Dump fires	28	Defective refrigerators	21
Defective oil burners	126	Set by boys	133
Incendiary	3	Boston Boxes	242
False Alarms	234	Newton Boxes	20
Needless	97	Washing machines	34
Defective wiring	86	Inhalator cases	147
Incinerators	132	Defective gas stoves	41
Miscellaneous	180		

MULTIPLE ALARMS

2-Alarms Fires	13	3-Alarm Fires	2
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The loss, valuation and insurance as nearly as could be ascertained was:

Valuation of Buildings and Contents where fires occurred	\$9,764,350
Insurance on Buildings and Contents	9,194,100
Damage to Buildings and Contents	822,861
Insurance Paid on Buildings and Contents	822,861

There was appropriated in 1968 for the Department \$1,958,319.57 of which \$1,945,663.63 was expended, leaving a balance of \$12,655.94 to be returned to the Town Treasury. For the Wire Division of the Fire Depart-

ment there was appropriated the sum of \$39,792.86 of which \$39,357.26 was expended leaving a balance of \$435.60 to be returned to the Town Treasury.

The total personnel in the Department at the close of the year was 213.

The Department expresses its thanks to F. William Marlow, M.D. for his readiness to render medical and surgical assistance whenever asked to do so. We also wish to thank the Department Chaplains, Reverend William F. Joyce and Reverend George L. Blackman, for being available when their presence was needed.

BUILDING DEPARTMENT

ROBERT J. STEWART, *Building Commissioner*

The following summary indicates in detail the volume and type of building operations for the year 1968.

	Number of Permits	Estimated Cost	Fees
New Wood and frame	15	\$ 319,465.00	\$ 531.50
New Brick and stone	18	4,064,650.00	2,246.50
Alterations	379	2,273,378.00	2,585.80
Electric	579	752,312.00	1,387.75
Gasfitting	465	127,670.00	265.00
Plumbing	335	704,265.00	1,139.00
Total	1,791	\$8,241,740.00	\$8,155.55

	Number of Permits	Families Number of	Estimated Cost
One Family dwellings	6	6	305,700.00
Apartment buildings	1	35	450,000.00
Office building	1		2,000,000.00
Sales building	1		2,000.00
School music building	1		1,000,000.00
Nursing home	1		500,000.00
Swimming Pools	9		48,700.00
Gas station	1		25,000.00
Quadrangle development	1		26,950.00
Bank — temporary	1		6,000.00
Garages	3		7,400.00
Stable	1		3,000.00
Play deck	1		2,000.00
Temporary utility buildings	2		650.00
Tool houses	2		715.00
Tennis court	1		6,000.00
Total	33	41	4,384,115.00

Number of
demolition permits

23

Number of dwelling units
eliminated by demolition

18

Number of dwelling units
added by conversions

48

Number of Court cases	Charge	Violated	Deposition
2	Illegal occupancy	Building & Zoning By-Law Code	one found guilty one found guilty and appealed
1	Neglect to repair	Building Code	one found guilty
2	Occupancy by more than 4 persons	Zoning By-Law	two found guilty
1	Illegal use	Zoning By-Law	one continued — pending Board of Appeals hearing
1	Illegal height of fence	Zoning By-Law	one complied — case dismissed

The Code Enforcement Program has expanded so as to require a considerable part of the time of the building and electrical sections of the Department. Night inspections have increased since entrance to many units cannot be gained in daytime hours.

The problem of enforcement of occupancy by unrelated persons is still present. The proposed amendments to Zoning By-Law relative to this type of occupancy have been carefully considered by both the Planning Board and Building Department. An effort is being made to limit and control the number of unrelated occupancies in living units and the parking of automobiles of these occupants.

The revision of the Building Code is progressing. The work of the Committee to Revise the Building Code has been submitted to a consultant for comments on the following aspects: language, clarity and consistency, compatibility with current Brookline Zoning By-Law and Massachusetts General Laws and legal requirements.

Considerable service has been rendered to the Building Commission relative to the inspection and reporting on the construction program of the Commission.

Lodging houses, convalescent homes and places of public assembly were inspected for conformance to safety requirements.

The forty-two Town owned buildings under jurisdiction of this Department were maintained and repaired at a cost which was within the budget for such work.

Work in the nature of electrical, plumbing and building inspections has been provided to furnish information for the Rent Review and Grievance Board. This program also required considerable work on the part of the clerical staff of the Building Department.

At present, plans and specifications have been submitted to the Department for the proposed erection of several sizable proposals, includ-

ing the redevelopment of the Marsh, a motel on Commonwealth Avenue, and an apartment building proposal on the former Dexter School site.

BOARD OF EXAMINERS

CLIFFORD DOUGLAS STEWART, *Chairman*

EUGENE EISENBERG

JULIUS ABRAMS

The Board accepted with great regret the resignation of its Chairman, Stanley Shuman, who had accepted an appointment to the Building Commission of the Town. The two remaining members of the Board, Messrs. Stewart and Eisenberg, carried on the work of the Board while a successor to Mr. Shuman was being sought. Since Mr. Stewart is an Architect and Mr. Eisenberg an Engineer, the Board recommended along with its Secretary, the Building Commissioner, that the position be offered to a contractor, professionally trained, and fully licensed as a builder in the Town of Brookline.

The Board is fortunate indeed to be able to report that Mr. Julius Abrams accepted the invitation and appointment of the Board of Selectmen to the position, effective October 22, 1968.

Mr. Clifford Stewart was elected Chairman of the Board on the basis of his seniority of membership in keeping with the actions of previous Boards.

The Board held eleven meetings, representing over 450 man-hours of work for Builder's Licenses of all possible types. Of these, 43 applicants were granted licenses. Three applicants were denied licenses and invited to return for re-examination after further experience and study. During the year, 237 licenses were renewed.

In 1968, \$845.00 was received in fees and a total of \$400 was reimbursed to the members of the Board and the Clerk.

The members of the Board of Examiners are honored to be allowed to carry on this important work for their Town.

HEALTH AND SAFETY COMMITTEE

HENRY M. GREENLEAF, M.D., M.P.H., *Chairman*

WILLIAM A. CHARLTON

LEO D. PICARDI

FRANK T. PONS

ROBERT J. STEWART

RAYMOND F. WAGNER

JOHN E. WOODWARD, JR.

JEROME D. GOODMAN, *Special Counsel*

The Health and Safety Committee, during its twenty-fifth year, continued to act as the advisory and inspectional agency of the Board of Selectmen in the licensing of lodging houses, open-air parking spaces, and other premises. It has also investigated and reported on health and safety matters referred to it by the Board of Selectmen or by citizen complaint. It has considered many problems involving joint responsibility by two or more of the departments represented.

At the end of 1967 the Committee submitted to the Board of Selectmen proposed new lodging house regulations. At the request of the Board the Committee during 1968 reconsidered various proposed regulations to which lodging house owners had objected. As a result some modifications were approved. The new regulations were adopted by the Board of Selectmen on September 16, 1968 to be effective January 1, 1969. The Committee has recommended that the effective date be made July 1, 1969 for all changes involving electrical, plumbing or structural changes or additions.

Public Works

COMMISSIONER OF PUBLIC WORKS

LEO D. PICARDI

The Honorable Board of Selectmen, on the recommendation of the Commissioner, reappointed Richard R. Fairbank, Director of the Engineering Division; Paul T. Clancy, Director of the Water Division and Joseph B. Minahan, Director of the Sanitation Division. Mr. Richard Kirby was appointed Director of the Highway Division on November 4, 1968. The Directors are to serve for the ensuing year under the Commissioner of Public Works, Leo D. Picardi, who was appointed to his position on May 1, 1968.

A low bid in the amount of \$148,000 for the Kent Street Trunk Sewer was received. This is the second step in the separation of the combined sewerage system in the Brook Street Sewer District, as recommended by Metcalf and Eddy, Engineers, in accordance with their report of recommended improvements to the sewerage system.

Two contracts were awarded for improvements to the water distribution system, as recommended by Coffin & Richardson, Engineers.

Allocations of federal grants from HUD in the Code Enforcement area of North Brookline have been made available for public works improvements and will be implemented by this Department.

ENGINEERING DIVISION

Services were performed by the Engineering Division, in accordance with Town By-Laws, for the following Departments and Commissions: Assessors' Department

The yearly revision of the Assessors' plans to show subdivision of property, changes in ownership and alterations to existing structures were processed. The cubical contents of all new construction were computed for the Assessors' records.

Building Department

Field surveys were done on all new construction and alterations to existing buildings to verify their compliance with Zoning By-Law requirements and decisions of the Board of Appeals. The Division implements

the requirements of the Town drainlayers regulations by issuing permits for the installation of sewer and drain connections to buildings, the location of which are on file in the Division's records as well as pertinent data which is available to the property owners. Numerous plans for parking areas were reviewed to insure proper surface drainage as a prerequisite before issuance of a permit for their construction.

Park and Recreation Departments

The Engineering Division, at the request of the Park and Recreation Department, designs and prepares contracts and supervises construction for improvements to their facilities. The following projects were processed during 1968:

Driveway resurfacing and reconstruction contract for Soule Recreation Center, Driscoll School, Baldwin School, Pierce School;

Tree Planting, Harvard Street and Centre Street;

Tree Removal, various locations;

Removal of Tree Butts from Putterham Meadows Storage Area;

Skating Rink Refrigeration;

Other work currently being processed includes the Fence around Town Hall Garage Entrance, Resurfacing Park Yard and Health Center, Retaining Wall at Lincoln School.

Planning Board

The Director of Engineering regularly attends meetings of the Planning Board to provide liaison between the Planning Board and the Commissioner of Public Works. Numerous referrals to the Division from the Board were processed in their engineering aspects. During the year all divisional file information and related services were made available to the Board and its Resident Planners.

Police Department

Close liaison is maintained between the Police Traffic Bureau and the Division's Traffic Engineer in matters of traffic and parking control. Plans were prepared for the Police for court presentation, as required.

Highway Division

Typical services provided to the Highway Division in the course of the year include: Measurements made for the contract of street line painting, road patching and sidewalk repairs; grades given for new curb and sidewalk installations, driveway openings, and other street maintenance work; technical review and design of street lighting improvements and alterations, as well as other measurements, as required.

Chapter 90

The Engineering Division maintains the fiscal control of the Chapter 90 Road program, it prepares preliminary estimates and compiles other data necessary for the Commissioner of Public Works in making his requests to the Massachusetts Department of Public Works for the allocation of funds.

This year the funds available for disbursement by the State have been increased, and Brookline's allotment has been increased from \$82,900 to \$94,600. The 1968 program that is ready for Spring construction includes Newton Street, Grove Street, Summit Avenue and Independence Drive. The 1969 program approved and in design phase is Babcock Street.

Chapter 679 & 616

These funds are a 100% Grant from the State for road reconstruction and resurfacing.

Work was completed this year on Fisher Avenue, Warren Street, Atherton Road* and Clark Road. Next year Mason Terrace will be reconstructed under this Program in conjunction with funds from the Federal Government.

Other Construction

A contract was Let, and construction commenced on Winchester Path. Centre Street, Williams Street, Wellman Street and Shailer Street were reconstructed this Summer using funds made available by a Federal Grant.

Liaison was maintained with the Consultant Engineers supervising specialty construction that included two water main construction contracts and one sewer main construction contract.

Town Clerk

Laying out documents and record plans were prepared for corner roundings and street widenings in various locations.

Selectmen

The Division works with the Selectmen's office in implementing the Public Works portion of the improvements in the area covered by concentrated Code Enforcement Program.

This year the street construction program was expanded in the Centre Street area and it is expected that the program will increase in pace by next Summer.

*Federal Grant

Contracts have been prepared for the first stages of work to be done in connection with the Federal Sewer and Drain Facilities Grant. Bids have been received for work on Kent and Bowker Streets, and it is expected that work on Griggs Road and Marion Street will commence in the Spring.

Traffic Commission

The Commissioner of Public Works with the Division's Traffic Engineer attend all meetings of the Traffic Commission.

The alterations of the signals at Harvard and Fuller Streets, Harvard and Verndale Streets, Beacon, Kent and Powell Streets, Beacon and Fairbanks Streets, Beacon Street and Lancaster Terrace have been completed this Summer.

A contract is currently being prepared for the modification of traffic control signals at Beacon Street at Carlton Street, Carlton Street at Monmouth Street, Harvard Street at School Street and Aspinwall Avenue, Longwood Avenue at Kent Street, Pleasant Street at Freeman Street, and Longwood Avenue at St. Paul Street.

Other Work

Prepared plans for traffic control signals at Pleasant Street, St. Paul Street, and made a revised estimate for signals at St. Mary's and Monmouth Streets, to be done under Chapter 519.

Prepared design, estimate, and plans for new pedestrian traffic control signals at Beacon Street and St. Mary's Street at M.B.T.A. car stop.

Prepared estimate and contract for the installation of interconnect cable from Beacon Street at Carlton Street to St. Mary's Street for the purpose of tying in the City of Boston intersection at Park Drive with the existing progressive Beacon Street System.

Measurements have been taken for parking restrictions at various locations.

Brookline Redevelopment Authority

Information was made available to the consultants for the Redevelopment Authority for their work in connection with the Marsh Redevelopment.

Site Plans for Marsh Redevelopment Project Hearthstone Building reviewed.

Widening of Pearl Street prepared.

HIGHWAY DIVISION

The Highway Division performed under its regular services in connection with various activities and functions under its jurisdiction, which are principally as follows: maintenance of roadways and sidewalks, sewers and drains, street cleaning, traffic control, street lighting, snow plowing and removal, and repair of all Town vehicles with the exception of Water, Park, Forestry and Fire Departments, and the garaging of all Highway vehicles.

For details of appropriations and expenditures reference is made to the report of the Comptroller.

Contracts

The following contracts were awarded during the year:

Rental Rates for Snow Equipment

Charles Capone Construction Co., Inc.

Construction and Repair of Bituminous Concrete Sidewalks

Charles Contracting Co., Inc.

Construction and Repair of Cement Concrete Sidewalks

Martin J. Kelly Co., Inc.

Permanent Patching and Repairing Street Openings

Charles Contracting Co., Inc.

Maintenance of Traffic Signals

Municipal Signal & Supply Co.

Painting White Lines

Safety Lines Marking, Inc.

The maintenance of existing traffic and street signs, meter posts, etc., was continued and on orders from the Traffic Commission new signs and meter posts were erected and white line markings painted. The painting of center lines and lane lines was done under the contract with the Safety Line Marking, Inc. Other roadway markings were done by our regular crews.

During 1968 Brookline had approximately 36.25 inches of snowfall. The forecasting of storms and other unusual weather conditions was provided under an agreement with the Northeast Weather Service.

The main streets are cleaned every day and all others once a week, except when snow and ice conditions prevail. Four power sweepers, one flusher and six section men are used in this activity. Leaf removal is provided for with two suction-type removers supplemented by trucks and loaders for fall cleanup work.

Cooperation with the Brookline Community Council was continued in the emptying and repairing of the 85 litter baskets located throughout the Town.

Sewers and drains were rodded and cleaned on a regular schedule and blocks in main lines cleared. Catch basin cleaning was performed on a regular basis.

The construction of driveway openings as petitioned for by property owners was performed by regular highway crews. This work included the removal of curbing when required, the installation of new curbing and the placing of asphalt or concrete aprons.

Highway Division statistics on the work accomplished during the year on sidewalks, street cleaning, snow removal, traffic lines and signs, catch basins cleaned, permits issued, equipment owned and operated are available at the Public Works office for review by any interested persons.

SANITATION DIVISION

Dumping space for non-burnable rubbish remains critical. Our own forces replaced new cone in Furnace No. 1 and new throat casting in Furnace No. 2.

During the year eight cases were brought to trial in the Brookline Municipal Court for violations of waste disposal regulations. In one of the cases, maximum fine of \$50.00 were imposed. Three of the cases, maximum fines of \$25.00 each were imposed. One case was dismissed. One not guilty. Two placed on file.

There were 3,291 letters of infraction of regulations sent out during the year.

The following quantities of refuse were collected and disposed of during 1967 and 1968:

	1967	1968
	Tons	Tons
Combustibles	14,581	16,431
Non-combustibles	5,949	6,548
Garbage	3,194	1,479
Burned at Incinerator	19,300	19,231

WATER DIVISION

The functions of the former Water Advisory Board were carried out by the Commissioner of Public Works, Leo D. Picardi, and the Director of the Water Division, Paul T. Clancy. Regular meetings are scheduled on the last Thursday of each month.

During the year warrants for the commitment of water rates, extension and maintenance charges were filed with the Town Treasurer and Collector, Neil Nevergelt, as follows:

For Water Rates	\$680,887.00
For Maintenance Extension	35,709.16
In addition thereto, the Division supplied water to various Town departments during the year for an aggregate consumption valued at	30,598.00
Hence, the potential earnings for the year	747,194.16

The regular maintenance and service programs were carried out as usual. An increase in the number of poor pressure complaints was again noted. This is mainly due to rust accumulation in old service lines and additional demands being placed on old undersized services. It was also noted that there was an increase in the number of service pipe leaks both in the streets and within private property lines. This increase is the result of deterioration of the older service pipes.

Contract work approved under Article 12 of the 1968 Town Meeting for installation of new mains and appurtenances was divided into two phases and completed as follows:

Phase I — Awarded to Joseph Williams Corp., Dedham, Massachusetts

Beacon Street east of Lancaster Terrace to Short Street
 Short Street to Summit Avenue
 Summit Avenue to Mason Terrace
 Mason Terrace to Boston Line

Phase II — Awarded to D. DiMartino Corp., Franklin, Massachusetts

Buckminster Road near Fisher Avenue to Chesham Road
 Chesham Road to Clinton Road
 Clinton Road to Dean Road
 Aspinwall Avenue from Netherlands Road to Brookline Avenue
 Brookline Avenue to Pearl Street
 Amory Street-Beacon Street to Freeman Street
 Babcock Street to Crowninshield Road (through easement)

The Water Division personnel assisted in the servicing of these contracts as well as providing general supervision and inspection of specific work.

The high service Spheroidal Water Tank located at Singletree Hill was cleaned and drained in compliance with the water works standards. During this cleaning and draining operation, the tank was inspected by

the engineers of Chicago Bridge & Iron Co., the original erectors of the tank. Assisting in the inspection of the tank were representatives from Coffin & Richardson Inc., Consulting Engineers, as well as personnel from the Brookline Water Division. The results of this inspection were extremely beneficial in preparing the contract specifications for the sand blasting and painting which was scheduled this fall.

A contract was awarded to Interstate Painting Co. of Pennsylvania to perform the necessary sand blasting, painting and repairs. On September 15, 1968 the tank was again drained and cleaned to allow the contractor to complete the inside phase of this work. The contract work by Interstate Painting Company was completed on December 1, 1968 and the tank was again placed back into service.

Several low service water mains were converted to high service on Warren Street at Clyde Street to Dudley Street at Walnut Street. An increase of 58 P.S.I. was realized from this conversion and the fire protection facilities were greatly improved. The program also included converting from low service to high service, 4700 linear feet of 16 inch cast iron pipe from Warren Street at Heath Street to Fisher Avenue. The utilization of 3100 linear feet of 16 inch cast iron pipe which had been previously abandoned resulted in a net savings of \$63,300 to the Town.

Other work performed by the Water Division included:

- (a) The extension of the 6 inch main across Longwood Playground between Stearns Road and Newall Road. This extension eliminated the existing two dead ends.
- (b) A new 6 inch line to the Town Incinerator for the Fly-Ash control system.
- (c) Complete overhauling of the altitude valve and equipment for the Spheroidal Tank at Singletree Hill.

The Water Department again was the recipient of the 1967 Safety Award from the American Water Works Association.

STATISTICAL REPORT

Mains:

The high service system was extended 5800.70 feet and the low service system 3313.00 feet. The total present length of water mains is 130.94 miles.

Hydrants:

5 new hydrants were installed. Total now in use 1454.

Main Gate Valves:

28 new valves were installed. Total now in use 1739.

Service Pipes:

10 new services were added, 43 cut off. Total now in use 9817.

Fire Supplies:

10 new fire supplies were added, 2 cut off. Total now in use 255.

Lawn Sprinklers:

3 new lawn sprinklers were added. Total now in use 158.

Consumption:

Total consumption for 1968 was 2,606,320,000 gallons.

The Town's daily average consumption was 7,121,000 gallons.

The per capita consumption was 133 gallons.

Town Planning and Development

PLANNING BOARD

WILLIAM J. GEDDIS, *Chairman*

FRANCIS W. CAPPER

HAMILTON COOLIDGE

WILLIAM D. MEHEGAN

BERTRAM R. PALEY

The primary function of the Planning Board is to guide the long range development of the Town through study of trends and problems and the formulation of policies and plans to meet these problems.

ORGANIZATION

The Planning Board organized for the year re-electing William J. Geddis as Chairman and William D. Mehegan as clerk. Mr. Paley was reappointed by the Board of Selectmen as a member of the Planning Board for five years.

The Board held 15 regular meetings and 1 special meeting this year as well as a number of conference meetings with the Selectmen and other Town agencies including the School Committee, the Traffic Commission, the Housing Authority, and the Council for Planning and Renewal. In addition to the Planning Consultant and staff, Mr. R. E. Thompson, Administrative Assistant to the Executive Secretary, and Mr. Richard Fairbank, Director of the Engineering Division of the Dept. of Public Works, regularly attended the Planning Board meetings.

The Board noted with regret the resignation of the resident planner, Mr. Thomas Peak, in February. Mr. Peak had been the Resident Planner for Adams, Howard and Opperman since 1966 and before that had been a member of the consultants' Brookline staff.

PLANNING DEPARTMENT

This year saw the creation of the Town's own Planning Department on July 1, 1968. Planning services had been provided since 1956 by the consulting firm of Adams, Howard and Greeley and its successor, Adams, Howard and Oppermann. The consultants did not wish to extend their contract beyond July 1, 1968, and the Town concluded that a regular Town department would be the best way to cope with the day-to-day

problems of municipal planning as well as long-term programs, particularly in the area of community renewal which is becoming increasingly important in Brookline. The new department is directly responsible to the Selectmen, but continues to serve as staff for the Planning Board. The department is headed by Planning Director John E. Woodward, Jr., and includes three professional staff positions. John T. Howard of the former consulting firm has been retained as a consultant on an individual basis.

ANNUAL IMPLEMENTATION ACTIVITIES

The Board's activities are influenced by the Comprehensive Plan, adopted in 1959. Its proposals are implemented by three major tools — the Capital Improvements Program, the Zoning By-Law, and the Subdivision Control Law.

Capital Improvements Program

The report is prepared annually covering a six-year period in co-operation with the Executive Secretary and other Town agencies. The program considers the recommendations set forth in the Comprehensive Plan and provides a detailed year to year schedule of projects. This year, particular attention was given the School Committee's proposals for the rebuilding of the Lincoln, Sewall and Pierce schools. A published report is distributed to all other Town agencies and any civic groups or individuals requiring information. Current projects are voted on annually by the Town Meeting members.

Subdivision Control Law

Under the state Subdivision Control Law, the Planning Board reviews all divisions of land and where a new street is to be created, formal approval of the subdivision is required. The Board completed the review of the old subdivision regulations dated 1949 and, after a public hearing, adopted new regulations. The extent of change is largely minor and related to terminology, although one major new requirement is that all utility lines be placed underground. Subdivision review is intended to insure well planned developments that will harmonize with the surrounding neighborhoods and that adequate streets and other facilities are provided. In 1968 the Board reviewed many plats which did not require subdivision approval and completed review of the Forest Street subdivision, which did require the Board's approval.

Zoning By-Law

The Zoning By-Law is the principal instrument for maintaining and guiding the development of private land according to the land use policies set forth in the Comprehensive Plan.

The Board was asked to consider the problem of groups of unrelated individuals in apartments, and discussions were held with the Building Department, the Selectmen, the Council for Planning and Renewal and interested citizens. Several proposed amendments were drawn up relating the number of unrelated individuals to the size of an apartment, limiting the number of cars to each dwelling unit and further defining the amount of usable open space required around single family homes. A public hearing was held on these amendments, and they will be in the warrant for the March 1969 Town Meeting.

Zoning Interpretation

Under the provisions of the Zoning By-Law, the Building Commissioner may request interpretations by the Board when the meaning of certain sections is unclear. Two requests for interpretation were made this year, involving the conversion of single family houses to two-family houses and the requirements for above ground swimming pools. Throughout 1968, the planning staff assisted the Building Department on an informal basis, reviewing numerous development proposals for compliance with the By-Law. Several large apartment complexes were reviewed, particularly with reference to site layouts, parking, circulation and servicing.

Board of Appeals

In 1968 the Planning Board prepared reports on 53 cases coming before the Board of Appeals. Of these, 15 involved special permits, 22 were for variances, and 16 were for both variances and special permits. One of these cases was the proposed 375-unit apartment development on the old Dexter School site. The Planning Board assisted in the review of the site plan with particular regard to parking and circulation, servicing, and the layout of recreational facilities. On the basis of the amenities provided, the development was granted special density bonuses by the Board of Appeals.

Many of the cases involved the provision of parking facilities both for existing buildings and conversions in apartment buildings.

All requests for rehearing before the Board of Appeals within a period of two years of the original denial must, by state statute, be approved by the Planning Board. In 1968 one case came before the Planning Board and was not allowed.

CIRCULATION AND PARKING STUDIES

The Town, represented by the Chairman of the Board of Selectmen and the Planning Director, participated in two regional studies related to the Inner Belt. The first study, called Task A, is a projection and assignment of 1990 traffic in the region, with and without the construction of

the Inner Belt. The communities affected, including Brookline, submitted population and employment projections which will form the basis for the traffic projections being made by a consultant with the aid of a computer for the Massachusetts Department of Public Works. The Town also participated in the initial discussions of Task B, a joint design team study of the design of the Inner Belt and nearby development, which is expected to begin early in 1969. The design team, consisting of engineers, architects, planners, economists, sociologists and other professionals as needed, is expected to work closely with communities and local groups affected by the Inner Belt.

The Chairman of the Planning Board participated in a special committee established by the Selectmen to review the MDC plans for the Jamaica-way-Riverway. The Planning Board concurred in the recommendations of the special committee that the present MDC plan for the roadway should not be approved by the Town because of the damage it does to Olmsted Park and the traffic problems it creates, particularly at Brookline Village.

The Planning Director expects to participate in the MBTA Central Area Systems Study for which a Federal grant to the MBTA was recently approved. This study will involve long range proposals for the MBTA rapid transit lines in Brookline.

Because of the complicated traffic problems in the Brookline Village area which includes Route 9 and several existing and proposed renewal projects, the Planning Board has concluded that an over-all traffic study of the Village area is imperative. The Board hopes that this study can be undertaken in 1969.

The Board has continued to study the problem of through traffic on local residential streets. Specific areas studied include North Brookline and Perry Street.

The Planning staff has continued to assist the Health and Safety Committee in reviewing the design for licensed off-street parking lots.

The Planning Board expects to work closely with the new traffic director in 1969 on a variety of traffic and parking studies. Among other things, the Board expects to review the parking requirements in the Zoning By-Law.

COMMUNITY IMPROVEMENT AND HOUSING

Workable Program

The Planning Board assisted in preparation of the Workable Program for Community Improvement. This is an annual requirement of the

Federal Government and must be approved before the Town can receive Federal funds for urban renewal, public housing, and other programs.

Community Renewal Program

The department made further revisions in the Community Renewal Program reports in response to the requirements of the Federal Department of Housing and Urban Development. The draft report was divided into two technical reports and a shorter final report summarizing the goals, needs, resources and programs for community renewal in Brookline. These reports should be printed early next year.

The Community Renewal Program is aimed at defining the renewal needs of Brookline for the next 10 to 15 years and at outlining programs to prevent, arrest and eliminate deterioration and blight.

Urban Renewal

The Planning Board continued to work with the Redevelopment Authority, particularly on the Marsh project.

Code Enforcement Program

The Board gave assistance to the Selectmen in the Town's Comprehensive Code Enforcement Program. This program is aimed at arresting neighborhood deterioration in the Coolidge Corner residential area and provides both Federal and Town funds for this purpose. The consulting firm prepared a beautification plan for parts of the Coolidge Corner Neighborhood Improvement Area, particularly with regard to tree planting.

Housing

The Board continued to assist the Housing Authority in its search for sites for housing, particularly for families with large numbers of children.

Town Hall Area

Consultant Jeffry Gilbert is studying the site development problems of this area, including the Town government complex and its future needs, the Pierce School and Playground, and private development in the area. A report will be available early next year.

Parks

Consultants Michael Everett and Richard Untermann were engaged to study the long-range use of Larz Anderson Park. Conferences have been held with the Board of Selectmen, Park and Recreation Commission, School Committee, Antique Auto Museum, and related Town departments. A completed report will be available early next year. Consultant

Jeffry Gilbert has been engaged to prepare a site and landscape plan for Putterham School.

The Planning Board has continued to work with the Park and Recreation Commission on plans for the improvement of Town parks and playgrounds.

The Board assisted in the formulation of a plan for the Civil War Memorial and path system in front of Town Hall. The work was completed this fall.

BUILDING COMMISSION

ROBERT W. STOKES, *Chairman*

GEORGE MICHELSON

JOSEPH P. RICHARDSON

HERMAN SNYDER

STANLEY SHUMAN

ROBERT J. STEWART, *Secretary*

During 1968 two members tendered their resignations from the Commission after long and distinguished service.

Mr. Scott McNeilly, who has been a member since the inception of the Building Commission in 1945, provided practical guidance and sound wisdom which has been reflected in the construction of the many Town buildings since the establishment of the Commission.

Mr. John M. Hall served for fourteen years as chairman of the Commission. His capacity for leadership, judgment, and attention to detail has contributed greatly to the excellent municipal buildings which the Town now enjoys.

Mr. Herman Snyder and Mr. Stanley Shuman were appointed by the Board of Selectmen on May 27, 1968 to fill the vacancies created by the resignations of Mr. Hall and Mr. McNeilly.

The Building Commission held ten meetings during the year; most of these meetings were attended by representatives of the using authorities of the Town.

Construction contracts for the Police Station and the Underground Garage were closed, both buildings being completed within the amounts appropriated. Conclusion of the Town Office Building contract has been delayed by appeals from two sub-contractors on claims considered spurious. The New Physical Education Building was accepted as substantially complete on February 26, 1968 and has been used extensively for education and recreation since that date. The High School Quadrangle project, creating an impressive outdoor stage for High School activities, was accepted as substantially complete on November 13, 1968. This completes alterations and additions to the High School with the exception of landscaping at the entrances of the new additions.

Foundation work and interior alterations for the Coolidge Corner Branch Library additions and alterations are on schedule by the Zullo Corporation, contractor for this project. This work progresses with practically no interruption to library operations. A prospectus for additions and alterations to the Main Library has been completed by Integrated

Design Services Group, Architects. Progress on this project will await action by the Board of Trustees of the Public Library.

Plans for a Field House on Amory Playground were completed by Carroll and Greenfield, architects, and accepted without change. Town meeting appropriated \$25,000 for construction of this facility. However, the Building Commission and the Park and Recreation Commission concluded that a building with needed space and facilities could not be constructed for this amount. The Building Commission instructed the architects to put this project out for bids early in 1969, so that a precise cost could be determined for appropriate action by the Town Meeting.

Carroll and Greenfield, architects, made a feasibility study of a proposed storage warehouse and shop at Larz Anderson Park for use by the Park Department. The Building Commission and representatives of the Park and Recreation Commission met with the architects to consider a site for this building; however, an appropriate location has not yet been determined.

BOARD OF APPEALS

KENNETH B. BOND

MAURICE J. LOWENBERG

MAURICE I. MILLER

During the year 1968, the Board of Appeals held fifty-six public hearings, forty-seven of which involved the Zoning By-Law, eight involved the Building Code, and four involved both Zoning and Building. In addition one application for modification of a previous decision was heard, and was allowed in part.

In seventeen cases, zoning variances were allowed, two of them being limited as to time, and in eight cases such variances were denied, one of these being dismissed without prejudice. In nineteen cases, special permits were allowed under the Zoning By-Law, and in five cases special permits were denied.

In eight cases Building Code variances were allowed and in four cases denied. Four of those allowed were limited as to time.

Six of the Board's decisions during this year were appealed to court, but it is understood that two of the appeals will probably be discontinued. Three decisions appealed to court in previous years were upheld. No decision was overruled in the current year.

The members of the Board learned with regret of the resignations of Arthur A. O'Shea, Esq., and William B. Hickey, Esq., as Associate Members of the Board. They performed helpful and much appreciated service over a period of many years.

BROOKLINE REDEVELOPMENT AUTHORITY

MAURICE F. CHILDS, *Chairman*
HERBERT K. BREMNER, *Vice Chairman*
WILLIAM H. BURKE, *Treasurer*
DAVID E. ALPER, *Asst. Treas.*
JOHN M. REED
SUMNER J. CHERTOK, *Exec. Director*
FRANCIS J. HICKEY, *Asst. Exec. Dir.*

THE FARM PROJECT (UR MASS. 15-1)

The social and economic success of the Farm Project became apparent as it neared completion in 1968. Construction of the quality high rise 22 million dollar development known as Brook House went forward at the rate of about one million dollars' worth of construction a month. Two of the four high rise buildings were completed in 1968.

The rental program for Brook House has exceeded all expectations. Almost all of the 457 apartments of the first two completed buildings are rented and occupied. This is particularly gratifying since some real estate experts predicted that there would be no rental market for quality apartments in this formerly blighted area. These experts felt that the construction of public housing and moderate income housing on the same site would insure the failure of any rental program for quality housing. However, the facts belie such predictions. Brook House shows every indication of being a successful economic venture for both the developer and the Town of Brookline. In 1968 the Town received \$352,000 in taxes from the unfinished Brook House complex. In 1970 the Town should receive over \$700,000 in taxes from the completed Brook House complex. Prior to urban renewal, the entire area returned to the Town only \$54,000 in taxes. The Farm Project within two years of completion will more than pay for the total Town share of Project cost. In fact, if it were possible to set aside the taxes paid by Brook House for the next six years, such an amount would more than pay the Town's share of all future renewal projects in Brookline.

When completed in June of 1969, Brook House should be an unusually attractive residential complex in the Greater Boston area, consisting of four high rise buildings with a total of 762 dwelling units having a rental range of approximately \$145 to \$500 per month. Included in the development will be a swimming pool, a waterfall, tennis courts, specialty shops, and underground parking for 900 automobiles. A motor court level at the grade of Washington Street and Pond Avenue will contain professional office space and a modest number of retail shopping facilities. Some two-

bedroom duplex units will have their own useable fireplaces. Sixteen apartments will have private roof gardens. In addition, every building will have private, landscaped gardens.

The Farm Project story was the feature article under the Renewal section of the *H.U.D. Second Annual Report* published toward the end of 1968. Three pages of the Report, complete with pictures, were devoted to the Farm Project. The main focus of the article was the fact that the Brookline Redevelopment Authority had the farsightedness and imagination to construct the first economically integrated project in the country containing high income, moderate income and low income apartments on one site. A staggered construction system enabled the low and moderate income residents of the project area to move directly into new moderate income and public housing units. About half of the original 206 families and 85 individuals displaced because of the project were relocated into these units. Others were relocated to nearby relatively new Veterans housing and housing for the elderly on Marion Street. Pertinent excerpts from the *H.U.D. Second Annual Report* are as follows:

"Four HUD programs were utilized to remove blighted housing and replace it with a new community that provides housing within the means of every family's income level. Urban Renewal made the clearance and redevelopment possible; the economic mix was achieved by using the Low-Rent Housing program (110 units); the FHA Section 220 program for the high-rise, high-quality apartments (750 units). More than 130 families displaced by the project activity have been relocated into the low-rent and moderate-income units, permitting them to remain in their old familiar neighborhood, in brand new housing they could afford. Serving the area are 900 parking spaces, four tennis courts and a tennis club, recreational facilities, and a 16,000 square-foot convenience shopping facility.

"The 216 low- and moderate-income units were used as a relocation resource. The 100 low-rent units were constructed first, closely followed by the 221 (d) (3) housing. The displaced families moved directly into the new housing as their old homes were scheduled for demolition. Finally, the higher rental units were placed under construction. In this manner, those displaced remained in their same neighborhood, faced no problems of finding new housing — it was there waiting for them — and the housing was within their means. The lowest income families moved into public housing and 99 units were occupied by displaced families. Those who could afford it went into the moderate 221 (d) (3) units; 36 are occupied by displaced families.

"The 221 (d) (3) units are cooperatives, the first such project in Greater Boston. An unusual aspect of this development is that the developer of the higher priced apartments agreed to make the down-payment for all displaced families who wanted to join the cooperative. In addition, the developer agreed to pay two-thirds of any increased charges for Farm families living in the cooperatives for a period of 12 years."

Another indication of the success of the Farm Project is the fact that many redevelopment authorities are following the Brookline example

of constructing moderate income housing under the cooperative form of ownership. The Cooperative was another aspect of the Farm Project that originally met with a good deal of resistance; many persons felt that since the cooperative form of ownership for moderate income housing had never been tried in Massachusetts it would not succeed.

Almost all of the public improvements planned as part of the Farm Project have been completed. Such improvements include the widening of Washington Street and Pond Avenue, the installation of new sewer and water mains, the installation of hydrants, the construction of new Juniper Street, and the site preparation for a new play area to be built in the southwest corner of the Project. Only the Washington Street pedestrian overpass remains to be completed. This overpass will be constructed by the Town. The Town will be given a non-cash credit for the cost of the overpass toward its share of the Farm and Marsh Projects. Most of the administrative work regarding the closing out of the Project has been completed.

In 1968 a good deal of effort was put in by the Authority to assist the Cooperative Corporation in correcting the problem of spalling brick and efflorescence occurring in the buildings of the 221 (d) (3) moderate income development. Additional below market 3% mortgage financing has been obtained from the Government National Mortgage Association which will be used to correct the problem condition. Repair work will commence early in 1969. The Cooperative corporation has instituted legal proceedings against those persons and firms thought to be responsible. The Authority has retained Special Counsel to make a study as to whether there is any basis for the Authority instituting or joining in these legal proceedings.

Farm Project Financing

\$1,835,454.	Federal	2/3 Share	
917,727.	Town	1/3 Share	\$439,414 Cash
			293,713 Non-Cash Credit
			184,600 Tax Credit
			<hr/>
			\$971,727
\$2,753,181.	Total Net Project Cost		
458,864.	Returned to the Town by the Commonwealth of Massachusetts		
458,864.	Ultimate Cost to the Town		

THE MARSH PROJECT (Mass. R-37)

The Marsh Urban Renewal Project is located in Brookline Village near the easterly town boundary. The Project consists of approximately 13 net acres of land and comprises a general, mixed use.

The Loan and Grant Contract for this Project was approved by the United States Department of Housing and Urban Development on June 13, 1966 and by the Brookline Board of Selectmen on August 8, 1966.

High Rise Office Complex by the Combined Insurance Company of America

In 1968 all of the negotiations, contracts, design work and planning for the new 5 million dollar plaza office complex to be built by the Combined Insurance Company of America on the B-1 Parcel were completed. The B-1 Parcel is located on the northwesterly boundary of the Project near the intersection of the MBTA tracks and Washington Street. On September 10, 1968 a Land Disposition Argeement was executed between the Combined Insurance Company of America and the Brookline Redevelopment Authority as the culmination of countless meetings and conferences between the Authority and the Combined Insurance Company of America. On January 10, 1969 the Authority approved, with some reservations, the final plans and working drawings for this development drawn up by the developer's architects. Design architects for the plaza office complex are Imre and Anthony Halasz. Imre Halasz is former Professor of Architecture and Urban Design at the Massachusetts Institute of Technology and Visiting Critic in the same discipline at Harvard University.

The final working drawings and specifications had been previously approved by the Authority's Design Review Board to whom they had been submitted for rigorous review. Three prominent architects serve on the Authority's Review Board. They are: Pietro Belluschi, Dean Emeritus of the School of Architecture and Planning, MIT; Hideo Sasaki, Chairman of the Department of Landscape Architecture at Harvard University, and Norman Collings Fletcher, partner in the firm of Architects Collaborative, Cambridge.

The Authority is confident that as a result of these many months of planning and detailed reviews the development proposed by the Combined Insurance Company of America, construction of which will commence in February, 1969, will be one of the most interesting and best-designed structures in Brookline.

The complex has been designed as a business park on several levels to conform with the configuration of the gently sloping hill on which it will be erected. The office building wraps itself around a large public plaza space and provides shelter for diversified public activities. In order to integrate the complex with the new, high-rise 22 million dollar housing construction on the Farm Project across Washington Street, the architects have shown great sensitivity by not engaging in a competing expression of vertical towers but developed a horizontal design which anticipates improvements to the north and west. The organization is

achieved by stacking horizontal levels, the two lowest consisting of parking; the plaza level provides a continuous frontage of retail stores and a large open public area; the higher levels house the office building. In addition to creating a plaza development which will become the pedestrian hub of the new Brookline Village and a major landmark or orientation point in Brookline, this new development will integrate the major transportation stops and redistribute traffic into the surrounding areas.

Moderate Income Housing Complex by Leatherbee and Company

In 1968 Leatherbee and Company was selected as the developer for the moderate income housing development to be constructed on Parcels R-1, R-2 and A-1 of the Marsh Urban Renewal Area. It is anticipated that some 200-300 badly needed moderate income apartments will be constructed on this site. First priority in occupancy will be given to families and individuals displaced by the Marsh Project and the proposed Cameron Project. Leatherbee and Company has selected as architect the firm of Sert, Jackson and Associates of Cambridge. Jose Luis Sert, partner and Dean of the Harvard Graduate School of Design will be in charge of the design aspect of this project. This housing will be organized as a non-profit cooperative corporation similar to the Farm Cooperative project referred to above. As part of its selection as developer, Leatherbee and Company agreed to the following conditions: approval by the Design Review Board of all plans and specifications, posting of a 100% performance bond, payment of sufficient funds to the Authority to be used to retain the services of a Clerk of the Works responsible solely to the Authority, construction and allocation of units as a relocation resource for families displaced because of urban renewal and other Town programs, payment by Leatherbee of the cooperative membership fee for those low income families who will occupy units under the Housing Authority's leased housing program.

Air Rights Development

Of crucial importance to design and development of this moderate income site is the ability of the Authority to construct an air rights platform over the MBTA tracks on the A-1 site, thus enabling all three housing parcels (R-1, R-2 and A-1) to be developed as one integrated site. In 1968 the Authority overcame a number of obstacles which were standing in the way of this air rights development, and as a result it would now appear that the Marsh Project will be the site of the first moderate income air rights housing development in New England. In 1968 the Authority was finally successful in having passed by the Great and General Court of Massachusetts special air rights enabling legislation which will allow the Authority to acquire by purchase the necessary air rights from the MBTA. The Redevelopment Authority was also suc-

cessful in 1968 in convincing the Department of Housing and Urban Development that the air rights development plan for the A-1 Parcel is both feasible and necessary.

The Authority demonstrated to the satisfaction of HUD that this platform method of producing a site for moderate income housing is competitive with open market offerings or the cost of producing vacant land via urban renewal. Such an air rights development would also allow for a more useful development of Parcels R-1 and R-2 adjoining the A-1 Parcel on the south and north. This air rights platform would also provide an important link between two parts of our town now separated by the MBTA tracks. Another important result would be easier access to the Brookline Avenue Playground and the Olmsted Park area for those people residing in Brookline Village north of the MBTA tracks. As a result in 1968 the budget for the Marsh Project was increased by \$400,000 to allow for the construction of such an air rights parcel.

Light Industrial Service Development — IS Parcels

Almost all of the Industrial Service businessmen presently remaining in the Marsh area will be relocated into new buildings to be constructed on the Industrial Service Re-Use Parcels. The retention of these light industrial services uses is part of the urban renewal plan. With the encouragement of the Authority, 8 of these businessmen have organized themselves for the purpose of becoming the developers of one large Industrial Service Parcel. This group has been sent a developer's kit and a letter of intent concerning their designation as tentative developer of the IS-3 re-use parcel. As a result of planning studies completed in 1968 it was determined with finality that the IS-3 parcel was the proper relocation site for these businessmen.

Three other Marsh businessmen have been sent letters of intent and developer's kits for other IS parcels. The Authority expects to execute Land Disposition Agreements for these sites very shortly. The Authority will furnish these IS developers with technical counsel on matters pertaining to architecture, site planning, financing and organization. Some of these developers will be able to take advantage of a program of the Small Business Administration under which businesses displaced because of urban renewal are able to obtain loans at below market interest rates with which to construct new facilities. In some cases these loans may be for as much as 100% of the total construction cost. The Redevelopment Authority is authorized to pay displaced businessmen up to \$25,000 for relocation expenses. In addition, some businessmen will be entitled to a Small Business Disability payment of \$2,500.

Urban Design

The development of the Marsh Project area poses many difficult and interesting problems in terms of urban design, physical construction

and social planning. Much time and effort in 1968 was devoted to studying and analyzing these three interrelated problems. The Authority's studies indicated that the residential site could be expanded by almost one acre, thus allowing for construction of more moderate income housing units. Articles have been placed in the Warrant for the Annual Town Meeting in order to accomplish this purpose. Data obtained from these studies enabled the Authority to obtain successful results in regard to the air rights development referred to above. These studies also, however, revealed the need for even more specialized knowledge, especially concerning urban design and traffic problems related to Route 9 and the Jamaica way. The Authority in 1968 obtained additional funds as a result of its amended budget with which to hire an urban design consultant. An article has been placed in the Warrant for the Annual Town Meeting for funds with which to hire a traffic consultant.

Acquisition of Property & Relocation

The Authority's property acquisition has been operating successfully due in large measure to realistic appraisals and fair offers to purchase property. The Authority expects to acquire through agreement and donation almost 80% of the total land to be acquired by the Authority. Presently six parcels remain to be acquired.

With the exception of one family still on site, the Authority has relocated all of the forty-nine families and individuals which consisted of the workload for the Marsh Project.

The commercial workload of the Marsh Project numbered forty-one businesses. Almost all of the businesses to be relocated off the site have found satisfactory new locations. Only 14 businesses remain on site. As indicated above, almost all of these will be relocated in new on-site industrial service buildings.

Financing

In 1968 the Brookline Redevelopment Authority issued its Third Series B Preliminary Loan Notes in the principal amount of \$1,185,000 at 3.22% interest to the Morgan Guaranty Trust Co. of New York, the lowest public bidder for same. This year the Authority paid off its Second Series B Loan Notes in the principal amount of \$746,000 at 3.95% interest issued to the National Shawmut Bank of Boston. The Redevelopment Authority has received from the Department of Housing and Urban Development Capital Grant Progress Payments in the amount of \$692,735 and Relocation Grant Payments in the amount of \$70,954.

The Redevelopment Authority was recently informed by the Department of Housing and Urban Development that the Assistant Secretary for Renewal and Housing has executed an amendatory allocation

order authorizing the revision of the existing contract for Loan and Grant for the Marsh Urban Renewal Project. Subject to the Redevelopment Authority executing an Amendatory Contract, this amendatory allocation will increase the amount of capital grant authorized for the Marsh Project by \$1,130,301 to a total of \$2,866,085 and increase the amount of the loan authorization by \$1,130,301 to a total of \$3,498,985.

As a result of this revision the Town's non-cash local grant-in-aid will be increased from \$399,300 to \$695,190. The amount of cash grant-in-aid to be contributed by the Town will be increased from \$416,642 to \$685,902. The increase in the Town's cash contribution necessitates an additional cash contribution of \$274,057 by the Town in 1969 for its share of the Marsh Project. An Article has been prepared for the Warrant of the forthcoming Town Meeting to raise and appropriate the sum of \$274,057 for this purpose.

As a result of this revision of the Loan and Grant Contract, the Authority will receive an additional \$558,000 to be used to install two separate and independent sewerage and storm drainage systems. The Redevelopment Authority also as a result of this revision will be able to expend \$110,000 for the reconstruction of improved water systems within the Marsh area. The Metcalf & Eddy master drainage plan for the Town and the Coffin & Richardson master water plan for the Town called for the installation by the Town of the above sewer and water facilities in the near future. The Authority is pleased that it will not be necessary for the Town to appropriate funds for this purpose. The new grant authorization will provide the Authority with the additional funds with which to make a number of other important and needed expenditures. One of the most important of these concerns the construction of an air rights platform over the MBTA tracks. This increase will also enable the Authority to perform badly needed urban design and planning studies for the project area.

OTHER PROJECTS

Brookline Village Project #3 — Cameron

The Brookline Redevelopment Authority has filed a Survey and planning Application for Brookline Village Project No. 3 (Cameron) with the Department of Housing and Urban Development. This application requested funds in the amount of \$269,281 for the purpose of studying and planning this area of our Town long acknowledged to be in need of renewal. The Cameron Project is bounded roughly on the west by Cypress Street, on the north by the MBTA tracks and White Place, on the east by Washington Street, and on the south by Route 9.

It contains approximately 25 net acres of land. It is anticipated that Brookline Village Project #3 will be approved by HUD during the first half of 1969.

Air Rights Project Over Cleveland Circle MBTA Car barn Area

An application to the Department of Housing and Urban Development for funds with which to do a feasibility study for an air rights project over the MBTA car barn area of Cleveland Circle was drawn up and filed in 1968 with the Department of Housing and Urban Development. This area would be an ideal location for a moderate income housing development of about 450 units. It is believed that the ultimate cost of creating land in this manner would be no greater than purchasing the equivalent on the open market. One of the chief attractions of a project such as this is that there would be no relocation of families and individuals involved. The Department of Housing & Urban Development has indicated that if the Marsh Air Rights Project proceeds smoothly, the Authority could expect affirmative action on this proposal in 1969.

Community Renewal and Code Enforcement

In 1968 the Authority continued to participate with the town in its Community Renewal and Code Enforcement Programs. The Authority has entered into an agreement with the Town under the terms of which the Authority will handle all of the relocation load generated by the Town's Code Enforcement Program.

BROOKLINE REDEVELOPMENT AUTHORITY

Project Mass. R-37 (The Marsh)

COMPARATIVE STATEMENT OF PROJECT COSTS

December 31, 1968

	Approved Budget 12/12/68	Actual 6/20/66 through 12/31/68
Survey and Planning	\$ 131,790.	\$ 131,790.
Administrative Overhead & Service	237,010.	175,403.
Legal Services	13,725.	11,762.
Survey and Planning	24,500.	6,827.
Acquisition Expenses	38,100.	21,447.
Temporary Operation of Acquired Property	—	(31,560.)
Site Clearance	231,260.	29,337.
Project Improvements	1,503,785.	—
Disposal, Lease, Retention Costs	11,500.	6,648.

Rehabilitation	4,750.	—
Interest	150,000.	90,326.
Other Income	(40,000.)	(36,842.)
Real Estate Purchases	1,404,975.	1,239,134.
Project Inspection	30,172.	19,752.
Contingencies	339,420.	—
	<u>\$4,080,987.</u>	<u>\$1,664,024.</u>
Relocation Payments — 100% Reimbursable	<u>103,900.</u>	<u>73,556.</u>

Prepared by LAWRENCE S. DECOURCEY,
Accountant
January, 1969

BROOKLINE REDEVELOPMENT AUTHORITY

Project No. Mass. R-37

BALANCE SHEET as of DECEMBER 31, 1968

ASSETS		LIABILITIES	
Cash	\$ 156,716.	Accounts Payable — Sundry	\$ 3,554.
Accounts Receivable	2,765.	Interest Payable	2,226.
Investments	433,553.	Notes Payable	1,185,000.
Project Costs	1,664,024.	Capital	
Relocation Payments	73,556.	Local Cash Grants-In-Aid	376,145.
TOTAL ASSETS	<u>\$2,330,614.</u>	Capital Grant	692,735.
		Relocation Grant	70,954.
		TOTAL LIABILITIES AND CAPITAL	<u>\$2,330,614.</u>

Prepared by LAWRENCE S. DECOURCEY, Accountant
January, 1969

BROOKLINE HOUSING AUTHORITY

THERESA J. MORSE, *Chairman*

HARRIET BREMNER

ROBERT S. WEEKS, JR.

JOHN W. KICKHAM

JOSEPH J. SLOTNICK

At a Special Meeting in lieu of the Annual Meeting of January 9, 1968, the date of Regular Meetings and Annual Meetings was revised; regular meetings to be held at 7:30 o'clock P.M. on the second Tuesday in each calendar month; Annual meetings to be held at 7:30 o'clock P.M. on the first Tuesday in March, following the Annual Town Election, in each year. At the regular meeting of March 12, 1968, the following officers were elected for the ensuing year: Theresa J. Morse, Chairman; Harriet Bremner, Vice-Chairman; Robert S. Weeks, Jr., Treasurer; John W. Kickham, Assistant Treasurer; and Joseph J. Slotnik, Assistant Secretary. Peter M. McCormack was reappointed as Executive Director and Secretary and Thomas J. Connelly as Assistant Executive Director for the same period. On July 22, 1968, Peter M. McCormack tendered his resignation as Executive Director and this position was filled by Thomas J. Connelly on October 25, 1968 who had served as Acting Executive Director in the interim period. Robert S. Weeks, Jr. was re-elected as a Member for a five year term at the Annual Town Election of March 5, 1968.

VETERANS DEVELOPMENTS — 200-1-1A-2

On November 27, 1968, the Authority made a payment of \$10,476.00 in lieu of taxes for 1968 to the Town of Brookline. On March 15, 1968, the Authority's Fiscal Agent received \$20,268.44 from the Commonwealth of Massachusetts and on September 15, 1968 the balance of \$55,381.56 as its proportionate share of subsidy to aid the Authority in meeting the cost of Debt Service for 1968.

The developments are fully occupied. During 1968, there were 54 new applications received for tenancy while 29 tenants vacated their apartments during the same period. Four of those vacating were required to move as their incomes were above the legal limit for continued occupancy. Income limits for admission and continued occupancy remain the same.

HOUSING FOR THE ELDERLY — 667-1

The Marion Street housing for the elderly (Colonel Eugene B. Floyd Memorial Apartments) is fully occupied. Ten apartments became available during 1968 due to death or moveout of tenants.

On March 31, 1968, the Authority's Fiscal Agent received \$18,750.00 from the Commonwealth of Massachusetts as its proportionate share of subsidy.

FEDERAL LOW RENT HOUSING AND HOUSING FOR THE ELDERLY — MASS-33-1-2

The Walnut Street, Federal Low Rent Housing, MASS-33-1, is fully occupied. Five apartments became available during 1968 while fifteen new applications for tenancy were received during the year.

On December 5, 1968, a payment in lieu of taxes for 1968 in the amount of \$7,770.00, was made to the Town of Brookline.

The MASS-33-2 housing for the elderly at Pleasant Street, "Sussman House" is completely occupied. During 1968, 151 new applications for tenancy were received while six became available due to death or moveout of tenants.

Annual subsidy from the Federal Government for projects MASS-33-1-2, amounted to \$152,571.66.

FEDERAL HOUSING FOR THE ELDERLY — MASS-33-3

Construction of the new 100 unit Federally-aided housing for the elderly, MASS-33-3 at Park and Auburn Streets commenced in October, 1968; the official ground breaking exercises held on October 25, 1968. The Architect for this 10 story development is Bedar & Alpers, Inc., and the General Contractor, Sciaba & Co., Inc. Anticipated date of completion, early 1970.

LEASED HOUSING PROGRAM — MASS-33-4

The Leased Housing Program has progressed satisfactorily. On December 31, 1968, 86 of the 100 allocated units have been leased, 76 of which are occupied by eligible elderly applicants. Negotiations with owners continues.

The subsidy from the Federal Government for this program amounted to \$49,033.29 for 1968.

STATE RENTAL ASSISTANCE PROGRAM

Though the State Department of Community Affairs has approved the application of the Authority for ten, five-bedroom units under this program, no units have been leased to date. The leasing of such large units at the maximum rental established for Brookline, has proved futile.

SOCIAL SERVICES

The Brookline Multi-Service Senior Center continues to function in the Sussman House providing a variety of services to the Senior Citizens of the Town, both in and out of the Housing Authority. Representatives of the Visiting Nurse Association, Department of Public Welfare, Family Counselling Service, Recreation Department and the Housing Authority Social Worker, work in close cooperation with this agency.

The Sheltered Workshop provided by the Brookline Association for Mental Health at the Colonel Floyd Memorial Apartments on Marion Street, has continued to expand. Currently, 30 Senior Citizens from Marion Street, Walnut Street, Sussman House and several from the near neighborhood, work in the program. Discussions are now underway to determine the future financing of the program when the demonstration grant provided by the Permanent Charity Fund expires in October, 1969.

The Recreation Department has continued to provide a wide range of programs in all of our Housing Authority developments. This includes morning pre-school programs, afternoon programs for older children and evening programs for the teenagers. Our elderly tenants are involved in the Golden Age Club as well as the many activities and trips sponsored by the Recreation Department for Senior Citizens.

Tenant Associations in our various developments have continued to function and have played an important part in the development of Housing Authority programs and policies. Both the Authority and its management recognize the potential of these groups for constructive change and support their growth.

GENERAL

The Town Meeting of March, 1968 authorized the Authority to make application to either the State or Federal Agencies for a program reservation of 25 large four and five bedroom "Town House" units. It also amended the vote of that body of 1967 increasing the request for housing for the elderly from 100 to 150 units under either the State or Federal programs. The Authority is proceeding with its search for suitable sites for such housing.

The Authority is conducting a modernization program in the various developments and is presently installing tile in tub areas, along with showers, in the 24 elderly units at Walnut Street and as funds are made available, in all of the 100 units in that development as well as in the Veterans' developments at High and Egmont Streets.

Balance sheets for projects 200-1-1A-2, 667-1 and MASS-33-1-2-3-4 for the year ending September 30, 1968, are attached hereto and made a part hereof.

BROOKLINE HOUSING AUTHORITY

BALANCE SHEET — PROJECT 667-1

September 30, 1968

ASSETS

Cash:

Administration Fund — Norfolk County Trust Co.	\$12,862.76	
Administration Fund — Suffolk Franklin Savings	7,943.02	\$ 20,805.78

Accounts Receivable:

State Aid	12,375.00	
Tenants	76.00	
Sundry	14.50	12,465.50

Undistributed Debts:

Revolving Fund	2,000.00	
Prepaid Insurance	420.61	
Prepaid Pension	153.84	2,574.45

Development Costs:

Development Cost	710,000.00	
less — Development Cost Liquidation	82,000.00	628,000.00

TOTAL ASSETS		<u>\$663,845.73</u>
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LIABILITIES

Accounts Payable:

Matured Interest and Principal	\$17,339.05	
Sundry	2,646.07	
Utilities	836.87	
Administration	439.90	\$ 21,281.89

Fixed Liabilities:

Notes Authorized	710,000.00	
less — Notes Retired	82,000.00	628,000.00

Reserves:

Debt Service	17,572.50	
Operating	(393.72)	17,178.78

Surplus:

Operating Income	19,238.95	
Commonwealth Annual Contribution	12,375.00	
Total Income:	31,613.95	
less — Operating Expense	16,728.89	
Debt Service Expense	17,500.00	34,228.89
		(2,614.94)

TOTAL LIABILITIES		<u>\$663,845.73</u>
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BROOKLINE HOUSING AUTHORITY
BALANCE SHEET — PROJECTS MASS-33-1, 2, 3, 4
September 30, 1968

ASSETS

<i>Cash:</i>			
Cash — General Fund	\$	80,471.91	
Petty Cash Fund		50.00	
Change Fund		25.00	\$ 80,546.91
<i>Accounts Receivable:</i>			
Contribution for Elderly Tenants		890.00	
Sundry		5,036.75	
Revolving Fund		11,000.00	16,926.75
<i>Investments — General Fund</i>			9,783.93
<i>Debt Amortization Funds:</i>			
Debt Service Fund		3,440.00	
Annual Contributions Receivable		119,057.11	122,497.11
<i>Deferred Charges:</i>			
Prepaid Insurance		2,051.05	
Prepaid Employee Benefits		725.25	
Inventory — Materials		2,669.90	5,446.20
<i>Development Costs:</i>			
Project MASS-33-1		1,712,926.45	
Project MASS-33-2		1,689,777.27	
Project MASS-33-3		271,237.00	3,673,940.72
TOTAL ASSETS			<u><u>\$3,909,141.62</u></u>

LIABILITIES

<i>Accounts Payable:</i>			
Vendors and Contractors	\$	10,654.42	
Contract Retentions		19,636.66	
Tenant Security Deposits		3,325.00	
Other — HUD		2,824.55	\$ 36,440.63
<i>Notes Payable:</i>			
Notes Payable — Non PHA			471,000.00
<i>Accrued Liabilities:</i>			
Interest Payable — HAA		1,071.92	
Interest Payable — Non HAA		6,556.32	
Accrued Interest — Bonds		16,961.07	
Accrued Payment in Lieu of Taxes		12,773.10	37,362.41
<i>Deferred Credits:</i>			
Prepaid Fixed Annual Contribution — leased projects		32,401.25	
Tenants Prepaid Rent		902.00	
Other		1.30	33,304.55
<i>Fixed Liabilities:</i>			
Permanent Notes — HUD		84,463.11	
Bonds Issued	3,120,000.00		
less: Bonds Retired	160,000.00	2,960,000.00	3,044,463.11
TOTAL LIABILITIES			<u><u>\$3,622,570.70</u></u>

SURPLUS

Unreserved Surplus	(352,570.41)	
Operating Reserve	31,500.00	
Total Surplus from Operations		(321,070.41)
Cumulative Contributions for Debt Service	600,442.63	
Cumulative Contributions — Leased Projects	6,308.70	
Cumulative Contributions for Elderly, Leased Projects ..	890.00	607,641.33
TOTAL LIABILITIES AND SURPLUS		<u>\$3,909,141.62</u>

BROOKLINE HOUSING AUTHORITY
BALANCE SHEET — PROJECT 200-1-1A-2
September 30, 1968

ASSETS

Cash:

Brookline Trust Co., Brookline, Mass. (Checking)	\$ 35,131.16
Brookline Savings Bank, Brookline, Mass. (5%)	13,637.71
Suffolk Franklin Savings Bank, Boston (4.8%)	51,278.62
Warren's Inst. for Savings, Boston (5%)	40,326.87
Home Savings Bank, Boston (4½%)	40,454.85
Provident Inst. for Savings, Boston (5¼%; 4½%)	45,913.99
Town Bank & Trust Co., Brookline (4½%)	10,000.00

236,743.20

Petty Cash Fund	50.00
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Change Fund	25.00
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236,818.20

Accounts Receivable:

Sundry	2,489.30
Tenants	1,826.72
	<u>4,316.02</u>

Undistributed Debits:

Revolving Fund	15,000.00
Prepaid Insurance	1,102.35
Prepaid Pension Fund	1,318.65
	<u>17,421.00</u>

Fiscal Agents Fund:

Debt Service Fund	99,130.00
Debt Service Trust Fund	4,675.32
	<u>103,805.32</u>

Investments — Administration Fund:

Type of Security	Interest Rate	Maturity Date	Safekeeping	
U.S. Treas. Notes	4%	10-1-69	Nat. Shawmut	40,000.00

Investments — Debt Service Trust Fund:

U.S. Treas. Bonds	4%	8-15-70	Nat. Shawmut	14,000.00
U.S. Treas. Bonds	4½%	11-15-73	Nat. Shawmut	17,000.00

31,000.00

Development Costs:

Development Costs	3,346,000.00
less — Development Cost Liquidation	1,033,000.00
	<u>2,313,000.00</u>

TOTAL ASSETS	<u>\$2,746,360.54</u>
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LIABILITIES

Accrued Liabilities:

Matured Interest and Principal	\$	99,130.00	
Accounts Payable — Administration		1,030.73	
Liabilities — Administration		1,860.38	
Utilities — Administration		2,537.46	
Payment in Lieu of Taxes		7,857.00	\$ 112,415.57

Undistributed Credits:

Tenants Security Deposits	7,275.00	
Prepaid Rents	821.99	
Deferred Credits, Other (Washing Mach. & Dryers) ..	9.00	8,105.99

Fixed Liabilities:

Bonds Authorized	3,346,000.00	
less — Bonds Retired	1,033,000.00	2,313,000.00

Reserves:

Debt Service	122,800.00	
Operating Reserve	138,185.12	
Unamortized Bond Premium	35,675.32	296,660.44

Surplus:

Operating Income	262,572.35	
Commonwealth Annual Contribution	83,650.00	

TOTAL INCOME	346,222.35	
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Deduct — Operating Expense	210,645.37	
Debt Service Expense	119,398.44	330,043.81
		16,178.54

TOTAL LIABILITIES		<u>\$2,746,360.54</u>
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Schools

SCHOOL COMMITTEE

Thomas P. Kendrick, M.D., Chairman	Raymond T. McNally
Joseph Robinson, Vice-Chairman	Viola R. Pinanski
Sylvia K. Burack	Alette E. Reed
Owen M. Carle	Leon Trilling
Jacques M. Dronsick	
Robert I. Sperber, Superintendent of Schools	

THE 1968 BUDGET

The 1968 budget of \$7,490,000 is designed to provide school services that will enable Brookline to maintain a position of excellence and leadership in public education. The budget represents a careful assessment of the needs of our students, their teachers, and the school administration. It was critically examined by various subcommittees of the School Committee as well as by the Subcommittee on Schools of the Advisory Committee, and several items in the original proposal were eliminated, cut back, or postponed for future consideration.

It was felt by some members of the School Committee that many of the proposed budgetary increases could be deferred or staged over several years so that Brookline's traditional excellence in education would be maintained, but the immediate impact on the tax rate might be softened.

So strong was the division of opinion on the School Committee that, when the Advisory Committee voted unanimously to reject the first budget vote, a special meeting of the School Committee was called by two of its members in an effort to achieve agreement of the School Committee, Advisory Committee, and Selectmen. As a result of this meeting and subsequent discussions, further reductions were agreed upon and the final budget was then approved with six members voting approval, one member voting No, and two asking to be recorded as not voting.

The reasons for a substantial increase over last year's budget become clear as we look at the demands of quality instruction today. Changes in the educational process and in the student population make it apparent that old ways will no longer suffice. If our school system is to fulfill a

dynamic role in today's society, it must have adequate backing and resources. We face not only the demands of the present but the necessity to prepare for the 1970's.

A large part of the increase over last year's budget is due to previous obligations. These included increments and full effect of 1967-68 salary schedules, \$352,000; the full-year cost of new personnel added during 1967, \$155,000; and rental of space for a full year, \$32,000.

Other major increases are as follows: Salary increases for 1968-69, \$192,000; new staff positions for 1968-69, \$130,000; increases in equipment, \$14,000; library/audiovisual center, foreign language recording booth, and data-processing business education installation, \$59,000; supplies and textbooks, \$143,000.

Almost \$200,000 of the proposed increase in the total budget is for salaries negotiated under the Collective Bargaining Act with teachers, administrators, secretaries, custodians, cafeteria employees, and nurses. Our new schedule for teachers, representing an 8½% boost, will help us maintain a competitive position but will not improve our relative position since the Legislature passed a new bill to increase the minimum salary of teachers from \$5,000 to \$5,750, a rise of 14%.

The Cost of Effective Teaching

The role of the teacher has been changing significantly. A report submitted by the Faculty Senate of the Brookline Teachers Association asking for increases in teaching supplies and textbooks makes this point: "Aside from the general rise in prices of materials, the cost of effective teaching is further increased today by changes in the structure of educational programs. Thirty years ago when the lecture-recitation approach to learning was generally accepted, one textbook might have been adequate in any subject on any grade level . . . since our emphasis has [been shifting in the past thirty years] to total pupil involvement, a host of individual resource texts, manipulative devices, audiovisual experiences, etc., are absolutely essential to the effectiveness of the learning process."

Appropriations are provided in the 1968 budget for equipment and materials which the faculty and administration consider necessary to bring our schools to a minimal level in audiovisual communication. Instructional aids such as projectors, record players, tape recorders, filmstrip viewers, and similar "extensions of the teacher" are basic to classroom work in much of today's teaching. It has been shown that the learning efficiency of students is improved and their retention of the material greatly increased when suitable audiovisual media are used. An inadequate

supply of listening and viewing facilities in classrooms and libraries throughout our system has been a source of criticism and dissatisfaction. Now we are attempting to implement the first phase of a new library/ audiovisual program whose long-range objectives are to make materials available — at least in basic quantities — to our classrooms, to make all print and non-print resources accessible to all students, and to unify the services so that information inquiries lead the inquirer to both print and non-print sources.

New Curricula for Basic Students

Expanded efforts are also directed to our non-college-bound students, who represent about 20% of the student body of 7022. A sum of \$57,000 has been allocated for three work-experience programs in Business, Child Care, and Food Service, previously supported by federal grant, and funds for new curricula for the basic student. The elementary summer school program at the Baker School, which was considered extremely worthwhile in providing compensatory services, will receive no federal funds this year; however, it will be continued and supported by \$37,000 in local funds. Similarly, the cost of two remedial reading teachers at the Lincoln and Pierce Schools must be drawn from local funds.

A measure of the effectiveness of a school system is the way in which it serves the needs of individual students. Brookline schools have long been concerned with meeting special educational needs and helping to overcome learning problems wherever they occur. We want to build upon this reputation. Increased budget funds are needed in this area to provide broader services for which there is an unquestioned need. For example, the addition of three elementary reading consultants will help those youngsters who need this specialized attention; and an additional school adjustment counselor and a psychiatrist will enable more students to have the advantage of professional guidance where there has been a shortage in the past.

The reading and elementary language arts program is being given renewed attention by providing for summer curriculum workshops to produce new material in kindergarten through grade 6, beginning with the readiness program and progressing through reading skills and improved comprehension. Three additional reading teachers and a psychologist have been included in order that students may receive attention as early as the middle of grade 1 on a daily basis. One additional reading teacher has been authorized for the High School to meet the growing demand at that level. These additional personnel will also help us in giving increased attention to children with special learning disabilities.

A major need for additional High School teachers is related to the adoption of a new form of schedule, which has resulted in many students' carrying a fifth subject and non-credit personal-use courses. As an illustration, 84% of the present freshman class are carrying a fifth subject as compared to 7% a year ago.

Because of the positive impact our pilot program in elementary guidance had at Runkle and Lincoln Schools, the subcommittees recommended three additional elementary counselors, two at Devotion School and one at Pierce. This will provide for more effective seventh- and eighth-grade guidance programs, and, equally important, will enable the counselor to work with each child and his parents to identify any learning problems as soon as the child enters kindergarten.

Other elements in the program for improved facilities are several projects to provide additional services for children (science demonstration and remedial reading space); larger quarters for our Business Education teaching station; a recording booth for our language laboratory to increase its use by students, and a joint library/audiovisual processing center.

PRESENTING BROOKLINE HIGH SCHOOL

Each year the High School compiles data on the performance of its senior class and publishes the highlights in a leaflet. Following are excerpts from the current issue of "Presenting Brookline High School":

Class of 1967

- 328 accepted by four-year colleges (59%)
- 120 accepted by other post-secondary schools (21%)
- 11 plan to enter the armed services (2%)
- 87 are or expect to be employed (16%)
- 12 have other plans (2%)

Advanced placement courses have been offered in Brookline High School since 1951 when Brookline, along with fifteen other secondary schools, participated in the original Kenyon Plan. In May, 1967, 60 seniors and 35 juniors wrote 112 examinations in the following fields: American history, chemistry, English, European history, French, Latin IV, mathematics, and physics. Results of these examinations:

Score	Brookline %	National %
5 (Extremely well qualified)	14	7.5
4 (Well qualified) or above	47	24
3 (Qualified) or above	83	58
2 (Possibly qualified) or below	17	42

Participation in the National Merit Scholarship Program is successful. Of the 213 members of the Class of 1967 who took tests, 139 (65%) were at or above the median score for Massachusetts.

Class of 1968

Results of the College Board Achievement Tests taken by 227 students, Class of 1968 (40% of the class) in March and May, 1967 (508 tests in 12 subject fields):

Cumulative percentages at or above			
700	600	500	400
9%	27%	55%	87%

College board tests are marked on a scale of 200 to 800, with 500 as the median score. As indicated in the above table, Brookline students scored an excellent record with 55 per cent finishing at or above the median of 500.

GROWTH OF LIBRARY SERVICES

The Public Schools will take over administrative responsibility next year for the operation of our elementary school libraries. To prepare for this new service and to provide initially for joint facilities for library and audiovisual services, plans call for the establishment of a processing center at the High School.

The High School library itself has shown notable growth since the Public Schools assumed responsibility for its operation in July, 1966. Besides reinforcing the collection in areas of greatest need and adding materials to support new curricula, much is being done to acquaint students with the breadth of library resources and to give guidance in their use to individuals and groups. Collaboration between teachers and librarians results in a better liaison between library resources and classroom activities. During a typical day from three to seven classes may meet in the library for a pre-planned purpose, while 200 to 300 students work on individual projects. As many as 50 to 150 students may remain after school using the library for study, reading, or discussion.

Teachers have placed on reserve six times as many special collections as a year ago, and circulation figures have quadrupled.

In the past year the library has been augmented by over 4000 books. The staff is currently engaged in a systematic appraisal of the entire collection with a view to achieving balance and strength in all subject areas by February, 1968 — Section One

September, 1968. The process includes revision of the card catalog, a project undertaken by the Brandeis University National Women's Committee. Several other volunteers from the volunteer teacher aide program are compiling college and career information files and are working on book orders.

MISS MACDONALD VISITS SCHOOLS IN JAPAN

Miss Ann E. Macdonald, Assistant Superintendent of Schools for Curriculum and Instruction, represented the Brookline Public Schools on a recent visit to the Nagoya International School, Nagoya, Japan. During her two-week trip, which was sponsored and supported by the United States Department of State, she visited the American School in Tokyo. Miss Macdonald met several educational leaders of Japan and took part in plans for an exchange program which will be mutually beneficial to pupils and faculties of the two school systems.

Brookline Public Schools have entered into a school-to-school relationship with the Nagoya International School, which serves the educational needs of the English-speaking people in this central Japan community of two million residents. Although the majority of pupils are citizens of the United States, several other countries are represented. The school seeks to encourage international understanding and good will, and serves as a center for educational seminars and cultural exchanges.

OUR NEW PHYSICAL EDUCATION PLANT

Brookline's new physical education building, which opens this month, is considered one of the finest facilities of its kind. The building on Tappan Street adjoining the community pool is designed both for High School activities and for general community recreation. High School junior and senior classes are starting to use the new gymnasium area this month, and as the space and equipment become ready, they will work out on the tennis, handball, and squash courts.

After school hours and on weekends, the new facilities will be available for use by townspeople generally.

The highly functional interior has many attractive features: two gymnasiums, health education classrooms, spacious locker and shower rooms, workout rooms, squash court with spectator gallery, full-size handball court, and a large multi-purpose room equipped with dancing bars. The entire top floor, a simulated outdoor area with four tennis courts, is to be

designated the *Dr. Thomas P. Kendrick Pavilion*, in recognition of Dr. Kendrick's long and distinguished service to Brookline, notably as a member and former Chairman of the School Committee, and a member of the Park & Recreation Commission.

Formal dedication of the new plant will be held early in the spring.

BROOKLINE GRID COACH HONORED

Edward Schluntz, football coach at Brookline High School, was named recipient of the first Charles A. Linehan Memorial Award at the annual meeting of the Massachusetts State Coaches Association, in recognition of his outstanding contributions to the coaching profession.

Mr. Schluntz has been an English teacher at the High School since 1953. He has at various times coached basketball, and has been head football coach for the past eight years.

KIWANIS NAMES GRINNELL VICE-PRESIDENT

William G. Grinnell, Director of Guidance for the Brookline Public Schools, has been named First Vice-president of the Kiwanis Club of Brookline. Mr. Grinnell has been active in the organization for several years, and has served as chairman of a number of committees.

SECTION TWO — MAY, 1968

THE 1968 BUDGET

The budget for 1968, adopted last December, was further reduced by \$100,000 at a special meeting of the School Committee on March 25.

The revised budget for maintaining the public schools is specifically appropriated as follows:

Administration	\$ 170,546.
Instruction	5,965,545.
Other School Services	316,671.
School Plant	790,513.
Fixed Assets	<u>121,245.</u>
	\$7,364,520.
Less amounts available from Public Law 864 and 874 accounts*	<u>86,000.</u>
	\$7,278,520.

SCHOOL COMMITTEE ORGANIZATION

The Brookline School Committee at its organization meeting on March 18 named Dr. Thomas P. Kendrick as Chairman; Joseph Robinson, Vice-Chairman; and Helen V. O'Brien, Secretary.

Subcommittees are as follows, with the Chairman of each Subcommittee the first member named:

Finance:

Owen M. Carle
Jacques M. Dronsick
Leon Trilling

Hygiene:

Owen M. Carle
Raymond T. McNally
Alette E. Reed

Buildings:

Joseph Robinson
Owen M. Carle
Jacques M. Dronsick
Alette E. Reed

Instruction:

Viola R. Pinanski
Sylvia K. Burack
Raymond T. McNally
Joseph Robinson
Leon Trilling

*Federal funds for instructional materials and equipment under the National Defense Education Act, and as compensation for pupils whose parents are involved in federally-related activities.

Teachers:

Sylvia K. Burack
Owen M. Carle
Jacques M. Dronsick
Viola R. Pinanski
Leon Trilling

Public Relations:

Jacques M. Dronsick
Sylvia K. Burack
Raymond T. McNally

Mrs. Alette E. Reed was named to the School Committee at the elections in March, and Dr. Thomas P. Kendrick and Joseph Robinson were re-elected.

Mrs. Florence P. Peabody, who retired from the School Committee after 21 years of conscientious and effective service, was honored by colleagues and friends at a dinner at the Harvard Faculty Club.

BROOKLINE AWARDED FUNDS FOR CULTURAL ENRICHMENT PLAN

Brookline has shown once again that it can take the initiative, plan boldly, and develop an imaginative program that enriches not only its own school population but the children of surrounding communities as well.

The U. S. Office of Education has approved a grant for a curriculum enrichment program submitted by the Brookline Public Schools. Under the Title III grant the public, parochial and private schools of Brookline, Belmont, Lexington, Newton, Waltham and Watertown — together with the Museum of Fine Arts of Boston — will bring live experience in the fields of music, drama, dance, and fine arts to the students. With imaginative use of resources from the museum and performing disciplines in the classroom, teachers will gain added tools of instruction with which they may widen the scope of the child's capacity to understand and relate basic concepts in the arts and humanities.

The Place of Art in Daily Life

The programs, which were developed over the past year under a planning grant from the U. S. Office of Education, are based on two fundamental premises: 1) that art, as an intrinsic part of life and society, is too often inadequately reflected in school curriculum; and 2) that an understanding of the arts and their place in our daily lives is best attained through direct contact with the processes of the practicing artist and the result of his efforts — the work of art.

The programs, exhibitions and artists to be employed by the project are selected to demonstrate the relevance of the arts to daily life and also

to test their effectiveness as tools for teaching and learning in many areas of the school curriculum. One of the areas of activity will be a drama program that will test the effectiveness of improvisational method at the elementary level, and a teaching drama group, probably the first of its kind, at the upper elementary and secondary levels. Another project will develop exhibitions of original art objects from the Museum of Fine Arts, to be circulated to 24 elementary schools in the six communities, throughout the school year, in conjunction with Visual Arts programs on "Images of Man" and "Treasures from Ancient Dumps."

Ultimately it is hoped that this plan will find ways of serving educational and cultural needs of the entire community and will stimulate wide participation.

Dr. Robert I. Sperber, Superintendent of Schools, stated: "We are very much excited and proud that we have been selected to receive and administer this large grant. Thanks to the efforts of the planning committees of all six communities and particularly to William Lillys, Dean of the Department of Public Education at the Museum of Fine Arts, and Ann E. Macdonald, our Assistant Superintendent of Schools for Curriculum and Instruction, we shall now have the opportunity of helping thousands of children develop a deep appreciation of the cultural arts."

SUMMER SCHOOL OPPORTUNITIES

Summer schools in Brookline offer opportunities for enrichment at many grade levels.

The summer session for children in grades 1-5 will continue the program which has been conducted at Baker School during the past two years. This summer school also gives an opportunity to thirty boys and girls in the work experience programs of Child Care and Food Services, a project partially subsidized by the State Department of Education under the Vocational Act.

At Heath School, the experimental summer school initiated last year to provide innovative learning experiences for children of Brookline, Newton, and Lexington, will be continued under a federal grant. The enrolment this summer is being expanded to include a number of children from the Boston school system.

The seventh season of the Brookline Summer School at the High School will be held from July 1 through August 13, 1968. Registration is open to pupils who have completed grades 6 through 8 and to members of senior high schools. Non-residents, as well as residents of the Town of

Brookline, may enroll. A booklet describing the courses is available on request . . . call 734-1111 or pick up a copy at Town Hall or at the High School.

John T. Ryan, a member of the High School faculty, is the newly appointed Director of the Summer School.

TRIBUTES TO DR. MARTIN LUTHER KING, JR.

Memorial observances for Dr. Martin Luther King, Jr. were held in all Brookline Public Schools on April 9, the day of his funeral.

Exercises were simple yet eloquent. Assemblies conducted by the students opened with the pledge of allegiance, and included readings from the speeches of the slain civil rights leader, brief remarks by the school principal, and singing of the "Star Spangled Banner" and "Battle Hymn of the Republic."

Earlier, on the day following Dr. King's death, Brookline High School's students were dismissed a half hour early so that they might participate in a service. Students and faculty formed a circle around the flagpole in front of the school on Greenough Street, and stood in silent vigil for some 45 minutes.

THE EUNICE V. AND MORRIS RAND SCHOLARSHIPS

Through the generosity of Mr. and Mrs. Morris Rand, 99 Lyman Road, Brookline, an annual scholarship in the amount of \$1,000 will be awarded beginning this year to a member of the graduating class of Brookline High School who intends to major in structural or civil engineering and who has matriculated in an institution of higher education offering courses of study in these fields.

The Eunice V. and Morris Rand Scholarships will also make additional funds available from time to time, in the amount of \$500 each. For the current year, four such scholarships are offered. One of these shall be offered to a member of the graduating class who proposes to major in education and one who proposes to major in one of the social sciences; in each case the recipient must have matriculated in an institution of higher education offering the indicated course of study, and must be outstanding in scholarship and citizenship and deserving of financial assistance. The other two scholarships carry no requirement as to a particular course of study to be pursued, but may be awarded to one who has matriculated in an institution of higher learning and who meets the same qualifications of scholarship, citizenship, and need.

NEW HEALTH EDUCATION UNITS

Sex education is being taught as part of the Health Education Curriculum in a new grade 9 unit developed over the past year and initiated during the second semester of the current school year. The new instructional program was explained to clergymen of the Town at a meeting held for them, and to the parents of ninth-grade students at a High School Parent-Teacher Organization meeting.

At the grade 5 level, units have been developed in "The Family" and "Human Reproduction," as part of the Science Curriculum. These will be taught next year after an in-service training course for fifth-grade teachers has been completed, and community-wide parent-teacher conferences have been held.

The grade 1 unit, "Animal Reproduction," part of the Science Curriculum now in use, deals with the subject as part of evolutionary growth.

In developing the new units, the faculty and the Subcommittees on Hygiene and Instruction were assisted by a Citizens' Advisory Committee on Family Living and Sex Education, made up of the following people: Mrs. John A. Baybutt, 55 Norfolk Road; Dr. Arnold Berenberg, 168 Gardner Road; Mr. Kingsbury Browne, Jr., 21 Walnut Street; Reverend Amadeus Burke, O.F.M., St. Francis Friary, 49 Rawson Road; Mrs. John Crane, 66 Griggs Road; Reverend Denton Crews, Church of Christ, 416 Washington Street; Mrs. Murray W. Dewart, 130 Aspinwall Avenue; William Doherty, 7 Roberts Street; Mrs. Theodore Feldman, 34 Valley Road; Mrs. David Grogan, 6 Strathmore Road; Sidney Herman, 49 Alton Place; Robert C. Holtzapple, 30 Griggs Road; Reverend William F. Joyce, St. Mary of the Assumption Rectory, 5 Linden Place; Mrs. Sidney Kibrick, 381 Clinton Road; Dr. Donald R. Lipsitt, 15 Griggs Road; Mrs. Aron D. Lurie, 15 Englewood Avenue; Mrs. Paul Mason, 60 Parkman Street; Mrs. Donald Matson, 44 Circuit Road; Mr. John Moore, 379 Pond Avenue; Mrs. Edith Palmer, 61 Griggs Road; Mrs. John M. Reed, 166 Tappan Street; Rabbi Benjamin Z. Rudavsky, Temple Sinai, 50 Sewall Avenue; Rabbi Manuel Saltzman, Temple Kehillath Israel, 384 Harvard Street; Reverend Walter R. Van Hoek, 15 Marion Street; and Mrs. Jerome Werby, 158 Willard Road.

PROBLEMS OF STUDENT BEHAVIOR

In recent months your School Committee has been giving increased attention to problems of student behavior, including the illegal use of drugs and alcohol.

We have formulated a set of policies which enable the school administration to deal firmly with substantiated cases of law-breaking or in-

fringement of the rules. At the same time the school administration is developing further educational measures to help students develop attitudes of resistance to becoming involved in illegal acts.

The following letter has been sent to parents of all High School students:

"Dear Parents:

For the past several months, the School Committee has given serious attention and thought to evidence of anti-social behavior on the part of a small minority of our High School students. We wish to affirm our high opinion and admiration of the vast majority of our students who are excellent citizens of the school and the community and make a significant contribution to the complex and demanding society in which they find themselves.

"Because we are faced with problems of the illegal use of drugs and alcohol and other misconduct, the School Committee feels it necessary to establish certain policies and procedures. In doing so, our concern is twofold: 1) to protect the majority of our student body from the harmful effect and influence of a relatively small number who break laws and rules; 2) to try to bring about changes in those students whose conduct is illegal or anti-social and not in the best interests of the school or the community.

"The Brookline School Committee has, therefore, established policies authorizing the administrative staff to deal firmly with substantiated cases of law-breaking or infringement of the rules, recognizing fully that in setting these policies the rights of all students are of first importance. These policies, for the guidance of our administrators, offer a range of approaches and disciplinary measures, including the establishment of a staff Board of Review which will make evaluations and recommendations that may include the exclusion of a student from school under certain conditions.

"In making these decisions, which we do in the interest of the students and the Town, as well as of the greater community, we are equally determined to offer what help we can to prevent the continuation and increase of drug abuse and other anti-social and illegal acts on the part of young citizens. To accomplish this goal, we have asked our staff to expand the programs of information and prevention for our student body.

"The success of our efforts depends, to a large extent, of course, on the cooperation of parents. We would suggest that if you notice any serious change in your children's behavior, you consult your physician. Also, it is advisable for you to know where your children are and with whom they are associating — and to set some guidelines for their behavior. Our staff is always ready to discuss your child with you, preferably before what is a symptom becomes a problem, and we invite you to call for an appointment with our guidance staff, school adjustment counselors, housemasters, and others, whenever you feel it is desirable.

"By meeting our problems realistically and firmly, we feel that the school and the parents working together can reduce any difficulties significantly and improve the school environment for all students.

Sincerely,

BROOKLINE SCHOOL COMMITTEE"

PARENT-TEACHER CONFERENCES

One of the most effective means of reporting a pupil's progress to his parents is through a parent-teacher conference. Since the education of the child is, at its best, a joint undertaking between home and school, it is important to have a two-way communication in order to exchange ideas and information, and to keep the focus on the child's total behavior rather than entirely on subject-matter competency.

Primary Level Conferences

A Student Evaluation Committee established in 1966 has been exploring the field of evaluating and reporting pupil progress. Recently this group recommended that Brookline expand the program of parent-teacher conferences, to begin at the primary level, kindergarten to grade 3. Further action on the subject has been referred to the Subcommittee on Instruction.

NATIONAL MERIT SCHOLARSHIP FINALISTS

All of the eight seniors who were semifinalists of Brookline High School for 1968 in the National Merit Scholarship Test have become finalists. They are:

Joseph B. Firestone
Lawrence D. Heller
John E. Levensohn
Jeanne F. McCann
Eve T. Melnechuk
Jill B. Padawer
Burton E. Rosenthal
Louise A. Waldstein

Burton E. Rosenthal, son of Mr. and Mrs. Alfred H. Rosenthal of 85 Abbottsford Road, Brookline, has been granted a National Merit Scholarship which will be applied toward his tuition at the college of his choice.

Brookline High School has had students qualify as finalists ever since the inception of the program with the Class of 1956.

STUDENTS WITH LEARNING DISABILITIES

The Special Education Department has since February been involved in a program of screening and evaluating children with learning disabilities. Children who fall into this group may be perceptually handicapped and may be significantly below school level in achievement, but would not be mentally subnormal.

Teachers of grades 3, 4, and 5 have completed rating scales to help identify these children, and our psychologists are involved in giving a series of educational assessments to the group.

The School Committee has approved a proposal for a Brookline-Boston University summer program involving a limited number of children who have been identified as having learning disorders, to take part in a six-weeks' special program at Boston University. This federally-financed project will provide individually programmed instruction to the children and allow our Brookline special education staff to familiarize itself with up-to-date techniques in working with such groups. It will also help to develop planning for a larger group in our school population to be served in special remedial programs in September.

DEDICATION OF PHYSICAL EDUCATION BUILDING

The new Physical Education Building of Brookline High School was formally dedicated on April 24, at ceremonies attended by notables in the fields of education together with hundreds of townspeople of Brookline in many walks of life.

Guest speaker was Dr. Warren R. Guild of Harvard Medical School, a consultant to the President's Council on Physical Fitness.

Mrs. Viola R. Pinanski, Brookline School Committee, presided. Following the Invocation by Dr. Ernest R. Caverly, retired Superintendent of Schools, greetings were extended by Mrs. Louise M. Castle, Chairman of the Board of Selectmen, and Dr. Robert I. Sperber, Superintendent of Schools.

Ceremonies included the dedication of the third-floor sports area as the Kendrick Pavilion, in honor of Dr. Thomas P. Kendrick of the School Committee, whose service to the youth of Brookline spans over three decades.

A message of congratulation to the citizens of Brookline was received from President Lyndon B. Johnson, who said in part: "Vigorous physical activity — well planned and properly equipped — is essential for productive and happy lives. Fitness of the body is indispensable for fitness of the mind."

ADVANCED CLASS PROGRAM

Each year from 1960 to the present, an annual screening process has resulted in the selection of about 25 academically talented fourth-grade
May, 1968 — Section Two

pupils who were then grouped together in one school — Driscoll School — for their total instruction time, and who progressed as an advanced class unit in grades 5 through 8.

A thorough study has been made of the experiences and reactions of both staff and pupils, and modifications have been proposed whereby the individual needs of all Brookline children could be met through more flexible ability group patterns. Last summer a number of the staff met in a workshop to design a program which would provide for the needs of the talented children in their regular classrooms, in their neighborhood schools. This evolved a different grouping pattern and units of study within the established curriculum that allow the child to investigate its content by the means whereby he best learns. Conference time for the child and his teacher were built into the program in order to evaluate the pupils current work and determine new directions for his effort. Further, a change in the use of certain classrooms has developed a simple learning center in each. In these learning centers, one subject area's study materials are gathered for the use of children across several grade levels.

Staff members of Driscoll School have traveled to each school in town to show the faculty members of grades 5 and 6 the materials and program which will support the individual learner.

It is planned to provide, accordingly, for gifted fifth-grade students in their neighborhood schools, effective September, 1968.

AWARD FROM THE SOCIETY OF THE CINCINNATI

For the second time in three years, the Brookline Schools have been awarded a grant of \$5,000 from the Massachusetts Society of the Cincinnati (Harvard University) for the development of curriculum materials in American History.

Brookline's proposal, which was submitted by Mr. John S. Robinson, Director of Social Studies, states that for students "to discover the way Americans have constructed and rationalized the past is as important as the attempt to determine the objective content of that past." Several study units have already been prepared under the original grant. Major topics for the new units will be "The American Landscape," examining the tension between the agrarian ideal and the urban reality; "The National Mission," emphasizing the tension between idealism, illusion, and reality in the formation of public policy and private attitudes; and "American Abundance," investigating the relationship between America's natural wealth and the development of her economic and social systems.

NEW BUSINESS EDUCATION MACHINES

The Business Education Department of Brookline High School recently installed two new machines that will improve the skills of students in processing typed material. One is a Magnetic Tape Selectric Typewriter, on which students are instructed to record their typing on tape and make corrections as they type. Typing at rough-draft speed without fear of error, then playing back the tape at speeds in excess of 150 words per minute allows a typist to increase output with errorless final copy.

The second recent addition is a Selectric Composer which enables the operator to "set type" by utilizing various interchangeable elements in type styles and sizes. The copy is then photographed for offset printing.

TEACHERS AWARDED STUDY GRANTS

Mrs. Harriet D. Gaetz, kindergarten teacher, and David L. Grossman, instructor in social studies at the High School, have been named as first recipients of grants from the Marian M. Thomas Teachers' Advanced Study Fund.

The fund was established last year by Mrs. Charles H. (Grace Thomas) Flood of Brookline in memory of her cousin, Miss Marian M. Thomas, a teacher in the Brookline schools from 1900 to 1936.

SPECIAL EDUCATION IN-SERVICE WORKSHOP

Since January the entire special education staff of the Brookline Public Schools has been involved in an intensive in-service workshop program entitled "New Approaches with New Materials for the Exceptional Child." This course has been financed under the provisions of Title III of Public Law 88-164, a federal program designed to establish training centers where teachers can learn about new instructional materials and evaluate them as well as have them tested in the classroom.

The Brookline special education staff is the first group of teachers in New England to be utilizing the New England Materials Instruction Center at Boston University. The New England Materials Instruction Center is one of 16 regional centers in the country whose job it is to bring new instructional materials to the attention of special education teachers. The present program is being developed as a model which can be made available to other special education departments in the East.

DR. HOLLAND HEADS SCHOOLMASTERS' CLUB

Dr. Bertram H. Holland, Headmaster of the High School, was elected president of the Massachusetts Schoolmasters' Club at its 91st annual May, 1968 — Section Two

meeting. The club is an organization of teachers, principals, college heads and others engaged in education.

Past presidents of the club include Dr. Ernest R. Caverly, former Superintendent of Schools of Brookline; Mr. William F. Young, Jr., former Assistant Superintendent of Schools; and Raymon W. Eldridge, principal of the Lawrence School.

SLAVEN RECEIVES TOWER AWARD

Donald H. Slaven, varsity basketball coach at Brookline High School, recently received the Oswald Tower Award given by the Eastern Massachusetts District Board of the International Association of Approved Basketball Officials. The award is presented "to the coach who exemplifies the high ethical standards of the basketball coaching profession and by devotion to teaching the game of basketball to boys so that they become men of true American Sportsmanship."

Mr. Slaven, who is currently first Vice-President of the Massachusetts State Basketball Coaches Association and President of the Suburban League Coaches, is the youngest recipient of the award.

MRS. PINANSKI HONORED

Mrs. Viola R. Pinanski has been honored by the National Conference of Christians and Jews for her contribution to civic, educational and humanitarian causes in Brookline and in the Commonwealth. A Certificate of Recognition awarded Mrs. Pinanski cites her dedicated service as a member and chairman of the Brookline School Committee, and member of the Willis-Harrington Commission on Education for Massachusetts; her membership in the United States Delegation to the World Health Organization; and trusteeships of several Boston hospitals, Director of Boston YWCA, Children's Service Association, Community Workshops, and Massachusetts Mental Health Association.

The School Committee joins in congratulations to Mrs. Pinanski for this well-deserved mark of recognition.

HOCKEY PLAYERS SKATE HOME WITH TROPHY

Brookline High's hockey team came through in championship style this season, winning the Greater Boston Interscholastic Hockey League trophy. The team's season record was twelve wins, one loss, and one tie. Four of the players were named to all-star teams by the Greater Boston hockey coaches. Coach J. Clement McCann of Brookline accepted the trophy for the team.

SECTION THREE — NOVEMBER, 1968

NEW READING PROGRAM

"If learning to read extends human ability, failure in the attempt to learn can grievously impair: no one yet knows how much. And we have enough evidence of increases of violence and incapacity near home not to let the prospect of failure on a global scale spur us to less than our utmost effort."

—I. A. Richards

Harvard Education Review, Spring, 1968

If parents had to choose the one subject above all others that they wanted their children to learn in school, they would choose reading. Reading is the gateway to knowledge and success; failure to learn to read, quite simply, can mean failure throughout life. This year, in the Brookline schools, a new approach to reading is being introduced in the first grade. Children will be taught to read by learning the sounds represented by the letters, and the way sounds are put together to make words. For example, they will learn to read "cat" by fusing the "c," the "a," and the "t," instead of seeing a picture of a cat and memorizing the word underneath it.

The new method, called a decoding-first emphasis, replaces the look-say method, or meaning-first emphasis. In the look-say method, children are taught to read by learning to recognize on sight a basic list of 50 to 100 of the most commonly used words in the English language. Unfortunately for the beginning reader, many of these words, such as "night" or "enough" have irregular spellings, and tend to confuse the child. When a child sees a new word on this list he has no basis for figuring out how it will sound.

A Flexible Approach

Since children learn in different ways, the new reading program is flexible. Thus, children who already know how to read when they come to school, or who master the basic decoding elements very quickly, can immediately go on to more challenging assignments through their own individualized reading program. New basal readers and library books incorporate the new reading methods and encourage children to progress as fast as they are able. Many of these books are adaptations of folk tales with a high literary content.

On the other hand, children who learn more slowly, also will be given special help. The philosophy in Brookline is that children should remain in the classroom whenever possible to avoid the stigma of being "different."

Hence, two remedial reading teachers have been assigned to assist classroom teachers to work with children who have mild reading problems. Children who need more specialized instruction are assigned to small groups or individual tutoring sessions.

Specific Learning Disabilities

Some of these children have been diagnosed as having specific learning disabilities, or dyslexia. This means that their learning difficulties stem from some perceptual disorder. The problems such children have include confusing left with right, reversing letters such as "b" and "d," and misspelling even the most common words.

Last summer, a special six-week program was co-sponsored by Brookline, the Massachusetts Department of Education, and Boston University for 66 perceptually handicapped children from the third, fourth, and fifth grades in Brookline. Twelve of these children met at B. U., while the remainder attended classes at Pierce School. The program served as a training institute for 70 teachers and students learning to work with perceptually handicapped children. For each child a report was made and an individual program recommended. These individual programs are now being followed either in the classroom, or in small group or individual tutoring sessions.

Remedial reading teachers in Brookline took an in-service institute in specific learning disorders last year, and new staff members with these skills have been hired. This spring a census will be completed of all children in the Brookline schools with learning disorders.

Mr. Joseph J. Tremont, Supervisor of Elementary Language Arts, introduced the new reading program to Brookline. He worked with Dr. Jeanne Chall of the Harvard Graduate School of Education, author of "Learning to Read: The Great Debate." Miss Virginia Seavey is in charge of the remedial reading program, and Mrs. Carol J. Staples is directing the program for children with learning disabilities.

Since reading is the keystone to educational success, the new reading program, with its emphasis on meeting the needs of each individual child, should strengthen the opportunity of every Brookline youngster to be successful in school and in the world at large.

CURRICULUM INNOVATIONS

Preparing children for the complex world in which we live is our goal in Brookline. New curricula in science, social studies, health education, English, languages, and vocational education are designed to prepare young

people to understand the issues of our time and to help them to develop the curiosity and the ability to seek new answers. These new curricula were prepared during the summer in faculty workshops.

Science

The central theme for science classes in kindergarten through grade six is ecology, the study of the interdependence of living things with each other and their environment. New science kits now being used in the classroom were collated this summer under the direction of Mr. David W. Parfitt, Director of Science; Mrs. Barbara E. A. Reynolds; and Mrs. Edith P. Eidson. In preparing the kits, teachers borrowed ideas from several different national curricula development organizations and adapted them to Brookline's needs. Some of these national materials were developed by Educational Development Corporation in Brookline schools with the help of Brookline teachers and students. For example, "The Curious Gerbils, A Booklet on Caring for Them," was written from experiences of children at the Driscoll School. Another unit, "Whistles and Strings," pictures children at the Lincoln School. Most of the kits contain simple materials. The unit on "Observation Using Several of the Senses," for instance, calls for popcorn, and popcorn popper with a see-through cover, dry field corn, tin can, pebbles, paper bag, and pressure can of whipped cream or shaving soap. The children are asked to observe various phenomena. In the process they learn that they must use all their senses in making scientific observations and deductions.

On the high school level a new unified chemistry and physics course, which breaks down the artificial boundaries between the two, is being offered to a selected group of honor-level juniors. This course is an alternative to the traditional two-year sequence of chemistry and physics. The new course avoids duplication in teaching the fundamentals and permits the presentation of unifying concepts in greater depth. The course covers the mechanical, electrical, and modern view of the physical world. It was developed by Mr. Parfitt, Mrs. Louise V. Rosser, Mr. Richard Y. Coombs, and Mr. A. Carlton Warren, Chairman of the High School Science Department, and is taught by Mrs. Rosser and Mr. Coombs.

Although it is not known how students in the new course will fare on their college boards, which are based on the traditional divisions, most colleges welcome the innovation. With the innovations, the complete science curriculum is as follows: grades K-6, ecology; grade 7, human anatomy, including physiology and human behavior; grade 8, physical science; grade 9, earth science; and grades 10-12, biology, physics, and chemistry.

Language Arts

New language arts courses have been introduced at various levels of the high school. For sophomores in both college and non-college preparatory programs, one course studies the many ways that people communicate with each other, such as through dance, charades, gestures, and facial expressions. An intensive writing sequence, which encourages daily writing assignments, follows.

Another course for sophomores is an in-depth study of the connection between language and thinking, instead of the traditional concern with grammar and syntax.

For juniors who are not planning to go to college, a new course stresses perceptual skills and reinforces basic reading and writing skills. Through the use of photography and film-making, the relationship between what is seen and how it is described in words is explored in order to help students communicate more effectively.

A new approach to the junior honors seminar for 15 students places much of the responsibility for learning on the students themselves. Under the guidance of the teacher, students select the areas they wish to investigate, develop the course, and evaluate their own performance. Part of the course, at the request of the students, includes preparation for college boards.

Team teaching and large-group instruction are giving three senior honor English classes more variety and more freedom of choice. Each quarter, students select a different course. Offerings include creative writing, the short story, 20th century American fiction, and an examination of evil force and the human spirit.

Working on the innovations this summer were: Mr. Trask H. Wilkinson, Director of English; Mr. J. Geoffrey Pierson, Chairman of the High School English Department; and Mrs. Bonnie L. Mendelson, Mrs. Evelyn B. Shore, Mr. Gordon E. Wood, Mr. Norman M. Colb, Mr. Robert E. Evans, Jr., and Mr. Thomas W. Tiktin.

Sex Education and Family Living

With the cooperation and advice of members of the community, who constitute a Citizens' Advisory Committee, a course of study in sex education and family living is being developed for all grades. Last year, first-graders began a unit on plant and animal reproduction. This year, fifth-graders will have a new science unit on human reproduction and a new social studies unit on the role of the family. Ninth- and tenth-graders are

given the opportunity to discuss such issues as human sexuality, family relationships, and drug, tobacco, and alcohol use. "We are not trying to preach to students," emphasized Mr. J. Robert Eddy, Director of Physical Education. "We want them to have the information so that they can make their own decisions."

Social Studies

Innovations in the social studies curricula focus on the cultural evolution of man. The fifth grades in all schools are following a new program developed by Educational Development Corporation, called "Man: A Course of Study." The program was tested at the Baker School last spring. One section on family living relates to the sex education program in the science course. Replacing the seventh- and eighth-grade courses in American history and geography is the study of how conflict and change influence history. At the high school level, a new sequence of courses called Social Science I and II begins with a unit on perception, designed to encourage students to analyze critically historical and sociological data. Original anthropological studies such as Robert Ardrey's "African Genesis" and Robert S. Leakey's findings at Olduvai Gorge illustrate the relationship of hypotheses to data.

For juniors the new American history course, which for the first time mixes college and non-college prep students, examines methods of social change, particularly revolution and legislation, and uses the American experience as an example. The course considers how various minority groups changed society in order to participate in it, and gives special attention to the American Negro and the alternatives available to him.

A \$5,000 grant from the Society of Cincinnati finances a new honors course for juniors in a joint English and social studies program. The course examines The American Identity from both the historian's and artist's point of view, and includes the topics: What is an American?, Religion in America, America's Mission in the World, and the American Negro. Another joint English and social studies venture utilizes film-making in the discussion of social problems in America. The course gives instruction on the art of the film and enables interested students to make their own reels.

Teachers who worked on the summer curriculum workshops include Mr. John S. Robinson, Director of Social Studies; Mr. Robert B. McCarthy, Chairman of the High School Social Studies Department; and Mrs. Ann S. Clarkeson, director of the seventh- and eighth-grade workshop.

Foreign Languages

Pilot programs in the seventh grades at the Driscoll and Lincoln Schools and the high school are testing new foreign language materials in French and Spanish. In the new method, no English is spoken in class. Instead films and tapes are used in class, and records and books used in the class can be taken home. The materials were selected during this summer by Mr. Paul G. Guenette, Director of Foreign Languages; Miss Mary K. Teal; Miss Margaret E. Fermoye; Mr. Robert A. LeBel; Dr. Felix Fernandez; Mrs. Fortini Stylianopoulos; Mrs. Carol J. Kososki; Miss Helen E. Bridey; and Mrs. Ida R. Rodriguez.

VOCATIONAL EDUCATION

Preparing students for the world of work is just as valid an educational goal as preparing them for college. This year, at Brookline High School, we have added a year to two work experience programs, expanded a third, and introduced a new course.

The three work-experience programs that were initiated in the summer of 1966 include Food Service, Business Practice, and Child Care and Development. The new course introduced this year is Distributive Education.

The programs have several elements in common:

- classroom instruction is combined with on-the-job experience.
- students receive graduation credits for work experience.
- except for the child care course, students receive pay for their work assignments.
- students are supervised on the job by school personnel.

The Food Service Program this fall added a third year, and next fall will add the fourth year. In the first two years, students are placed on paying jobs in school cafeterias. During the final two years, students will be placed in outside jobs in restaurants, hospitals, and hotels.

The fourth year of the Business Practice Program was begun this September. In this program, students receive work experience in school and town government offices, with their salaries paid by the school. In the third and fourth years, students are assigned to jobs in the community in such places as banks and stores.

The two programs have proved highly successful, both in re-motivating youngsters who had lost interest in school and in encouraging them to be responsible job-holders.

The new Distributive Education Program begun this year prepares juniors and seniors for careers in marketing and distribution. Students are placed in department and specialty stores in Boston and Brookline for their work experience. Besides English, their courses include retailing, business organization, marketing, advertising, display, fabrics, design, and human relations. This course is subsidized by a federal Vocational Education Grant.

The Child Care Program enrolls college-bound juniors and seniors who wish to enter professional fields concerned with children such as teaching, social work, and nursing. Students participate in non-paid work experience in schools and hospitals.

The Laboratory Nursery School was developed as an extension of the Child Care Course. In this program, under supervision of the teacher, Child Care students have an opportunity to train to be kindergarten aides, or to prepare for further college training as kindergarten teachers. Now that the new state law makes kindergarten mandatory in all communities by 1970, people with this training will be very much in demand. The 15 preschoolers enrolled in the program, which is held at the Lincoln School, were selected from a broad socio-economic cross-section of Brookline families. This pilot program is subsidized by a \$10,000 federal Vocational Education Grant.

Planning for programs to prepare students for careers in the health professions is currently underway.

ADULT EDUCATION

Enrollment in the adult education courses reached a new high this year with the registration of 2,450 people, 250 more than last year. Mr. N. Wendell Weeks, director of the program, reports that many of the courses were filled by the second day of registration, and had long waiting lists.

This year six new courses are being offered. The course on "The Negro in American Life," considers the influences of Negroes on various aspects of the American scene.

After a 12-year absence, the Brookline Symphony Orchestra is again under the umbrella of the Brookline Public Schools. The orchestra is the only one in this area to be included in an adult education program. It was begun 20 years ago as a Brookline Public School activity. Then, eight years later, it was sponsored by the Temple Ohabei Shalom Brotherhood. For the past three years, director of the orchestra has been Mr. John D. Corley, Director of Music for the Brookline Public Schools. The 70 mem-

bers of the orchestra include retired professional musicians, as well as talented amateurs and some high school and college students. The first of three concerts is being presented at the Devotion School on Sunday, November 17, at 8:30 p.m., with concerts scheduled also for January 19 and March 27. A high-point of the season last year was a testimonial to Mr. Leonard Bernstein, at which the orchestra played the composer's music.

Other new adult education courses are: Spanish Culture, Consumer Economics, Contemporary Mathematics, and In-Service Mathematics for Town Employees in the Engineering Division of the Public Works Department.

BUSINESS EQUIPMENT

Two new machines have been added this year to the typing courses. The Educational Development Laboratories Skill-builder is a teaching machine to build typing skills. Each typing room has one large and several smaller models. The machine is a filmstrip projector for keyboard introduction and skill development. Students can use the large machine in small groups or desk-size models individually, while the teacher is working with other students. The machine was paid for by a \$2,600 federal Vocational Education Grant. The second machine is an I.B.M. executive typewriter with proportional spacing. Its use in the classroom broadens the skills and opportunities for business education students.

SUMMER SCHOOL

Summer is a time for new ideas. In Brookline, more than 1,000 children attended one of the five summer programs and 75 teachers participated in six curriculum workshops.

Film-making and Music Theatre Workshop were added to the high school program, which was under the direction of Mr. John T. Ryan. The theatre workshop presented an original musical play, and members of the film workshop made their own movies. In the computer course, one of the students composed a piece of music with the computer, translated the results for the piano, taped it at home, and then played it back for the class. The contemporary history class conducted a school-wide campaign to acquaint their fellow students with the plight of the Biafrans.

The ODWIN Program (Opening the Door Wider in Nursing) sponsored 20 nursing students from Boston studying Algebra I and Laboratory Studies in Biology in preparation for more advanced high school work.

This year, the Innovations in Learning Program included 20 black children from Boston, as well as 250 children from grades 2-5, selected from 2,500 to 3,000 applicants in Brookline, Lexington, and Newton. The federally-funded program was held at the Heath School under the direction of Miss Ruth E. Chadwick, Principal of the Horace Mann School, Newton. The children were divided into three non-graded teams and could select their own program each day. One team concentrated on Man and Machines and constructed a rocket launcher and an underwater tunnel complete with appropriate gear. Another group made puppets and created an original musical drama entitled, "Never Put a Tack on a Witch's Chair." In order to encourage teachers to use new audiovisual equipment, each of the 17 staff members was required to produce a tape or a movie as part of his course work.

At the Baker School, the aim of the program was to motivate Brookline children toward greater interest in learning, as well as to build basic skills. One of the high points of this program was "Shake Hands with Shakespeare," in which the children, none more than 10 years old, became enchanted with Elizabethan England through music, art, and drama, and presented their version of "A Midsummer Night's Dream." Fifteen high school girls assisted at the Baker School as part of their Child Care and Development Work Experience Program, and 13 high school boys helped prepare meals as part of their Food Service Work Experience Program.

Twenty-five Brookline High School students worked in various school and town jobs as part of the Business Practice Program. Director of the Baker School Program and the Work Experience Program was Mr. Nathan Purpel.

Except for the summer school program at the high school, the summer programs were supported by state and federal funds.

FACILITIES AND SITE STUDY

A \$25,000 facilities and site study by Perkins & Will, architectural consultants, has been completed. The report deals with implementation of the School Committee's commitment to replace the Pierce and Lincoln Schools. It is concerned also with providing additional space at the four schools where over-crowding has required the use of portables and rented facilities. These schools are the Lawrence, Heath, Runkle, and Pierce.

Suggestions are made on ways to renovate and adapt all facilities to the demands of today's teaching methods and curriculum. To accomplish these goals the report proposes two alternative grade organizations. The first is to retain the present two-level system of eight schools, kindergarten

through grade 8, and one high school, grades 9-12. The second is three-level system: eight schools, grades K-5; two middle schools, grades 6-8; and the high school. The Superintendent of Schools has recommended that the present two-level system be continued. The report also evaluates the present outdoor facilities for physical education and athletics, and considers possible alternatives.

After public discussion and careful consideration, the School Committee plans to submit appropriate articles for the March Town Meeting Warrant.

NEW PERSONNEL

Seven foreign countries and 24 states are represented by the 112 new teachers who joined the Brookline Public Schools this year. In addition, there are five new administrators. The foreign-born teachers include a Cuban and a Hungarian refugee, two Irishmen, an Englishman, a German, a Canadian, and an exchange teacher from Australia. Director of Personnel, Mr. William C. Sheridan, said that the new teachers were selected from more than 8,000 applicants from all parts of the United States and several foreign countries. The turn-over rate for teachers is approximately 18.4 per cent, which is lower than last year.

The new administrators include Mr. Nathan Purpel, Acting Principal of the Lawrence School; Mrs. Mary G. Stephanus, Acting Principal of the Heath and Baldwin Schools; two new housemasters at the high school, Mr. Francis P. Furey, Shailer House, and Mr. John B. Passalacqua, Roberts House; and Dr. George E. Caruso, Director of Mathematics.

All but Dr. Caruso, who comes from Lea College, Lea, Minnesota, were already members of the Brookline faculty.

Of the new teachers, 87 are women, and 25 are men; eight are part-time and 104 are full-time; and six are women who are returning to teaching after raising their own families

SENIOR LUNCHEON CLUB

A hot lunch program for senior citizens is held each weekday at the Devotion School. Called the Senior Luncheon Club, the program is sponsored jointly by the Brookline School Committee and the Council for the Aging. Following the children's lunch period, school lunches are served each weekday in the school cafeteria for 50 cents per meal to approximately 50 people. Brookline is one of the 10 Massachusetts communities to participate in the two-year pilot lunch program, which is being supported by a federal grant through the State Department of

Education and the Commission of the Aging. The program was pre-tested in Brookline last spring. Director of the program is Miss Marion L. Cronan, who is Director of Homemaking and Supervisor of Cafeterias for Brookline Public Schools. "There is no doubt that this program meets a definite need for the elderly, especially those who are living in a room with no housekeeping facilities," she said.

MERIT AWARDS

Nine students at Brookline High School have been named semi-finalists and 26 have received letters of Commendation in the 1968-69 National Merit Scholarship Program. The semi-finalists are: Bernard L. Brown, son of Mr. and Mrs. Roy Howard Brown of 50 Griggs Road; Jonathan B. Dubitzky, son of Mrs. Hal H. Berk of 193 Rawson Road; Deena Nelson, daughter of Rabbi and Mrs. Zev K. Nelson of 37 Alberta Road, Chestnut Hill; Alan Norman, son of Mr. and Mrs. Myron Norman of 149 Summit Avenue; Douglas Ross, son of Mr. and Mrs. Melvin J. Ross of 18 Gerry Road, Chestnut Hill; Ruth Siegel, daughter of Mr. and Mrs. S. T. Siegel of 10 Winthrop Road; Wendy Vittori, daughter of Mr. and Mrs. F. C. Vittori of 657 Washington Street; Joanne Yaffe, daughter of Mr. and Mrs. I. L. Yaffe of 5 Grassmere Road, Chestnut Hill; and Barbara Zarsky, daughter of Dr. and Mrs. Edward L. Zarsky of 201 Buckminster Road.

PROFILE OF BROOKLINE HIGH SCHOOL CLASS OF 1968

311 accepted by 4-year colleges	59%
107 accepted by other post-secondary schools	20%
11 plan to enter armed services	2%
70 are expected to be employed	13%
27 have other plans	5%

May, 1968, Advanced Placement Examinations

Examinations	Brookline National		
receiving a score of:	No.	%	%
5 (Extremely well qualified)	13	10	9
4 (Well qualified) or above	38	40	26
3 (Qualified) or above	51	79	65
2 (Possibly qualified) or below	27	21	35
Brookline mean score, eight fields: 3.3			
National mean score, same eight fields: 2.8			

CLASS OF 1969

Average I.Q.: 116 as measured by the Lorge Thorndike Tests (Level 5) administered in October 1965 to the Class of 1969

Results of the School and College Ability Test, Form 2A, administered in January 1967 to the Class of 1969

Cumulative percentages at or above	34%	51%	62%	72%	77%
National percentiles	90	80	70	60	50

Results of the College Board Scholastic Aptitude Tests taken by 439 students, Class of 1969 (74% of the class) in March and May 1968:

	Cumulative percentages at or above				
	700	600	500		400
Verbal	2%	12%	35%		69%
Math	4%	20%	46%		76%

Results of the College Board Achievement Tests taken by 256 students, Class of 1969 (42% of the class) in March and May 1968 (569 tests in 13 subject fields):

	Cumulative percentages at or above			
	700	600	500	400
	8%	30%	57%	84%

Year's marks, June 1968, earned by the Class of 1969 in major subject fields, all levels (English, mathematics, foreign languages, science, social studies), showing mark distribution in approximate proportion to ability:

	A	B	C	D	E
Number of marks	258	824	697	328	57
Percentage of total	12%	38%	32%	15%	2%

VOLUNTEERS

Mrs. Warren E. C. Wacker has been appointed the new Director of School Volunteers, replacing Mrs. Edwin P. Firestone, who joined the faculty as a guidance counselor. "Volunteers serve the schools in a variety of ways," Mrs. Wacker said. They help as tutors to foreign students who have trouble speaking English, and any other children who are referred for special help. Last year a novelist lectured to a creative writing class, and this year senior citizens work diligently in the library. "We need people with a wide range of talents to work in both the elementary and secondary schools," she said.

Volunteers with a minimum of three hours per week should apply at the Office of the Director of Personnel, Mr. William C. Sheridan, 734-1111, ext. 306.

Mrs. Wacker is the wife of a physician, and the mother of two Brookline High School students, Margaret, a junior, and John, a freshman. She is a Town Meeting Member, and for the past five years has been chairman of the Junior Red Cross in Brookline.

SUPERINTENDENT'S REMARKS TO FACULTY

In his opening address to teachers in September, Superintendent of Schools Dr. Robert I. Sperber called for federal financing of education; improved teacher education and certification; and increased cooperation between urban and suburban schools.

Only massive federal aid to education will solve the problem of unequal opportunities in education for children in different communities throughout the nation, the Superintendent said.

He advocated that at least one-third of the educational funds be paid by the federal government, with the state and local communities making up the difference. Federal financing would not increase federal taxes if accompanied by tax reforms and a re-ordering of national priorities, he said.

A member of the Study Committee on Teacher Certification and Preparation in Massachusetts for the Advisory Council on Education, Dr. Sperber claimed that "great national and state reforms are overdue. State certification, simply described as a permit to practice, should protect children against incompetent professionals, distinguish levels of professional competence, and assure against professional obsolescence. As the study documented, it does none of these things in Massachusetts, and I suspect, in none of the other 49 states. The traditional program of preparation and certification is so heavily concerned with collecting points under various categories that it neglects almost completely the issue of professional performance."

To remedy this situation, the Superintendent recommended greatly increased financial support for colleges and universities; more time for teachers to supervise interns; improved graduate instruction; and improved clinical practices. He also supported the reclassification of teacher licenses into intern, associate, professional, and specialist, as advocated by the study committee, and said that he wants to test some of the committee's findings in Brookline.

In the area of urban-suburban cooperation, he said that some progress has already been made. A \$75,000 planning grant under Title III of the Elementary and Secondary Education Act will enable the seven school systems of Arlington, Brookline, Boston, Cambridge, Concord, Lexing-

ton, and Newton to work together with area universities on ways to improve city education. For the future, he envisions such examples of urban-suburban cooperative programs as regional summer schools, centers in arts and sciences to supplement local high schools, and centers for emotionally disturbed and mentally retarded youngsters, and for children with learning disabilities.

BROOKLINE'S COMMITMENT TO THE URBAN COMMUNITY

The Brookline School Committee shares with other town officials a deep concern for the critical problems that face our neighbors in Boston. We are involved, therefore, in several programs that bring the two communities closer together.

Sub-Committee on Education and Urban Responsibilities

In response to the report of the Kerner Commission on Civil Disorders, the Board of Selectmen appointed a special Town Committee on Urban Responsibilities to implement the recommendations of the report in Brookline. The School Committee appointed a Sub-Committee on Education whose members include School Committee representatives: Dr. Leon Trilling, Dr. Raymond T. McNally, and Mrs. Alette Reed; school department representatives: Superintendent Dr. Robert I. Sperber; Mr. Richard Y. Coombs, President of the Brookline Teachers Association; Mr. Gerard Cox, representing the elementary teachers; Mr. John S. Robinson, representing the principals and directors; and Mr. John P. Neary, President of the Brookline Public Schools Custodians' Association; community leaders: Rev. William B. McClain, Director, Urban Training Center for ABCD; Mr. Alan R. Morse, former Chairman of the Board of Selectmen; Mr. Herman W. Hemingway, Town Meeting Member and member of the Subcommittee on Schools of the Advisory Committee; Mr. Lawrence Shubow, President of the Brookline Council for Public Schools; Rt. Rev. Francis J. Sexton, Pastor, St. Mary of the Assumption Church; and Rev. Walter R. Van Hoek, liaison between the Selectmen and the School Committee.

New Courses on American Negro

A course on the Negro in American Life is being offered for the first time as part of the adult education program, and new social studies materials are emphasizing the role of the Negro in American history.

Teacher Aides

Nine black teacher aides from Roxbury and Dorchester are working in Brookline schools at a number of different tasks under a Career Up-

grading Program financed by a \$35,000 grant from Action for Boston Community Development. Brookline is the first school system to make such an arrangement with ABCD. Teacher aides are helping at the high school in science and foreign language laboratories; and in the mathematics, social studies, and English departments. They set up audiovisual equipment; help prepare materials; maintain attendance reports; supervise study halls, the cafeterias, and corridors; correct objective tests; and assist with clerical tasks. They are also assisting at the Lincoln and Runkle schools.

METCO

This year, 130 black children, or 30 more than last year, are being bussed from Roxbury and Dorchester to Brookline schools through the METCO Program. METCO was initiated by Brookline in 1966, and its chairman is School Committee member, Dr. Leon Trilling.

Fair Employment Practices

The School Committee has urged the Board of Selectmen to award contracts only to bidders who observe fair employment practices.

Library

TRUSTEES OF THE PUBLIC LIBRARY

BARBARA B. ALPERN

GEORGE BLACKMAN

FRANCIS CASWELL

RUTH S. CHUTE

PHILIP DEAN

EMILIE L. DROOKER

THERESA A. CARROLL, *Town Librarian*

JOHN F. DRUM

BERNARD E. EDELSTEIN

MORRIS GOLDMAN

ROBERT I. HUNNEMAN

SIDNEY L. KAYE

FRANCIS PARKMAN

That public library whose programs reach the highest percentage of the people is the most successful. Therefore, our library must continue to dedicate itself to the task of serving as many members of the community as possible. A well-informed citizenry is the strongest bulwark of a democracy. If teaching is defined as assisting and encouraging people to learn, then all who work in our library are in a very real sense members of the teaching profession. The Trustees are justly proud of the Brookline Public Library and of its splendid record of service to the citizens of the Town.

TECHNICAL SERVICES DIVISION

Many members of the staff after consulting book reviews, publishers' catalogues, and advance notices select the new books of non-fiction and of fiction both at the adult and children's level. When one considers that in the year 1967 alone almost thirty thousand new and revised book titles were published in the United States to be added to the quarter million titles already listed in the 1967 edition of *BOOKS IN PRINT*, the mere task of deciding which books to purchase stands out as a major assignment. When the choices are finally made, the Technical Services Division orders the books, prepares them for the shelves and provides the descriptive records for the sundry catalogues. Each week throughout the present year over five hundred books were forwarded to the shelves — a task which required the preparing and filing of over one hundred fifty thousand cards during the entire year. In 1969 when the School Department assumes the sole responsibility of administering the book collections in the eight elementary school libraries — a total of almost 90,000 volumes — the Technical Services Division plans to implement a number of necessary programs here in the Main library, which will improve the present service to the public and to the staff.

INTERLIBRARY LOAN

Today we can agree with the author of Ecclesiastes when he complained that "of making many books there is no end." Since no single library is financially able to purchase all the books desired by its borrowers, there has been established a system of interlibrary loans. There are still problems in locating material, in communication, and in delivery. Here in Brookline, however, we have already borrowed this year about five hundred books as compared with slightly under four hundred last year. Usually such interlibrary loans have to do with highly specialized material.

SERVICE TO "SHUT-INS"

There are eager readers in Brookline who are not physically able to go to one of our public libraries. Members of the staff visit these individuals, many of whom are in nursing homes, and assist them in selecting suitable reading material. At present we are dependent upon taxi service for the transportation of staff and books to and from these borrowers. If the Library had the regular use of a vehicle this particular service could be greatly expanded to the benefit and pleasure of all involved.

SENIOR CITIZEN GROUP

The Coolidge Corner Branch Library staff has been participating in post-luncheon programs at the Devotion School sponsored by the Council for the Aging. The elderly library borrowers look forward to having similar programs at the Coolidge Corner Branch Library when the much-needed addition to this structure is completed in 1969.

REFERENCE SERVICES

The Reference Department has been issuing an eight-page bi-monthly booklist for the businessmen of Brookline. Recently the list was expanded to include *VALUE LINE*, the *WALL STREET TRANSCRIPT*, and books in the field of political science. The Brookline Chamber of Commerce has assisted in revising the mailing list and has commended the library for providing this valuable service.

The Supervisor of the Reference Department reports that students and other readers frequently are seeking information and material on a wide range of subjects. The telephones are busy throughout the day and evening. One librarian has written: "A reference department is less a separate collection in a separate room, than a specially trained staff utilizing the entire collection." Mr. St. John in his recent (1965) report for the Brookline Public Library recommended a ratio of 90 professionals to

10 subprofessionals for the reference department. The reference service is a vital one since the work often requires analytical and creative research as well as simple fact-finding.

CHILDREN'S SERVICES

Book Collection

At the Main library where the reference collection has doubled in recent years additional material is still required. Many unattractively bound books at the second and third grade levels have been withdrawn and replaced with books for the beginning readers. There is also a great demand for detailed books on special subjects expressed in elementary reading vocabulary. Children's librarians have a double problem in their book purchasing — they must continue to buy books of the highest literary quality for the excellent readers but they must also provide volumes of high interest written in simple words for those children who have reading problems. It would seem that each human being has his own time schedule when it comes to the very complex skill of learning to read. Some learn to read when they are very young and sail merrily along through the smooth and pleasant seas of literature, others struggle merely to keep afloat in the same deep waters. Therefore, any librarian who works with young people must know and use the total library resources.

PERSONNEL

A mere glance at the HELP WANTED pages of the Sunday New York Times informs us that there are many vacancies on the staffs of libraries all over the country. Positions requiring personnel with experience are hardest to fill even though the salaries offered are most attractive. The easy mobility of today's population and the many available openings result in frequent staff turnovers. Brookline salaries for beginning librarians and even for those with years of service are still not at the level of those offered by many comparable libraries. The ancient economic law of supply and demand is still in operation.

The year 1968 has been a successful one — book circulation remains high, new borrower registration substantial, our library-sponsored groups — Brookline Library Music Association, Brookline Library Society of Artists, and Putterham Reading Group — have carried on valuable programs. All this plus the Town Meeting vote to authorize the expenditure of \$512,000 for the alterations and additions to the Coolidge Corner Branch Library. It has indeed been a good library year!

The Trustees would like to take this opportunity to express to Arthur A. O'Shea their gratitude for his twenty-six years of continuous,

outstanding service to the Town as Executive-Secretary of the Board of Selectmen. May his retirement years be happy and numerous.

We close this annual report by thanking Mrs. Carroll, our excellent librarian, and her efficient and devoted staff for all they do to encourage and foster the love of learning in this town and we deem it a distinct pleasure and honor to serve as Trustees of the Brookline Public Library.

Statistical information is appended:

APPENDIX

Annual Report for the year ending	December 31, 1968
Name of Library	Public Library of Brookline
Date of founding	March 30, 1857
Town, County, State	Brookline, Norfolk, Mass.
Name of Librarian	(Mrs.) Theresa A. Carroll
Population served	53,608
Terms for use	Free for lending

AGENCIES

Central Library	1
Number of branches	3
Elementary School Libraries	8
Total agencies	12

HOURS OPEN FOR CIRCULATION READING AND STUDY:

Main Library	73 hours per week (9 mos.)
	54 hours per week (3 mos.)
Coolidge Corner Branch	66 hours per week (9 mos.)
	65 hours per week (3 mos.)
(Open on Saturday in summer)	
Putterham Branch	58 hours per week (9 mos.)
	43 hours per week (3 mos.)
Chestnut Hill Branch	27.5 hours per week (6 mos.)
	25 hours per week (6 mos.)
Number of days library service available in community	338

Holidays on which the library is closed entirely: January 1, February 22, April 19, Easter Sunday, May 30, June 17, July 4, Labor Day, October 12, November 11, Thanksgiving Day, Christmas.

CIRCULATION AND USE

	Volumes
Total volumes lent	414,969
(This figure does not include 185,811 volumes lent through the eight	
(8) elementary school libraries Sept. 1967 — June 1968).	
Interlibrary Loan:	
Books borrowed by Brookline	496
Books loaned by Brookline	81
Public Library circulation per registered borrower	19.4
Public Library circulation per capita	7.7

REGISTRATION

	Adult	Juvenile	Total
Number of new borrowers registered during the year	4,472	803	5,275
Total number of registered borrowers	17,101	4,259	*21,360
Percent registered borrowers of population served	39.8%		
Registration period, year	2	3	

*This figure does not include 768 non-resident borrowers registered in 1968.
(575 of whom paid \$3.00 non-resident fee)

BOOK STOCK

	Adult	Juvenile	Total
Number of volumes at beginning of year	227,565	117,022	344,587
Number of volumes added during the year	13,475	14,595	28,070
Number of volumes withdrawn	5,761	9,012	14,773
Total number of volumes at end of year	235,279	122,605	357,884

Pamphlets put into pamphlet file not counted.

Number of newspapers currently received excluding duplicates: 13

Number of periodicals currently received excluding duplicates: 542

Phonograph records in collection: 5,922

Maps in collection: 605

Rolls of Microfilm in collection: 1,733

Photographs and prints: 19,175

FINANCIAL STATEMENT

1968

Assessed Valuation of Government Unit Served \$238,680,000.00

Receipts:

Town of Brookline \$669,324.05

Voted at Annual Town Meeting for

Adjustments in Salaries 15,000.00

State Aid for Free Public Libraries 13,511.00

Town Appropriation \$697,835.05

Income from Trust Funds for 1968 5,033.93

TOTAL \$702,868.98

Unexpended Balance, Trust Funds, December 31, 1967 7,785.83

\$710,654.81

Expenditures:

Salaries, Library Staff \$404,140.96

Salaries, Pages, Parttime, Overtime 46,568.15

Salaries, Building Staff 34,256.55

Books 123,327.35

Phonograph Records, Tape Recordings, Music Scores 1,634.89

Films and Microfilm 1,898.58

Periodicals, Indexes 8,107.90

Binding and Rebinding	9,187.44
Other Operating Expenses	49,905.56
Total Operating Expense	<u>\$679,027.38</u>
Balance on hand at end of fiscal year, Town Appropriation	23,068.77
Unexpended Balance, Trust Funds, December 31, 1968	8,558.66
TOTAL	<u><u>\$710,654.81</u></u>

- (1) Amount received from fines, non-resident cards, books lost and paid for, damaged books, in 1968, Transferred to Town Treasurer: \$16,661.08.
- (2) Of the Total Operating Expense, \$159,824.52 was allocated for the maintenance of School Libraries as follows: Salaries: \$99,381.99; Library Materials, Binding: \$31,738.00; Processing of Library Materials: \$21,798.00; Supplies and Other Charges: \$6,906.53.

Health

DIRECTOR OF PUBLIC HEALTH

HENRY M. GREENLEAF, M.D., M.P.H.

HIGHLIGHTS

1. Administrative survey of the Health Department conducted by an evaluation team from the American Public Health Association. A report on the survey is expected early in 1969.
2. Health Department inspectors made available on weekends to investigate heating complaints from tenants of rented quarters in Town.
3. Cardio-vascular screening program developed and operated on pilot basis for Town employees. Program to be made available to the public in 1969.
4. Coordination of health services provided for children in Summer Head Start program at the Baker School.
5. Registered sanitarian in Environmental Health Section elected president of the Massachusetts Sanitarian's Association.
6. Dental Clinic staff coordinates activities with School Health Services to provide dental health education and dental screening examinations in the Public Schools of Brookline.
7. Health Department issues regulations governing minimum heating standards for rented houses and apartments in Brookline.

NURSING SERVICES

The Town of Brookline purchases nursing services under contract from the Brookline Visiting Nurse Service in order to avoid duplication of effort and overlapping of services to local families. This arrangement enables the Visiting Nurse to assume the broad function of public health nursing in terms of health education, the control and prevention of disease, and the administration of bedside care to patients in their own homes under a physician's orders. The Visiting Nurse Service is certified under Medicare as the Home Health Agency for the Town of Brookline.

Well Child Conferences are conducted in the Health Center every Wednesday and Friday throughout the year from 9:30 to 11:00 a.m. by appointment only. During 1968, 106 conferences were held, 1,115 visits

were made by registered children in the clinic, and 934 immunizations were administered. The Visiting Nurse Service also made 776 home visits in connection with the Well Child Conferences.

Nursing consultation services are provided for the elderly who live in the Town's housing projects. Senior citizens living in the three elderly projects on Pleasant Street, Marion Street and Walnut Street have the benefit of weekly visits by a nurse who is available for health maintenance conferences. During the past year, 46 first visits were made to new patients in the elderly housing projects, and 625 patients received revisits. Plans have been made to increase this nursing consultation from one half day to two half days each week in the coming year.

Other nursing services provided by the staff of the Visiting Nurse Service include occupational health for Town employees, glaucoma screening, tuberculosis and other communicable disease control, poison center follow-up, school health at St. Mary's, St. Aidan's, and the Maimonides School, and routine inspections of nursing homes and day care centers.

As a certified Home Health Agency, the Visiting Nurse Service provides professional bedside nursing care for patients in their own homes under the direction of private physicians. A total of 10,600 visits for nursing care and physical therapy were made by Visiting Nurse staff in the past year. Speech and occupational therapy will be added to the services available to patients in 1969.

CHILD HEALTH SERVICES

Premature Infants

There were 22 premature infants born to Brookline residents in 1968. The Town paid out \$676.92 in the first nine months of the year to those families who were eligible for financial assistance to cover hospital expenses. Beginning in October, 1968, such expenses were covered by the Medicaid program.

Poison Center Follow-up

The Poison Information Center in Boston referred to the Health Department 19 cases of poisoning involving Brookline residents. The Visiting Nurse Service made home visits to these households to educate the families in accident prevention.

Operation Head Start

Routine health supervision was provided free for the 30 Brookline children enrolled in the year-round Head Start program at the Harvard Church and to the 15 children in the Summer Head Start program at

the Baker School. Both of these programs, which were funded by the federal Office of Economic Opportunity, were sponsored locally by the Public Schools of Brookline.

Pre-School Health Examination

Health examinations were carried out in the Spring for Brookline children who were scheduled to enter kindergarten in the Fall of 1968. The School Health Service examined 98 of these children, and 90 were examined at the Well Child Conference of the Visiting Nurse Service.

Camp Program

Children going to charitably supported summer camps whose parents could not afford private physical examinations received free health examinations in the Health Center. A total of 121 children were examined in the Summer of 1968. In 1969, this program will be carried out by private physicians who will be paid under the Medicaid program.

Day Care Services

Day Care Centers in Brookline are evaluated annually before re-licensing by a Health Department team consisting of a registered nurse, a sanitarian, and the Director of Child Health. During 1968, 10 Day Care Centers were licensed by the Health Department. One Center was refused a license for failure to meet the minimum standards established by the State. One other Center did not apply for re-licensing since it was located in an area where zoning regulations prohibited the operation of a day care service.

SCHOOL HEALTH SERVICES

The School Health program provided medical care for 6,911 public school and 1,404 parochial school children during the past year.

Health Examinations

All new students in the Town's public and parochial schools and those in the fourth, seventh and tenth grades were given physical examinations, totaling 2,672 pupils in public and 577 parochial schools. Private physicians performed the health examinations on 711 public and 105 parochial school students. The school physicians identified 171 children in the public schools with defects and referred them to their private physicians for follow-up. In the parochial schools, 53 children were referred to their private physicians. Of the students referred, 82% of the public and 90% of the parochial school children are known to have received follow-up care.

Vision and Hearing Tests

Vision and hearing tests are performed annually on all students in the public and parochial schools. From a total school enrollment of 8,315 students, 6,875 vision tests and 6,184 hearing tests were performed in 1968. Students who failed the first tests were re-screened. After failing the tests for a second time, 458 pupils in the public schools and 89 pupils in the parochial schools were referred to their private physicians for further study.

Tuberculin Testing

With parental permission, nine tuberculin tests were performed on 3,898 school children. The school physicians checked all suspicious tine reactors with Mantoux tests. A total of 6 new positive reactors were identified, none of whom were "converters" (i.e. had negative tests the previous year). Chest X-rays were taken of all new positive reactors. Four of these pupils who are Brookline residents are now under prophylactic INH therapy; the other two pupils, who are non-residents, were referred to their local health department for follow-up.

The School Health service, in cooperation with the Occupational Health service, exerts pressure on the Town's schools to insure that all school staff show evidence of freedom from communicable TB every three years, as required by State law. During the tuberculin testing program for the children in each school, the school staff is also invited to have the tine test. In 1968, 21 school personnel received the test. No positive reactors were identified.

Sabin Polio Immunization

The continuing program of polio immunization identified 650 pupils who had not received complete protection. Sabin booster doses were administered to 441 students in the schools, and 127 students were treated by their own physicians. All twelfth-grade students attending schools in Brookline were offered a "graduation present" of the Sabin vaccine, and 43% of the seniors availed themselves of this opportunity in 1968.

Diphtheria Tetanus Immunizations

Diphtheria-tetanus booster immunizations were administered to 575 pupils by the school physicians, and 303 pupils were immunized by their private physicians. In accordance with the recommendation of the U. S. Public Health Service, the diphtheria-tetanus boosters are given to children entering school for the first time and to pupils in the ninth grade.

Measles Prophylaxis

The program designed to immunize all Brookline children who have not had measles or the measles vaccine was initiated in 1967. During the

past year, the school physicians immunized 153 pupils in the schools, and another 221 pupils received the vaccine from private physicians.

Smallpox Revaccination Program

In 1968 the School Health service adopted the recommendation of the U. S. Public Health Service that all children vaccinated against smallpox in infancy be revaccinated on entering school and every ten years thereafter. Of 1,181 pupils requiring revaccination during the past year, 385 were revaccinated in the schools. No statistics are available for the number of pupils who were revaccinated by their private physicians. There would appear to be a need to educate parents in the importance of following recommended immunization practices.

CHRONIC DISEASES

Chest Screening Clinic

The Chest Screening Clinic took a total of 2,353 X-rays during the year. This total included films taken for the Occupational Health Clinic. Of this number, 5 cases of possible lung tuberculosis, 13 cases of pneumonia, 113 cases of enlarged hearts, 16 of possible lung tumors, and 493 cases of other pulmonary and less important findings were referred to private physicians for follow-up.

Diabetes

The Diabetic Screening Clinic examined 110 new patients during 1968, while 111 previously registered patients returned for urine and blood sugar determinations. New cases of diabetes found totaled 16.

Glaucoma

Four screening clinics for glaucoma were held during the year. A total of 356 Brookline residents attended these clinics. Of this number, 18 (5%) patients were referred to private physicians for further diagnosis. Requests for glaucoma screening appointments have increased to such an extent this past year that the Health Department has asked for additional funds for 1969 to conduct an extra clinic.

Tuberculosis Clinic

All known positive TB reactors were urged by letter to come in to the Health Center for an annual chest X-ray. No new cases of tuberculosis were discovered in this group.

Clinics were held twice a month, under the supervision of Dr. Elliot D. Giddon, to provide service for all known active and inactive cases of tuberculosis in Brookline. Ten active cases of TB were reported in the

Town in 1968. Of these cases, one was a re-infection and one was non-pulmonary tuberculosis. There was one death directly attributable to TB in Brookline during the past year.

REPORTED CASES OF COMMUNICABLE DISEASES

	1968	1967	1966	1965	1964	5 year mean
Chickenpox	29	15	30	56	47	39.0
Dysentery, amebic	3	0	0	0	0	0.6
Encephalitis	0	0	1	0	0	0.2
German Measles	13	12	8	47	152	46.4
Gonorrhea	68	35	56	37	38	46.8
Hepatitis, viral	17	3	5	8	13	9.2
Measles	0	1	3	93	19	16.2
Meningitis	1	0	4	5	1	2.2
Mononucleosis, infectious	1	0	0	0	0	0.2
Mumps	12	21	47	42	52	34.6
Salmonellosis	28	12	12	13	17	16.4
Shigellosis	1	0	1	1	1	0.8
Streptococcal infections	31	19	395	341	179	193.0
Syphilis	22	20	16	33	21	20.2
Tuberculosis	7	12	11	7	6	8.6
Whooping Cough	0	2	1	1	3	1.4

OCCUPATIONAL HEALTH SERVICES

The Occupational Health Clinic in the Health Center is staffed by a physician who is a board-certified general surgeon with a background in occupational medicine and by an occupational nurse/secretary. The Occupational Health physician also supervises the clinical X-ray and laboratory services of the Health Department.

The purpose of the Occupational Health Service is to oversee the state of health of all Town employees. To accomplish this, the Clinic staff attempts to work in close cooperation with each patient's private physician and his Department head.

The Occupational Health program provides:

- (1) pre-employment examination and evaluation of each new Town employee to assess his current state of health and his physical capacities;
- (2) annual periodic re-evaluations on a voluntary basis to detect early evidence of ill health, with referral of the employee to his personal physician for treatment and care of conditions not related to his employment;
- (3) mandatory re-evaluations of all Town employees who return to work after a five-day or longer absence for illness or injury, and special periodic re-evaluations as requested by Department heads;

- (4) maintenance of accurate and complete confidential records on each employee;
- (5) first-aid and continued treatment of minor disabilities incident to occupation;
- (6) routine immunizations and immunizations for foreign travel;
- (7) routine clinical and laboratory tests, including the use of an electrocardiograph, an audiometer, Titmus visual testing apparatus, a recording vitalometer for lung infection testing, and X-ray services;
- (8) health education and counseling on personal hygiene and health maintenance through individual interviews.

In addition to these routine functions, the Occupational Health Service works closely with the Town and School Department personnel offices, the Retirement Board, and the Liberty Mutual Insurance Company in giving individualized attention to health and para-medical problems. A Consultant in Psychiatry is available for appropriate situations.

Beginning in 1967, the Occupational Health Clinic contacted all Brookline school teachers who did not have a physical evaluation on file. There was a moderately good response on the part of the teachers, and examinations were performed well into 1968. Toward the end of 1968, a similar effort was started to up-date the physical evaluations of members of the Police Department.

The Occupational Health Clinic routinely offers influenza vaccinations in the Fall to all Town employees. In 1968, because of the anticipated outbreak of a new strain of 'flu, the Clinic was able to offer a limited number of Hong Kong type 'flu vaccinations to Town employees who were in the "high risk" categories specified by the U. S. Public Health Service.

A total of 2,831 visits were made to the Occupational Health Clinic in 1968. Of these visits, 295 were for physical examinations, either pre-employment or voluntary periodic, 954 were for follow-up, 538 for immunizations, and 33 for minor surgical procedures. A total of 617 visits involved non-occupational diseases.

LABORATORY SERVICES

The Laboratory provides clinical support to the Occupational Health Clinic, the Heart Program, the Diabetes Clinic and the Well-Child Conferences. Routine bacteriological examinations of restaurant utensils and samples of tap and swimming pool water are carried out on a weekly basis for the Environmental Health Section. Streptococcal throat cultures taken by physicians attending Brookline patients are received and transmitted to the State Health Department's laboratory at Forest Hills.

A total of 3,138 units of State-supplied biologicals and 5,905 diagnostic mailing kits were distributed to Brookline physicians during 1968.

The X-ray clinic took 2,353 films during the year. Of this number, 73 films were taken in support of the Occupational Health Clinic. All X-rays are read at the Peter Bent Brigham Hospital under a contractual agreement with the Health Department.

LABORATORY DETERMINATIONS

	Number of Specimens
Restaurant utensils	2,300
Water	322
Gonococcus smears	148
Blood sugar: venous	420
capillary	6
glucose tolerance	14
Blood cholesterol	438
Urine: sugar	585
albumen	585
specific gravity	303
microscopic	5
Wassermann bloods	254
PKU bloods	26
White blood count	5
Red blood count	3
Differential count	5
Hemoglobins	13
Hematocrits	423
Uric acid	5

ENVIRONMENTAL HEALTH SERVICES

One additional sanitary inspector was authorized in 1968. This position was filled in July and this new inspector was assigned full-time to the enforcement of the Regulations Governing the Handling, Storage, Collection and Disposal of Waste which had been revised in 1967.

The sanitarian vacancy that had resulted from a resignation late in 1967 was filled in January, 1968. The Environmental Health Section staff at the end of the year consisted of four sanitarians and one sanitary inspector. The Housing Code Section was comprised of one senior code enforcement inspector and six fire-fighter/code enforcement inspectors. Both Sections are under the supervision of the Sanitary Engineer.

Since the entire activity of the Housing Code Section is concerned with systematic, saturation housing inspection and code enforcement, and approximately one-third of the activities of the Environmental Health Section are also concerned with housing complaints and housing inspections in connection with the Brookline Housing Authority's leased housing program and the Town's newly-created Rent Grievance Board, it can be seen that housing inspection is given a disproportionate emphasis in the environmental health activities of the Health Department. This emphasis is dictated by U. S. governmental requirements for the Town's participation in the federally-funded urban renewal, housing, code enforcement, and allied programs.

The basic activities of two of the four sanitarians are in the field of food sanitation. New State regulations relative to retail food establishments, adopted in 1967, were not enforced during the first nine months of 1968 pending necessary revisions by the State authorities. Effective October 1, 1968, however, the revised regulations came into force, and the enforcement program, which is the responsibility of the local Health Department, was set in motion in Brookline. Previous programs relating to other food establishments have been continued at approximately the same level as in former years. No major outbreaks of food-borne disease occurred in Brookline in 1968, but numerous investigations of reported sickness from food were carried out.

The annual Dog Rabies Immunization Clinic was conducted during the week of May 13 through 18, 1968. A total of 491 dogs were immunized against rabies by the Town's Inspector of Animals. Because of the finding of rabies in bats in Brookline in previous years, an increased number of bats (27) were submitted to the State Diagnostic Laboratories for analysis but none were found positive for rabies during 1968.

The investigation of a reported case of salmonellosis in the Spring indicated a possible relationship between this disease and pet turtles. A survey of local pet stores revealed that turtles in all three Brookline stores offering these pets for sale were contaminated with salmonella organisms. All these stores voluntarily agreed to stop selling pet turtles.

In December, 1968, the Health Department clarified the State regulations for the provision of heat by landlords in rented houses and apartments in Town. Brookline landlords are now required to maintain designated temperatures in rented quarters from September 16 through May 31 each year.

Inspections or visits made by Environmental Health personnel in 1968 totaled 9,905. Of this number, 5,405 concerned food sanitation, 1,469 housing, 2,414 garbage and rubbish sanitation, 164 insect and rodent con-

trol, 88 water supply and sewerage, 208 swimming pool sanitation, 16 child care centers, and 141 general sanitation, nuisances, and miscellaneous.

The Housing Code Section made initial inspections of 609 structures and 2,364 dwelling units in the Town during 1968. Reinspections for compliance totaled 1,938.

Licenses and permits issued by the Health Department in 1968 were as follows: 32 permits for removal and transportation of garbage, rubbish, grease and bones; 108 licenses to establishments authorizing the sale of milk; 13 licenses to milk plants; 6 licenses to practice massage; 19 licenses to funeral directors; 7 permits for keeping fowl and animals; 10 licenses to operate Day Care Centers; 2 permits to construct private sewage disposal systems; and 443 burial permits.

DEPARTMENT OF WEIGHTS AND MEASURES

The newly-established Consumer Protection Division in the Attorney General's Department has greatly strengthened the hands of local weights and measures officials throughout the State by placing mandatory controls on the sale of various food and household products. For example, a merchant offering food products for sale as "specials" must now make a reasonable estimate of consumer demand and have sufficient stock on hand to meet this demand. Household products that are "sale priced" must have the actual selling price clearly marked so that both the customer and the cashier can read it without error. Brookline's weights and measures inspectors have worked closely with the Attorney General's office in 1968 in enforcing these and similar new State regulations.

The past year has also seen the introduction of new pre-packaging methods by the retail food industry. At least two of the large food chains are now having meat cut and packaged outside their own premises then shipped in to their retail stores on a two- or three-day rotation basis. This new method of pre-packaging presents a problem in that excess shrinkage and loss of weight will occur if the items are not rotated properly and regularly, so that weights and measures inspectors have to be more alert than ever in checking on short weight and overpricing of packaged meats. As more markets adopt the new pre-packaging method, the work-load of the inspectors will be increased with respect to the proportion of their time spent in re-weighing packaged meats.

Brookline's weights and measures officials have attended State and national conferences during the past year and have availed themselves of these opportunities to keep abreast of legislative developments and enforcement methods in use in all areas of the country. The standardization of package sizes and the control of printing on package labels are examples

of recent legislative improvements that have resulted from conferences in which local and State weights and measures departments have met to discuss common problems and to develop uniform solutions.

DENTAL SERVICES

The Dental Clinic marked its 52nd year of providing high quality, comprehensive dental care for children from low income families in Brookline. The Clinic is staffed by graduate dentists from the Boston University School of Graduate Dentistry working under the supervision of pedodontic specialists who are members of the Boston University faculty. Supervised field instruction in patient education and prophylactic treatment is provided for senior dental hygiene students from the Forsyth School of Dental Hygiene. Dental assistant students from the Boston University School for Dental Assistants and from the Beth Israel School of Dental Assisting also receive supervised field training in the Dental Clinic.

Dental service programs initiated in previous years and continued in 1968 included the unique service in interceptive orthodontics, and dental care for the exceptional child. Those children who cannot be treated on an out-patient basis were treated in a hospital. A system by which patients with special needs could be referred to a consulting specialist at the Boston University School of Graduate Dentistry was inaugurated during the past year.

The limited research study on the value of initial patient visits with a dentist or a dental hygienist, which had been started in 1967, was completed this year. Results of the study seem to indicate that the initial dental visit of a pre-school child can be accomplished successfully by the dental hygienist.

The results of the study on the anti-caries effect of a topical fluoride rinse are currently under investigation. A final report on this study will not be available until 1969.

During the summer of 1968, the Dental Service had the responsibility for coordinating the dental care program for children enrolled in Brookline's summer Head Start program at the Baker School. Under the direction of a second year dental student from Temple University, who had been assigned to the Health Department by the Massachusetts Department of Public Health for field experience, this program was carried out with outstanding success.

A dental health education program for children from Kindergarten through Grade Four in the Brookline public schools was initiated in the Fall of 1968. Senior dental hygiene students, under the supervision of a

dental health educator, are now visiting the elementary schools and are giving classroom demonstrations of proper oral hygiene in addition to providing educational information on dental care.

In another new program begun in 1968, dental examinations are now being performed on students in the High School as part of the regular school health service examinations.

The Director of Dental Health, working closely with the Brookline Dental Society, has recently appointed a committee of Brookline dentists to work out a system for referring to private practitioners children in the local school system who need dental care but who are ineligible because of age or family income to receive treatment in the Dental Clinic.

HEALTH EDUCATION

The Health Education office has continued to serve as a resource for individuals and groups in the community who are seeking information and advice in the field of public health and related matters. The office maintains a large stock of the latest health information materials that are available free of charge to any Brookline resident or organization. Reference files on all aspects of public health are also available for use within the Health Center by local students who are engaged in preparing research papers or class projects.

A public health information program is conducted by means of various publications, press releases, and other news media. The Health Education office published three issues of the Health Department *Bulletin* during 1968. Copies of this publication were mailed free to all householders in Brookline. In cooperation with the Brookline Association for Mental Health, Inc. the Health Department also distributed free health information materials to Brookline residents through the use of pamphlet racks located in selected pharmacies throughout the Town.

One of the most important functions of the Health Education office is to supervise the work of students who are assigned to the Health Department by local universities and health organizations for training in the practical aspects of public health work. During 1968, six students from Boston University's School of Education spent a cumulative total of 540 hours in the Brookline Health Department studying all phases of our operations. A second year dental student from Temple University, who was assigned to the Health Department by the Massachusetts Department of Public Health, spent ten weeks in Brookline during the Summer. Under the supervision of the Health Education office, this student coordinated the health needs of the children enrolled in the Summer Head Start pro-

gram, an assignment that required close liaison with the Directors of Child Health and Dental Health, the School Department, the Brookline Welfare Service Office, and the local and regional Community Action organizations.

The planning and development of new community health programs is another activity that occupies much of the time of the Health Education staff. Considerable time and effort was expended this past year in developing a Pre-School Vision Testing program in conjunction with the Massachusetts College of Optometry and the Department of Ophthalmology at the U.S. Public Health Hospital in Brighton. The proposed program was eventually shelved, however, when the National Society for the Prevention of Blindness refused to change its long-established policy of only permitting non-medical volunteers to conduct such vision screening programs.

A more successful venture in 1968 has been the careful planning and development of a cardio-vascular screening clinic, to be known as the Brookline Heart Program, to supplement the existing Diabetes and Chest X-ray Screening Clinics. This new program, which began operating on a pilot basis in the Fall, has been confined to screening Town employees during the past three months. It is anticipated that the Heart Program will be made available to all Brookline residents early in 1969. The Health Department has been extremely fortunate in developing the Heart Program in having the enthusiastic support and advice of several leading cardio-vascular experts who live in Brookline. The Brookline Tuberculosis and Health Society generously donated two pieces of necessary equipment so the new program can function without any additional expense to the Town.

The consultant in Health Education serves as secretary of the Project Advisory Committee for the Brookline Multi-Service Senior Center, which is sponsored by the local Council on Aging under a grant from the Massachusetts Commission on Aging.

OTHER SERVICES

The Adult Health program, initiated in 1967 with limited funds, continued its efforts to effect a closer working relationship between the Health Department and the nursing home facilities located in Brookline. Several meetings were held in the Health Center during the year in order to bring together nursing home owners and operators and Health Department personnel for a continuing discussion of improved patient care required under the 1967 amendments to the Social Security Act. A medical Utilization and Review Committee, consisting of Health Department personnel and local private physicians, was made available to nursing home operators on a trial basis. Personnel problems continued to disrupt

the smooth progress of the Adult Health program, however. The illness of the medical consultant and the resignation of the administrative consultant in October left this program without any staff at the end of 1968.

The Health Department continued during 1968 to provide office space for the Town's two Detached Social Workers and the Brookline Community Action Committee. At the request of the Board of Selectmen, an office was made available in October for the coordinator of Brookline's newly-created Commission on Urban Responsibilities.

The Town's Inspector of Animals quarantined 120 animals following biting incidents. A total of 131 animal bites were reported throughout Brookline during the year.

Mental Health Services are provided to Town residents by the Brookline Association for Mental Health, Inc. on a contractual basis. In 1968 funds in the amount of \$26,093 were provided in the Health Department's budget for this purpose. The Brookline Association for Mental Health, Inc. publishes a separate annual report of its activities.

During 1968 the Director of Public Health was called upon to handle several cases involving elderly residents of the Town who had become incapacitated and were no longer able to manage their own affairs. These cases were handled individually in consultation with the Psychiatric Social Worker attached to the Brookline Housing Authority. As a result of these experiences, a proposal for Protective Services for the Elderly in Brookline was submitted to the Council on Aging calling for close liaison between public health, mental health, social service and legal agencies in helping to resolve future problems. At the end of the year, the Council on Aging had referred the proposal to the Board of Selectmen for action.

At the request of the Board of Selectmen, the Health Department agreed in November to have an inspector available on weekends to investigate complaints from tenants in rented houses and apartments who were having heating problems and who could not obtain help from their landlords.

Natural Resources and Recreation

TREE PLANTING COMMITTEE

G. PEABODY GARDNER, *Chairman*

HENRY W. MINOT

HAMILTON COOLIDGE

This report is a combined one of the Tree Planting Committee and the Moth Superintendent.

The following comparative report of the Dutch Elm disease shows a continual sharp increase over the past two years, after a number of years of a minimum number of afflicted trees.

	1966	1967	1968
Trees on private property	26	55	78
Town roadside trees	8	11	27
Trees on Park property	9	23	7

Also, a number of trees were inoculated very early but due to a dry condition a proper sample could not be taken. The trees were beetle infested and it was determined that they were dead due to Dutch Elm disease.

	1968
Trees on private property	11
Town roadside trees	8
Trees on Park property	12

The continued loss of Rock Maples prevailed again this past year. Fortunately, Brookline has had an extremely diversified Tree Planting Program with some 26 different tree species; thus, our tree losses from any one particular disease is low in comparison with other communities. The following is a report on the tree losses due to various reasons other than Dutch Elm disease:

Sugar Maple	99
Norway Maple	28
Flowering Crab & Cherry	16
Oak	4
Linden	4
Other	23
TOTAL	174

The most difficult problem encountered was that of the disposal of the dead tree wood. The area used for temporary storage of tree butts on the golf course property and Newton Street, opposite South Street, became completely filled in July. This area is not adapted for this type of storage. It was necessary to seek outside contractors to remove the tree butts out of the Town as no other area was made available for this disposal. It was also deemed advisable that the area at the golf course should not be used as a disposal area and that other plans must be made.

In a cooperative plan with the Public Works Department, it was decided to have a real test of the wood hog machine at the Town incinerator. This machine chips tree wood under 21 inches in diameter and not exceeding 5 feet in length. The chips are then transported by a mechanical belt to the incinerator pit for burning in the furnace.

This program is presently going on with quite favorable results. A complete analysis of the operation will be made within the next few months at which time an evaluation will be made as to the feasibility of the wood hog operation.

The Dutch Elm diseased trees (87), on private property, were advertised for bid having two alternatives:

1. Trees to be cut and trimmed for size and delivered to the incinerator for disposal.
2. Trees to be completely removed out of Town to another disposal area.

The contractors bidding had the same identical cost for each alternate, therefore, it was deemed advisable to have the Dutch Elm diseased private trees removed and disposed of out of the Town of Brookline.

The low bid for this removal was \$135.00 per tree, a total of \$11,610.00. Since \$5,000.00 had been appropriated for this work, it was, therefore, necessary to request the Board of Selectmen for an additional sum of \$6,610.00.

The following is a list of trees that were planted in various locations throughout the Town:

Specimen European Beech	2
Specimen Norway Maple	6
Specimen Kwanzan Cherry	6
White Fir	1
Linden	75
Pin Oak	50

Oxydendrum	10
Cherry	50
Red Maple	10
TOTAL	210

In addition, 10 *Sophora Japonica* and 10 Japanese Tree Lilac trees were planted in our nursery. It was necessary to return 50 Norway Maple and 50 Pin Oak trees to the nurserymen as the trees did not meet Brookline's specifications.

There were 1,768 calls made to private homes that had requested interfering limbs be removed and other requests such as the condition of the trees, removal of limbs due to squirrel problems, etc.

There were 672 loads of brush and chips hauled to our storage area at the golf course. In addition, 174 tons of logs were hauled to the wood hog, several loads of debris were dumped in the incinerator and several loads of "clean" chips were dumped at the proposed Forestry Department nursery at the golf course for future use as mulch.

The following street trees were pruned by our own crews this year:

<i>Flowering trees pruned on an annual program</i>	<i>Cherry</i>	<i>Crab</i>
Putterham Circle		16
Newton Street (Town line to Goddard Ave.)	30	41
Aston Road	4	24
Laurel Road	6	10
Horace James Circle	12	15
Cleveland Road	6	6
Cary Road	6	5
Randolph Road	16	9
Jefferson Road	16	2
Eliot Street	11	11
Clinton Road	21	18
Brookline Reservoir (Cherry and Crab)	180	

All other trees pruned

	<i>Species</i>
LaGrange Street	3 Ash, 32 Elm, 6 Maple
Princeton Road	22 Oak, 21 Plane Tree
Osborne Road	1 Elm, 21 Maple
Clarence Street	22 Linden, 2 Maple
Egmont Street	2 Elm, 3 Horsechestnut, 24 Maple
James Street	31 Maple,
Longwood Playground	6 Elm, 6 Oak, 1 Maple
Grove Street	70 Elm, 5 Maple
Newell Road	3 Elm
Atherton Road	40 Maple
South Street	60 Sweetgum, 7 Ash, 30 Elm, 7 Oak
Littell Road	18 Elm
Holland Road (Seaver St. to Fisher Ave.)	25 Oak
Russett Road (end to Asheville Rd.)	45 Oak

Beresford Road	28 Oak
Kensington Circle	33 Elm
Spooner Road	51 Tulip Tree, 1 Maple
Belmont Road	11 Linden
Griggs Terrace	22 Catalpa
Lee Street (odd side)	65 Maple
Independence Drive	12 Elm, 21 Oak
Hamilton Road	14 Maple
John Street	3 Elm
Bartlett Crescent	2 Elm, 14 Maple
Bartlett Street	8 Maple

The pruning of trees by private contractor continued this year and to date the following roadside trees were pruned:

Adams Street	14 Maple
Alba Street	19 Maple
Copley Street	15 Maple
Channing Road	14 Maple, 1 Elm
Buckminster Road	144 Maple, 3 Locust
Somerset Road	15 Mullberry, 24 Linden, 3 Elm, 4 Maple, 2 Sweetgum
Clinton Road (start to Chestnut Hill Ave.)	142 Maple, 41 Linden, 1 Locust

Under the Code Enforcement Program, a Federal Government participation, a program was prepared for the planting of trees along Harvard Street from Harvard Avenue to the Boston line at Commonwealth Avenue.

The program also included the replanting of roadside trees on Centre Street which was recently reconstructed.

A contract for this work was awarded which includes the preparation of pits, planting of trees — Locusts and Lindens 3-3½" caliper, and 3½-4" caliper, and the installation of steel guards for protection at the total cost of \$52,020.00. The cost of this project will be paid from the Code Enforcement Fund.

The work has already commenced, 50 Locust trees planted on Centre Street, and the contract will be completed in the spring.

PARK AND RECREATION COMMISSION

WILLIAM B. HICKEY, *Chairman*
MILTON LINDEN, *Vice Chairman*
F. GREGG BEMIS
THOMAS P. KENDRICK, M.D.
AUGUSTUS W. SOULE
MICHAEL STEIN
MRS. MORTON WALDSTEIN

Chairman William B. Hickey resigned from the Commission at the meeting on November 18, 1968. Mr. Hickey had served as Chairman since June 13, 1966. Prior to the merging of the Park and Recreation Commission, Mr. Hickey served as Chairman of the Park Commission from 1960 to 1963.

Augustus W. Soule passed away November 28, 1968. Mr. Soule had been Chairman of the Recreation Commission from 1942 to 1962, and of the newly merged Park and Recreation Commission from 1963 to 1966, and was a member of the Park and Recreation Commission until his death.

PARK DIVISION

The development and improvements of parks and playgrounds continued during the past year. The Eliot and Beacon hard surfaced tennis courts were resurfaced with "Laykold Walk Top," painted, and are now in excellent condition. The painting of chain link fencing, a part of our annual program, continued with the painting of the fencing at the Driscoll School and the completion of the fencing around the tennis courts at Devotion Playground.

The Clark Playground reconstruction, which was started in the fall of 1967, was completed this past year. The new playground offers a number of unusual facilities for all ages: a sitting area, well shaded with trees and shrubs; a separated small tots area with sand boxes and benches; a hard surfaced area for the small fry for tricycles and cars; permanent play structures to develop the imagination of the pre-teen groups, such as a school house, tables, benches, etc.; a formal play area with swings, slide, merry-go-round and other apparatus. A full-sized basketball court is completely enclosed at a lower elevation. This area can also be used for skating for the small tots during the winter months. While the playground is of unusual design, it is quite practical and provides ease in maintenance.

The reconstruction of Longwood Playground, a cooperative program with the Federal Bureau of Outdoor Recreation, through its agent, the State Department of Natural Resources, became a reality. The sum of \$100,000.00 was appropriated at the March Town Meeting with an addi-

tional sum of \$15,600.00 transferred by the Advisory Committee along with a previous appropriation of \$6,000.00 for architectural fees, a grand total of \$121,600.00, fifty per cent of which will be reimbursed to the Town by the Federal Government. Work commenced in the fall and it is hoped that the contract will be completed for the summer program of 1969.

The appropriation for the construction of the Field House at Amory Playground, which was reduced from \$40,000.00 to \$25,000.00 by Town Meeting action, was found to be insufficient, according to the architect's review, thus nothing was started on the project and it is hoped that sufficient funds for construction will be made available at the 1969 Annual Town Meeting.

Preliminary plans were drawn for the development of Corey Hill Park by Shurcliff & Merrill, landscape architects of Boston, and are now under advisement and further study.

Driveways and walks were resurfaced this past year at Baldwin School, east side, Driscoll School, Pierce School cafeteria parking area, and Soule driveway and courtyard.

New modern educational play equipment was installed at Devotion kindergarten area, Baker School kindergarten area and at the Baldwin School for the retarded children's program.

Putterham Circle, the maintenance of which was recently acquired by the Park Department from the Metropolitan District Commission, was relandscaped. New evergreens, flowering shrubs and flowering trees were planted adding considerably to the aesthetic view. An underground watering system will be installed in the spring and the lawn area will be renovated, thus completing the relandscaping of the entire circle and tree lawn.

Putterham Meadows Golf Course enjoyed the most successful season since its opening in 1932. There were some 49,324 rounds of golf played there, the largest number of rounds ever recorded. There were 730 members divided as follows:

RESIDENT		NONRESIDENT	
5-Day Senior Members	157	5-Day Senior Members	17
7-Day Senior Members	385	7-Day Senior Members	64
Junior Members	27	Junior Members	1
Junior Members Special	16		
5-Day Town Employee			
Members	47		
7-Day Town Employee			
Members	16		

Comparative receipts for the past five years are as follows:

1968	\$121,108.70
1967	\$117,533.85
1966	\$109,733.60
1965	\$105,787.25
1964	\$100,314.85

1968 PUTTERHAM MEADOWS GOLF COURSE REPORT

	Resident	Nonresident	Twilight Resident	Nonresident	TOTAL
Transient	7,685	3,188	2,074	90	13,037
Membership	31,468	4,819			36,287
Grand Total Play					49,324

RECEIPTS

Transient	\$21,161.50	\$14,195.50	\$3,081.00	\$367.00	\$38,805.00
Season Lockers: 354 @ \$15.00					5,310.00
42 @ \$25.00					1,050.00
Daily Lockers: 109 @ \$.25					27.25
Towels: 4097 @ \$.15					614.55
Golf Cars: 594 @ \$7.50					4,455.00
305 @ \$4.00					1,220.00

Season Permits — Residents:

Senior Members

5-Day	157 @ \$ 50	\$ 7,850.00
7-Day	385 @ \$100	38,500.00

Junior Members	27 @ \$ 35	945.00
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Junior Members Special	16 @ \$ 50	800.00
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Town Employee Members

5-Day	47 @ \$ 25	1,175.00
7-Day	16 @ \$ 50	800.00

\$ 50,070.00

Season Permits — Non-Residents:

Senior Members

5-Day	17 @ \$175	\$ 2,975.00
7-Day	64 @ \$225	14,400.00

Junior Members	1 @ \$ 75	75.00	17,450.00
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Tournaments:

BHS Golf Matches: 120 plays @ \$.25	\$ 30.00	
State School Boys	100.00	
Ladies Guest Day	45.00	
Navy-Marine Tournament	257.50	
Novak's Tournament	80.00	
Men's Member Guest Day	213.00	
Oakes Memorial Tournament	318.00	1,043.50
Caddy Badges 251 @ \$.25	\$ 62.75	
Sanitary Machines65	63.40

TOTAL GOLF RECEIPTS \$120,108.70

Concession — Contract 1,000.00

GRAND TOTAL RECEIPTS \$121,108.70

ANDERSON PARK SKATING RINK — 1968

RINK RENTALS (Cash Accounts)

January	— 12	hours @ \$30.00	\$360.00	
February	— 10	hours @ \$30.00	\$360.00	
March	— 2½	hours @ \$30.00	75.00	
November	— 0	00	
December	— 1	hour @ \$30.00	30.00	\$ 765.00

RINK RENTALS (Charged To)

Recreation Department, Town of Brookline

November	— 53 hrs.; January	— 36½ hrs.	
December	— 76½ hrs.; February	— 48 hrs.	
Total	213½ hrs.	— no charge00

School Department, Town of Brookline

November	— 8 hrs.; January	— 36 hrs.	
December	— 30 hrs.; February	— 37 hrs.	
Total	111 hours	— @ \$25.00 2,775.00

Natick High School

November	— 3 hrs.; January	— 10 hrs.	
December	— 8 hrs.; February	— 6 hrs.	
Total	27 hours	— @ \$30.00 810.00

SEASON FAMILY MEMBERSHIPS

Residents	— 326 @ \$10.00	\$3,260.00	
Non-Residents	— 69 @ \$20.00	1,380.00	4,640.00

CASH TICKETS

Morning and Afternoon Sessions

Skaters	16,271	\$6,237.00	
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Evening Sessions

Skaters	6,120	3,756.25	9,993.25
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CONCESSIONS			455.56
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B. H. S. WINTER CARNIVAL — February 3, 1968 — 3 hours @ \$25.00			75.00
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LOCKERS			158.40
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GRAND TOTAL \$19,672.21

ANDERSON PARK PICNIC PERMITS

Number of Permits Issued	725	
Number of Persons using Picnic Area		
under Permits	9,250	
TOTAL RECEIPTS		\$1,137.50

FISHING PERMITS

397 Resident Children Permits @ \$.25	\$ 99.25
181 Resident Adult Permits @ \$1.00	181.00
9 Nonresident Children Permits @ \$2.00	18.00
18 Nonresident Adult Permits @ \$5.00	90.00
62 Complimentary Permits (Over 70) — No Fee	0.00
<u>667</u> TOTAL	<u>\$388.25</u>

TENNIS PERMITS

195 Resident Season Permits @ \$5.00	\$ 975.00
27 Nonresident Season Permits @ \$15.00	405.00
2004 Resident Cash Daily Play Tickets @ \$.50	1,002.00
557 Nonresident Cash Daily Play Tickets @ \$1.00	557.00
<u>2783</u> TOTAL	<u>\$2,939.00</u>

PARK DEPARTMENT GRAND TOTAL RECEIPTS

Golf	\$121,108.70
Skating Rink	19,672.21
Picnic Permits	1,137.50
Fishing Permits	388.25
Tennis Permits	2,939.00
Rentals — Brookline Field	100.00
<u>GRAND TOTAL</u>	<u>\$145,345.66</u>

RECREATION DIVISION

Nineteen sixty-eight (1968) was probably the most fruitful year for Recreation in the history of Brookline. The new Physical Education-Recreation Facility, located at 70 Tappan Street, opened to the general public on March 11th. Over 9,000 men, women and children of all age groups have registered for the various programs conducted throughout the week.

The following facilities and programs are available in the new complex.

Two (2) large Gymnasiums include Basketball Courts, Volleyball Courts, and Badminton Courts. Sports and Athletic Games, Gymnastics, Conditioning Classes, Tumbling, and Special Events are conducted in the areas.

Two (2) Development Rooms provide excellent facilities for Weight Lifting, Wrestling, Bag Punching, and General Conditioning.

The Kendrick Pavilion, located on the top floor, is a simulated outdoor space and is used for Tennis, Soccer, Touch Football and Jogging.

Multi-Use Room, used for Arts and Crafts, Table Games, and Drop-In Center.

Training Balcony — Golf Classes are conducted in this area. Rowing and Bicycle Machines are also available.

Dance Studio — Conditioning Classes, Tap Dancing, Ballet, Badminton, and Modern Dance Classes are held in this room.

Other facilities include a Squash and a Handball Court as well as excellent locker rooms.

* * * * *

On Saturday, July 20th, five retarded youngsters, sponsored by the Brookline Park and Recreation Commission were sent to the Special Olympics held at Soldier Field in Chicago. The event, the first of its kind, was sponsored by the Joseph P. Kennedy Foundation. The children returned to Brookline tired, but proudly wearing medals presented to them by Rafer Johnson, winner of the 1960 Olympic Decathlon.

* * * * *

Twenty-eight (28) recreational areas were supervised for a ten week summer season from 35 to 60 hours each week; 12 areas were supervised during the spring season from 4 to 6 weeks from 15 to 35 hours each week.

Sixteen (16) indoor facilities were supervised during the fall, winter, and spring seasons; 8 on a full-time basis, and eight part-time.

Outstanding Playground Award Winners were Kathleen McMahon and Robert Simmons.

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TWILIGHT LEAGUE CHAMPIONS

Men's Softball — Umlah Club

Men's Softpitch — Firefighters

Baseball — Rotary Club

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Men's Senior Basketball — Tam O'Shanter

Intermediate Basketball — Rutledge Post V.F.W.

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Men's Senior Hockey — Hennessy

Boys' Intermediate Hockey — American Legion

Boys' Bantam Hockey — Blackhawks

Boys' Pee-Wee Hockey — Red Wings

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The Brookline Park and Recreation Commission conducted by the Swimming Pool Staff, held the following meets during the 1968 season:

July Fourth Swimming Meet

Playground Championships

Thanksgiving Swimming Meet

10th Annual National Open-Age Group N.E.A.A.U. Championships

Annual Knights of Columbus Council #110 Meet

The District Boy Scouts Council Championships

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Water Safety Instructor Courses, conducted by the Red Cross with assistance from the Staff were held and two courses in Junior and Senior Life Saving for boys and girls were conducted.

1,337 boys and girls passed the beginners test during the year and were awarded certificates.

An "Awards Night" for the Brookline Park and Recreation Swimming Team was held at the Eliot Recreation Center. Trophies were awarded to the outstanding swimmers. The girls received bracelets and the boys received pens.

The outstanding achievement of the season was the victory by the Senior Relay Team as they captured the N.E.A.A.U. 400 yd. Freestyle Relay. The team was comprised of: Klaus Miadov, Robert Burns, Neal McCabe and Mark Delano. This victory occurred in a meet in Providence, R. I.

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RECEIPT FIGURES 1968

Morning Play Service Charge	\$ 7,015.75
Swimming Pool Fees	16,947.95
Sale of Bathing Caps	775.80
Rental of Centers	5.00
Subsidy from the State for milk used by Morning Play Groups	608.97
Subsidy for Retarded Program	10,886.86
Tennis Fees — Soule Center	398.00
New Physical Education — Recreation Facility	8,783.75
Total	\$ 45,422.08

SWIMMING POOL ATTENDANCE 1968

Total Swimming Pool Attendance	143,419
Shower Attendance	63,750

RECREATION CENTER ATTENDANCE

Fall, Winter, and Spring — 1968

Total Brookline Avenue Recreation Center Attendance	23,785
Total Eliot Recreation Center Attendance	36,480
Total Soule Recreation Center Attendance	23,430
Total Baker Evening Recreation Center Attendance	1,475
Total Devotion Recreation Attendance	4,355
Total Heath Evening Recreation Attendance	2,880
Total Lawrence Evening Recreation Attendance	2,220
Total Lincoln Evening Recreation Attendance	1,475
Total Pierce Recreation Attendance	1,495

PHYSICAL EDUCATION AND RECREATION FACILITY ATTENDANCE

(MARCH THRU DECEMBER)	97,080
Total Golden Age Attendance	45,680
Total High Rise Project Attendance (Walnut St. Apts.)	2,600
Total Colonel Eugene P. Floyd Recreation Room (High St.)	6,050
Total	249,005

SUMMER PLAYGROUND ATTENDANCE 1968

Amory	8,030
Baker	2,965
Beacon (Dean)	14,250
Boylston	4,450
Brook	2,510
Brookline Avenue	14,280
Brookline Field	11,680
Clark	7,010
Coolidge	7,745
Corey Hill	3,815
Cypress	4,750

Devotion	12,685
Driscoll	8,505
Eliot	22,875
Emerson	11,960
Griggs	5,570
Kent	2,695
Larz Anderson	56,750
Longwood	10,760
Lawton	4,350
Pierce	7,990
Robinson	7,950
Schick	3,945
Soule	12,105
Walnut St. Apartments (High Rise)	4,145
Winthrop Square	4,200
Sewall	6,560
Co-Op Apts.	4,120
Total	268,650

ATTENDANCE — OTHER ACTIVITIES

Men's Twilight Leagues	28,300
Women's Twilight Leagues	375
July Fourth	4,850
Town Tennis Tournament	4,025
Recreational Ice Skating	9,500
Hockey	18,130
Christmas Parties	2,510
Attendance for the Retarded Program	3,940
Golden Age Special Events	37,550
Total	109,180

SPRING PLAYGROUND ATTENDANCE

Amory	1,995
Anderson	5,650
Beacon	5,790
Brookline Avenue	7,605
Brookline Field	4,025
Coolidge	2,160
Devotion	4,650
Driscoll	750
Eliot	20,025
Emerson	2,600
Lawrence	2,850
Pierce	2,805
Robinson	4,750
Soule	4,650
Winthrop Square	2,050
Total	72,315

APPROPRIATIONS 1968

Personal Services	335,062.75
Contractual Services	87,990.50
Supplies and Materials	29,121.50
Other Charges	1,020.00
Capital Expenditures	4,290.00
Total	\$457,484.75

CONSERVATION COMMISSION

FRANCIS X. MEANEY, *Chairman*

MRS. MARTIN LINSKY

WILLIAM R. FIRTH

MRS. GEORGE H. LYMAN, JR.

HENRY T. WIGGIN

MRS. MORTON WALDSTEIN

MRS. CHARLES T. COWEN

In March of 1968, the Conservation Commission elected a new Chairman, Francis X. Meaney, and a new Vice-Chairman, William Firth. Under this leadership the Commission has continued both to work for the preservation of existing local parks and to plan for the conservation of additional open lands in Brookline.

In February, the Commission requested and was granted the assistance of a Resource Technical Team from the Norfolk Conservation District to aid the Commission in the preparation of a natural resource inventory and evaluation of the Town's open space, public as well as private. This is a free service of the District. The team began its field work evaluation in the spring; surveying open lands in town for their conservation value. The team utilized maps and data supplied by the Commission and was asked by the Commission to take special note of unusual vegetation; unique rocky outcroppings or other geologic resources; wildlife; all brooks and wetlands, describing their watershed and flood plain area; and to describe potential recreational and natural management of several open areas. In the more developed section of Brookline, the Commission asked the team especially to note unique views; potential scenic or view easement sites; "vestpocket" park sites; potential pedestrian linkages between parks and open lands; condition of trees along roads and other public areas and new plant materials which might be used; and to describe sources of pollution of all brooks and wetlands.

The draft report of the Resource Team has been reviewed and revised by the Commission. The land inventory conducted by the Commission has also been completed. The next step is for the Commission to use all of this information to prepare a master conservation plan for the Town. The information included in this plan would be valuable to the Planning Board and other agencies in making decisions about the future use of the Town's remaining open land. The master plan will be the principal work of the Commission in 1969.

The Commission has met jointly with the Newton Conservation Commission to consider the problem of conserving several areas of concern to both towns including Hammond Pond; Hammond Pond Parkway

and adjacent lands; the Lost Pond area; and Saw Mill Brook. The two Commissions committed themselves to the conservation of these lands and agreed to cooperate to accomplish this goal. The Commission felt that the discussion was fruitful and that such cooperation will be invaluable.

The Commission has worked with the Newton Conservation Commission concerning the conservation of Hammond Pond and surrounding open land. Unauthorized filling of the Pond has been stopped by Newton and the Metropolitan District Commission after complaints by the two Commissions.

At the request of the Selectmen, the Commission reported on the problems of air pollution in Brookline. In its report the Commission noted that although the major part of the problem was due to automobiles and industrial plants outside of the Town's jurisdiction, there were several steps the Town could take to stop local pollution. Many of the Town's own public buildings, particularly schools, were cited as offenders.

The Selectmen appointed a special Ad Hoc Committee to work with the Metropolitan District Commission on the question of reconstruction of the Jamaicaway-Riverway and the effect of such reconstruction on Olmsted-Muddy River Park. The Conservation Commission has consistently opposed the reconstruction as proposed by the MDC because such work would do irreparable damage to the park used by residents of both Brookline and Boston. The special committee, composed of the Chairmen of the Park and Recreation Commission, the Redevelopment Authority, the Planning Board, the Traffic Commission, and the Conservation Commission, has agreed with this conclusion.

COUNCIL ON AGING

AUGUSTUS W. SOULE, *Chairman*

The Council on Aging, on April 1, 1968 was awarded a federal grant of \$14,928.00 under Title III of the Older Americans Act for the project Brookline Multi-Service Senior Center. This amount was for the first year of a three year funding program. The main project office is located in Sussman House, the elderly housing project at 50 Pleasant Street. As the program expands, satellite offices will be opened in other locations.

Goals and objectives of the program are to bring an integrated program of community services into the neighborhood where the elderly live; to alert elderly residents town-wide of the resources available, to co-ordinate these resources and to make delivery of comprehensive care in the neighborhoods where the elderly live. The rationale and philosophy of the program is that prevention and early treatment of illness and social problems through effective coordination of community resources will help older persons live their lives out independently and in dignity in their own homes.

Co-operating agencies are: Housing Authority; Board of Selectmen; Health Department; Mental Health Clinic; Visiting Nurse Service; Welfare Services; Family Counseling Service; Library; Public Schools; Recreation Department; Brookline Clergymen; Community Council and other public and private organizations. The Council on Aging is indebted to these agencies for their immediate and whole-hearted response to this project.

A central filing system enables affiliated agencies to have a record of clients' requests, referrals and services already rendered. This eliminates duplication of questioning and services and makes cross reference between agencies simple and quick. The efficiency of co-operative teamwork action by key agencies serving the elderly is thereby increased. The efficiency of emergency medical and hospital care is also increased.

ELDERLY HOT LUNCH PROGRAM

Early in 1968 the Massachusetts legislature passed Senate Bill 1379 enabling schools to provide lunch to persons over fifty-nine years of age at a cost of fifty cents per person. Any deficit incurred by the schools is covered by a federal grant administered through the Massachusetts Department of Education and the Massachusetts Commission on Aging. Brookline is one of ten Massachusetts communities chosen to participate in this two year pilot program. Director of the program is Miss Marion Cronan,

Director of Homemaking and Supervisor of Cafeterias for Brookline public schools. Miss Cronan handles the actual execution of the program. Mrs. Magnus Greenman, director of the Multi-Service Senior Center is in charge of recruitment and development of the program.

Each day after lunch there is a short informational or cultural program presented by representatives of the town's public and private agencies and organizations. Volunteer retired persons also conduct programs.

The Council on Aging expresses its deep regret at the passing of our esteemed chairman, Augustus W. Soule on November 28, 1968.

Veterans' Services

DEPARTMENT OF VETERANS' SERVICES

JOHN T. CONNOR, *Director*

Expenditures for Veterans' Benefits continue to rise. The inflationary trend has contributed greatly to the cost of hospitalization through the revised State Formula which takes into account the actual operating expense of the hospital. Nursing Home rates, established by the State Rate Setting Board, have continued to climb. Many times throughout the year a retroactive change is allowed a Nursing Home. Physicians' fees, chronic hospitalization, prescribed drugs and medical supplies have added to the increased appropriation. Also, the growing number of young men going into service has had its effect on the budget. The allotment which is made up of the serviceman's pay and the allowance from the Federal Government, is inadequate to meet today's living expenses. Under Chapter 483 of the State Laws, we are able to assist until such time as he is discharged. All who enter the service from Brookline, by enlistment or subscription, are given a most appropriate utility kit. Many letters of appreciation have been received in response to this gesture, initiated by the Board of Selectmen.

The Viet Nam bonus, approved by the State Legislature, made all veterans who served after July 1, 1958 and had lived in the State six months prior to entry into the service, eligible. The office staff assisted a great number of former servicemen in making out this application which was certified by the Town Clerk. A permanent record of the Bonus Applications and Service Records was made.

The year 1968 saw the beginning of what eventually may be the Veterans' Mall in front of the Town Hall. The March 1967 Town Meeting appropriated \$20,000 for the erection of a Memorial to hold the Civil War Plaques, which were formerly on display in the old Town Hall. The Allied Veterans' Council, together with the Brookline Planning Board, agreed to a plan which saw partial fulfillment when the plaques were set in a concrete form and covered with unbreakable glass.

The first Ecumenical Memorial Service was held this year at St. Mary of the Assumption Church. The outstanding program was planned by clergy of all faiths. Many favorable comments were received concerning the excellent participation.

On Memorial Day, the full Board of Selectmen, the five Veterans' Organizations, their Auxiliaries, members of the Police, Auxiliary Police and Fire turned out to honor our War Dead. A contingent from the Navy added much dignity to the parade. As usual, the exercises were conducted at the Civil War Monument, Soldiers' Monument and the three cemeteries in the Town.

Over the years the Department has been most fortunate in the excellent cooperation received from the Veterans' Administration Hospitals and the Out-Patient Clinics. Also, the Regional office in the John F. Kennedy Federal Building.

As we have said before, Massachusetts is singular in its benefits for the veteran. The Chelsea Soldiers' Hospital and Home have been utilized many times during the year by Brookline residents.

Finance

BOARD OF ASSESSORS

JAMES H. HENDERSON, *Chairman*

SCOTT McNEILLY

FRANCIS E. RYAN

ARYEH R. FRIEDMAN

The Board consisted of James H. Henderson, Scott McNeilly and Francis E. Ryan. Mr. Henderson was elected Chairman of the Board.

Mr. Scott McNeilly retired as of October 31, 1968 because of ill health, Mr. Aryeh R. Friedman was appointed for the remainder of Mr. McNeilly's term.

The revaluation program contracted by the United Appraisal Co. was completed and the appraisals were reviewed by the Board of Assessors for use as a basis for the 1968 valuations.

The net amount to be raised by taxation in 1968 was \$1,607,187.43 higher than in 1967. The tax rate was set at \$41.50 per thousand.

The following figures give a comparative details of the tax structure on valuations, expenditures and receipts.

COMPARATIVE VALUATIONS

	1967	1968	Increase	Decrease
Land	\$ 61,951,700	\$ 130,214,800	\$ 68,263,100	
Buildings	165,138,600	282,549,700	117,411,100	
Total Real Estate	227,090,300	412,764,500	185,674,200	
Personal	11,589,700	19,418,600	7,828,900	
Total Value	238,680,000	432,183,100	193,503,100	
Excise thru 12/31.....	26,517,485	27,103,015	585,530	

COMPARATIVE AMOUNTS TO BE RAISED BY TAXATION

Appropriations	\$20,429,788.32	\$22,044,909.95	\$1,615,121.63	\$
Court Judgments	38,490.02	34,799.74		3,690.28
Overlay Deficits	9,289.50	12,592.45	3,302.93	
State Audit Municipal Accounts		8,353.77		8,353.77
State Exam Retirement System	1,454.01	741.00		713.01

	1967	1968	Increase	Decrease
Met Parks	357,153.21	376,530.60	19,377.39	
Met Sewer	270,510.13	288,612.83	18,102.70	
Met Water	286,061.76	283,658.40		2,403.36
Boston Met District Expenses	979.42	918.21		61.21
MBTA Deficit	859,269.35	1,060,730.53	201,461.18	
Elderly Health Ins.	11,182.43	10,439.27		743.16
Excise Bills	4,067.10	4,134.45	67.35	
Air Pollution Control	2,933.36	3,311.19	377.83	
Area Planning Council	2,431.76	2,505.55	73.79	
Underestimates	45,967.78	8,483.42		37,484.36
County Tax	672,783.47	629,318.53		43,464.94
Overlay	197,568.64	297,776.73	100,209.09	
Direct Expenditures ..	47,410.19	43,707.61		3,702.58
Deficit	65,034.88	33,495.66		31,539.22
	<u>\$23,302,375.33</u>	<u>\$25,145,019.89</u>	<u>\$1,958,093.89</u>	<u>\$132,155.89</u>

COMPARATIVE DEDUCTIONS

Available Funds	\$ 216,029.53	\$ 859,286.27	\$ 643,256.74	
Available Funds to reduce rate	174,713.78	300,000.00	125,286.22	
Overestimates	2,017.16	78,681.76	76,664.60	
Estimated Receipts....	7,395,414.86	6,830,739.48		564,675.38
Borrowings	595,000.00	830,000.00	235,000.00	
	<u>\$8,383,175.33</u>	<u>\$8,898,707.51</u>	<u>\$1,080,207.56</u>	<u>\$564,675.38</u>
Net Amount to be raised	\$15,514,200.00	\$17,121,387.43		
Net increase		1,607,187.43		

TREASURER AND COLLECTOR

NEIL NEVERGELT

FUNDED DEBT

At the Annual Town Meeting, March 26, 1968 it was

VOTED: To appropriate the sum of two hundred forty thousand dollars (\$240,000), to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the laying and relaying of water mains of not less than six (6) inches, but less than sixteen (16) inches in diameter, and to meet said appropriation the Treasurer with the approval of the Selectmen is authorized and directed to borrow said sum by issuing and selling at one time or from time to time bonds or notes of the Town under and pursuant to the provisions of Chapter 44, Section 8, Clause 5 of the General Laws, as amended, each issue of said bonds or notes to be payable in not more than fifteen years from its date.

VOTED: To raise and appropriate the sum of two hundred sixty thousand dollars (\$260,000) to be expended by the Commissioner of Public Works, with the approval of the Board of Selectmen, for the construction of sewers for sanitary and surface drainage purposes, and to meet said appropriation seven thousand nine hundred fourteen dollars (\$7,914) be transferred from the Sale of Real Estate Fund, two thousand eighty-six dollars (\$2,086) be raised in the 1968 tax levy, and the Treasurer with the approval of the Selectmen is authorized and directed to issue and sell at one time or from time to time notes or bonds of the Town not exceeding the sum of two hundred fifty thousand dollars (\$250,000) under and pursuant to the provisions of Chapter 44, Section 7, Clause 1 of the General Laws, as amended, and any other enabling authority, each such issue to be payable in not more than thirty years from its date.

At the Special Town Meeting, September 18, 1968 it was

VOTED: To appropriate the sum of five hundred twelve thousand dollars (\$512,000), to be expended by the Building Commission with the approval of the Board of Selectmen and the Trustees of the Public Library, for remodeling, reconstructing or making extraordinary repairs, and for additions to the Coolidge Corner Branch Library which increase the floor space thereof, including in each case expenses incidental to or connected with the foregoing.

VOTED: That the Treasurer be authorized, when so directed by the Board of Selectmen, to borrow the sum of four hundred five thousand dollars (\$405,000) of the amount appropriated by the preceding vote for the additions to the Coolidge Corner Branch Library which increase the

floor space thereof, including expenses incidental to or connected therewith, and to issue and sell at one time or from time to time bonds or notes therefor, payable in accordance with Chapter 44, Section 7, Clause 3 of the General Laws, as amended, each issue of said bonds or notes to be payable in not more than fifteen (15) years from its date; and that the balance of seventeen thousand dollars (\$17,000) be appropriated from Surplus Revenue.

VOTED: That the Treasurer be authorized, when so directed by the Board of Selectmen, with the approval of the Emergency Finance Board, to borrow the sum of eighty thousand dollars (\$80,000) of the amount appropriated by a foregoing vote for remodeling, reconstructing or making extraordinary repairs to the Coolidge Corner Branch Library, including expenses incidental to or connected therewith, and to issue and sell at one time or from time to time bonds or notes therefor, payable in accordance with Chapter 44, Section 7, Clause 3A of the General Laws, as amended, each issue of said bonds or notes to be payable in not more than ten (10) years from its date; and that the balance of ten thousand dollars (\$10,000) be appropriated from Surplus Revenue.

Under the preceding votes, there was borrowed December 15, 1968 nine hundred seventy-five thousand dollars (\$975,000.00) from The First National Bank of Boston on their bid of 100.1539 and accrued interest for 4.25% bonds. Designated and payable as follows:

\$405,000 Library Addition Bonds (Nos. PSL-1 to PSL-81) payable \$30,000 on December 15 in each year 1969 to 1979 inclusive and \$25,000 on December 15 in each year 1980 to 1982 inclusive.
 \$250,000 Sewer Bonds (Nos. CS-1 to CS-50) payable \$20,000 on December 15 in each year 1969 to 1973 inclusive and \$15,000 on December 15 in each year 1974 to 1983 inclusive.
 \$240,000 Water Bonds (Nos. LWM-1 to LWM-48) payable \$20,000 on December 15 in each year 1969 to 1974 inclusive and \$15,000 on December 15 in each year 1975 to 1982 inclusive.
 \$80,000 Library Remodeling Bonds (Nos. PSL-R-1 to PSL-R-16) payable \$10,000 on December 15 in each year 1969 to 1976 inclusive.

LIMIT OF INDEBTEDNESS

Equalized Valuation	\$498,000,000
Debt Limit — 5%	24,900,000
Amount of outstanding debt which is outside the debt limit	3,020,000
Net debt subject to the debt limit	4,740,000
Remaining borrowing capacity under 5% debt limit	20,160,000

1968 TEMPORARY BORROWINGS IN ANTICIPATION OF REVENUE

BANK	DATE OF ISSUE	MATURITY DATE	RATE	AMOUNT
Norfolk County Trust Co.	March 11, 1968	November 4, 1968	2.89	\$ 500,000.00
New England Merchants Nat'l Bank	March 11, 1968	November 4, 1968	2.91	500,000.00
New England Merchants Nat'l Bank	April 8, 1968	November 4, 1968	3.18	1,000,000.00
Norfolk County Trust Co.	April 8, 1968	November 4, 1968	3.17	500,000.00
Norfolk County Trust Co.	May 13, 1968	November 6, 1968	3.40	500,000.00
South Shore National Bank	May 13, 1968	November 6, 1968	3.37	500,000.00
South Shore National Bank	May 13, 1968	November 6, 1968	3.43	500,000.00
Boston Safe Deposit & Trust Co.	July 22, 1968	November 6, 1968	3.10	500,000.00
Boston Safe Deposit & Trust Co.	July 22, 1968	November 6, 1968	3.18	500,000.00
State Street Bank & Trust Co.	July 22, 1968	November 6, 1968	3.19	500,000.00
State Street Bank & Trust Co.	August 19, 1968	November 8, 1968	2.44	1,500,000.00
The First Nat'l Bank of Boston	September 16, 1968	November 8, 1968	2.20	500,000.00
Boston Safe Deposit & Trust Co.	September 16, 1968	November 8, 1968	2.26	500,000.00
The Nat'l Shawmut Bank of Boston	September 16, 1968	November 8, 1968	2.25	500,000.00
Norfolk County Trust Co.	October 21, 1968	December 31, 1968	2.00	2,200,000.00
The First Nat'l Bank of Boston				
TOTAL				\$10,700,000.00

*The above notes with Maturity date of November — in the sum of \$8,500,000.00 were renewed to maturity of December 31, 1968 — The total of \$10,700,000.00 was prepaid before maturity.

DETAILED STATEMENT OF TOWN DEBT

Purpose	Date of Issue	Rate	Serial Nos.	Payable in 1969	Amount Outstanding	Total Outstanding
SCHOOLS AND SITES						
North Wing — High School	Apr. 1, 1949	1¾	NW	\$ 50,000	\$ 50,000	
Devotion School Addition	Aug. 1, 1952	1¾	DSA	20,000	79,000	
Devotion School Addition	Aug. 1, 1953	2¼	DSA	6,000	30,000	
Driscoll School Addition	Aug. 1, 1953	2¼	DRA	34,000	155,000	
Driscoll School Playground	Oct. 1, 1955	2.00	DRP	5,000	19,000	
Heath School	Oct. 1, 1958	2.90	HS	501,850	350,000	
High School Remodeling	Aug. 1, 1965	2.90	HSR	15,000	90,000	
*Runkle School	Dec. 1, 1962	2.40	RS	55,125	355,000	
*High School Addition	Aug. 1, 1965	3.00	HSA	31,160	650,000	
*High School Gymnasium	Dec. 1, 1966	3.60	GYM	35,284	1,250,000	
PUBLIC BUILDINGS AND SITES						
Incinerator	Dec. 1, 1949	1½	IC	420,441	22,000	\$3,028,000
Branch Library — Pleasant Street	Oct. 1, 1955	2.00	BL	131,184	54,000	
Branch Library — Pleasant Street Addition	Dec. 15, 1968	4.25	PSL-A	1-81	405,000	
Branch Library — Pleasant Street Remodeling	Dec. 15, 1968	4.25	PSL-R	1-16	80,000	
Swimming Pool Building	Feb. 1, 1957	2.60	SP	497,706	210,000	
Skating Rink — Larz Anderson Park	Nov. 1, 1957	3.10	SR	86,105	20,000	
Town Hall and Police Station	May 1, 1962	2.60	TH	233,565	1,665,000	
Fire Station — Babcock Street	Aug. 1, 1964	2.90	FS	17,59	215,000	
Land Acquisition — Coolidge Corner	Aug. 1, 1965	3.00	CC	13,67	275,000	
Off Street Parking — Coolidge Corner	Aug. 1, 1965	2.90	OSP	13,33	105,000	
*Urban Renewal (Farm)	June 1, 1959	3.10	URF	271,450	180,000	
*Urban Renewal (Marsh)	Sept. 1, 1967	3.60	URM	7-75	345,000	
SEWERS AND DRAINS						
Construction of Sewers and Drains	Aug. 1, 1948	2¼	SD	701,939	25,000	\$3,576,000
Construction of Sewers and Drains	Dec. 1, 1949	1½	SD	1,229,156	128,000	
Construction of Sewers and Drains	Dec. 1, 1950	1½	SD	1,454,147	4,000	
Construction of Sewers and Drains	Aug. 1, 1951	1¾	SD	218,232	15,000	
Construction of Sewers and Drains	Sept. 1, 1967	3¾	S-BR	5,60	280,000	
Construction of Sewers	Dec. 15, 1968	4¼	CS	1,50	250,000	
*Laying Water Mains	Dec. 15, 1968	4¼	LWM	1-48	240,000	\$1,156,000
*Outside Debt Limit					20,000	\$7,760,000
				\$886,000		

COMPTROLLER'S REPORT FOR THE YEAR ENDING DECEMBER 31, 1968

FRANK E. MAURITZ

Brookline, Mass., February 19, 1969

To the Honorable Board of Selectmen

Gentlemen: — In compliance with the provisions of General Laws, Chapter 41, Section 61, I herewith submit to you the sixty-ninth annual report for the Comptroller's Department.

I have examined the accounts of the Town Treasurer and Collector for the fiscal year ending December 31, 1968, and have verified the cash balance by actual count of the cash on hand and by reconciliation of bank balances. An analysis of his accounts as Collector is shown in the accompanying Schedule A, "Summary of Collector's Accounts."

His accounts as Treasurer of the various Trust Funds of the Town have been examined and the securities and savings accounts have been checked and found to be in accordance with the accompanying Schedule I. This examination included the securities and savings accounts of the Brookline Retirement System as set forth in Schedule N, "Brookline Retirement System."

Details of financial transactions of the Town are set forth in the accompanying schedules:

- A — Summary of Collectors' Accounts.
- B — Balance Sheet.
- C — Special Assessments Revenue Not Yet Due.
- D — Statement of Funded Debt.
- E — Changes in Town Debt.
- F — Statements of Appropriations and Expenditures.
- G — Schedule of Receipts.
- H — Analysis — Contingent Account.
- I — Trust Funds — Transactions.
- J — Schedule of Tax Levies and Tax Collections, (1958-1968).
- K — Schedule of Bonded Debt and Assessed Valuations, (1958-1968).
(1920-1968).
- M — Assessed Valuation of Town Property.
- N — Brookline Retirement System.

Respectfully submitted,
FRANK E. MAURITZ,
Comptroller.

SCHEDULE A
SUMMARY OF COLLECTOR'S ACCOUNTS

Tax Levy for 1968

	Real Estate	Personal Property	Total
Commitment	\$17,129,726.75	\$805,871.90	\$17,935,598.65
Refunds	46,516.67		46,516.67
	<u>17,176,243.42</u>	<u>805,871.90</u>	<u>17,982,115.32</u>
Collections	16,153,250.75	590,184.15	16,743,434.90
Abatements	67,827.93		67,827.93
Outstanding December 31, 1968	955,164.74	215,687.75	1,170,852.49
	<u>\$17,176,243.42</u>	<u>\$805,871.90</u>	<u>\$17,982,115.32</u>

Tax Levy for 1967

Outstanding January 1, 1968	\$ 322,147.11	\$ 22,646.00	\$ 344,793.11
Refunds	2,420.88	19.50	2,440.38
	<u>324,567.99</u>	<u>22,665.50</u>	<u>347,233.49</u>
Collections	318,300.49	20,383.50	338,683.99
Abatements	2,848.50	318.50	3,167.00
Transferred to Tax Titles	1,891.50		1,891.50
Outstanding December 31, 1968	1,527.50	1,963.50	3,491.00
	<u>\$ 324,567.99</u>	<u>\$ 22,665.50</u>	<u>\$ 347,233.49</u>

Tax Levies for 1965-1966

Refunds	\$ 1,348.50	\$ 1,348.50
Abatements	<u>1,348.50</u>	<u>1,348.50</u>

SCHEDULE A — SUMMARY OF COLLECTOR'S ACCOUNTS (Cont.)

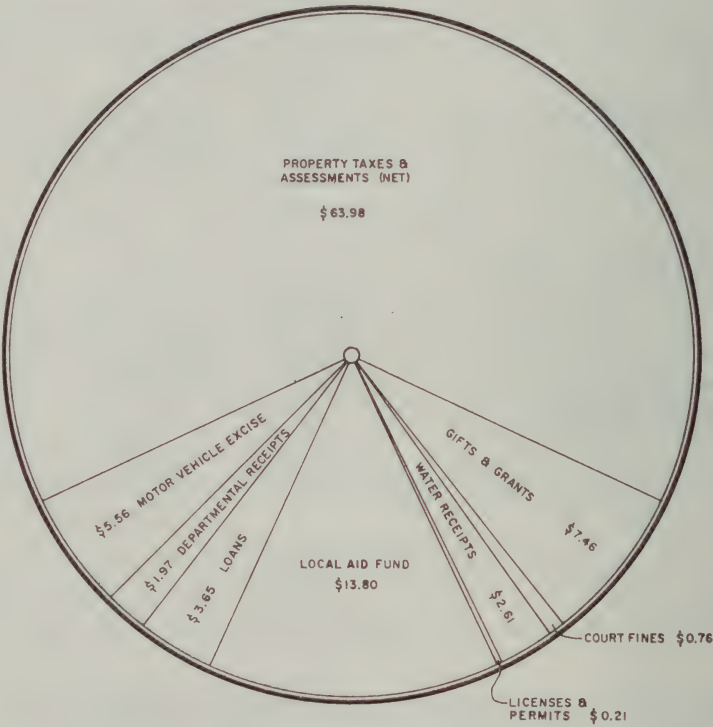
Motor Vehicle and Trailer Excise

	1968	Levy of 1967	1966	Total
Outstanding January 1, 1968		\$ 52,495.72	\$59.63	\$ 52,555.35
Commitments	\$1,604,766.62	63,280.40		1,668,047.02
Refunds	22,408.25	5,536.09		27,944.34
	<u>1,627,174.87</u>	<u>121,312.21</u>	<u>59.63</u>	<u>1,748,546.71</u>
Collections	1,432,699.86	79,521.67	33.00	1,512,254.53
Abatements	113,742.69	18,057.42	26.63	131,826.74
Refunds of Interest and Costs reported as Excise	2.46	1.10		3.56
Outstanding December 31, 1968	80,729.86	23,732.02		104,461.88
	<u>\$1,627,174.87</u>	<u>\$121,312.21</u>	<u>\$59.63</u>	<u>\$ 1,748,546.71</u>

BROOKLINE, MASS., 1968

TOTAL RECEIPTS \$26,681,380.16

HOW EACH \$100 WAS RECEIVED

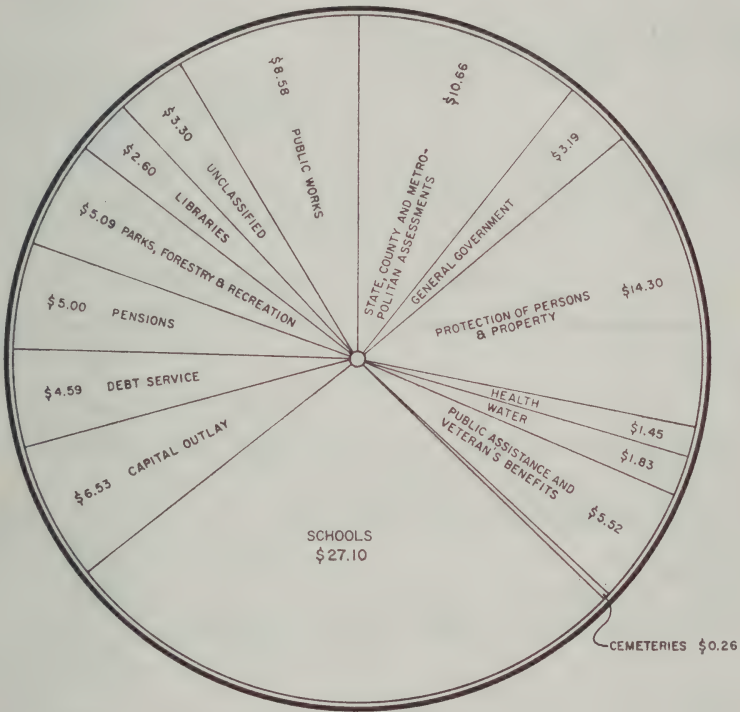


FRANK E. MAURITZ
COMPTROLLER

BROOKLINE, MASS., 1968

TOTAL EXPENDITURES \$25,577,488.80

HOW EACH \$100 WAS EXPENDED



TAX RATE

\$ 41.50

ASSESSED VALUATION

\$ 432,183,100.00

FUNDED DEBT

\$7,760,000.00

POPULATION (est.)

53,608

FRANK E. MAURITZ
COMPTROLLER

SCHEDULE A — SUMMARY OF COLLECTOR'S ACCOUNTS (Cont.)**Apportioned Street Betterment Assessments**

	1968	Levy of 1967	Total
	\$ 5,309.30	\$ 194.96	\$ 5,309.30
Water Mains 1967 reported as Street Betterment Assessments 1967		216.73	216.73
	<u>5,309.30</u>	<u>411.69</u>	<u>5,720.99</u>
Collections	5,015.69	363.05	5,378.74
Transferred to Tax Titles		48.64	48.64
Outstanding, December 31, 1968	293.61		293.61
	<u>\$ 5,309.30</u>	<u>\$ 411.69</u>	<u>\$ 5,720.99</u>

Apportioned Street Betterment Assessments — Committed Interest

	1968	Levy of 1967	Total
Outstanding, January 1, 1968		\$ 177.23	\$ 177.23
Commitments	\$ 3,275.49		3,275.49
Water Mains Committed Interest 1967 reported as Street Betterment Committed Interest 1967		33.05	33.05
	<u>3,275.49</u>	<u>210.28</u>	<u>3,485.77</u>
Collections	3,079.41	177.20	3,256.61
Transfers to Tax Titles		33.08	33.08
Outstanding December 31, 1968	196.08		196.08
	<u>\$ 3,275.49</u>	<u>\$ 210.28</u>	<u>\$ 3,485.77</u>

Apportioned Water Mains

	1968	Levy of 1967	Total
Outstanding, January 1, 1968		\$ 242.73	\$ 242.73
Commitment	\$ 511.23		511.23
	<u>511.23</u>	<u>242.73</u>	<u>753.96</u>
Collections	396.41	6.56	402.97
Transferred to Tax Titles		19.44	19.44
Water Mains 1967 reported as Street Betterment Assessments 1967		216.73	216.73
Outstanding, December 31, 1968	114.82		114.82
	<u>\$ 511.23</u>	<u>\$ 242.73</u>	<u>\$ 753.96</u>

SCHEDULE A — SUMMARY OF COLLECTOR'S ACCOUNTS (Cont.)**Apportioned Water Mains — Committed Interest**

	1968	Levy of	1967	Total
Outstanding, January 1, 1968		\$	39.54	\$ 39.54
Commitment	\$ 87.59			87.59
	<u>\$ 87.59</u>	<u>\$</u>	<u>39.54</u>	<u>\$ 127.13</u>
Collections	75.29		1.05	76.34
Transferred to Tax Titles			5.44	5.44
Water Mains Committed Interest 1967 reported as Street Betterment Committed Interest 1967			33.05	33.05
Outstanding, December 31, 1968	12.30			12.30
	<u>\$ 87.59</u>	<u>\$</u>	<u>39.54</u>	<u>\$ 127.13</u>

Unapportioned Sewer Charges

Commitment	\$ 2,982.96
Collections	<u>2,982.96</u>

**Apportioned Street Betterments — Not Due
Paid In Advance**

Commitments	\$ 2,731.20
Collections	<u>2,731.20</u>

Water Liens Added to Taxes

	1968	Levy of	1967	Total
Outstanding, January 1, 1968		\$	1,766.10	\$ 1,766.10
Commitment	\$ 34,370.32			34,370.32
Refunds	346.24			346.24
	<u>34,716.56</u>	<u></u>	<u>1,766.10</u>	<u>36,482.66</u>
Collections	26,221.31		1,537.10	27,758.41
Outstanding, December 31, 1968	8,495.25		229.00	8,724.25
	<u>\$ 34,716.56</u>	<u>\$</u>	<u>1,766.10</u>	<u>\$ 36,482.66</u>

SCHEDULE A (Cont.) DEPARTMENTAL ACCOUNTS RECEIVABLE

	Outstanding January 1, 1968	Commitments	Adjustments of Collections	Refunds	Collections	Liens Added to Tax Bills	Abatements	Outstanding December 31, 1968
Board of Selectmen	\$ 1,395.00	\$ 11,260.00			\$ 11,570.00			\$ 1,085.00
Board of Assessors		1,045.80			1,045.80			
Police Department		3,037.07			750.00			2,287.07
Department of Public Works:								
Highway Division:								
Service Charges	106.40	16,645.72			16,645.72		\$ 106.40	
Chapter 90:								
State Aid to Highways	37,796.70				3,451.98			34,344.72
County Aid to Highways	34,121.89				16,949.54			17,172.35
Water Division:								
Rates	119,024.23	626,949.00		\$ 216.00	633,813.10	\$32,722.20	797.10	78,856.83
Charges	10,866.93	36,110.25		28.42	33,990.89	1,648.12	699.64	10,666.95
Health Department	240.15	889.95			1,124.04		6.06	
Welfare Department:								
General Relief		3,732.71			3,732.71			
Old Age Assistance	10,512.76	82,501.18			93,013.94			
Medical Assistance	33,526.97	532,321.30			475,084.00			90,764.27
Aid for Families with Dependent Children	7,110.29	64,414.04			71,524.33			
Disability Assistance	1,783.82	17,883.08			18,370.02			1,296.88
Veterans' Benefits		122,125.78			122,125.78			
School Department	7,773.87	78,289.47		2,056.44	49,316.19		10,489.94	28,313.65
Park and Recreation Depts.	881.55	2,800.00			2,800.00			881.55
Forestry Department:								
Moth Spraying	641.65	7,879.98			5,888.72			2,632.91
Forestry Department	538.70	742.97			567.97		45.00	668.70
Rental of Town Property:								
Agency — School	649.70	3,217.92			2,611.39		46.80	1,209.43
Agency — Health		22.06			22.06			
Sewer Damages		1,414.08			160.00			1,254.08
	\$266,970.61	\$1,613,282.36		\$2,300.86	\$1,564,558.18	\$34,370.32	\$12,190.94	\$271,434.39

SCHEDULE B — BALANCE SHEET

GENERAL ACCOUNTS

DECEMBER 31, 1968

ASSETS

Cash:**General:**

Revenue	\$2,232,632.69
Non-Revenue	721,427.24

Special:

Code Enforcement	67,717.78
Code Enforcement-Escrow	12,403.47
Sewer Facilities	
Federal Grant	234,577.24

 \$3,268,758.42
Accounts Receivable:**Taxes:**

Levy of 1967:

Personal Property	1,963.50
Real Estate	1,527.50

Levy of 1968:

Personal Property	215,687.75
Real Estate	955,164.74

 1,174,343.49
Special Real Estate Taxes — 1968

Chapter 143, Section 9, G.L.	23,490.36
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Motor Vehicle and Trailer Excise:

Levy of 1967	23,732.02
Levy of 1968	80,729.86

 104,461.88
Special Assessments:

Street Betterments 1968	293.61
Water Mains 1968	114.82
Committed Interest 1968:	
Street Betterments	196.08
Water Mains	12.30

 616.81
Tax Titles and Possessions:

Tax Titles	4,930.27
Tax Possessions	9,872.58

 14,802.85
Departmental:

Selectmen	1,085.00
Police	2,287.07
Disability Assistance	1,296.88
Medical Assistance	90,764.27
Sewer Repairs	1,254.08
School Tuition	28,313.65
School Agency	1,209.43
Parks	881.55
Forestry	668.70
Moth Spraying	2,632.91

 130,393.54

SCHEDULE B — BALANCE SHEET

ASSETS (Cont.)

Water:

Liens — 1967	229.00	
Liens — 1968	8,495.25	
Rates	78,856.83	
Miscellaneous Charges	10,666.95	
		98,248.03

Aid to Highways — Chapter 90:

State	34,344.72	
County	17,172.35	
		51,517.07

Loans Authorized

Sewer Facilities		
Grant Program		1,788,000.00

Underestimates 1968:

State:		
Metropolitan Sewerage	3,302.94	
Massachusetts Bay		
Transportation Authority	29.53	
County Tax	64,423.46	
		67,755.93

Overlay Deficit:

Levy of 1967	2,400.00	
		<u>\$6,724,788.38</u>

DEBT ACCOUNTS

Net Funded or Fixed Debt:

Inside Debt Limit:		
General		\$4,740,000.00
Outside Debt Limit:		
General	\$2,780,000.00	
Public Utilities	240,000.00	
		3,020,000.00
		<u>\$7,760,000.00</u>

DEFERRED REVENUE ACCOUNTS

Apportioned Betterments — Not Due:

Betterments	\$72,938.15	
Water Mains	1,678.11	
		<u>\$74,616.26</u>

SUSPENDED REVENUE ACCOUNTS

Suspended Assessments:

Betterments	\$ 956.80	
Water Mains	2,561.13	
		<u>\$ 3,517.93</u>

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds:

In Custody of Town Treasurer	\$ 580,179.66	
		<u>\$ 580,179.66</u>

SCHEDULE B — BALANCE SHEET

LIABILITIES AND RESERVES

Guarantee Deposits:

Public Works Department:

Plans	\$ 80.00
Signs	788.00
Sale of Town Owned Real Estate	104.00
Tax Possession	590.00
License Fees — 1969	44,431.00
Adult Education — Books	2,567.03

 \$ 48,560.03
Agency:

County-Dog Licenses	38.75
School-Custodial Fees	62.20
Forestry-Tree Planning	51.50
Employees Group Insurance Fund	26,388.00
Reserve for Accounts Payable	305,699.54
Reserve for Teachers Salaries	374,003.60

 706,243.59
Recoveries:

General Relief	892.83
Old Age Assistance	1,939.23
Disability Assistance	362.18
Aid to Families with Dependent Children	637.82

 3,832.06

Tailings: Unclaimed checks

2,325.26

Trust Fund Income:

Sumner E. Shikes	28.20
Katherine B. Schick	206.64
Arthur W. Murphy	567.95
Cemetery Perpetual Care	1,415.60

 2,218.39
Trust Funds:

D. Blakely Hoar Bird Sanctuary	8,958.91
Cemetery Perpetual Care	315.00

 9,273.91
Gifts and Grants:

Federal:

Code Enforcement Program	67,717.78
Code Enforcement — Escrow	12,403.47

Public Welfare:

Cuban Relief	1,594.62
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Old Age Assistance:

Administration	34,162.52
Assistance	3,021.38

Aid to Families with Dependent Children:

Aid	4,278.48
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Medical Assistance:

Assistance	79,380.69
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Disability Assistance:

Assistance	1,822.43
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School:

Aid to Education P.L. 874	16,089.45
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SCHEDULE B — BALANCE SHEET

LIABILITIES AND RESERVES (Cont.)

National Defense Education Act P.L. 864	9,120.45	
Operation Head Start	12,875.23	
Elementary and Secondary Education		
Act-Title I	18,406.10	
Vocational Education		
Food Services — Child Care	24,157.22	
Vocational Education P.L. 88-210	1,029.31	
Vocational Education (ODWIN)	305.96	
Performing Arts, Title III	129,856.58	
Metco Program, P.L. 89-10	33,561.20	
Metco Program, Research	5,101.75	
Academically Talented	2,458.32	
Private Grants:		
Schools:		
Joseph P. Kennedy Foundation	18.98	
Harvard Grant	2,376.75	
Cincinnati Fund —		
Social Study Project	1,165.52	
Peace Corps Training	200.00	
Tutoring Service	200.00	
Other:		
Garden Club	200.00	
Multi Service Center	2,358.59	
		463,862.78
Revolving Funds:		
School Lunch	16,781.37	
School Athletics	18,374.23	
		35,155.60
Appropriation Balances:		
Revenue:		
General	807,014.02	
Non-Revenue:		
Town Office Building and Police Station	8,001.37	
Land Acquisition, Coolidge Corner	62,341.14	
Parking Lot and Street Construction		
Coolidge Corner	1,705.85	
Fire Station Construction, Babcock Street	1,629.68	
Construction of Gymnasium	30,869.13	
Sewer Construction, Brook Street	110,195.18	
Addition to High School	20,984.77	
Remodeling High School	7,968.73	
Addition to Coolidge Corner Library	366,632.93	
Remodeling Coolidge Corner Library	78,255.46	
Sewer Construction 1968	2,251.06	
Water Main Construction 1968	30,591.94	
Sewer Federal Grant Project	263,953.50	
		1,792,394.76
Loans Authorized and Unissued		1,788,000.00
Overestimates 1968:		
Metropolitan Parks	8,263.87	
Metropolitan Air Pollution	720.70	
		8,984.57

SCHEDULE B — BALANCE SHEET

LIABILITIES AND RESERVES (Cont.)

Receipts Reserved for Appropriation:

Parking Meter Fees	120,680.50
Cemetery:	
Sale of Lots and Graves	9,692.50
Miscellaneous Sales	14,357.00
Premium on Loans	1,500.53

146,230.53
13,030.11

Reserve Fund-Overlay Surplus**Overlay Reserved for Abatement of Taxes:**

Levy of 1966	5,000.00
Levy of 1968	229,948.80

234,948.80

Revenue Reserved until Collected:

Motor Vehicle and Trailer Excise	104,461.88
Special Assessment	616.81
Tax Title and Possessions	14,802.85
Departmental	130,393.54
Water	98,248.03
Aid to Highways	51,517.07
Special Real Estate Tax 1968	23,490.36

423,530.54

Surplus Revenue

1,046,197.45

\$6,724,788.38

Serial Loans:**Inside Debt Limit:**

Town Office Building and Police Station	\$1,665,000.00
Fire Station, Babcock Street	215,000.00
Sewers and Drains	916,000.00
Municipal Incinerator	22,000.00
Schools	773,000.00
Library, Pleasant Street	54,000.00
Swimming Pool	210,000.00
Skating Rink	20,000.00
Land Acquisition, Coolidge Corner	275,000.00
Parking Lot Construction, Coolidge Corner	105,000.00
Coolidge Corner Library Addition	405,000.00
Coolidge Corner Library Renovation	80,000.00

\$4,740,000.00

Outside Debt Limit:

Schools and Gymnasium	2,255,000.00
Farm Redevelopment Project	180,000.00
Urban Renewal Marsh Redevelopment	345,000.00
Water Mains	240,000.00

3,020,000.00

\$7,760,000.00

Apportioned Betterment Assessment Revenue:

Due in 1969-1983 Inclusive	\$72,938.15
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Apportioned Water Main Revenue:

Due in 1969-1977 Inclusive	1,678.11
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\$74,616.26

SCHEDULE B — BALANCE SHEET
LIABILITIES AND RESERVES (Cont.)

Suspended Revenue:

Betterments	\$ 956.80
Water Mains	2,561.13
	<u>\$ 3,517.93</u>

Public Safety Committee \$ 1,827.09

Stephen E. Train Health Center 86,536.16

School Funds:

Mabel Prescott Bailey	5,088.72
John A. Curtin	5,552.70
Payson Dana	4,795.13
Abbie W. Deane	9,873.01
Charles W. Holtzer	13,372.25
J. Murray Kay	1,402.31
William H. Lincoln Medal	2,389.21
William H. Lincoln Scholarship	18,769.85
D. Blakely Hoar	21,910.09
Katherine B. Shick	10,425.44
Sumner E. Shikes	1,028.20
Marion M. Thomas —	
Teachers Advance Study Fund	25,690.50
	<u>\$120,297.41</u>

Library Funds:

Alice W. Bancroft	\$ 1,187.04
Caleb Davis Bradlee	1,105.04
Leon R. Eyges	16,727.46
General Fund	1,147.93
Isabella Stewart Gardner	6,206.76
John L. Gardner-1871	10,803.05
John L. Gardner-1924	20,828.48
Martin L. Hall	5,480.77
John Emory Hoar	583.03
Louise M. Hooper	5,465.22
Frances Emily Hunt	5,970.47
D. Blakely Hoar	27,084.73
	<u>\$102,589.98</u>

Tree and Forestry Funds:

Arthur W. and Frances G. Blake	3,138.23
James H. Bowditch	4,735.01
James D. Warren	1,178.33
D. Blakely Hoar Memorial Tree	3,373.66
D. Blakely Hoar Forestry Tree Planting	21,702.40
	<u>34,127.63</u>

Cemetery Perpetual Care Funds: 207,882.78

Stabilization Fund: 13,013.72

William H. Hunt Industrial Accident**Recovery Fund:**

Chapter 152, Sec. 15 G.L.	13,904.89
	<u>\$580,179.66</u>

SCHEDULE C

SPECIAL ASSESSMENT REVENUE — NOT DUE

DECEMBER 31, 1968

Year	Street Betterments	Water	Total
1969	\$ 5,079.24	\$ 511.23	\$ 5,590.47
1970	5,079.24	319.66	5,398.90
1971	5,079.24	214.47	5,293.71
1972	5,079.24	214.46	5,293.70
1973	5,079.24	194.82	5,274.06
1974	5,031.81	74.49	5,106.30
1975	5,031.81	74.49	5,106.30
1976	5,031.81	74.49	5,106.30
1977	5,031.81		5,031.81
1978	5,031.81		5,031.81
1979	4,476.58		4,476.58
1980	4,476.58		4,476.58
1981	4,476.58		4,476.58
1982	4,476.58		4,476.58
1983	4,476.58		4,476.58
Suspended Assessments	956.80	2,561.13	3,517.93
	73,894.95	4,239.24	78,134.19

SCHEDULE D

CLASSIFIED STATEMENT OF FUNDED DEBT

DECEMBER 31, 1968

Due	URBAN RENEWAL		SCHOOL AND SITES		PUBLIC BUILDINGS AND SITES		SEWERS AND DRAINS		WATER		TOTAL	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1969	60,000.00	17,535.00	360,000.00	92,142.50	362,000.00	85,932.50	104,000.00	38,525.00	886,000.00	234,135.00	886,000.00	234,135.00
1970	60,000.00	15,525.00	310,000.00	82,830.00	340,000.00	75,952.50	104,000.00	35,245.00	814,000.00	209,552.50	814,000.00	209,552.50
1971	60,000.00	13,515.00	310,000.00	73,955.00	335,000.00	66,367.50	102,000.00	31,965.00	807,000.00	185,802.50	807,000.00	185,802.50
1972	60,000.00	11,505.00	303,000.00	65,080.00	335,000.00	56,847.50	97,000.00	28,715.00	795,000.00	162,147.50	795,000.00	162,147.50
1973	55,000.00	9,495.00	255,000.00	56,355.00	330,000.00	47,327.50	97,000.00	25,552.50	737,000.00	138,730.00	737,000.00	138,730.00
1974	55,000.00	7,665.00	225,000.00	48,690.00	284,000.00	38,482.50	92,000.00	22,390.00	658,000.00	117,227.50	658,000.00	117,227.50
1975	25,000.00	6,300.00	225,000.00	41,700.00	280,000.00	30,277.50	87,000.00	19,440.00	617,000.00	97,717.50	617,000.00	97,717.50
1976	25,000.00	5,400.00	165,000.00	34,710.00	265,000.00	22,152.50	86,000.00	16,702.50	541,000.00	78,965.00	541,000.00	78,965.00
1977	25,000.00	4,500.00	165,000.00	29,460.00	255,000.00	14,462.50	86,000.00	13,980.00	531,000.00	62,402.50	531,000.00	62,402.50
1978	25,000.00	3,600.00	130,000.00	24,210.00	70,000.00	9,602.50	75,000.00	11,257.50	300,000.00	48,670.00	300,000.00	48,670.00
1979	25,000.00	2,700.00	125,000.00	19,800.00	65,000.00	7,147.50	61,000.00	8,782.50	276,000.00	38,430.00	276,000.00	38,430.00
1980	25,000.00	1,800.00	125,000.00	15,570.00	45,000.00	4,837.50	50,000.00	6,622.50	245,000.00	28,830.00	245,000.00	28,830.00
1981	25,000.00	900.00	125,000.00	11,340.00	45,000.00	3,175.00	50,000.00	4,627.50	245,000.00	20,042.50	245,000.00	20,042.50
1982	25,000.00	1,900.00	125,000.00	7,110.00	40,000.00	1,512.50	15,000.00	2,632.50	215,000.00	11,255.00	215,000.00	11,255.00
1983	25,000.00	1,900.00	80,000.00	2,880.00	80,000.00	1,512.50	15,000.00	637.50	95,000.00	3,517.50	95,000.00	3,517.50
	\$525,000.00	\$100,440.00	\$3,028,000.00	\$605,832.50	\$3,051,000.00	\$464,077.50	\$1,156,000.00	\$267,075.00	\$7,760,000.00	\$1,437,425.00	\$7,760,000.00	\$1,437,425.00

SCHEDULE E

CHANGES IN TOWN DEBT

YEAR ENDING DECEMBER 31, 1968

Outstanding January 1, 1968		\$7,616,000.00
Add — Debt Issued During 1968		
Sewer Construction	\$ 250,000.00	
Water Mains	240,000.00	
Coolidge Corner Library Additions	405,000.00	
Coolidge Corner Library Remodeling	80,000.00	
		<u>975,000.00</u>
		\$8,591,000.00
Deduct:		
Urban Renewal	\$ 60,000.00	
Schools and Sites	380,000.00	
Public Buildings and Sites	327,000.00	
Sewers and Drains	64,000.00	
		<u>831,000.00</u>
Outstanding Debt December 31, 1968		<u>\$7,760,000.00</u>
Note: In addition to the Outstanding Debt shown in this Schedule, the following Unissued Loan has been authorized:		
Sewer Facilities Federal Grant Program	\$1,788,000.00	<u><u></u></u>

SCHEDULE F
STATEMENT OF APPROPRIATION AND EXPENDITURES FOR THE YEAR 1968

	Balances From 1967	1968 Appropriations	Transfers Various	To Res. for Accts. Pay.	Total Disburse- ments	Unencumbered Balances Closed Out	Balances to 1969
General Government							
1000 Selectmen		130,224.00	5,405.25		134,214.02	1,296.83	118.40
1100 Advisory Committee		1,350.00	**75.00		1,399.40	25.60	
1300 Planning Board		10,000.00			8,683.25	16.75	1,300.00
1350 Planning Department	18,978.95	34,185.00		18,978.95	22,893.88	4,313.44	6,977.68
1500 Town Clerk		44,470.00	*200.00 } 794.00 } *400.00 }		44,466.90	991.10	6.00
1600 Registrars of Voters	60.00	51,780.00	493.00 } *(600.00) }		50,595.84	2,007.36	129.80
1650 Elections		54,880.00	**5,200.00 } 427.50 }		57,971.46	1,508.54	
1700 Legal	75.00	44,855.00	**13,805.00 }	75.00	53,931.45	5,156.05	
1800 Comptroller		115,784.80	2,949.00		109,343.07	9,215.73	175.00
1900 Treasurer and Collector		72,540.00	2,073.50		71,796.62	1,860.63	956.25
2000 Board of Assessors	40.60	55,670.85	1,800.46		56,879.29	615.37	17.25
2100 Purchasing		50,463.00	1,765.00		50,481.61	1,504.39	242.00
2300 Town Hall	349.80	79,680.00	**3,467.00 } 886.10 }	349.80	81,193.17	2,535.06	304.87
2500 Repairs to Public Buildings	75.11	68,490.00		75.11	67,100.77	1,089.23	300.00
	19,579.46	814,372.65	39,140.81	19,478.86	810,950.73	32,136.08	10,527.25
Public Safety							
3000 Police	4,427.61	1,505,751.97	42,045.50 }	2,426.44	1,534,515.13	23,864.33	6,419.18
3050 Traffic Commission		19,583.00	**15,000.00 }		16,324.10	3,258.90	
3100 Fire	4,082.55	1,892,118.07	55,635.50 }		1,942,536.01	12,485.25	3,297.31
3200 Fire and Police Signals	1,950.00	39,013.86	**10,565.00 }	4,082.55	39,055.46	427.21	336.55
3300 Building Inspection	90.00	121,839.00	805.36 }	1,950.00	125,033.85	1,036.15	
	10,550.16	3,578,305.90	4,141.00 }	8,458.99	3,657,464.55	41,071.84	10,053.04

Department of Public Works

Salaries:

3500 Administration	70,548.80	1,711.00	69,201.04	3,058.76
3600 Engineering	185,281.70	5,540.50	170,970.14	18,610.81
		*(25,500.00) }		1,316.25
3700 Highway	876,878.00	22,067.00 }	841,129.00	43,471.00
		*25,500.00 }		7,345.00
4700 Sanitation	425,251.80	11,988.50 }	455,585.78	9,084.52
4900 Water — Meters	40,348.00	1,210.50 }	41,511.35	47.15
4950 Water — Distribution	320,773.00	8,517.50 }	318,582.65	11,468.63
				700.00

Operation:

3500 Administration Expense	10,625.00	10.00	9,953.73	621.49
3600 Engineering Expense	5,990.00	765.20	4,266.76	1,525.51
				49.78
				197.73

Highway Division:

3800 Roadways and Sidewalks	3,747.46		63,770.17	2,685.59
3900 Cleaning	4,400.00	*2,000.00	5,510.03	853.47
4000 Snow Removal	138,750.00	*(24,200.00)	101,801.35	36.50
4100 Traffic Control	45,050.00	*2,500.00	43,958.60	4,479.08
	411.94		411.94	8,269.57
4200 Garage A	12,612.24	*10,800.00	12,612.24	1,021.20
4300 Garage B	86,450.00	*4,400.00	80,064.83	2,570.20
4400 Equipment	32,850.00	*4,400.00	34,193.88	10,681.50
4500 Street Lighting	95,290.00	*(1,715.79)	1,721.23	1,433.63
4600 Sewers and Drains	223,500.00	*2,500.00	2,139.98	2,523.56
	57.50		225,557.13	50,615.92
	200.00		223.45	219.42
			2,225.01	74.99

Sanitation Division:

4700 Refuse Collection	14,680.67	*1,715.79	23,602.37	272.15
4800 Incinerator and Dump	4,720.42	*2,000.00	22,829.60	27,041.27
				698.44
				2,263.96

Water Division:

4900 Meters	930.00		18,286.09	863.91
4950 Distribution	14,924.28		90,352.40	3,409.46
	129,392.35	2,830,213.30	2,663,786.64	10,523.14
		51,035.00	112,930.47	127,166.97
		†4,000.00 }		
		5,921.00 }		

Health

5000 Health Department	6,696.10		370,123.47	14,904.60
				5,236.10

SCHEDULE F — APPROPRIATIONS AND EXPENDITURES — Cont.

	Balances From 1967	1968 Appropriations	Transfers To Res. for Accts. Pay.	Total Disburse- ments	Unencumbered Balances Closed Out	Balances to 1969
Public Assistance						
5500 Welfare Administration	12.76	60,883.60		60,858.84	24.76	
5600 General Relief		16,500.00		26,426.95		673.05
5700 Aid to Families with De- pendent Children			12.76			
5800 Old Age Assistance		97,000.00		77,273.08		8,726.92
5875 Medical Assistance		117,000.00		99,051.77		2,948.23
5900 Disability Assistance		750,000.00		766,406.11		593.89
		32,000.00		29,833.08		2,166.92
5950 Veterans Services		306,058.10		351,037.51	830.48	2,703.11
	12.76	1,379,441.70	50,113.00	1,410,887.34	855.24	17,812.12
Education						
2876 Reserve for Teachers Salaries	122,491.58			122,491.58		374,003.60
S-1100 School Committee	57.00	8,150.00		8,505.35	(574.65)	219.30
S-1200 Superintendents' Office	497.94	162,396.00		160,261.34	2,134.66	
	554.94	170,546.00		168,766.69	1,560.01	219.30
S-2100 Supervision — System Wide	630.70	347,407.00		336,080.81	9,294.37	2,031.82
S-2200 Principals	2.85	356,421.00		364,451.64	(8,061.66)	31.02
S-2300 Teaching	10,340.90	4,555,537.00		4,230,124.15	(62,945.39)	14,354.64
S-2400 Textbook Program	3,458.61	126,308.00		91,505.89	31,601.24	3,200.87
S-2500 Library Services	7,832.12	70,789.00		63,955.42	6,376.42	457.16
S-2600 Audio-Visual Program	1,252.75	74,933.00		59,277.32	13,137.13	2,518.55
S-2700 Guidance and Special Services	319.97	344,270.00		332,729.87	11,408.63	131.50
S-2900 Educational Television		3,880.00		3,133.00	747.00	
	23,837.90	5,879,545.00	(374,003.60)	5,481,258.10	1,557.74	22,725.56
S-3100 Attendance		10,220.00		11,519.80	(1,299.80)	
S-3200 Health Services		86,835.00		81,420.11	5,233.97	180.92

S-3300	Student Transportation	235.00	66,974.00	235.00	49,765.72	13,511.98	3,696.30
S-3400	Food Services	62.66	55,038.00	62.66	41,814.69	10,869.91	2,353.40
S-3510	Interscholastic Athletics	1,515.00	88,775.00	1,515.00	76,229.34	10,504.22	2,041.44
S-3520	Other						
	Student Body Activities		8,829.00		763.67	8,065.33	
		1,812.66	316,671.00	1,812.66	261,513.33	46,885.61	8,272.06
S-4100	Custodial Services	14,199.84	615,020.00	14,199.84	623,572.20	(9,076.89)	524.69
S-4150	Heating & Lighting Plant	1,144.70	54,470.00	1,144.70	58,476.68	(4,766.62)	759.94
S-4200	Maintenance of Plant	21,142.63	121,023.00	**7,708.00	21,142.63	105,288.60	13,843.51
		36,487.17	790,513.00	7,708.00	36,487.17	787,337.48	10,883.52
S-7300	New Equipment	5,675.60	121,245.00	5,675.60	109,175.44	10,795.46	1,274.10
		190,859.85	7,278,520.00	7,708.00	68,368.27	6,930,542.62	417,378.14

Libraries

6800	Public Libraries:						
	Personal Services	9,783.53	492,650.05	13,789.68	9,783.53	21,474.07	240.01
	Maintenance	9,783.53	190,185.00		180,871.26	418.38	8,895.36
		9,783.53	682,835.05	13,789.68	665,596.91	21,892.45	9,135.37

Parks, Recreation and Forestry

7100	Recreation Personal Services	2,590.84	335,062.75	*2,530.85 7,339.50 **5,925.70	348,553.57	4,896.07	
7150	Park Administration	13.42	4,635.00		4,423.19	211.81	
7175	Recreation Administration		5,113.00		5,039.90	73.10	
7200	Recreation Operation	1,285.70	122,422.00	1,285.70	110,682.75	9,870.70	1,868.55
7300	Council for the Aging	596.27	1,000.00	596.27	257.95	742.05	
7500	Park Personal Services		73,156.75	2,442.00	58,961.44	16,549.91	'87.40
				*10,000.00			
7600	Park Maintenance	60,755.16	589,998.55	9,870.00			
				**10,000.00	56,982.48	534,805.60	32,460.23
7700	Golf	999.50	130,970.20	* (2,530.85)			
				1,995.00	999.50	110,964.68	5,382.52
				* (10,000.00)			
7800	Forestry Personal Services		15,895.20	529.44			
7850	Forestry Administration		735.00		16,424.64		33.12
					701.88		

SCHEDULE F — APPROPRIATIONS AND EXPENDITURES — Cont.

	Balances From 1967	1968 Appropriations	Transfers Various	To Res. for Accts. Pay.	Total Disbursements	Unencumbered Balances Closed Out	Balances to 1969
7900 Forestry Planting & Preserving Trees	19,809.51	95,605.62	1,681.00	19,809.51	77,904.53	7,698.30	11,683.79
7950 Forestry — Dutch Elm Disease and Suppression of Insect Pests	11,137.96	62,824.78	750.00 } **6,610.00 }	11,137.96	33,608.67	20,528.31	16,047.80
	97,188.36	1,437,418.85	47,142.64	90,824.84	1,302,328.80	93,232.02	95,364.19
Cemeteries							
7975 Care of Cemeteries	3,959.80	71,554.60	1,683.75	3,959.80	66,684.86	6,506.09	47.40
Unclassified							
2150 Stores	489.38	2,000.00		489.38	427.96	1,444.44	127.60
2600 Out of State Travel		9,450.00	335.00 }		6,025.32	3,424.68	
2700 Central Telephone Service		60,000.00	**1,000.00 }		61,266.67	68.33	
2750 Warrants and Reports		20,000.00	**10,000.00 }		28,835.38	114.62	1,050.00
2800 Contingent Account	12,253.44	52,500.00	**7,500.00	11,937.51	45,059.91		15,256.02
2850 Reserve Fund		250,000.00	(249,095.95)		904.05		
2875 Reserve							
for Accounts Payable	333,391.44		281,952.78		246,833.90	63,108.02	305,402.30
2880 Unpaid Bills of Prior Years		2,577.00			2,577.00		
2900 Group Insurance		230,000.00			227,891.91	2,108.09	
5975 Quarters for Veterans		8,000.00			8,000.00		
8775 Planning & Redevelopment	2,001.24				687.46		1,313.78
8800 Contributory							
Retirement System		592,760.00	375.00		593,135.00		
8850 Non-Contributory							
Retirements		706,276.00			684,959.37	21,316.63	
8900 Workmen's							
Compensation Insurance		128,318.00	**5,000.00		132,548.17		769.83
8950 Dues — Mass. League of Cities and Towns		1,100.00			1,072.16	27.84	

9000	Central Xerox Service	7,000.00		4,947.12		2,052.88
9050	Central Services	19,075.00	591.70	19,563.00	2.76	100.94
9100	Central Postage Meter	16,000.00		15,842.10	157.90	
9150	Prop. & Boiler Insurance ...	18,300.00		18,278.00	22.00	
9200	Detached Social Worker ...	250.83	186.75	250.83		1,075.71
9400	Review of Building Code ..	500.00		24,261.04		425.00
				75.00		
		348,886.33	2,148,506.00	57,845.28	12,677.72	2,122,286.47
					92,699.36	327,574.06
Debit and Interest						
8500	Matured Funded Debt	831,000.00		831,000.00		
8600	Interest on Funded Debt ...	214,910.00		214,910.00		
8700	Miscellaneous					
	Interest and Fees	70,000.00	**55,173.25	125,173.25		
8750	Certifying and Printing Bonds	5,000.00		3,266.76	1,733.24	
		1,120,910.00	55,173.25	1,174,350.01	1,733.24	
		816,908.70	21,722,441.22	461,744.77	327,017.44	21,175,002.40
					478,760.21	1,020,314.64

SPECIAL APPROPRIATIONS FOR 1968

		Appropriations 1968	Transfers During 1968	Disburse- ments	Balances Closed Out	Balances to 1969
9500/601	Salary Adjustments	275,000.00	(219,258.99)			475.82
/602	Alteration & Widening — Shailer Street	925.00		449.18	55,741.01	455.82
/603	Alteration & Widening — Williams Street	600.00		144.18		82,900.00
/604	Chapter 90 — Reconstruction of Streets	82,900.00				2,251.06
/605	Construction of Sewers 1968	10,000.00	250,000.00	257,748.94		59,068.68
/606	Traffic Control — Modernization & Improvements	59,100.00		31.32		
/607	Equipment & Furniture —					
	Coolidge Corner Library	32,000.00				32,000.00
/608	Plans & Redevelopment — Longwood Playground	100,000.00	**15,600.00	26,278.83		89,321.17
/609	Field House — Amory Playground	25,000.00				25,000.00
/610	Construction of Water Mains 1968		240,000.00	209,408.06		30,591.94
/611	Chapter 616 — Street Reconstruction 1968		102,958.48	67,329.64		35,628.84
/612	Acquisition — Boston Edison Properties		**8,000.00	4,000.00		4,000.00
/613	Shoring Up — 39 Aspinwall Avenue		**5,500.00	5,448.36		51.64
/614	Addition to Coolidge Corner Library		422,000.00	55,367.07		366,632.93

SCHEDULE F — APPROPRIATIONS AND EXPENDITURES — Cont.

SPECIAL APPROPRIATIONS FOR 1968

	Appropriations 1968	Transfers During 1968	Disburse- ments	Balances Closed Out	Balances to 1969
/615 Remodeling & repairs Coolidge Corner Library		90,000.00	11,744.54		78,255.46
/616 Rent Review & Grievance Board		10,000.00	1,904.52		8,095.48
/617 Committee on Urban Responsibilities		10,000.00	4,215.01		5,784.99
/618 Water and Sewer Federal Grant Program		280,000.00	16,046.50		263,953.50
/619 Repairs to Municipal Gymnasium		11,430.00	9.46		11,420.54
/620 Fire Damage — High School		**7,967.00	5,108.93		2,858.07
/621 Legal — Code Enforcement — Salary & Expense		**8,000.00	1,648.89		6,351.11
	585,525.00	1,242,196.49	666,883.43	55,741.01	1,105,097.05

	Appropriations Brought Forward from Previous Years	Balance From 1967	Appropriations 1968	Transfers During 1968	Disburse- ments	Balances Closed Out	Balances to 1969
9600/601 Town Hall Construction		18,664.65			10,663.28		8,001.37
/602 Coolidge Corner Land Acquisition ..		62,341.14					62,341.14
/603 Coolidge							
/604 Corner Parking Lot Construction		9,675.46			7,969.61		1,705.85
/605 Dale Street Improvement		17,287.18			70.04		17,217.14
/606 Underground Garage Construction ..		2,282.86			1,970.21	312.65	
/607 Fire Station Construction		1,629.68					1,629.68
/608 Highway Chapter 90 — 1966		82,900.00					82,900.00
/609 Purchase Parking Meters		2,330.32			2,217.89	112.43	
/610 Highway Chapter 679 — 1965		126,560.65			126,560.65		
/610 Coolidge							
/611 Corner Library Preliminary Plans		1,427.50			1,282.37		145.13
/612 Highway Chapter 90 — 1967		24,195.62			5,314.63		18,880.99
/613 Water Main Construction		24,105.82			22,727.52		1,378.30
/614 Furnish and Equip New Gymnasium		110,035.78			44,293.98		65,741.80
/615 Construction New Gymnasium		355,905.14			325,036.01		30,869.13
/616 Sewer — Brook Street		295,907.10			185,711.92		110,195.18
/617 Fly Ash Control		25,697.15			1,874.63	23,125.37	697.15
/618 Main Library Preliminary Plans		24,000.00			18,425.00		5,575.00
/618 Additions to High School		21,189.51			204.74		20,984.77

/619	Furnish & Fixtures — High School ..	23,607.05			
/620	Improvement Lawrence School	1,726.76		10,851.12	12,755.93
/621	Remodeling High School	33,429.75		25,461.02	1,726.76
/622	Devotion Playground	4,168.54		960.00	7,968.73
/623	Highway Chapter 90 — 1964	1,002.12			3,208.54
/624	Highway Chapter 718	1,522.55		1,002.12	
/625	Sewer Goddard Avenue	27,210.72			1,522.55
/626	Traffic Signal Modernization	29,900.00			1,555.52
/627	Real Estate Appraisal	72,045.00			24,727.65
/628	John Street Land Acquisition	380.00			33,299.20
/629	World War Memorial	18,520.00			380.00
/630	Improvement Water System	21,906.06			2,074.86
/631	Soule Recreation Center	3,043.30		6,302.85	
/632	Robinson Playground	4,495.27			
/633	Amory Drainage	6,369.91		4,495.27	
/634	Juniper Street Deed	10.35			6,369.91
/635	Rental School Building	29,229.78		(65.55)	75.90
/636	Mason Path	3,120.94		954.54	28,275.24
/637	Winchester Path	45,000.00		3,120.94	
/638	Study Physical Education Building	20,000.00		11,290.77	33,709.23
/639	Clark Playground	32,820.46		20,000.00	
/640	Linden Park	2,087.15		31,587.50	1,232.96
/641	Plans Various Playgrounds	15,118.06		2,037.07	
/642	William —			4,969.34	10,148.72
/643	Center Street Land Damage	2,015.00			
/644	Workshop Anderson Park	6,000.00		2,497.20	2,015.00
/645	Field House Amory	4,000.00		3,035.24	3,502.80
/646	Development Farm Playground	30,419.85		13,945.00	964.76
/647	Heath Street Land Acquisition	1,200.00			16,474.85
/648	Heath Street Construction	6,784.53			1,200.00
/649	Study Police Department	11,061.00		1,743.58	
/650	Land Damage, Water Construction ..	2,800.00		9,000.00	2,061.00
/651	Addition Coolidge Corner Library ..	10,400.00		31.62	2,768.38
	Dog Control By-Law	2,664.34	(10,400.00)		
			2,612.44	51.90	
		1,680,194.05	(10,400.00)	1,003,019.31	40,493.62
					626,281.12

SCHEDULE F — APPROPRIATIONS AND EXPENDITURES — Cont.

	Tax Levy Estimates	Actual Disburse- ments	Over Estimates to 1969	Under Estimates to 1969
State Assessments				
Auditing Municipal Accounts	\$ 8,353.77	\$ 8,353.77		
Examination of Retirement System	741.00	741.00		
Metropolitan Park System				
Bond Principal		97,660.87	\$ 8,263.87	
Bond Interest		56,382.39		
Maintenance		214,223.47		
Metropolitan Sewerage System				
Bond Principal		74,996.09	\$ 3,302.94	
Bond Interest		60,187.07		
Maintenance		156,732.61		
Metropolitan Water System				
Boston Metropolitan District Expense	283,658.40	281,771.00	1,887.40	
Metropolitan Bay Transit Authority Deficiency	918.21	918.21		
Metropolitan Air Pollution District	1,060,730.53	1,060,760.06		29.53
Metropolitan Area Planning Council	3,311.19	2,590.49	720.70	
Motor Vehicle Excise Bills	2,505.55	2,505.55		
Group Insurance Commission	4,134.45	4,134.45		
	10,439.27	10,439.27		
	\$2,039,935.80	\$2,032,396.30	\$10,871.97	\$ 3,332.47
County Assessments				
Tax	\$ 629,318.53	\$ 693,741.99		\$64,423.46

	Balance From 1967	Receipts 1968	Disburse- ments	Transfers 1968	Balances to 1969
Federal Grants					
Welfare:					
Administration					
Aid for Families with Dependent Children		\$ 12,400.72		(\$11,218.63)	\$ 1,182.09
Old Age Assistance	\$ 495.13	56,487.73	26,325.81	(22,504.69)	30,657.05
Medical Assistance		23,458.99		(7,207.39)	954.30
Disability Assistance		8,576.47			1,369.08
Aid					
Old Age Assistance	28.47	107,462.53	88,716.22	(16,000.00)	2,774.78
Aid to Families with Dependent Children	49.44	58,561.53	54,332.49		4,278.48
Disability Assistance	61.98	27,845.69	21,085.24	(5,000.00)	1,822.43
Cuban Refugee Program	441.29	7,258.55	4,505.22	(1,600.00)	1,594.62
Medical Assistance	505.21	658,797.95	600,866.02	21,000.00	79,437.14
School:					
National Defense Education Act — P.L. 864	63,188.18	173.25	54,240.98		9,120.45
Public Law 874	5,776.14	33,897.00	23,583.69		16,089.45
Head Start	12,636.42		(238.81)		12,875.23
E.S.E.A. Title I	55,831.54	37,417.00	92,640.44	17,798.00	18,406.10
Child Care and Development — Vocational Education	6,048.15	56,053.50	37,944.43		24,157.22
Social Study Project	1,276.08	5,000.00	5,110.56		1,165.52
Performing Arts — Title II	10,621.31	241,859.75	122,624.48		129,856.58
Metco Program — P.L. 89-10	6,306.70	87,830.75	60,576.25		33,561.20
Metco Research		5,101.75			5,101.75
Vocational Education — P.L. 88-210	2,290.50	2,595.00	3,856.19		1,029.31
Vocational Education — Odwin	4,664.40	5,750.00	10,108.44		305.96
Perspectives '68		1,000.00	1,000.00		
Academically Talented Pupils		19,359.59	16,901.27		2,458.32
Tuition Assistance		200.00			200.00
Recreation:					
Joseph P. Kennedy, Jr. Foundation	945.28		926.30		18.98
Health:					
Pre-School Visual Screening Project	4,211.77		4,211.77		

SCHEDULE F — APPROPRIATIONS AND EXPENDITURES — Cont.

	Balance From 1967	Receipts 1968	Disburse- ments	Transfers 1968	Balances to 1969
Code Enforcement Program	97,606.20	188,644.00	248,532.42		37,717.78
Harvard Grant	969.43	3,205.00	1,797.68		2,376.75
Peace Corp Training	200.00				200.00
Garden Club Grant		200.00			200.00
Multi-Service Senior Center for the Aged		11,000.00	8,641.41		2,358.59
	\$274,153.62	\$ 1,660,136.75	\$ 1,488,288.50	(\$24,732.71)	\$421,269.16
Other Accounts					
Temporary Loans	20,054,000.00		20,054,000.00		
Court Judgments	(28,355.00)		6,444.74	34,799.74	120,680.50
Parking Meter Receipts	122,026.00			(122,026.00)	16,781.37
School Lunch Program	30,377.13	120,680.50	364,309.67		18,374.23
School Athletic Program	14,279.99	350,713.91	4,402.79		93,976.27
Agency, Tailings and Other Accounts	60,957.62	8,497.03	4,482,501.56	(15,057.65)	11,177.30
Trust Funds	11,236.92	4,530,577.86	46,463.07	(4,000.00)	
Refunds on Taxes and Other Accounts		50,403.45	82,213.32		
Credits Direct to Appropriations		82,213.32	85,223.91		
Investment — Cash		85,223.91			
Revenue			550,000.00		(550,000.00)
Non-Revenue		800,000.00	800,000.00		
	210,522.66	\$26,082,309.98	\$26,475,559.06	(\$106,283.91)	(\$289,010.33)
Total Disbursements			<u>\$53,534,890.99</u>		

(—) Indicates a subtration.

* Interdepartmental Transfers.

** Reserve Fund Transfers.

† All other transfers from Salary Adjustments.

‡ Train Fund Income.

SCHEDULE G

TREASURY RECEIPTS

Taxes (Net, After Refunds):

Levy of 1968:

Real Estate	\$16,106,734.08	
Personal Property	590,184.15	\$16,696,918.23

Prior Levies:

Real Estate	314,531.11	
Personal Property	20,364.00	
Suspense	1,163.15	336,058.26
		\$17,032,976.49

In Lieu of Taxes:

From State — Refund a/c Loss of Taxes — Vets'

Chapter 59, Sec. 5, Cl. 22	4,946.50	
Brookline Housing Authority	18,246.00	
Brimmer and May School	500.00	
Metropolitan District Commission	1,045.80	
Sales of Foreclosed Tax-Titles	54.34	24,792.64

Tax Title Redemptions

1,230.87

Taxes from the State:

Distribution of Local Aid Fund —

Exclusive of Re-imbursement:

Machine Basis	1,653,393.07	
State Tax Basis	730,170.98	
Special Education	97,339.00	
Chapter 70	333,588.19	
Old Age Assistance —		
Meal Tax	22,382.64	2,836,873.88
Transportation — Chapter 71-7B	30,175.60	
Urban Re-development	15,101.00	2,882,150.48
State Aid for Free Public Libraries		13,511.00

Licenses and Permits:

Liquor —

Packages Stores:

All-Alcoholic	13,200.00
Wines and Beers	4,000.00

Restaurants:

All-Alcoholic	20,400.00
Wines and Beers	450.00

Innholders	2,500.00
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Clubs	1,050.00
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Druggists	3,000.00
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Temporary	30.00
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44,630.00

Alcohol	5.00
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Antiques	80.00
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Auctioneers	59.00
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Auto Dealers, Second Hand	1,463.83
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Bicycle Registration	102.25
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Bottling	10.00
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Bowling	70.00
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Builders	855.00	
Common Victuallers	625.00	
Day Nurseries	135.50	
Drivers	1.00	
Entertainment	273.00	
Furniture, Second Hand	70.00	
Firearms, ID Cards	802.00	
Garbage Transportation	91.00	
Hackney	888.00	
Highways — Parking Signs	10.50	
Ice Cream	10.00	
Innholders	15.00	
Intelligence Office	40.00	
Articles and Jewelry, Second Hand	5.00	
Junk Dealers	45.00	
Liquor Identification Cards	204.00	
Lodging Houses	242.00	
Manicuring and Massaging	30.00	
Marriages	1,964.00	
Milk and Cream	63.50	
Moving Pictures	60.00	
Oleomargarine	13.50	
Parking Lots, Open Air	1,005.00	
Peddlers	25.00	
Revolvers	624.00	
Signs, Overhanging	181.75	
Sunday Entertainment	1,103.00	
Sunday Work Permits	110.00	
Transient Vendors	40.00	55,951.83
Fines and Forfeits:		
Municipal Court Fines	203,294.30	
Superior Court Fines	55.00	203,349.30
Grants and Gifts:		
Federal Government —		
Public Assistance — Aid:		
Old Age Assistance	107,297.50	
Medical Assistance		
for the Aged	658,696.00	
Aid for Families with		
Dependent Children	58,561.53	
Disability Assistance	27,072.15	
Cuban Refugee Program	7,258.55	858,885.73
Public Assistance — Administration:		
Old Age Assistance	15,557.02	
Medical Assistance		
for the Aged	23,458.99	
Aid for Families with		
Dependent Children	12,400.72	
Disability Assistance	8,576.47	59,993.20
Education:		
Vocational		
Education — Odwin	5,750.00	
National Defense Education		
P.L. 864	173.25	

Federal Employment —			
Children P.L. 874	33,897.00		
Society of the Cincinnati —			
Social Studies Project	5,000.00		
Title I, E.S.E.A.	55,215.00		
Food Service —			
Vocational Education	56,053.50		
Vocational Education			
P.L. 88-210	2,595.00		
Title III — Performing Arts	241,859.75		
Metco Program, P.L. 89-10	92,932.50		
Academically			
Talented Children	19,359.59		
Multi-Service			
Senior Center for Aged	11,000.00	523,835.59	
Urban Renewal — Marsh and			
Farm Re-development	66,050.76		
Code Enforcement	218,644.00		
Harvard Grant	3,205.00		
Perspectives '68	1,000.00		
Other	400.00	289,299.76	1,732,014.28
State —			
Highway Aid — Chapter 616			
Acts of 1968	102,958.48		
Highway Aid —			
Chapter 90 G.L.	3,451.98		
Education:			
School Buildings			
Construction	116,393.65		
Handicapped and Retarded			
Children	10,886.86		
Delinquency			
Prevention Program	4,375.00	238,065.97	
Health:			
Hospital Care —			
Premature Babies		1,075.50	239,141.47
County —			
Highway Aid — Chapter 90		16,949.54	
Dog Licenses		2,467.90	19,417.44
Special Assessments:			
Sewers:			
Unapportioned			
Assessments and Charges		2,982.96	
Betterments:			
Apportioned Assessments	5,378.74		
Deferred Assessments			
Paid in Advance	2,731.20	8,109.94	
Water Mains:			
Apportioned Assessments		402.97	11,495.87
Privileges:			
Motor Vehicle and Trailer Excise:			
Current Year	1,410,294.07		
Prior Years	74,019.68	1,484,313.75	

Parking Meter Receipts:

On-Street	80,462.00		
Off-Street	40,218.50		
Occupation of Sidewalks	515.00	121,195.50	1,605,509.25

General Government:

Comptroller:

Telephone Refunds	177.70		
Sale of Waste Paper	23.50	201.20	

Treasurer and Collector:

Sale of Equipment	100.00		
Legal Fees	5,933.30		
Commission —			
Mass. Withholding Tax	1,268.52		
Telephone Refunds	2.20	7,304.02	

Assessors:

Sale of Lists		108.75	
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Town Clerk:

Recording Fees	4,214.80		
Dog License Fees	569.25		
Sporting License Fees	442.60		
Sundry Fees	4,534.87		
Telephone Refunds	7.00	9,768.52	

Planning Board:

Application Fees		25.00	
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Selectmen:

Damages — Claims	1,857.20		
Telephone Commissions	44.65	1,901.85	

Rental of Town Property:

Anderson Estate	6,020.00		
Redevelopment Authority	5,550.00		
Welfare Dept. — Office Space	4,517.25	16,087.25	35,396.59

Protection of Persons and Property:

Police Department:

Photos, Reports, Fees, etc.	8,780.71		
Salary Reimbursements	750.00		
Damages	4,212.99		
Proceeds of Auction	364.50		
Refund of Advances	455.44	14,563.64	

Fire Department:

Damages — Fire and Police			
Boxes and Vehicles		1,235.63	

Inspection of Buildings:

Sundry Permits	8,173.55		
Sale of Zoning and By-Laws	559.75		
Board of Appeals	830.00	9,563.30	

Sealing of Weights and Measures:

Fees		1,605.40	
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Forestry Department:

Tree Damage	345.00		
Moth Spraying	5,888.72		
Removal of Trees	222.97	6,456.69	

Civil Defense — U.S. Treasury		891.45	34,316.11
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Department of Public Works:**Engineering:**

Zoning maps, photostats, etc.	244.75	
Telephone Refunds	1.30	246.05

Highways:

Storage Rental Charge to State		
D.P.W.	600.00	
Sidewalks	7,342.66	
Recovery of Overpayments —		
Anti-Trust Case	1,864.20	
Damages — Street and Traffic		
Signs	330.81	
Gasoline Tax	187.59	
Recovery of Sewer Charges	160.00	
Sale of Scrap	245.56	10,730.82

Sanitation:

Refuse and Garbage Disposal —		
Ash and Paper Collection	8,457.50	
Dumping Permits	6,798.00	
Refunds	42.00	15,297.50

Water:

Sale of Water	633,597.10	
Water Liens	27,412.17	
Maintenance	446.20	
Connections	30,755.95	
Refund — Workmen's Com-		
pensation Payments	292.69	
Sale of Scrap Metal	244.11	
Damages	2,950.46	695,698.68

Dept. of Public Works

Total		721,973.05
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Health:

Rabies — Vaccine Clinic	982.00	
Refunds, etc.	62.12	
Custodial Services	48.54	1,092.66

Public Assistance:

Reimbursements for:

General Relief — State	3,732.71	
Aid for Families with Dependent Children —		
State	71,524.33	
Old Age Assistance — State	93,013.94	
Medical Assistance for the Aged — State	475,084.00	
Disability Assistance — State	18,370.02	
Public Assistance Total		661,725.00

Veterans' Services:

Veterans' Benefits	122,125.78	
Veterans' Recoveries	2,184.72	124,310.50

Schools:

Tuition:

Individuals:

Elementary	16,161.36	
High School	26,094.32	
Summer School	20,992.50	63,248.18

Adult Education:

Non-Res. and Res. Driver

Training 2,227.27

Registration Fees 6,521.09 8,748.36

Cities and Towns:

Evening Vocational 3,120.75

Custodian's Services 3,622.29

Sundry Receipts:

Sale of Text-Books 69.10

Sale of Materials 170.63

Damages 1,638.48

Miscellaneous Refunds 1,202.43

Telephone Refunds 1,199.96

Refund of Sabbatical Leave

Salary 4,500.00

Rental of School Halls 255.00

Guidance Counseling — From

State 1,174.50 10,210.10 88,949.68

Libraries:

Fines 16,875.26

Parks and Recreation:**Parks:**

Rent — Brookline Field and

other Properties 1,450.00

Refunds — Telephone 138.89

Fishing Permits 388.25

Anderson Park Permits 1,342.50

Damages to Fence 150.00

Miscellaneous 12.00 3,481.64

Ice Skating Rink:

Fees 18,662.21

Concessionaire and Vending

Machines 200.00 18,862.21

Tennis:

Permits and Tournaments 2,714.00

Golf:

Daily Play and Green Fees 39,848.25

Permits, Resident 49,425.50

Permits, Non-Resident 17,917.00

Lockers 6,360.00

Golf Cars 5,847.00

Concessionaire — Lunch

Counter 1,000.00

Miscellaneous 734.65 121,132.40

Recreation:

Morning Play 7,616.71

Swimming Pool Fees 18,169.35

New Gymnasium Facilities 8,796.50

Damages to Pool 75.00 34,657.56 180,847.81

Unclassified:

Massachusetts Hospital Service 5,382.00

Workmen's Compensation Insurance Dividends 8,734.00

Metropolitan Water — Account of Property			
Acquired	1,887.40		
Pension Refunds	1,600.08		
Group Insurance Commission G.L. Ch. 32B	3,381.12		20,984.60
Cemeteries:			
Sale of lots and graves	9,692.50		
Interments and Foundations	14,357.00	24,049.50	
Perpetual Care Fund — Capital		9,692.50	
Perpetual Care Fund — Income		11,910.98	45,652.98
Interest:			
Taxes	19,902.01		
Tax Titles	47.94		
Refund of Interest			
on Temporary Loans	12,250.01		
Certificates of Deposit	35,355.56	67,555.52	
Betterment Assessments	3,284.86		
Water Mains	76.34	3,361.20	70,916.72
Net Receipts			25,824,581.88
Municipal Indebtedness:			
Anticipation of Revenue	19,200,000.00		
Loans — General Purposes	975,000.00		
Temporary Loans in Anticipation of Bond Issue	854,000.00		21,029,000.00
Premium Bonds Issued	1,500.53		
Accrued Interest on Bonds Issued	1,493.25		2,993.78
Invested Cash:			
Revenue Cash	2,080,000.00		
Non-Revenue Cash	1,220,000.00		3,300,000.00
Non-Revenue Cash Transferred:			
Federal Grant-Sewer Facilities Program			240,000.00
Agency and Trust Funds:			
Sporting Licenses for State	9,274.10		
Dog Licenses for County	5,170.75		
School Lunch:			
Schools	278,012.53		
Federal Grants	72,701.38	350,713.91	
School Athletics Activities	8,497.03		
School Department	4,572.93		
Health Department	22.06		
Disability Assistance, Old Age Assistance and			
Medical Assistance Recovery Fund	5,812.56		
1969 License Deposits	44,431.00		
Highway — No Parking Sign Deposits	421.50		
Town Hall	57.00		
Deposits on Contract Bids and Engineering Plans	13,205.00		
Insurance Recovery Fund	11,430.00		
Miscellaneous	1,922.79		
Payroll Deductions Withheld	4,318,349.59		
Trust Funds and Retirement Funds	50,797.47		
Deposits on Sales of Foreclosed Tax-Titles	1,420.00		
Deposits on Sales Town Owned Property	104.00		
Cash Escrow for Code Enforcement	87,895.18		4,914,096.87
Credits Direct to Appropriations:			
Building	170.53		

Central Postage	1,200.00	
Central Telephone	223.20	
Code Enforcement	21,678.08	
Contingency Selectmen	145.50	
Dept. of Public Works	4,444.27	
Engineering Dept.	2,313.00	
Health	138.65	
Library	65.07	
Out of State Travel Advances	6,607.40	
Park	984.81	
Pensions	984.08	
Grants	1,159.07	
Miscellaneous Depts.	57.60	
Public Welfare:		
General Relief	7,304.85	
Aid for Families with De-		
pendent Children	8,817.43	
Old Age Assistance	5,544.40	
Medical Assistance	3,743.25	
Disability Assistance	2,001.35	27,411.28
Planning Dept.		175.00
Police		41.65
Recreation		788.18
Reserve for Accounts Payable		18.42
Reimbursement Teachers Annuity Fund		172.55
Schools		1,170.32
Selectmen — Legal		75.00
Stores Supplies		387.74
Treasury Dept.		174.60
Veterans' Services		638.05
Welfare		35.00
		<u>71,259.05</u>
Gross Receipts		55,381,931.58
Refunds:		
Real Estate		
Levy of 1968	46,516.67	
Levy of 1967	2,420.88	
Levy of 1966	1,156.40	
Levy of 1965	192.10	50,286.05
Personal Property:		
Levy of 1967		19.50
Levy of 1966		
Motor Vehicle Excise:		
1968	22,405.79	
1967	5,534.99	27,940.78
Collector's Fees	25.00	
Interest on Taxes	64.10	
Licenses	110.84	
Park	423.50	
Schools	2,752.89	3,376.33
Water Rates and Liens		590.66
		<u>82,213.32</u>
Total Receipts		55,464,144.90
Cash Balance — January 1, 1968		3,289,504.58
Grand Total		\$58,753,649.48

SCHEDULE H

EXPENDITURES FROM CONTINGENT ACCOUNT

Selectmen:

Advertising	\$ 2,396.89	
Architectural Services	4,000.00	
Batterley Associates	340.00	
Conference and Travel Expense	1,289.09	
Dues	225.00	
Entertainment of Distinguished Guests	153.00	
In-Service Training	300.00	

Legal Services:

Federal Grant-Sewer Program Application	\$ 260.00	
Welfare Case	125.00	
Conflict of Interest Statute	475.00	
		<hr/> 860.00

Insurance:

Bodily Injury	326.00	
Public Employees Honesty Bond	232.00	558.00
Meeting Expense		2,914.47
Supplies		5,332.98

Overtime:

Comptroller-Data Processing Conversion	1,633.94	
Engineers	280.84	
Janitorial	260.83	
Treasury	717.94	
		<hr/> 2,893.55
Assessors-Photostat Atlas		422.40

Postage:

Sanitation Regulations	575.00	
Selectmen's Report	720.00	
		<hr/> 1,295.00
Printing		1,126.85
Rental of Equipment		1,175.20
Subscriptions		165.00
Transportation of Equipment		324.70
Witness and Sheriff's Fees		121.05
Work Study Program		183.00
Miscellaneous		436.11

Gifts for Inductees

494.15

In Lieu of Taxes — City of Boston

3,307.52

Medical Panels:

Dept. of Public Works	85.00
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Cemetery Department:

Equipment	132.00
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Civil Defense:

Salaries	900.00	
Expense	2,902.03	
		<hr/> 3,802.03

Committee on Town Organization:

Secretarial	249.75
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Comptroller:

Furniture and Supplies	343.20	
Temporary Help	910.83	
		<u>1,254.03</u>

Conservation Commission:

Dues	70.00	
Meeting Expense	37.74	
		<u>107.74</u>

Construction:

Mason Path	1,143.74	
Clafin and Mason Paths	3,256.33	
		<u>4,400.07</u>

Health Department:

Administrative Study	3,650.00	
Air Compressor	1,058.00	
		<u>4,708.00</u>

Park and Recreation:

Legal Service-Federal Grant-Longwood Playground	1,012.75	
Supplies	143.27	
		<u>1,156.02</u>

Personnel Board:

Dues	35.00	
Conference Expense	226.50	
Printing	990.00	
Subscriptions	62.95	
		<u>1,314.45</u>

Police Department:

Equipment		933.85
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Redevelopment Authority:

Office Partitions		1,521.00
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Town Hall:

Office Partitions		2,563.00
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Treasurer:

Equipment		193.79
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\$52,734.99

SCHEDULE I

TRUST FUND TRANSACTIONS

	Balance January 1, 1968 Capital	Income 1968	Payments 1968	Balance December 31, 1968 Capital	Income
School Funds:					
Mabel Prescott Bailey	\$ 5,000.00	\$ 29.40	\$ 159.32	\$ 5,000.00	\$ 88.72
John A. Curtain	2,501.47	2,908.37	342.86	2,501.47	3,051.23
Payson Dana	3,110.91	1,583.50	300.72	3,110.91	1,684.22
Abbie W. Deane	4,687.55	4,802.90	982.56	4,687.55	5,185.46
Charles W. Holtzer	9,460.28	3,507.12	854.85	9,460.28	3,911.97
J. Murray Kay	1,115.00	324.02	42.66	1,115.00	287.31
William H. Lincoln — Medal	2,115.00	269.96	109.25	2,115.00	274.21
William H. Lincoln — Scholarship	18,452.03		1,069.37	18,769.85	
			*8,333.33 }		
D. Blakely Hoar	12,913.12		912.64	21,910.09	
Katherine B. Schick	10,000.00	19.14	437.50	10,000.00	206.64
Sumner E. Shikes	1,000.00	12.30	40.90	1,000.00	28.20
Arthur W. Murphy	567.95			567.95	
Marion M. Thomas — Teachers Study Fund	25,000.00	193.24	1,697.26	25,000.00	690.50
	95,923.31	13,649.95	15,283.22	105,238.10	15,408.46
Library Funds:					
Alice W. Bancroft	1,076.95	71.54	49.69	1,076.95	110.09
Caleb D. Bradlee	511.32	548.15	45.57	511.32	593.72
Brookline Public Library	1,000.00	37.61	151.70	1,000.00	147.93
Leon R. Eyges	15,000.00	1,612.87	760.24	15,000.00	1,727.46
Isabelle S. Gardner	5,675.07	395.70	383.98	5,675.07	531.69
John L. Gardner — 1871	10,000.00	1,196.05	522.15	10,000.00	803.05
John L. Gardner — 1924	19,079.56	1,556.01	1,117.66	19,079.56	1,748.92
Martin L. Hall	5,000.00	539.62	339.16	5,000.00	480.77
John E. Hoar	500.00	57.43	25.60	500.00	83.03
Louisa M. Hooper	5,000.00	443.95	248.70	5,000.00	465.22
Frances E. Hunt	5,535.60	807.63	476.84	5,535.60	434.87

TRUST FUND TRANSACTIONS—Cont.

	Balance January 1, 1968 Capital	Income 1968	Payments 1968	Balance December 31, 1968 Capital	Income
D. Blakely Hoar	16,666.67	1,790.75		25,000.00	2,084.73
	85,045.17	9,057.31	4,261.10	93,378.50	9,211.48
Tree Funds:					
Arthur W. and Frances G. Blake	3,000.00	333.34	265.00	3,000.00	138.23
James W. Bowditch	4,500.00	237.90	200.00	4,500.00	235.01
James S. Warren	1,090.00	55.84	15.00	1,090.00	88.33
D. Blakely Hoar — Memorial	2,500.00	725.50		2,500.00	873.66
D. Blakely Hoar — Tree Planting	13,333.33	831.15	50.00	20,000.00	1,702.40
	24,423.33	2,183.73	530.00	31,090.00	3,037.63
Other Funds:					
Stabilization Fund					
Public Safety — 1918		12,444.25			13,013.72
Stephen G. Train — Health		1,827.09			1,827.09
Cemetery Perpetual Care	86,285.99	377.88	4,000.00	86,285.99	250.17
William A. Hunt Industrial Accident Re- covery Fund	197,770.28	10,112.50		207,882.78	
	13,296.42	608.47		13,904.89	
	297,352.69	14,649.22	4,000.00	308,073.66	15,090.98
	502,744.50	39,540.21	13,001.02	537,780.26	42,748.55

*Residual Bequest

SCHEDULE J

TAX LEVIES AND TAX COLLECTIONS

Fiscal Period	Total Tax Levy	Collections of Current Taxes During Fiscal Period	Percentage of Levy Collected During Fiscal Period	Collections of Back Taxes During Fiscal Period	Total Collections of Current and Back Taxes	Percentage Current and Back Taxes to Tax Levy	Tax Titles Held by Town and Foreclosed Tax Titles
1958	\$ 9,426,209.84	\$ 9,077,446.07	96.30%	\$189,193.08	\$ 9,226,639.15	98.31%	\$26,022.67
1959	10,118,029.70	9,724,040.78	96.11%	252,861.22	9,976,902.00	98.61%	31,203.82
1960	10,006,798.00	9,687,899.92	96.81%	262,345.79	9,950,245.71	99.43%	30,583.30
1961	10,059,870.25	9,733,217.99	96.75%	229,784.91	9,963,002.90	99.04%	28,207.17
1962	10,554,458.75	10,187,231.88	96.52%	216,298.11	10,403,529.99	98.57%	38,552.20
1963	11,418,843.30	10,937,801.06	96.79%	262,957.11	11,200,758.17	98.09%	27,894.46
1964	12,731,443.20	12,273,928.22	96.41%	339,059.35	12,612,987.57	99.06%	17,887.16
1965	13,108,339.00	12,642,766.53	96.45%	273,913.65	12,916,680.18	98.54%	17,291.56
1966	13,231,820.00	12,827,840.70	96.95%	292,599.91	13,120,440.61	99.16%	18,008.61
1967	15,516,514.00	14,962,896.90	96.43%	251,771.41	15,214,668.31	98.06%	15,745.68
1968	17,935,598.65	16,696,918.23	93.09%	336,243.61	17,033,161.84	94.97%	14,802.85

SCHEDULE K

PERCENTAGE OF BONDED DEBT TO ASSESSED VALUATIONS AND BONDED DEBT PER CAPITA

Fiscal Period	Population	Assessed Value	Bonded Debt	Percentage of Bonded Debt to Assessed Value	Bonded Debt Per Capita
1958	55,000	\$179,907,200	\$4,605,000	2.560%	\$ 83.73
1959	54,500	181,681,400	4,693,000	2.583%	86.11
1960	54,044*	184,662,000	4,551,000	2.464%	84.21
1961	54,044	190,962,900	4,118,000	2.156%	76.20
1962	54,044	216,909,500	7,135,000	3.289%	132.02
1963	54,044	223,236,900	6,559,000	2.938%	121.36
1964	54,044	227,340,900	6,247,000	2.747%	115.59
1965	53,608**	231,968,000	7,060,000	3.043%	131.70
1966	53,608	236,800,000	7,753,000	3.274%	144.62
1967	53,608	238,680,000	7,616,000	3.190%	142.07
1968	53,608	432,183,100†	7,760,000	1.80 %—	144.75

Population: *U. S. Census

**State Census

†Estimated for Other Years.

‡Increase due to Revaluation of Taxable Properties

—Decrease due to Revaluation of Taxable Properties

SCHEDULE L

VALUATIONS, TAX RATES, EXPENDITURES, DEBT AND PER CAPITAS

Year	Popula- tion	Total Valuations	Valuation Per Capita	Tax Rate per \$1,000	Expenditures For the Year	Expenditures Per Capita	Funded Debt	Debt Per Capita
* 1920	37,478	\$103,363,400.00	\$2,760.18	\$17.30	\$3,040,251.00	\$ 81.12	\$ 945,108.00	\$ 25.22
* 1930	47,437	170,305,100.00	3,590.13	19.90	5,540,514.00	116.80	2,566,850.00	54.11
* 1940	49,786	153,272,400.00	3,078.62	24.50	5,520,148.00	110.88	1,495,000.00	30.03
† 1945	56,940	130,417,400.00	2,290.44	26.00	5,083,073.00	89.27	408,000.00	7.17
1946	57,000	132,021,800.00	2,316.17	28.50	5,560,579.00	97.55	276,000.00	4.84
1947	57,000	140,432,500.00	2,464.08	32.00	6,751,379.00	118.45	323,000.00	5.67
1948	57,500	145,664,600.00	2,533.30	34.00	7,591,069.00	132.02	977,000.00	16.99
1949	57,500	150,836,300.00	2,623.24	37.00	10,083,403.00	175.36	3,088,000.00	53.70
* 1950	57,589	154,665,500.00	2,685.68	37.00	9,522,958.00	165.36	3,061,000.00	53.15
1951	57,500	159,589,300.00	2,775.47	38.90	10,318,673.03	179.46	2,976,000.00	51.76
1952	57,500	159,615,800.00	2,775.93	40.20	10,155,482.70	176.62	3,431,700.00	59.68
1953	57,000	162,445,800.00	2,849.93	41.00	11,119,453.23	195.08	4,097,500.00	71.89
1954	57,000	164,933,700.00	2,893.57	44.30	11,975,209.69	210.09	3,772,000.00	66.18
† 1955	56,876	168,041,300.00	2,954.52	45.00	10,911,991.67	191.86	3,813,000.00	67.04
1956	56,500	170,531,400.00	3,018.25	48.00	11,922,946.19	211.03	3,536,000.00	62.58
1957	56,000	178,013,000.00	3,178.80	48.50	12,585,318.78	224.74	4,070,000.00	72.68
1958	55,000	179,907,200.00	3,271.04	52.20	13,738,750.28	250.16	4,605,000.00	83.73
1959	54,500	181,681,400.00	3,333.60	55.50	14,794,228.12	271.45	4,693,000.00	86.11
* 1960	54,044	184,662,000.00	3,416.88	54.00	14,136,519.27	261.57	4,551,000.00	84.21
1961	54,044	190,962,900.00	3,533.47	52.50	14,932,530.64	276.30	4,118,000.00	76.20
1962	54,044	216,909,500.00	4,013.57	48.50	16,448,715.14	304.36	7,135,000.00	132.02
1963	54,044	223,236,900.00	4,130.65	51.00	18,088,436.59	334.70	6,559,000.00	121.36
1964	54,044	227,340,900.00	4,206.59	56.00	19,081,119.16	353.07	6,247,000.00	115.59
* 1965	53,608	231,968,000.00	4,327.12	56.50	19,879,027.31	370.80	7,060,000.00	131.70
1966	53,608	236,800,000.00	4,417.25	56.00	21,481,198.87	400.71	7,753,000.00	144.62
1967	53,608	238,680,000.00	4,452.32	65.00	24,340,712.90	454.05	7,616,000.00	142.07
1968	53,608	432,183,100.00†	8,061.19‡	41.50—	25,577,488.17	477.12	7,760,000.00	144.75

*Official Federal Census Figures.

†Official State Census Figures.

‡Increase due to Revaluation of Taxable Properties.

§Estimated for Other Years.

—Decrease due to Revaluation of Taxable Properties

SCHEDULE M
ASSESSORS' VALUATION OF TOWN PROPERTY
JANUARY 1, 1968

	Land	Buildings	Personal Property	Total
Town Hall	\$ 300,000.00	\$ 2,400,000.00	\$ 250,000.00	\$ 2,950,000.00
Police Station	50,000.00	700,000.00	25,000.00	775,000.00
Train Health Center	100,000.00	400,000.00	40,000.00	540,000.00
V.F.W. Center	150,000.00	25,000.00		175,000.00
25 Foreclosed Properties	81,200.00	7,500.00		88,700.00
Schools			600,000.00	16,563,000.00
High	400,000.00	4,500,000.00		
Manual Training High	100,000.00	200,000.00		
Baker	500,000.00	1,500,000.00		
Baldwin	65,000.00	175,000.00		
Baldwin (part)	50,000.00			
Clark Rd.	50,000.00			
Devotion School and Devotion House	500,000.00	1,220,000.00		
Driscoll	525,000.00	1,000,000.00		
Heath	270,000.00	950,000.00		
Lawrence	100,000.00	1,000,000.00		
Lincoln	125,000.00	750,000.00		
Pierce	240,000.00	450,000.00		
Runkle	200,000.00	1,000,000.00		
Sewall	43,000.00	50,000.00		
Public Library	186,000.00	436,000.00	689,000.00	1,951,000.00
Branch Libraries				
Pleasant Street	75,000.00	200,000.00		
West Roxbury Parkway	45,000.00	320,000.00		
Fire Department			300,000.00	1,585,200.00
Station 1, Village Square	60,000.00	100,200.00		
Station 2, Washington and Thayer Street	50,000.00	200,000.00		
Station 4, Boylston Street	40,000.00	90,000.00		
Station 5, Babcock Street	100,000.00	300,000.00		
Station 6, Hammond Street	42,000.00	250,000.00		
Station 7, Washington Street	13,000.00	40,000.00		
Highway Department			765,000.00	2,437,000.00
Kent Street Yard	112,000.00	10,000.00		
Hammond Street Yard	40,000.00	12,000.00		
Incinerator	450,000.00	801,000.00		
Cypress Street Yard and Garage	67,000.00	100,000.00		
Land, Newton Street	80,000.00			
Water Department			2,700,000.00	3,705,600.00
Covered Reservoir, Fisher Hill	104,000.00	300,000.00		
Reservoir and Standpipe				
Singletree Hill	56,600.00	295,000.00		
Garage, Emerald Street	35,000.00	55,000.00		
Storage Yard, Pearl Street	100,000.00	60,000.00		
Recreation Commission				
Gymnasium and Swimming Pool	130,000.00	2,300,000.00	75,000.00	2,974,000.00
Winthrop Center	36,000.00	50,000.00		
Soule Center	300,000.00	83,000.00		
Parks and Public Grounds			90,000.00	7,347,800.00
Addington Road	75,000.00	500.00		
Amory Playground	300,000.00	1,000.00		
Anderson Estate	600,000.00	234,600.00		
Babcock and Dwight Triangle	7,000.00			
Babcock and Freeman Triangle	6,500.00			
Beacon Playground	500,000.00	25,000.00		
Beverly Road	50,000.00			
Brook Street Playground	4,600.00			
Brookline Avenue Playground	230,000.00			
Brookline Field	450,000.00	125,000.00		
Clark Playground	50,000.00			
Coolidge Playground	146,000.00			
Cofey Hill Park — North	125,000.00			
Corey Hill Park — South	120,000.00			
Cypress Playground	300,000.00			
Devotion Playground	165,000.00			
Dudley Street Triangle	32,000.00			
Eliot Playground	460,000.00	43,000.00		
Eliot Land	37,000.00			

SCHEDULE M — VALUATION OF TOWN PROPERTY — (Cont.)

	Land	Buildings	Personal Property	Total
Emerson Park	150,000.00			
Farm Playground	17,000.00			
Griggs Field Playground	200,000.00			
Hammond Street	80,000.00			
Kent, Brook and Bowker Playground	40,000.00			
Knyvet Square	250,000.00			
Lawton Playground	40,000.00			
Linden Park	20,000.00			
Linden Square	9,500.00			
Longwood Playground	300,000.00			
Longwood Square	100,000.00			
Mason Square	48,000.00			
Netherlands Road	50,000.00	75,000.00		
Philbrick Square	12,000.00			
Pierce Playground	300,000.00			
Putterham Meadows	720,000.00	130,000.00		
Reservoir Lane	4,000.00			
Reservoir Park	150,000.00	6,000.00		
Riverdale Parkway	100,000.00			
Robinson Playground	100,000.00	100.00		
Vernon Park	37,000.00			
Walnut and Warren Triangle	3,000.00			
Winthrop Square	125,000.00			
Woodland Road and Hammond Street	104,000.00			
Walnut Hills Cemetery House, 95 Grove Street		19,500.00	1,500.00	21,000.00
Fire and Police Telegraph			150,000.00	150,000.00
Forestry Department			11,500.00	11,500.00
Heating and Lighting Plant			77,200.00	77,200.00
Sanitation Department			30,500.00	30,500.00
Street Lighting System			5,000.00	5,000.00
Parking Lot — Babcock Street	130,000.00			130,000.00
Parking Lot — Centre Street	400,000.00			400,000.00
Parking Lot — Centre Street	130,000.00			130,000.00
Parking Lot — Fuller Street	65,000.00			65,000.00
Parking Lot — John Street Extension	30,000.00			30,000.00
Parking Lot — Kent Street	58,000.00			58,000.00
Parking Lot — Webster Street	30,000.00			30,000.00
Parking Lot — Webster Street	165,000.00			165,000.00
Newton Street Land	4,000.00			4,000.00
	\$13,600,400.00	\$22,989,400.00	\$5,809,700.00	\$42,399,500.00

SCHEDULE N

BROOKLINE RETIREMENT SYSTEM

Submitted herewith is the Annual Report of the Town of Brookline Retirement System for the year ending December 31, 1968, consisting of a Statement of Income and Disbursements for the year, a Balance Sheet and a Schedule of Securities owned.

During the year the Board retired 24 members, of which 12 were superannuation, 5 for accidental disability, 2 for ordinary disability and in addition 4 survivorship allowances were granted for widows as well as 1 for Accidental Death Benefit.

Membership in the system at the close of the year totaled 1511 which is comprised of the following categories:

1209	Active members
5	Inactive members
297	Retired members

Income and Disbursements

Cash Balance, January 1, 1968		\$ 53,577.50
Income:		
From members	\$ 399,291.17	
From town:		
Pension Fund	577,785.00	
Expense Fund	15,350.00	
From Brookline Housing:		
Authority — Pension Fund	8,791.00	
From Brookline Redevelopment		
Authority — Pension Fund	3,599.00	
Transfers from Other Systems	3,749.54	
Reimbursement from Other Systems	7,605.86	
Members Redeposit and Repayments	3,394.82	
Investment Income	215,758.46	
Profit on Sale of Rights	13.41	
		<u>1,235,338.26</u>
		<u>\$1,288,915.76</u>
Disbursements:		
Annuities Paid	\$ 74,365.42	
Pensions Paid	630,155.33	
Pension Reimbursement to		
Other Systems	8,006.05	
Refunds to Members and		
State Retirement Systems —		
Welfare	187,389.04	
Administration Expense	15,854.19	
Purchase of Securities	293,583.25	
Accrued Interest on		
Securities Purchased	1,488.99	
		<u>1,210,842.27</u>
Cash Balance, December 31, 1968		<u>\$ 78,073.49</u>

Assets

Cash	\$ 78,073.49
Investments	
Bonds	4,521,659.45
Stocks	699,739.00

Savings Banks	8,922.42
Cooperative Banks	62,000.00
Accrued Interest	50,203.25
	<u>\$5,420,597.61</u>

Liabilities

Annuity Savings Fund	\$3,954,707.15
Annuity Reserve Fund	809,287.13
Military Service Credit Fund	9,248.72
Pension Fund	643,026.88
Expense Fund	4,327.73
	<u>\$5,420,597.61</u>

SECURITIES OWNED — DECEMBER 31, 1968**Bonds:**

	Par Value
U. S. Government	\$ 295,000.00
Other Governmental Agencies	75,000.00
Railroad Companies	499,000.00
Telephone Companies	1,135,000.00
Public Utilities	2,181,000.00
Industrial Companies	356,000.00
	<u>\$4,541,000.00</u>

Stocks:

	Shares	Cost
Banks	9,695	\$ 207,850.12
Insurance	1,520	44,850.00
		<u>\$ 252,700.12</u>
Massachusetts Co-operative Banks	310	\$ 62,000.00
Savings Banks		<u>\$ 8,922.42</u>

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